



## Shire of Brookton

# Uncertified Building Application Checklist

### Re-Roofing

Required information	N/A	No	Yes
Copy of Planning Approval Certificate from Local Government Authority			
Builders Name, Address and Registration Number			
Owner/Builder Statutory Declaration x Number of Owners or appointed agent			
Owner-Builders/name/address/ Registration Number			
Application Form Signed by Builder			
Market Value of Total Works			
Consent of adjoining owner /court order to authorize encroachment/impairment of adjoining lands			
2 x Site Plans to Scale Showing: <ul style="list-style-type: none"> <li>- Size, shape and position of the block</li> <li>- Location and names of streets</li> <li>- Location and dimensions of existing structures, trees, etc</li> <li>- Location of proposed development with boundary clearances (setbacks) clearly marked</li> <li>- Location of retaining walls</li> <li>- Location of septic tanks and leach drains</li> <li>- Datum point, proposed FFLs and FGLs</li> </ul>			
2 x Floor Plans showing room sizes, window sizes			
2 x Cross Sections showing eaves and roof details			
2 x Specifications			
Council Building surveyor to Certify or referred to external surveyor/Certifier			
All plans signed and certified by a structural engineer/wind loads			
Copy of Planning Approval Certificate from Local Government Authority			
Heritage approval			
Application to be signed by each owner of the property or appointed agent			
BCITF levies have been paid if over \$20000			
Deposit paid for footpath/kerbing damage etc.as required			