



Shire of Brookton

SPECIAL COUNCIL MEETING

MINUTES

Monday 27 February 2017

These minutes were confirmed by Council as a true and correct record of proceedings by the Ordinary Council Meeting held on/...../.....

Presiding Member:.....**Date:**.....

Disclaimer

The purpose of this Council Meeting is to discuss and, where possible, make resolutions about items appearing on the agenda.

Whilst Council has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on the basis of such decision or on any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting.

Persons should be aware that the provisions of the Local Government Act 1995 (Section 5.25(e)) establish procedures for revocation or revision of a Council decision. No person should rely on the decisions made by Council until formal advice of the Council decision is received by that person.

The Shire of Brookton expressly disclaims liability for any loss or damage suffered by any person as a result or relying on or acting on the basis of any resolution of Council, or any advice or information provided by a Member or Officer, or the content of any discussion occurring, during the course of the Council Meeting.

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1.02.17 DECLARATION OF OPENING/ATTENDANCE

The Presiding Member welcomed everyone and opened the meeting at 6.15 pm.

Attendance

Elected Members (Voting)

Cr K Wilkinson Shire President (Presiding Member)
Cr K Crute
Cr T Eva
Cr N Walker
Cr K Mills
Cr L Allington

Staff (Non Voting)

Ian D'Arcy Chief Executive Officer
Courtney Fulwood Executive Support

Apologies or Leave of Absence

Cr RT Fancote

2.02.17 DISCLOSURE OF INTERESTS

Disclosure of Financial & Proximity Interests

- a. Members must disclose the nature of their interest in matters to be considered at the meeting. (Sections 5.60B and 5.65 of the *Local Government Act 1995*).
- b. Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting. (Sections 5.70 and 5.71 of the *Local Government Act 1995*).

Disclosure of Interest Affecting Impartiality

- a. Members and staff must disclose their interest in matters to be considered at the meeting in respect of which the member or employee has given or will give advice.

Financial, Proximity and Impartiality Interests

Item no.	Members	Type of Interest	Nature of Interest
Nil			

Under the Local Government Act 1995, Part 5, and Section 5.23, states in part:

- (1) *If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following:*
- (a) *a matter affecting an employee or employees;*

**COUNCIL RESOLUTION AND OFFICER RECOMMENDATION
MOVED CR WALKER SECONDED CR EVA**

That pursuant to the Local Government Act 1995, Part 5, and Section 5.23 (2) (a), the Council proceed behind closed doors, the time being 6.15 pm, to discuss item Number 03.02.17.01 Appointment of Deputy Chief Executive Officer.

CARRIED BY SIMPLE MAJORITY 6-0

3.02.17.01 APPOINTMENT OF DEPUTY CHIEF EXECUTIVE OFFICER

File No: Personnel
Date of Meeting: 27 February 2017
Location/Address: N/A
Name of Applicant: N/A
Name of Owner: N/A
Author/s: Ian D'Arcy – Chief Executive Officer
Authorising Officer: As above
Declaration of Interest: Nil
Voting Requirements: Simple Majority
Previous Reports: 14 December 2016

Summary of Item:

This report recommends Council appoint the preferred applicant as the Shire's Deputy Chief Executive Officer (DCEO) on a three (3) year performance based contract.

OFFICER'S RECOMMENDATION

That Council:

- 1) ***Pursuant to Section 5.37 and 5.39 of the Local Government Act 1995, accept the recommendation of the CEO to appoint the preferred applicant, as referenced in this report, to the role of Deputy CEO for the Shire of Brookton, in accordance with the remuneration package and conditions of employment outlined in the body of this report.***
- 2) ***Maintain confidentiality as to the identity of the individual, until the successful candidate has formally executed the proposed contract with Council and this has been confirmed by the Acting Chief Executive Officer.***

SIMPLE MAJORITY REQUIRED

COUNCIL RESOLUTION AND OFFICER RECOMMENDATION MOVED CR MILLS SECONDED CR ALLINGTON

That Council:

- 1) ***Pursuant to Section 5.37 and 5.39 of the Local Government Act 1995, accept the recommendation of the CEO to appoint the preferred applicant, as referenced in this report, to the role of Deputy CEO for the Shire of Brookton, in accordance with the remuneration package and conditions of employment outlined in the body of this report.***
- 2) ***Maintain confidentiality as to the identity of the individual, until the successful candidate has formally executed the proposed contract with Council and this has been confirmed by the Acting Chief Executive Officer.***

CARRIED BY SIMPLE MAJORITY 6-0

**COUNCIL RESOLUTION AND OFFICER RECOMMENDATION
MOVED CR CRUTE SECONDED CR MILLS**

That Council proceed in public, the time being 6.19 pm and advise of the public component of any resolutions passed behind closed doors.

CARRIED BY SIMPLE MAJORITY 6-0

4.02.17.01 CLOSURE

There being no further business to discuss the Presiding Member closed the meeting at 6.20 pm.