Shire of Brookton

MINUTES

Special Meeting of Council to consider a Deed of Indemnity

held **Thursday 29 October 2026 at 3:00pm**
Shire of Brookton Council Chambers
14 White Street, Brookton

These minutes were confirmed at the Ordinary Council Meeting held on …….. / …….. / ……..

Presiding Member:…… Date: ……

Disclaimer
Please read the following important disclaimer before proceeding:

Statements or decision made at this meeting should not be relied or acted on by any applicant or any other person until they have received written notification from the Shire. Notice of all approvals, include planning and building approvals, will be given to applicants in writing. The Shire of Brookton expressly disclaims liability for any loss or damages suffered by a person who relies or acts on statements or decisions made at a Council or Committee meeting before receiving written notification from the Shire.



Shire of Brookton

Living Values

Collaborate

We will be supportive, applaud courage, celebrate success for us and the community. We will adapt to new circumstances, apply curiosity and share new things.

I will

- listen hard, speak less, and ask questions for understanding and clarity.
- share ideas, remind my colleagues of our work goals and demonstrate my leadership behaviours. acknowledge when things are going well and when we are facing difficulties.
- seek ways of working together and recognise when we succeed in our work.
- Compliment others when they are courageous and speak up.

Learn

We will grow our knowledge and experience and have pride in ourselves, our efforts and community.

I will

- seek and accept new ways of doing things.
- research and share newfound skills and knowledge.
- ask for assistance and input when I'm not sure.

Integrity

We will demonstrate honest and open behaviour at all times. Our communications will be respectful, with empathy and be fully accountable for our own actions.

I will

- communicate honestly with colleagues and respect their views.
- actively contribute to a culture of trust and openness in the Shire.
- be brave and speak up when things are not right.
- offer my colleagues support regardless of their background, role or experience.

Resilient

We will meet the many challenges, identify and apply solutions and lean on our colleagues.

I will

- be sure to include and engage with my workmates in a positive and constructive manner.
- look after myself, be mindful of my self-esteem and that of others.
- maintain a 'can-do' approach and seek support from others. be aware that my behaviour may impact on others and reduce their confidence.
- know my strengths and aware of my weaknesses.

TABLE OF CONTENTS

1.10.26 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS 4

2.10.26 RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE..... 4

3.10.26 USE OF COMMON SEAL..... 5

4.10.26 DELEGATED AUTHORITY – ACTIONS PERFORMED..... 5

5.10.26 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE..... 5

6.10.26 PUBLIC QUESTION TIME..... 5

7.10.26 APPLICATIONS FOR LEAVE OF ABSENCE..... 5

8.10.26 PETITIONS/DEPUTATIONS/PRESENTATIONS..... 5

9.10.26 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS..... 5

10.10.26 ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION 5

11.10.26 DISCLOSURE OF INTERESTS 5

12.10.26 TECHNICAL & DEVELOPMENT SERVICES REPORT 6

12.10.26.01 2026/27 – USE OF THE COMMON SEAL – ARC INFRASTRUCTURE DEED OF INDEMNITY ROBINSON ROAD ROUND ABOUT 6

12.10.26.02 DRAFT 2026–2036 COUNCIL PLAN – RELEASE FOR PUBLIC CONSULTATION 15

16.10.26 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN50

17.10.26 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING 50

18.10.26 CONFIDENTIAL REPORTS..... 50

19.10.26 NEXT MEETING & CLOSURE..... 50

1.10.26 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Shire President, Cr Rod Wallis, declared the Meeting open at 3:05pm.

On behalf of Council, I would like to acknowledge that this meeting is being held on the traditional lands of the Nyoongar People and pay respect to all Elders, past, present, and emerging. I wish to acknowledge and respect local people's continuing culture and the contribution they make to Country and its life.

Recording of proceedings

In accordance with Regulation 14I Local Government (Administration) Regulations this meeting is being recorded. Recordings will be available on the Shire's website.

By being present at this meeting, members of the public consent to the possibility that their voice will be recorded.

2.10.26 RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

Elected Members (Voting)

Cr RJ Wallis	President
Cr L McCabe	Deputy President
Cr C Andretta	
Cr BJ Copping	
Cr G Crouch	
Cr PL Harben	
Cr KA Toop	

Staff (Non-Voting)

Mr GA Sherry	Chief Executive Officer
Mr S Billingham	Manager Corporate and Community
Mr K D'Alton	Acting Manager Infrastructure Works
Ms S Spencer	Executive Governance Officer

Apologies

Nil.

Leave of Absence

Nil.

Members of the Public

Nil.

3.10.26 USE OF COMMON SEAL

Nil.

This information will be provided at the next Ordinary Council Meeting.

4.10.26 DELEGATED AUTHORITY – ACTIONS PERFORMED

Nil.

This information will be provided at the next Ordinary Council Meeting.

5.10.26 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Regulation 11 of the Local Government (Administration) Regulations 1996 requires that a summary of each public question asked and the response given is included in Council Minutes. Questions Taken on Notice at one Council meeting will be researched and a written response provided to the questioner, assuming that Council has their contact information. These responses to questions taken on notice will be included in minutes of the following Meeting.

Nil.

6.10.26 PUBLIC QUESTION TIME

Nil.

7.10.26 APPLICATIONS FOR LEAVE OF ABSENCE

Nil.

8.10.26 PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil.

9.10.26 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

Nil.

This action will be completed at the next Ordinary Council Meeting.

10.10.26 ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION

Nil.

11.10.26 DISCLOSURE OF INTERESTS

Members and Officers to declare Financial, Proximity or Impartiality Interests & submit forms to the Chief Executive Officer at the commencement of the meeting and prior to the item.

Item No.	Members	Type of Interest	Nature of Interest
Nil.			

12.10.26 TECHNICAL & DEVELOPMENT SERVICES REPORT

12.10.26.01 2026/27 – USE OF THE COMMON SEAL – ARC INFRASTRUCTURE DEED OF INDEMNITY ROBINSON ROAD ROUND ABOUT

File No:	Not applicable
Date of Meeting:	29 October 2026
Location/Address:	Not applicable
Name of Applicant:	Not applicable
Name of Owner:	Not applicable
Author/s:	Kevin D'Alton – Acting Manager Infrastructure & Works
Authorising Officer:	Gary Sherry – Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previous Report:	Nil

Summary of Report:
Council is requested to authorise the application of the Shire of Brookton's Common Seal to a Deed of Indemnity in favour of ARC Infrastructure in connection with the proposed road resurfacing works at the Robinson Road roundabout, Brookton.

The deed is required by ARC Infrastructure in relation to the works and any associated access or interface with the adjoining rail reserve. As the works are scheduled to commence before the next ordinary Council meeting, Council's consideration is required at this meeting to avoid delaying the project.

Description of Proposal:
This draft Deed of Indemnity, included at, relates to incidental access to the rail reserve to complete asphalt works at the roundabout on Robinson Road

The Shire is preparing to undertake mill and fill works at the Robinson Road roundabout as part of its 2026/27 Roads to Recovery (R2R) program.

The works are located adjacent to the railway reserve. Although the road resurfacing is not intended to be undertaken within the rail reserve, incidental access and coordination with ARC Infrastructure may be required to facilitate the works and manage the interface with railway infrastructure.

ARC Infrastructure has requested a Deed of Indemnity as part of its approval requirements. The proposed deed is provided at Attachment 12.10.26.01A.

The deed requires the Shire to indemnify ARC Infrastructure against costs, expenses and liabilities arising in connection with the works, subject to the terms of the deed. This represents a potential liability for the Shire and should be considered in conjunction with the project's operational and safety requirements.

The works have been planned over several months in consultation with Main Roads Western Australia (Main Roads WA) and ARC Infrastructure. On 28 October 2026, ARC Infrastructure advised that the draft deed was required for its approval.

The works are scheduled for the week commencing 2 November 2026. The next ordinary Council meeting will occur after the planned works commencement date. Council approval

is therefore sought at this meeting to enable the deed to be finalised and executed in time for the project, subject to ARC Infrastructure's approval and satisfaction of any other applicable requirements.

Background:
The Robinson Road roundabout resurfacing forms part of the Shire's 2026/27 R2R program.

The proposed treatment involves milling approximately 40 mm from the existing pavement and replacing it with 40 mm of compacted black asphalt over an estimated area of 1,100 m².

The works are intended to improve the road surface, restore ride quality and extend the service life of the pavement.

Given the proximity of the roundabout to railway infrastructure, the Shire has coordinated planning with Main Roads WA and ARC Infrastructure to identify relevant access, traffic management, safety and rail-interface requirements.

Finalisation of the Deed of Indemnity is one of the requirements to be addressed before the works proceed.

Consultation:
ARC Infrastructure, Main Roads WA

Statutory Environment:
Local Government Act 1995 (WA), section 9.49A — execution of documents by a local government, including the application of the Common Seal.
Rail Freight Systems Act 2000 (WA) — relevant to the rail infrastructure and operational context.

Relevant Plans and Policy:
Shire of Brookton 10 Year Road Maintenance Plan.

Financial Implications:
The resurfacing works are being undertaken as part of the Shire's adopted 2026/27 R2R program.

There is no separate direct cost identified for applying the Common Seal. However, the Deed of Indemnity creates a potential financial exposure for the Shire in respect of the costs, expenses and liabilities covered by its terms.

The extent of that exposure will depend on the circumstances of any claim and the deed's final wording. The deed should therefore be reviewed and its terms confirmed before execution.

Risk Assessment:
The overall risk is assessed as Medium, having regard to the time constraints associated with the scheduled works and the potential liability arising from the indemnity.

The principal risks are:

- Legal and financial: The deed may expose the Shire to costs, expenses or liabilities arising in connection with the works.
- Operational: Delayed execution or approval of the deed may delay the planned resurfacing works and affect delivery of the R2R program.
- Safety and rail interface: Inadequate coordination of access, traffic management and railway interface requirements could create risks to workers, road users and railway operations.

These risks are to be managed by confirming the final deed requirements with ARC Infrastructure, ensuring the deed is executed only in its approved final form, and satisfying applicable access, traffic management and safety requirements before the works proceed.

The works must not proceed on the assumption that Council's approval alone constitutes ARC Infrastructure's approval or satisfies any other required construction, access or safety authorisations.

Consequence / Likelihood	Insignificant	Minor	Moderate	Major	Extreme
Almost Certain	Medium	High	High	Severe	Severe
Likely	Low	Medium	High	High	Severe
Possible	Low	Medium	Medium	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

Risk Rating	Action
LOW	Monitor for continuous improvement.
MEDIUM	Comply with risk reduction measures to keep risk as low as reasonably practical.
HIGH	Review risk reduction and take additional measures to ensure risk is as low as reasonably achievable.
SEVERE	Unacceptable. Risk reduction measures must be implemented before proceeding.

Community & Strategic Objectives:
The proposed resurfacing will improve the condition and ride quality of the Robinson Road roundabout, supporting safer and more reliable road access for the community.

The project also supports the Shire's road maintenance program and the delivery of infrastructure improvements funded through Roads to Recovery.

Comment:
The proposed resurfacing is a planned road maintenance project intended to improve pavement condition and extend the service life of the Robinson Road roundabout.

The proximity of the works to the railway reserve requires coordination with ARC Infrastructure and Main Roads WA. ARC Infrastructure's request for a Deed of Indemnity was received on 28 October 2026, shortly before the scheduled commencement of the works. The timing does not allow the matter to be considered at the next ordinary Council meeting without potentially delaying the project.

Council is therefore requested to consider the deed and authorise the use of the Common Seal, subject to the final deed being confirmed as acceptable to the Shire. This will allow the Shire to complete the necessary documentation while ensuring the indemnity is considered as part of Council's decision.

OFFICER'S RECOMMENDATION

That Council:

1. approves the application of the Shire of Brookton's Common Seal to the Deed of Indemnity included at Attachment 12.10.26.01A in favour of ARC Infrastructure in connection with the Robinson Road roundabout resurfacing works;

2. authorises the Shire President and the Chief Executive Officer to execute the deed in accordance with section 9.49A of the Local Government Act 1995.

SCM 10.26-01
COUNCIL RESOLUTION
Moved: Cr McCabe Seconded: Cr Andretta

That Council:

1. approves the application of the Shire of Brookton's Common Seal to the Deed of Indemnity included at Attachment 12.10.26.01A in favour of ARC Infrastructure in connection with the Robinson Road roundabout resurfacing works;

2. authorises the Shire President and the Chief Executive Officer to execute the deed in accordance with section 9.49A of the Local Government Act 1995.

CARRIED BY SIMPLE MAJORITY VOTE 7/0

For: Cr Wallis, Cr McCabe, Cr Andretta, Cr Crouch, Cr Copping, Cr Harben, Cr Toop
Against: Nil

Attachments

Attachment 12.10.26.01A Deed of Indemnity

DEED OF INDEMNITY

This deed is executed on the day of 2026

Between the parties

Arc Infrastructure Pty Ltd
ABN 42 094 721 301
of Level 3, 1 George Wiencke Drive, Perth Airport, Western Australia 6105

(Arc)

and

Shire of Brookton
ABN 74 164 408 055
of 14 White Street, Brookton WA 6306

(Principal)

Background

1 Arc acts as agent of the Network Lessee in relation to the Network Lessee's rights under the Government Lease concerning the Corridor Land.

2 The Principal has engaged the Contractor to carry out the Works in, on or over the Corridor Land.

3 The Works to be carried out by the Contractor have the potential to affect the Corridor Land and Arc's operations on the Corridor Land.

4 The Principal executes this deed with Arc in respect of any Claim, Liability, costs or expenses that Arc may suffer as a consequence of the Contractor carrying out the Works.

This deed witnesses that in consideration of, among other things, the mutual promises contained in this deed, the parties agree as set out in the Operative part of this deed.

1 Definitions and Interpretation

1.1 Deed components

This deed includes any annexure.

1.2 Definitions

In this deed:

(1) **Arc Indemnified Parties** means:

(a) Arc and its officers, directors, employees, agents and contractors; and

(b) each Related Body Corporate of Arc and their officers, directors, employees, agents and contractors.

(2) **Claim** means any claim, demand, action or proceeding of any nature, whether actual or threatened and whether in an action in contract, tort (including negligence), in equity, liability, under statute or any other basis.

(3) **Contractor** means Boral Resources (W.A.) Ltd (ABN 57 008 686 904) and includes the Contractor's Personnel.

(4) **Corridor Land** means land designated as corridor land under Part 3 of the *Rail Freight System Act 2000* (WA).

(5) **Government Leases** means, as the context requires, the:

(a) Rail Freight Corridor Land Use Deed (StandardGauge) and Railway Infrastructure Lease dated 17 December 2000 entered into by the Network Lessee and other parties; or

(b) Rail Freight Corridor Land Use Deed (NarrowGauge) and Railway Infrastructure Lease dated 17 December 2000 entered into by the Network Lessee and other parties,

each as amended and restated by separate Amendment and Restatement Deeds dated 16 May 2029.

(6) **Liability** means:

(a) any cost, expense, liability, claim, charge, loss, outgoing or payment of any kind, including legal charges and disbursements (on a full indemnity basis) and interest; and

(b) any diminution in value or deficiency of any kind or character that a party pays, suffers or incurs or is liable for,

and, if the context permits also includes any claim or demand for the payment of money, whether liquidated or not.

(7) **Network Lessee** means, as the context requires:

(a) Arc Infrastructure StandardGauge Pty Ltd ABN 35 094 819 360; or

(b) Arc Infrastructure NarrowGauge Pty Ltd ABN 73 094 736 900.

(8) **Personnel** means the directors, officers, employees, agents, contractors, licensees, assignees and invitees of a party.

(9) **Rail Safety Management Plan** means the rail safety management plan prepared by or on behalf of the Principal and reviewed by Arc on 28/10/2026

(10) **Related Body Corporate** has the meaning given to that expression in the *Corporations Act 2001* (Cth).

(11) **Works** means all non-invasive works associated with the asphalting works at the Robinson Rd roundabout (L31 – 105.670km) inside the rail corridor to be carried out by the Contractor pursuant to a contract entered into between the Principal and the Contractor and in accordance with the Rail Safety Management Plan.

1.3 Interpretation

(1) Headings are for convenience only and do not affect the interpretation of this deed.

(2) In this deed, unless the context otherwise requires:

(a) words importing the singular include the plural and vice versa;

(b) a reference to a clause, party, attachment or schedule is a reference to a clause of, and a party, attachment and schedule to, this deed;

(c) a reference to this deed includes any attachment or schedule;

(d) a reference to a right includes a remedy, power, authority, discretion or benefit;

(e) a reference to an agreement or document is to the agreement or document as amended, varied, supplemented, novated or replaced from time to time, except to the extent prohibited by this deed;

(f) a reference to a party to this deed or another deed or document includes the party's successors, permitted substitutes and assigns (and, if applicable, the party's legal personal representatives);

(g) a reference to legislation or to a provision of legislation includes a modification or re-enactment of it, a legislative provision substituted for it and a regulation or statutory instrument issued under it;

(h) a reference to conduct includes, but is not limited to, an omission, statement and undertaking, whether or not in writing;

(i) a reference to an agreement includes any undertaking, deed, agreement and legally enforceable arrangement whether or not in writing;

(j) a reference to 'including' means 'including but not limited to' and 'include' and 'includes' have corresponding meanings;

(k) a reference to anything (including, but not limited to, any right) includes a part of that thing but nothing in this clause 1.3(2)(k) implies that performance of part of an obligation constitutes performance of the obligation;

(l) no provision of this deed will be construed adversely to a party solely on the ground that the party was responsible for the preparation of this deed;

(m) an expression importing a natural person includes any company, partnership, joint venture, association, corporation or other body corporate and any government agency; and

(n) a reference to a person includes that person's successors and legal personal representatives.

2 Indemnity

The Principal will indemnify the Arc Indemnified Parties from and against any cost or expense incurred by the Arc Indemnified Parties and any Liability arising from any Claim that may be brought by any person against any of the Arc Indemnified Parties for or in respect of personal injury to or the death of any person or any loss or damage of any kind whatsoever to the extent that loss or damage arises out of or as a consequence of any act or omission by the Contractor or the Principal or their respective Personnel in connection with the Works provided always that the Principal will not be liable to the Arc Indemnified Parties in respect of any such loss or damage or Liability to the extent that loss or damage or Liability was caused or contributed to by any negligent act or omission of the Arc Indemnified Parties.

3 General

3.1 Governing law and jurisdiction

This deed is governed by the laws of Western Australia and the parties irrevocably submit to the exclusive jurisdiction of the courts of Western Australia.

3.2 Waivers

(1) Waiver of any right, power, authority, discretion or remedy arising on default under this deed must be in writing and signed by the party granting the waiver.

(2) A failure or delay in exercise, or partial exercise, of a right, power, authority, discretion or remedy created or arising on default under this deed does not result in a waiver of that right, power, authority, discretion or remedy.

(3) This clause 3.2 itself may only be waived by written waiver.

3.3 Variation

Any variation of this deed must be in writing and signed by the parties.

3.4 Severance

If a provision of this deed is wholly or partly invalid or unenforceable, the provision or part must be treated as deleted from this deed. This will not affect the validity or enforceability of the remaining provisions.

3.5 Counterparts

This deed may be executed in any number of counterparts. All counterparts taken together will be taken to constitute one deed.

Executed as a Deed

Executed by
Arc Infrastructure Pty Ltd
ABN 42 094 721 301
in accordance with section 127 of the *Corporations Act 2001*

sign here ► _____
Director

print name _____

sign here ► _____
Director/Company Secretary

print name _____

The common seal of the **Shire of Brookton**
ABN 74 164 408 055
was hereunto affixed in the presence of:

sign here ► _____
Signature of Chief Executive Officer

print name _____

sign here ► _____
Signature of Shire President

print name _____

12.10.26.02 DRAFT 2026–2036 COUNCIL PLAN – RELEASE FOR PUBLIC CONSULTATION	
File No:	GOV025A
Date of Meeting:	29 October 2026
Location/Address:	Shire of Brookton
Name of Applicant:	Shire of Brookton
Name of Owner:	Shire of Brookton
Author/s:	Gary Sherry – Chief Executive Officer
Authorising Officer:	Gary Sherry – Chief Executive Officer
Declaration of Interest:	The author and authorising officer do not have an interest in this item
Voting Requirements:	Simple Majority
Previous Report:	N/A

Summary of Report:
Council is to consider releasing the Draft 2026–2036 Council Plan for public consultation. The consultation period is proposed to remain open until Wednesday 2 December 2026, allowing community feedback to be considered in reviewing and finalising the Plan for adoption at the December 2026 Ordinary Meeting of Council.

Description of Proposal:
The Draft 2026–2036 Council Plan, included at Attachment 12.10.26.02A, is the Shire of Brookton's integrated strategic and corporate planning document. It combines the Strategic Community Plan and Corporate Business Plan into a single document that establishes the Shire's long-term strategic direction, identifies community priorities and guides the delivery of services, projects and organisational resources over the next ten years.

The Draft Plan provides a framework for Council decision-making, corporate planning, advocacy, partnerships and resource allocation. It seeks to align the community's long-term aspirations with the Shire's operational responsibilities, available resources and capacity to deliver services and infrastructure.

The key priorities reflected in the Draft Plan include:
- Population attraction and retention.
- Renewal and maintenance of roads and footpaths.
- Access to local health services, childcare and recreational facilities.
- Management and protection of bushland and wetland areas.
- Improvements to townsite amenity and public facilities.
- Making Shire facilities more family-friendly and accessible.
- Preparedness for natural disasters and other emergencies.

Council's approval is sought to release the Draft Plan for public consultation before its final consideration and adoption. Public consultation will provide residents, businesses, community groups and other interested stakeholders with an opportunity to review the proposed strategic direction, identify any omissions and recommend changes or additions.

The consultation process will assist Council to determine whether the Draft Plan appropriately reflects community priorities and provides a realistic framework for the Shire's activities over the next decade.

Consultation is proposed to close on Wednesday 2 December 2026. This timeframe is intended to provide an opportunity for community participation while allowing sufficient time for submissions to be reviewed, amendments to be considered and a final Council Plan to be presented for adoption at the December 2026 Ordinary Meeting.

Background:
The Shire of Brookton is required to undertake integrated planning and reporting to establish its strategic direction and demonstrate how community aspirations will be translated into services, projects and organisational activities.

The Shire's existing Strategic Community Plan and Corporate Business Plan provide the foundation for its current planning framework. The preparation of an integrated Council Plan brings these elements together to provide a clearer connection between the community's long-term aspirations, Council's strategic priorities and the resources and activities required to achieve them.

The Draft 2026–2036 Council Plan has been informed by engagement with residents, businesses, community groups, Elected Members and Shire staff. It also draws on relevant State and Commonwealth Government policies and strategies, existing partnerships and projects, and consideration of the opportunities and challenges facing the Shire and the wider region.

In preparing the Draft Plan, consideration has been given to factors likely to influence the Shire's future, including population trends, economic conditions, workforce availability, volunteer participation and access to government funding.

The Draft Plan recognises that the Shire's operating environment will continue to change over the next ten years. It is intended to provide a clear strategic direction while allowing Council to respond to emerging issues, changing circumstances and evolving community needs.

The Plan will be subject to ongoing monitoring and review to maintain its relevance. The proposed planning approach provides for a minor review every two years and a comprehensive review every four years, consistent with the Shire's integrated planning and reporting obligations.

The public consultation proposed in this report is an important step in ensuring the Draft Plan is transparent, responsive to community priorities and suitable for final consideration by Council.

Consultation:
The Draft Plan has been informed by engagement with residents, businesses, community groups, Elected Members and Shire staff, together with consideration of relevant government policies, strategies and regional priorities.

Subject to Council approval, the Draft 2026–2036 Council Plan will be advertised for public consultation. The consultation process will invite written submissions and feedback from the community and other interested stakeholders.

The consultation period will remain open until Wednesday 2 December 2026. Information about the Draft Plan and the available submission methods will be communicated through the Shire's usual communication channels.

Submissions received during the consultation period will be reviewed and considered in preparing the final Plan. Any proposed amendments arising from the consultation process will be presented to Council for consideration as part of the final adoption process.

Statutory Environment:
Local Government Act 1995 (WA) – section 5.56, Planning for the future.
Local Government (Administration) Regulations 1996 (WA) – regulation 19C, Strategic community plans, and regulation 19DA, Corporate business plans.

The statutory framework requires local governments to plan for the future and prepare and maintain strategic community and corporate business plans. The integrated Council Plan must satisfy the applicable legislative requirements for these plans.

Relevant Plans and Policy:
Shire of Brookton Strategic Community Plan 2022–2032.
Shire of Brookton Corporate Business Plan 2022–2026.
Draft Shire of Brookton Council Plan 2026–2036.
Department of Local Government, Sport and Cultural Industries – Integrated Planning and Reporting Framework and Guidelines.

Financial Implications:
The costs associated with advertising the Draft Council Plan, facilitating public consultation and finalising the document will be met from existing operational resources and relevant budget allocations.

No additional budget allocation is sought through this report. Any significant additional expenditure identified during the consultation or finalisation process will be managed through the Shire's established budget processes.

Risk Assessment:
The principal risks associated with this matter relate to community engagement, statutory compliance and the timely completion of the integrated planning process.

Risk	Consequence	Likelihood	Risk Rating
Draft Plan released without adequate opportunity for community feedback	Moderate	Possible	Moderate
Failure to consider community priorities before adoption	Moderate	Possible	Moderate
Delayed consultation or finalisation affecting the planned December 2026 adoption	Moderate	Possible	Moderate
Council does not approve release for consultation	Moderate	Possible	Moderate

Releasing the Draft Plan for public consultation mitigates these risks by providing a transparent opportunity for community input, enabling potential omissions or concerns to be identified before adoption and establishing a defined timeframe for finalisation.

Consequence / Likelihood	Insignificant	Minor	Moderate	Major	Extreme
Almost Certain	Medium	High	High	Severe	Severe
Likely	Low	Medium	High	High	Severe
Possible	Low	Medium	Medium	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

Risk Rating	Action
LOW	Monitor for continuous improvement.
MEDIUM	Comply with risk reduction measures to keep risk as low as reasonably practical.
HIGH	Review risk reduction and take additional measures to ensure risk is as low as reasonably achievable.
SEVERE	Unacceptable. Risk reduction measures must be implemented before proceeding.

Community & Strategic Objectives:
The Draft 2026–2036 Council Plan supports the Shire's long-term community and organisational objectives by providing an integrated framework for strategic decision-making, service delivery, infrastructure planning and resource allocation.

The proposal is consistent with the Shire of Brookton Strategic Community Plan 2022–2032 and Corporate Business Plan 2022–2026, and will establish the strategic and corporate planning framework for the period 2026–2036.

The proposed consultation process also supports transparent governance, community participation and alignment of Council priorities with the needs and aspirations of the people who live, work and visit the Shire.

Comment:
The Draft 2026–2036 Council Plan provides an important framework for guiding the Shire's priorities, services, infrastructure investment and organisational activities over the next decade. Its value depends on the Plan accurately reflecting community aspirations while recognising the financial, workforce and operational constraints within which the Shire must operate.

Releasing the Draft Plan for public consultation before adoption provides an opportunity for the community to review the proposed direction and identify any matters requiring further consideration. This approach supports transparency and gives Council the benefit of community feedback before making a final decision on the Plan.

The proposed closing date of Wednesday 2 December 2026 provides a defined consultation period while allowing time for submissions to be assessed, amendments to be considered and the final document to be presented at the December 2026 Ordinary Meeting.

It is important that the consultation process be clearly communicated and that submissions are considered on their merits. Community feedback will inform Council's final deliberations, with Council retaining responsibility for determining the final content and adoption of the Plan.

The Officer's Recommendation is considered the preferred option because it enables the Shire to progress its integrated planning process, provides a reasonable opportunity for community participation and supports the timely finalisation of the Council Plan.

OFFICER'S RECOMMENDATION

That Council:

1. approves the release of the Draft Shire of Brookton Council Plan 2026–2036, as included at Attachment 12.10.26.02A for public consultation;

2. endorses a public consultation period closing on Wednesday 2 December 2026, with the Draft Plan and details of how to make a submission to be advertised through the Shire's usual communication channels;

3. authorises the Chief Executive Officer to undertake the public consultation process, receive and assess submissions, and make any necessary administrative amendments to the Draft Plan;
4. requests the Chief Executive Officer to prepare a report summarising the submissions received and any proposed amendments arising from the consultation process, for Council's consideration and determination of the final Council Plan at the December 2026 Ordinary Meeting; and

5. Notes that the costs associated with advertising, consultation and finalisation will be met from existing operational resources and relevant budget allocations.

(Simple majority vote required)

SCM 10.26-02

COUNCIL RESOLUTION

Moved: Cr Crouch Seconded: Cr Copping

That Council:

1. ***approves the release of the Draft Shire of Brookton Council Plan 2026–2036, as included at Attachment 12.10.26.02A for public consultation;***

2. ***endorses a public consultation period closing on Wednesday 2 December 2026, with the Draft Plan and details of how to make a submission to be advertised through the Shire's usual communication channels;***

3. ***authorises the Chief Executive Officer to undertake the public consultation process, receive and assess submissions, and make any necessary administrative amendments to the Draft Plan;***

4. ***requests the Chief Executive Officer to prepare a report summarising the submissions received and any proposed amendments arising from the consultation process, for Council's consideration and determination of the final Council Plan at the December 2026 Ordinary Meeting; and***

5. ***Notes that the costs associated with advertising, consultation and finalisation will be met from existing operational resources and relevant budget allocations.***

CARRIED BY SIMPLE MAJORITY VOTE 7/0

For: Cr Wallis, Cr McCabe, Cr Andretta, Cr Crouch, Cr Copping, Cr Harben, Cr Toop
Against: Nil

Attachment

Attachment 12.10.26.02A – Draft Shire of Brookton 2026–2036 Council Plan

Attachment 12.10.26.02A



Shire of Brookton

Council Plan

2026-2036

Growing the Future

VISION | MISSION | VALUES

Shire Vision

BROOKTON is

- a well-recognised business and agricultural hub,
- a flourishing stop-over destination, and
- a celebrated place to live.

Our Mission

- To Sustain the Balance of BROOKTON
- To Build a Bigger Better BROOKTON

Living Values

Collaborate | Learn | Integrity | Resilient

Welcome from the Shire President

It is my pleasure to introduce the updated Shire of Brookton Council Plan, which sets out our collective vision and priorities for the years ahead. This plan reflects the aspirations, values, and ideas of our community, and provides a clear roadmap to guide the Shire's decision-making and investment.

The development of this plan has once again been shaped by the voices of our residents, community groups, and stakeholders. Your input has been invaluable, and on behalf of Council, I extend sincere thanks to everyone who contributed their time, thoughts, and hopes for Brookton. Your feedback has helped us to better understand what matters most and to align our goals with the needs and ambitions of our community.

This Integrated Strategic Community Plan outlines how we will continue to support a vibrant, resilient and connected community while preserving the unique lifestyle, environment and heritage that make Brookton such a special place to live. It also provides a framework to ensure sustainable growth, enhanced services and infrastructure, and stronger community engagement.

We are proud of what has been achieved in recent years, and we are excited about the opportunities that lie ahead. Working together, we can continue to build a strong future for Brookton - one that honours our past while embracing innovation and progress.

Thank you for your ongoing support and commitment to our community.

Cr Roderick (Rod) Wallis

Shire President



ACKNOWLEDGEMENT OF COUNTRY

The Brookton community would like to acknowledge the traditional custodians of this land, Nyoongar People and pay respect to all Elders, past, present, and emerging. The Shire wishes to acknowledge and respect local people's continuing culture and the contribution they make to country and its life.

Contents

Our Community **4**
Where We Will Be In 10 Years 4
What is a Council Plan **5**
Key Aims of the Plan **5**
How We Developed this Plan **6**
Strategic Risks for the Shire of Brookton 6
Summary of Community Engagement 7
Voices from the Community 7
Community Strategic and Service Delivery Priorities 8
What the Youth Told Us 9
Current informing corporate documents to this Plan: 9
Key assumptions and associated challenges in this Plan: 9
Sustainable Development Goals Alignment 9
Implementation Plan **10**
Our Plan on a Page **11**
Delivering our Plan 12
Council Plan Review Cycle 12
Progress Reporting 12
Community **13**
Community Feedback 13
Key Achievements 13
Business as Usual 13
Four-Year Strategic Actions 14
Economy **16**
Community Feedback 16
Key Achievements 16
Business as Usual 16
Four-Year Strategic Actions 17
Environment **19**
Community Feedback 19
Key Achievements 19
Business as Usual 19
Four-Year Strategic Actions 20
Civic Leadership **22**
Community Feedback 22
Key Achievements 22
Business as Usual 22
Four-Year Strategic Actions 23
Shire Priorities **25**
Significant Capital Projects 25
Potential Projects 27

Our Community

The Shire of Brookton is located in the Wheatbelt region of Western Australia, 138km southeast of Perth. The town was established in 1899 with the key industries include cereal cropping, cattle and sheep production and agricultural innovation.

Brookton is a vibrant community offering high-quality infrastructure, fantastic services and endless opportunities. The community has a strong vision of "a well-recognised business and agricultural hub, a flourishing stop-over destination and a celebrated place to live".

The Shire of Brookton borders the local government authorities of Pingelly, Beverley and Corrigin with the Shire's main localities being **Brookton, Kweda and Aldersyde**.

People: CENSUS data 2021

Population
962
(ABS estimate June 2024)

Median Age
50

Families
230

Indigenous
9.6%

Median weekly household income
$1,284

Number of District High Schools
1

Employed full time
56.2%

Employed part time
29.1%

Main industries
Agriculture, Livestock, Grain

Volunteers
27.6%

1,601 (sq km)
Shire Area

122 kms
Sealed Roads

425 kms
Unsealed Roads

Where We Will Be In 10 Years

Population may slightly increase by 2036: Predicted population of 965
According to the Western Australia Tomorrow 12 Population Forecasts

What is a Council Plan

The Council Plan is a guide for how the Shire of Brookton will operate and deliver projects and services over the medium to long term.

The Council Plan is a combination of the Strategic Community Plan and Corporate Business Plan and identifies the long term priorities, goals and overall vision for a local government to guide decision making. To ensure that the Council Plan stays current and relevant and continues to reflect the local community priorities, a minor review is undertaken every two years and a full review every four years.

Key Aims of the Plan

- Population attraction and retention
- Renewal and maintenance of roads and footpaths
- Access to local health services, daycare and recreational facilities and surfaces
- Management and protection of bush and coastal areas
- Enhancements to townsite aesthetics and public facilities
- Development of boating and foreshore facilities
- Improvements to Shire facilities so that they are family friendly and accessible
- Preparation for natural disasters





How We Developed this Plan

Our Integrated Council Plan reinforces our commitment to the people who live, work and visit our Shire. It provides a clear strategic direction for the future of our communities and guides the planning, advocacy, partnerships and resourcing required to deliver on the priorities identified by our communities.

The Plan reflects the collective vision and aspirations of our communities and has been informed through extensive engagement with residents, businesses, community groups, Elected Members and staff. It also draws on relevant State and Federal Government policies, plans and strategies, existing partnerships and projects, and an understanding of the opportunities and challenges facing our region.

In developing the Plan, consideration was given to a range of factors that may influence the future of the Shire, including population trends, economic conditions, workforce availability, volunteer participation and access to government funding. Council remains committed to monitoring emerging issues and adapting to changing circumstances to ensure the Plan remains relevant, responsive and aligned with community needs over the next ten years.

Strategic Risks for the Shire of Brookton

The following risks were identified by Council and mitigation of these risks are included in the Strategic Plan, Workforce Plan and Long Term Financial Plan.

Internal Risks

- Staff turnover having a greater impact due to the Shire's small workforce
- Difficulty attracting and retaining staff due to competition from other industries
- Difficulty attracting staff due to lack of housing
- We have a relatively inexperienced Council
- Lack of access to gravel for road maintenance is becoming an issue
- Reliance on grant funding for major road projects
- Significant ongoing cost of maintaining and managing ageing assets
- Poor community engagement and communication

External Risks

- Increasing governance / compliance requirements by State & Federal Government
- Lack of investment in the region from State and Federal Government
- Local government amalgamations
- Proximity to Perth
- Failure to make most of tourism opportunities
- Lack of available vacant land - resident, industrial and commercial
- Shortage of commercial and industrial buildings
- Lack of short and long term residential and key worker accommodation
- Technology and changing practices impacting farming numbers
- Declining numbers at primary school
- An aging population
- Declining community engagement and participation over time
- Volunteer burnout

Summary of Community Engagement

Activity	Venue	Participants
Council Workshop - 6 Councillors, 5 Staff	Council Chambers	11
Community Workshop	Brookton Memorial Hall	9
Sporting and Community Groups Workshop	Brookton Memorial Hall	13
Business Engagement Session	WB Eva Pavillion	20
Senior Citizens Session	Brookton CRC	3
Youth Session – 43 students, 6 staff	Brookton District High School	49
Resident & Ratepayer Survey	Online and Hard Copy	33
Sporting / Community Groups Survey	Online	7
Business Survey	Online	7
Postcards (Quickfire Questions)	Shire Office / CRC	9
	TOTAL ENGAGEMENTS	**161**

Voices from the Community

The voices of the community told us **they value** the following:

- Safe, close to Perth, potential growth in the area.
- The agriculture side. Farming families and small businesses in the town. IGA, hardware, news agency, pub are all vital for the community.
- The friendly attitude of a large portion of the town.
- The people - they are very welcoming and keen to see Brookton grow.
- Our town has great facilities, but it just lacks in beauty at the moment, simple things like raking and new plants would make a big improvement.
- There is a real community feel in Brookton. People are appreciative of the services offered. The Shire are excellent to work with and have a "can-do" attitude.

The voices of the community told us they see **room for improvement** in the following:

- Land assembly and housing
- Brookton recreation oval and playground
- Road, footpath and drainage construction and maintenance
- Communication and engagement with the community and businesses
- Activation of Brookton Railway Station and Memorial Hall
- Tourism infrastructure and promotion

Community Strategic and Service Delivery Priorities

The community told us that the highest strategic priorities for them over the **next 10 years** are:

- Town presentation and maintenance
- Tourism development and promotion
- Housing and land availability
- Economic development and promotion
- Facilities for families and youth
- Community connection

The community told us their number one strategic priority Council should prioritise the **next four years** are:

Housing and residential land development

The need for additional housing, residential land and attracting businesses and workers to support population growth.

Town presentation, maintenance and public infrastructure

Improving the appearance of the townsite including entrances, gardens, footpaths, signage and stormwater drainage.

Playgrounds and recreation facilities

Upgrading or revamping children's playgrounds across the Shire, a decent playground in the main street, nature playground, pump track and bike/skate park, plus improvements to the pavilion and memorial park.

Economic development and local business

Business retention and support for existing businesses, attracting more retail, addressing the shortage of shop frontages, industrial land, and encouraging main street progress.

Community groups, spaces and connection

Support for community groups and volunteers, creating shared and mixed-use community spaces, finishing the Town Hall and relocating the CRC, community engagement and repairing community division.

Tourism

Expanding the Shire's tourism offering and capturing passing traffic from the highway, including better visitor information and more things to do in Brookton.

What the Youth Told Us

Students told us what they **value** about Brookton, and what is **missing**:

The most positive thing to happen in your lifetime

Old Time Motor Show, Christmas events, and sporting clubs and activities

What you enjoy most about living here

The pub, the IGA, and a close-knit, small community feel

What is missing for young people

A heated pool, skate park or pump track, basketball facilities and dedicated youth spaces

Current informing corporate documents to this Plan:

- Annual Budget
- Workforce Plan
- Local Planning Strategy and Scheme
- Asset Management Plan
- Long Term Financial Plan
- Public Health Plan

Key assumptions and associated challenges in this Plan:

- Our population and rate base will remain relatively stable;
- CPI will remain broadly consistent with the long-term average of approximately 4% per annum;
- We can attract external funding from Federal and State Government for capital projects;
- We can attract and retain a local, skilled workforce and the wages remain stable;
- Volunteers continue to provide their time and effort towards community and emergency services;
- Agricultural production will be average;
- Average to increasing number of local natural disasters (bushfire, climate impacts and storms);

Sustainable Development Goals Alignment

Australia was one of 193 countries to commit to the Sustainable Development Goals (SDGs) by the United Nations to provide a global roadmap for all countries to work toward a better world for current and future generations. Implementation of the Goals at a local level can enhance services to meet the needs of local communities. Each of the Shire of Brookton's goals are aligned to the SDGs.



Implementation Plan

2026/27 – 2030/31







Our Plan on a Page

Our Council Plan is structured around four strategic pillars, each supported by a set of objectives that will guide Council's priorities over the coming years. While continuing to deliver day-to-day services, Council will focus on achieving these objectives and report on progress against them. The detailed actions that support each objective are outlined in the implementation section of this Plan.

Community	1.1 A community that is healthy, inclusive and accessible for people of all ages and abilities 1.2 Provide and maintain facilities and spaces that connect people and promote an active and healthy lifestyle 1.3 Activate our community buildings and spaces to support events, activities and local enterprise 1.4 Work with our volunteers and community groups through stronger communication and collaboration
Economy	2.1 Support local business growth and investment in the Shire 2.2 Increase housing opportunities to attract and retain residents and workers 2.3 A safe and efficient road and drainage network that supports economic growth 2.4 Grow tourism and enhance the appearance of our town
Environment	3.1 Protect and enhance our natural environment 3.2 Improve the Shire's use of water, energy and resources 3.3 Deliver a sustainable and progressive approach to waste management 3.4 Build community resilience through effective emergency management
Civic Leadership	4.1 Strengthen the relationship between Council and our community through open communication 4.2 Effective leadership and regional collaboration 4.3 A financially sustainable and well managed organisation 4.4 Legislative and Statutory compliance maintained

Delivering our Plan

We fulfill our vision, mission and purpose through the following roles:

Advocate	We lead and represent the community on key issues
Partner	We collaborate with other organisations to deliver services and projects
Deliver	We provide services and infrastructure
Facilitate	We coordinate and enable other organisations
Regulate	We enforce statutory requirements

Council Plan Review Cycle

This Council Plan is required to be reviewed in line with the Integrated Planning and Reporting Framework:

Strategic Plan	Adopted	Minor Review	Major Review
Council Plan	2026	2028	2030
Strategic Resource Plan	2022	2027	2029
Workforce Plan	2025	2028	2031

Progress Reporting

The Shire of Brookton has adopted a traffic light based quarterly update to report progress, which will be shared via a Council Item and on the Shire website. In addition, results are formally communicated to the community annually via the legislated Annual Report.



Community

Desired Outcome: A celebrated place to live, where people of all ages are connected, active and supported

Community Feedback

The following list summarises the key feedback provided by the community through the engagement undertaken to inform this Plan:

- A high level of satisfaction with the WB Eva Pavilion, the CRC and Library as welcoming community spaces, access to GP services, the level of emergency services
- Volunteer shortage and burnout was the biggest challenge raised by sporting and community groups, along with a call to support volunteering and a potential shared space for Brookton Community Inc to operate from
- Enhancing an age friendly community and improving access to ancillary health services
- Supporting youth and families through improved spaces and playgrounds, and consideration of a skate park and pump track
- Better maintenance of the sporting oval and improvements to the sport and aquatic facilities
- Improved accessibility around town
- Activating the Brookton Railway Station as a venue for events, a tourism hub, small hospitality and heritage and arts
- Improving use of the Brookton Memorial Hall, including relocating the CRC there
- A strong call for improved community engagement and consultation

Key Achievements

The following list highlights key achievements delivered over the past four years as part of the previous Strategic Community Plan:

- ✓ Assumed operational control of Brookton Community Resource Centre
- ✓ Completed first stage of Memorial Hall restoration
- ✓ Installed new fencing at the Brookton Aquatic Centre
- ✓ Reviewed the Shire's Access and Inclusion Plan
- ✓ Provided an annual program of community events including Australia Day, Christmas Party
- ✓ Improved reticulation and a lighting upgrade of Brookton oval
- ✓ Replaced reticulation in Memorial Park
- ✓ Installed CCTV in Robinson Road and WB Eva Pavilion
- ✓ Completed construction of Youth Shed for Brookton Bandicoot girl guides
- ✓ Completed construction of Brookton Men's Shed
- ✓ Partnered in renovation of Our Craft Collective's building
- ✓ held the 2026 Brookton Sculpture competition

Business as Usual

The Shire of Brookton will continue to deliver and support a range of community services and facilities including:

- Medical, health and community services
- Youth, family and seniors' programs
- Disability access and inclusion
- Library
- Support shows, arts, crafts and cultural activities
- Recreation and Events Centre and Ovals
- Playgrounds, parks and reserves
- Streetscape design and maintenance
- Aquatic Centre
- Volunteer support
- Community safety and crime prevention
- Lighting of streets and public places
- Animal management
- Supporting our senior citizens
- Asset management
- Building maintenance

STRATEGY	ACTIONS	OUR ROLE	LEAD	26/27	27/28	28/29	29/30
1.1 A community that is healthy, inclusive and accessible for people of all ages and abilities	**1.1.1** Review and achieve strategies in the Disability Access Inclusion Plan	Deliver	MCC	✓	✓	✓	✓
	1.1.2 Review and implement the Aged Friendly Community Plan	Lead	MCC		✓		✓
	1.1.3 Advocate for activities and services that enable older residents to age in place	Advocate	MCC	✓	✓	✓	✓
	1.1.4 Advocate for and support improved local access to allied health services	Advocate	CEO	✓	✓	✓	✓
	1.1.5 Implement Public Health Plan Actions	Deliver	CEO	✓	✓	✓	✓
1.2 Provide and maintain facilities and spaces that connect people and promote an active and healthy lifestyle	**1.2.1** Develop a ten year Sport and Recreation Plan to prioritise and maintain quality sporting, recreation and community facilities that meets community needs	Partner	MCC			✓	
	1.2.2 Undertake a facility audit and condition report of the Brookton Aquatic Centre facilities and develop an upgrade plan for minor works	Lead	MCC		✓		
	1.2.3 Develop a business case for major works at the Brookton Aquatic Centre to support funding applications	Lead	MCC			✓	
	1.2.4 Identify and support opportunities and services that enhance outcomes for young people across the Shire	Partner	MCC	✓	✓	✓	✓
	1.2.5 Assess existing youth facilities and investigate the potential for a new all ages and abilities playground, skate park and pump track	Lead	MCC			✓	
	1.2.6 Develop and implement a ten year Active Transport plan to improve access, safe crossings and shared path connections across the Brookton townsite	Lead	MIW	✓	✓	✓	✓

1.3 Activate our community buildings and spaces to support events, activities and local enterprise	**1.3.1**	Plan and undertake the activation of the Brookton Railway Station for events, tourism, hospitality and heritage, informed by community feedback	Lead	MCC	✓	✓	✓	✓
	1.3.2	Complete upgrades to the Brookton Memorial Hall, relocate the CRC into the hall and activate the remaining spaces for community use	Lead	MCC		✓		
	1.3.3	Work with Brookton Community Inc. to identify and progress a suitable shared space they can operate from, including opportunities for joint funding applications	Partner	MCC	✓	✓		
	1.3.4	Through the Brookton CRC and community groups deliver events and activities for locals and visitors to the community	Partner	MCC	✓	✓	✓	✓
1.4 Work with our volunteers and community groups through stronger communication and collaboration	**1.4.1**	Continue to provide an annual community chest fund for sporting and volunteer groups	Facilitate	MCC	✓	✓	✓	✓
	1.4.2	Hold a bi-annual user group meeting with sporting and community groups to strengthen communication and collaboration between groups and the Shire	Partner	MCC	✓	✓	✓	✓
	1.4.3	Hold an annual community event bringing sporting and community groups and new residents together	Deliver	MCC	✓	✓	✓	✓

Economy

Desired Outcome: A well-recognised business and agricultural hub and a flourishing stop-over destination

Community Feedback

The following list summarises the key feedback provided by the community through the engagement undertaken to inform this Plan:

- An opportunity for Council and local businesses to benefit from Brookton's proximity to Perth
- Shortage of industrial land and commercial spaces identified as a constraint on growth, alongside the need to improve housing and residential land development
- Reliable power supply and mobile coverage raised by businesses as further constraints
- A strong call for the Shire to support local business through buying local and economic development programs
- Improved support and clearer understanding of planning and building requirements and application processes
- Activating and growing tourism through tourism infrastructure such as railway heritage, bike and walk trails, and events
- Improving townsite presentation, community spaces and signage for visitors
- Continued maintenance and upgrades to the road network
- Improving the footpath network around town and across the railway line
- Support for activating Brookton Railway Station, consideration for small commercial space

Key Achievements

The following list highlights key achievements delivered over the past four years as part of the previous Strategic Community Plan:

- ✓ Completed new footpaths on Williams Street, King Street, Noack Street and Corberding Road
- ✓ Completed widening of York Williams Road
- ✓ Widened sections of Dangin Mears Road
- ✓ Widened Brookton Kweda Road
- ✓ Partnered with road safety mural in Robinson Road
- ✓ Commencement of Brookton Railway Station renovation
- ✓ Installed heritage rubbish bin surrounds in Robinson Road
- ✓ Widened and kerbed section of Richardson Street
- ✓ Supported continued expansion of Brookton CBH facility
- ✓ Commenced operation of Caravan Park Chalets

Business as Usual

The Shire of Brookton will continue to deliver and support a range of services and facilities to grow the local economy including:

- Economic development
- Tourism development and visitor information
- Place activation
- Promotion of local history and heritage
- Caravan Park
- Residential land available
- Community and economic benefits from renewable energy projects
- Town planning
- Planning and building approvals
- Footpaths and trails
- Roads and bridges
- Asset management
- Building maintenance
- Private works
- Traffic management and signage

STRATEGY	ACTIONS		OUR ROLE	LEAD	26/27	27/28	28/29	29/30
2.1 Support local business growth and investment in the Shire	**2.1.1**	Develop an Economic Development Strategy	Partner	CEO			✓	
	2.1.2	Investigate and progress options to make industrial and commercial land available, including Crown land release and Shire owned sites	Lead	CEO	✓	✓		
	2.1.3	Support opportunities that enhance existing and new commercial spaces	Partner	CEO	✓	✓	✓	✓
	2.1.4	Activate Local Business Group through the CRC	Partner	CEO	✓	✓	✓	✓
2.2 Increase housing opportunities to attract and retain residents and workers	**2.2.1**	Review and further development of Planning Policy	Lead	CEO	✓	✓	✓	✓
	2.2.2	Audit vacant residential land to identify and facilitate residential development opportunities	Lead	CEO	✓			
	2.2.3	Review housing needs across the Shire and determine priority housing types, including diverse housing options	Lead	CEO		✓		
	2.2.4	Undertake a workforce housing needs survey of local businesses	Facilitate	CEO	✓			
	2.2.5	Develop a staff housing strategy to support attraction and retention of Shire employees	Lead	CEO		✓		
2.3 A safe and efficient road and drainage network that supports economic growth	**2.3.1**	Review and implement Council's ten year Road Plan, including the Restricted Access Vehicle (RAV) network	Lead	MIW	✓	✓	✓	✓
	2.3.2	Develop and deliver a ten year stormwater drainage plan for Brookton townsite	Lead	MIW		✓	✓	✓
	2.3.3	Advocate for road funding opportunities, including WSFN	Advocate	MIW	✓	✓	✓	✓
	2.3.4	Develop and implement a Gravel Source Management Strategy and Policy	Partner	MIW			✓	

2.4 Grow tourism and enhance the appearance of our town	**2.4.1** Audit and upgrade townsite signage to improve visitor information and wayfinding	Lead		✓	✓		
	2.4.2 Undertake an assessment of regional tourism membership options	Partner	CEO	✓			
	2.4.3 Activate a Local Tourism Group	Lead	CEO	✓			
	2.4.4 Develop and deliver a tourism strategy covering visitor facilities, information services, attractions, trails and activation	Lead	CEO			✓	✓
	2.4.5 Enhance the town centre/business district by developing a plan to include projects and upgrades in a coordinated approach with business and community	Partner	CEO			✓	✓
	2.4.6 Improve the appearance and amenity of town entry areas, parks and public open spaces	Deliver	MIW	✓	✓	✓	✓

Environment

Desired Outcome: A Shire that protects its natural environment and manages its resources for future generations

Community Feedback

The following list summarises the key feedback provided by the community through the engagement undertaken to inform this Plan:

- High level of satisfaction with waste collection, recycling and the management of the Brookton refuse site
- Satisfaction with the level of emergency services and emergency management across the Shire
- Enforcement of local laws and the provision of environmental health services also rated well
- Feedback to support emergency preparedness and response, and to continue supporting our volunteers in emergency services
- It was raised that there were improved capability and training within the Bush Fire Brigades as a strength to build on
- Protecting biodiversity and natural landscapes
- Improving stormwater management and water capture, particularly in the town centre where drainage was identified as an ongoing issue
- Tree planting and landscaping to enhance the town's appearance

Key Achievements

The following list highlights key achievements delivered over the past four years as part of the previous Strategic Community Plan:

- ✓ Completed Bushfire Risk Management Plan
- ✓ Constructed the West Brookton Fire Station
- ✓ Constructed the East Brookton Fire Station
- ✓ Completed significant Bushfire Mitigation activities in Brookton and Aldersyde
- ✓ Adopted Bushfire Brigade Local Laws
- ✓ Completed relining of sections of the STED system
- ✓ Upgraded STED sewerage pump facility
- ✓ Assumed operational control of the Brookton Refuse Disposal site
- ✓ Installed increased non-potable water storage for fire and community use
- ✓ Upgraded non-potable water supplies to Brookton District High School
- ✓ Implemented *Spay It Forward* program

Business as Usual

The Shire of Brookton will continue to deliver and support a range of services and facilities that contribute to the protection of the environment, sustainability and climate action including:

- Firebreaks and fire hazard management
- Emergency management
- Storm water management
- Environmental management
- Weed management
- Environmental health services
- Waste and recycling collection services
- Waste Transfer Station
- Container Deposit Scheme Refund Point
- Waste education
- Management of reserves and threatened flora and fauna
- Local laws, legislative compliance and infringements

STRATEGY	ACTIONS		OUR ROLE	LEAD	26/27	27/28	28/29	29/30
3.1 Protect and enhance our natural environment	**3.1.1**	Protect and promote the Shire's biodiversity and natural attractions	Partner	CEO	✓	✓	✓	✓
	3.1.2	Investigate and progress tree planting and landscaping to enhance the Shire's landscape and streetscapes	Deliver	MIW		✓	✓	✓
3.2 Improve the Shire's use of water, energy and resources	**3.2.1**	Optimise stormwater capture and reuse opportunities	Lead	MIW	✓	✓	✓	✓
	3.2.2	Monitor renewable energy developments in the region, understanding the potential impacts and benefits, and prepare the Shire to respond to future proposals	Advocate	CEO	✓	✓	✓	✓
	3.2.3	Review and implement smart technologies and renewable energy initiatives to improve Council operations and services, including solar, battery storage, EV charging and energy efficient buildings	Lead	MIW	✓	✓	✓	✓
3.3 Deliver a sustainable and progressive approach to waste management	**3.3.1**	Continue to deliver effective waste collection and refuse site management to ensure long term capacity	Deliver	MIW	✓	✓	✓	✓
	3.3.2	Review recycling services to ensure they are effective and cost efficient	Lead	MIW		✓		✓
	3.3.3	Improve waste management through public education and the promotion of recycling	Facilitate	CEO	✓	✓	✓	✓
	3.3.4	Investigate options for green waste collection and processing	Lead	MIW			✓	

3.4 Build community resilience through effective emergency management	**3.4.1**	Continue to provide active leadership through the Local Emergency Management Committee (LEMC) to support emergency planning, training, scenario exercises and recovery	Partner	CEO	✔	✔	✔	✔
	3.4.2	Strengthen emergency management through community awareness, education, prevention and preparedness initiatives	Facilitate	CEO	✔	✔	✔	✔
	3.4.3	Retain a Community Emergency Services Manager (CESM) and support our emergency service volunteers through planning, training, equipment and facilities	Lead	CEO	✔	✔	✔	✔

Civic Leadership

Desired Outcome: A high performing Council that is accountable, well governed and connected to its community

Community Feedback

The following list summarises the key feedback provided by the community through the engagement undertaken to inform this Plan:

- Feedback consistently sought greater transparency and improved responsiveness from the Shire
- A strong call to strengthen communication, consultation and engagement with the community and businesses, working in both directions
- Improved advertising and messaging so the community is better informed about Shire activities and decisions
- A high standard of customer service and advice, including clearer information on who to contact and how enquiries are handled
- Remaining financially stable with strong organisational capability
- Developing regional partnerships and advocacy, identified as a priority by both Council and the community
- Advocacy for greater State and Federal investment in the region

Key Achievements

The following list highlights key achievements delivered over the past four years as part of the previous Strategic Community Plan:

- ✓ Shire of Brookton Citizenship Awards
- ✓ Installed audio equipment to provide recordings of Council Meetings
- ✓ Completed a live streamed public meeting
- ✓ Recognised by the Office of the Auditor General (OAG) as a Best Practice entity in financial reporting for the 2022/23 and 2023/24 financial years
- ✓ Katrina Crute awarded life membership of WA Local Government Association
- ✓ Completed review of existing Shire of Brookton local laws
- ✓ Completed Shire of Brookton Workforce Plan
- ✓ Upgraded the Shire of Brookton website
- ✓ Administration Trainee Program

Business as Usual

The Shire of Brookton will continue to deliver and support a range of activities that contribute to strong leadership through good governance and compliance including:

- Council and Electors' meetings
- Governance and legislative compliance
- Community consultation
- Communication
- Customer service
- Financial management
- Information technology
- Strategic planning
- Risk management
- Workforce management
- Elections
- Law making (Local Laws)
- Advocacy and lobbying

STRATEGY	ACTIONS		OUR ROLE	LEAD	26/27	27/28	28/29	29/30
4.1 Strengthen the relationship between Council and our community through open communication	**4.1.1**	Review and promote the Community Engagement Framework to encourage participation in Council decision making	Lead	CEO	✓	✓	✓	✓
	4.1.2	Review Council's Customer Service Charter and implement it across staff, Councillors and the community	Deliver	CEO		✓		✓
	4.1.3	Enhance Council communication to provide regular, transparent information on decisions, actions and performance	Deliver	CEO	✓	✓	✓	✓
	4.1.4	Provide the community with quarterly updates on progress against the Council Plan	Deliver	CEO	✓	✓	✓	✓
	4.1.5	Increase opportunities for the community to meet with Councillors and staff	Deliver	CEO	✓	✓	✓	✓
	4.1.6	Undertake an annual community satisfaction survey, using the 2026 community engagement results as the baseline	Deliver	CEO	✓	✓	✓	✓
4.2 Effective leadership and regional collaboration	**4.2.1**	Support Councillor professional development to strengthen leadership, advocacy and governance	Lead	CEO	✓	✓	✓	✓
	4.2.2	Investigate opportunities with neighbouring local governments to enhance advocacy, collaboration and shared services, including the benefits of Voluntary Regional Organisation of Councils (VROC) membership	Partner	CEO	✓	✓	✓	✓
	4.2.3	Build strong partnerships with State and Federal agencies to advocate for the Shire's strategic priorities and funding needs	Advocate	CEO	✓	✓	✓	✓

4.3 A financially sustainable and well managed organisation	**4.3.1**	Review and implement Council's Long Term Financial Plan, including financial and asset management policies and practices, to ensure effective management of Council's finances and assets	Deliver	MCC	✓	✓	✓	✓
	4.3.2	Continue to meet statutory and regulatory compliance requirements	Regulate	CEO	✓	✓	✓	✓
	4.3.3	Investigate options and budget for a financial management system to support effective governance and administration	Deliver	MCC	✓	✓		
	4.3.4	Embrace digital technology solutions to improve the efficiency, accessibility and delivery of Council services across the Shire	Deliver	MCC	✓	✓	✓	✓
	4.3.5	Review and implement the Council Workforce Plan	Deliver	CEO		✓		

Shire Priorities

Significant Capital Projects

MAJOR PROJECTS								
Project Name	Project Details	Council Funding				Other Funding	Total Cost	Status
		2026/27	2027/28	2028/29	2029/30			
Enterprise Resource Planning (ERP) system replacement	Purchase and install a new ERP		400,000				400,000	Planning commenced
Employee Housing	Construct 2 new Employees residences	500,000					500,000	Planning commenced
Active Transport Plan	Improved footpath and bike paths in Brookton	50,000	50,000	50,000	50,000	200,000	400,000	Grant Application
Community Garden Hub	Replace the existing structure with a purpose built hub including kitchen, toilets and shared spaces		200,000			200,000	400,000	Planning commenced
Williams Street Tourism Bay	Develop the Williams Street Tourism Bay as short term traveler parking.		125,000			125,000	250,000	Grant Application
Sculpture Trail	Through Brookton Sculpture competition, grow the Brookton Sculpture Trail	20,000	20,000	20,000	20,000		80,000	Annual Event

MAJOR PROJECTS								
Project Name	Project Details	Council Funding				Other Funding	Total Cost	Status
		2026/27	2027/28	2028/29	2029/30			
Brookton Drainage Plan - Brookton Highway	Implement the Brookton Highway component of the Brookton Drainage Strategy, partnering with Main Roads.	250,000				250,000	500,000	Planning Commenced
Rural Road Vegetation Management	Continue to implement an annual program of roadside vegetation management	60,000	60,000	60,000	60,000		240,000	Annual Program
Brookton Kweda Road Improvement	Widen and reconstruct Brookton Kweda Road	270,000	170,000	170,000	170,000	1,550,000	2,330,000	Continue Current Program
Dangin Meares Road Upgrade	Complete the widening and sealing of Dangin Meares Road		70,000	70,000	70,000	2,750,000	2,960,000	Continue Current Program
Bridge Upgrade Program	Implement the Bridge Upgrade Program on the Shire's wooden road bridges	130,000	80,000	80,000	80,000	1,040,000	1,410,000	Continue Current Program
Plant Replacement Program	Maintain the annual plant replacement program	320,000	320,000	320,000	320,000		1,280,000	Annual Program
Brookton Lookout	Improve the Brookton Lookout	100,000	20,000			20,000	140,000	

Potential Projects

Subject to viability and funding

MAJOR PROJECTS								
Project Name	Project Details	Council Funding				Other Funding	Total Cost	Status
		2026/27	2027/28	2028/29	2029/30			
Saddleback Mountain Bike Trail	Plan mountain bike trail on Water Corp reserve			20,000	300,000	320,000	640,000	Preliminary Discussions
Brookton Aquatic Centre	Significant upgrade of the Aquatic Centre from the Upgrade Plan				400,000	200,000	600,000	Asset Renewal
Memorial Hall Development	Relocate the Brookton CRC into the Memorial Hall and upgrade the facilities of the Hall including kitchen and toilets		2,800,000			3,200,000	6,000,000	Planning Commenced
York to Narrogin Rail Trail	Participate in regional bike trail		100,000			100,000	200,000	Planning Commenced
Aged Housing Partnership	Construct and build 4 new seniors houses in partnership	900,000				700,000	1,600,000	Planning Commenced
Caravan Park Development	Additional Chalets and Caravan Park sites and site facilities	20,000	500,000	900,000			1,420,000	Planning Commenced
Industrial Land Development	Partner in the building of new industrial zoned lots	50,000	50,000	50,000		5,000,000	5,150,000	Preliminary Discussions

MAJOR PROJECTS								
Project Name	Project Details	Council Funding				Other Funding	Total Cost	Status
		2026/27	2027/28	2028/29	2029/30			
Active Transport Plan - Southern Pedestrian Rail Crossing	Construct a new footpath from the Brookton District High School to Robinson Road across the rail line		50,000	300,000		200,000	550,000	Preliminary Discussions
Brookton Town Centre Planning	Plan and deliver projects to enhance the central business district of Brookton including Robinson Road, Williams Street and the rail reserve		75,000	1,250,000		500,000	1,825,000	Preliminary Discussions

Shire of Brookton

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16.10.26 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

17.10.26 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

Nil.

18.10.26 CONFIDENTIAL REPORTS

Nil.

19.10.26 NEXT MEETING & CLOSURE

The next Ordinary meeting of the Council will be held on Thursday 19th November 2026 in the Council Chambers at the Shire Administration Centre commencing at 3:00pm.

There being no further business, President Cr Wallis, declared the meeting closed at 3:22pm.