



SPECIAL MEETING OF COUNCIL

MINUTES

26 MAY 2020

These minutes were confirmed by Council as a true and correct record of proceedings by the Ordinary Council Meeting held on 18/6/2020

Presiding Member: *[Signature]* Date: 18 June 2020

Disclaimer

The purpose of this Council Meeting is to discuss and, where possible, make resolutions about items appearing on the agenda.

Whilst Council has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on the basis of such decision or on any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting.

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Shire of Brookton
Ordinary Meeting of Council held 26 May 2020
Commenced at 5.00 pm

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1.05.20 DECLARATION OF OEPNING/ANNOUNCEMENT OF VISITORS

Attendance

The Presiding Member opened the meeting at 5.01pm and welcomed Councillors and Staff.

Welcome to Country

On behalf of Council I would like to acknowledge that this meeting is being held on the traditional lands of the Nyoongar People and pay respect to all Elders, past, present and emerging. I wish to acknowledge and respect local people's continuing culture and the contribution they make to Country and it's life.

2.05.20 RECORD OF ATTENDANCE/APPOLOGIES/APPROVED LEAVE OF ABSENCE

Elected Members (Voting)

Cr KL Crute	(Shire President)	<i>Council Chambers via video conferencing</i>
Cr NC Walker	(Deputy Shire President)	<i>Council Chambers via video conferencing</i>
CR CE Hartl		<i>via video conferencing</i>
Cr RT Fancote		<i>via video conferencing</i>
Cr TD Lilly		<i>Council Chambers via video conferencing</i>
Cr MG Macnab		<i>via video conferencing</i>
Cr BK Watts		<i>Council Chambers via video conferencing</i>

Staff (Non-Voting)

Ian D'Arcy	Chief Executive Officer
Amy Eva	Manager Corporate and Community
Mikel Haramboure	Manager Infrastructure and Emergency
Danni Chard	Executive Governance Officer

Apologies

Nil.

Leave of absence

Nil.

Members of the Public

Karry Fisher

3.05.20 PUBLIC QUESTION TIME

Nil.

4.05.20 ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION

Nil.

5.05.20 DISCLOSURE OF INTERESTS

Members and Officers to declare Financial, Proximity or Impartiality Interests & submit forms to the Chief Executive Officer at the commencement of the meeting and also prior to the item.

Disclosure of Financial & Proximity Interests

- a. Members must disclose the nature of their interest in matters to be considered at the meeting. (Sections 5.60B and 5.65 of the *Local Government Act 1995*).
- b. Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting. (Sections 5.70 and 5.71 of the *Local Government Act 1995*).

Disclosure of Interest Affecting Impartiality

- a. Members and staff must disclose their interest in matters to be considered at the meeting in respect of which the member or employee has given or will give advice.

Financial, Proximity and Impartiality Interests

Item no.	Members/Officers	Type of Interest	Nature of Interest
Nil.			

06.05.20 TECHNICAL & DEVELOPMENT SERVICES REPORTS**06.05.20.01 DRAFT BROOKTON RESERVE 43158 MANAGEMENT PLAN**

File No:	ADM0704
Date of Meeting:	26 May 2020
Location/Address:	N/A
Name of Applicant:	N/A
Name of Owner:	Shire of Brookton
Author/s:	Ian D'Arcy – Chief Executive Officer
Authorising Officer:	As above
Declaration of Interest:	The author has no interest in this item.
Voting Requirements:	Simple Majority
Previous Report:	N/A

Summary of Item:

This item relates to a draft Reserve Management Plan for the land bounded by White Street, Whittington Street, Bodey Street and Brookton Highway, and seeks Council consideration to invite submissions from the local community.

A copy of the draft Management Plan is presented as **Attachment 06.05.20.01A** provided under separate cover.

Proposal:

In summary the draft Reserve Management Plan purpose is to:

1. Instil a vision for Reserve 43158 centred on:
 - a) Managing the respective uses, facilities and activities within the Reserve; and
 - b) Ensuring the provision of facilities accord with affordability and sustainability principles within the scope and capacity of the Shire over the long term.
2. Provide a strategic framework to guide the future planning, development and management of identified precincts.

Background:

Through the Council's Integrated Planning and Reporting (IPR) framework and associated 'Innovations Pathway', a number of proposals have been put forward over the past 18 months prompting a need for strategic planning to be prepared that provides guidance on current and future use holistically for this land parcel. The Reserve fundamentally has been set aside for the following purposes with the existing development consisting of the Brookton administration and aquatic centers, caravan park, sports pavilion and oval, tennis and multi-use courts, independent living units, and a number of other disused facilities.

- Tourism purposes
- Health purposes
- Community Centre
- Civic purposes
- Recreation

To coordinate the existing use and activities with a number of new and projected proposals based on consultation with various business and community groups, the Reserve Management Plan has been drafted:

- On a precinct basis.
- As a 'living' document spanning a 10 year period.
- As a guide for existing and future use and development to meet community and business needs.
- To enhance co-location and shared use of infrastructure and facilities where possible.

Accordingly, the Plan promotes the creation of 10 precincts:

1. Shire Administration Centre Precinct
2. Community Garden/Men's Shed Precinct
3. Aquatic Centre Precinct
4. Caravan Park / Short Stay Accommodation Precinct
5. Sport and Recreation Precinct
6. Youth Precinct
7. Future Use Civic Precinct – 1
8. Future Use Civic Precinct – 2
9. Health /Aged Care Accommodation Precinct
10. Tourism Arts and Cultural Precinct

The intent of this Plan is not to map in detail the proposed development within each precinct, but rather understand the purpose and footprint with general guidance for current and future use/development.

Council's consideration is now sought on advertising the draft Reserve Management Plan for public comment.

Consultation:

In order to prepare this Plan consultation to date has broadly been performed over 12 months with Council and its respective IPR Advisory Groups, as well as a number of community groups.

Statutory Environment:

Preparation of the Reserve Management Plan is performed under Section 49(1) of the *Land Administration Act, 1997*.

Relevant Plans and Policy:

There is no current Plans and/or Policies specific to this matter.

Financial Implications:

There is no financial implication for Council in relation to the preparation and adoption of the draft Reserve Management Plan. However, the Council needs to be cognisant the draft Plan does pre-empt future investment within the Reserve and in each of the respective precincts that for the most part will default to further consideration and determination by Council as part of annual budget deliberations.

Risk Assessment:

While there is no statutory or financial risk associated with the draft Management Plan, and no compulsion for Council to implement all of the Plan within the 10-year timeframe, there is a 'Medium' risk of fostering community expectation in adopting this Plan. In this context, Council does need to be

mindful that some effort should be made to progress the Plan within affordability measures, once adopted. Therefore, it is assessed the risk is 'Medium'.

Consequence	Insignificant	Minor	Moderate	Major	Extreme
Likelihood					
Almost Certain	Medium	High	High	Severe	Severe
Likely	Low	Medium	High	High	Severe
Possible	Low	Medium	Medium	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

Risk Rating	Action
LOW	Monitor for continuous improvement.
MEDIUM	Comply with risk reduction measures to keep risk as low as reasonably practical.
HIGH	Review risk reduction and take additional measures to ensure risk is as low as reasonably achievable.
SEVERE	Unacceptable. Risk reduction measures must be implemented before

Community & Strategic Objectives:

This policy relates to delivery of core business and services detailed in the Shire of Brookton Corporate Compendium – May 2018, duly appended to the Next Generation BROOKTON Corporate Business Plan <2021.

Specifically, the Reserve Management Plan in a strategic sense aligns to:

Business Function 23 – Facilities Management

Comment:

The preparation of this Plan with community input is viewed as a pro-active step to strategically planning for future needs of the Brookton Community in an orderly manner, and further affords leverage to successfully qualifying for grant funding.

Therefore, it is recommended the Council progress the draft document to advertising for a 4-week period inviting submissions from members of the community.

OFFICER RECOMMENDATION

That Council endorses advertising of the draft Reserve 43158 Management Plan, as presented in attachment 06.05.20.01A to this report, for a period of 4 weeks inviting submissions from members of the community to be considered by Council prior to finalising the document.

SCM 05.20-01

COUNCIL RESOLUTION

MOVED Cr Lilly SECONDED Cr Watts

That Council endorses advertising of the draft Reserve 43158 Management Plan, as presented in attachment 06.05.20.01A to this report, for a period of 4 weeks inviting submissions from members of the community to be considered by Council prior to finalising the document.

CARRIED BY SIMPLE MAJORITY VOTE 7-0

Attachments

06.05.20.01A – Draft Reserve 43158 Management Plan
Provided under separate cover

07.05.20 NEXT MEETING & CLOSURE

The next Ordinary meeting of the Council will be held on Thursday 18th June 2020 commencing at 6.00 pm.

There being no further business the meeting was closed at 5.03pm.