



SPECIAL MEETING OF COUNCIL

24 October 2019

**14 White Street
Brookton, WA 6306**

Dear Councillor, Resident or Ratepayer,

Notice is hereby given that the Special Meeting of the Brookton Shire Council will be held on Thursday 24th October 2019 in the Council Chambers at the Shire Administration Centre commencing at 5.00 pm.

The order of business includes;

1. Swearing in of Councillors
2. Election of the Shire President, and Deputy Shire President

Ian D'Arcy
CHIEF EXECUTIVE OFFICER
16th October 2019

DISCLAIMER

The recommendations contained in the Agenda are subject to confirmation by Council. The Shire of Brookton warns that anyone who has any application lodged with Council must obtain and should only rely on written confirmation of the outcomes of the application following the Council meeting, and any conditions attaching to the decision made by the Council in respect of the application. No responsibility whatsoever is implied or accepted by the Shire of Brookton for any act, omission or statement or intimation occurring during a Council meeting.

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1.10.19 DECLARATION OF OPENING/ATTENDANCE

The Chief Executive Officer to declare the meeting open and act as temporary chair.

2.10.19 SWEARING IN OF COUNCILLORS

The Chief Executive Officer or designated person under the *Local Government Act, 1995* is to swear in the newly elected Councillors.

Each newly elected person is required to make a declaration before they can act in the capacity of a Councillor in the following alphabetical order:

- HARTL, Chris
- LILLY, Tamara
- MacNAB, Marilyn
- WALKER, Neil
- WATTS, Barry

The declaration of the office states that the Council member will faithfully perform their duties and will obey the *Local Government (Rules of Conduct) Regulations 2007*.

The declaration is also made verbally and a document signed in front of an Authorised Person as prescribed by the *Oath, Affidavits and Statutory Declarations Act 2005* who will witness the signature of the Council Member.

1. Following the Ordinary Local Government Elections conducted on 19th October 2019 there is a need to elect a new Shire President and Deputy Shire President to the next two years.

In light of the above, nominations for the office of Shire President are called.

The process for determining the result of any election for the position of Shire President (in the event of there being more than one accepted nomination) needs to be in accordance with Schedule 2.3 of the *Local Government Act, 1995*.

Desirably, a nomination should be made in writing on the designated 'Nomination of Shire President Form' - see **Attachment 3.10.19A**, which can be submitted to the CEO at any time prior to the meeting or during the meeting up until the nominations are declared closed. It should also be noted that nominations can also be made orally to the CEO at the call for any other nominations during the meeting. The nomination form for Deputy Shire President is offered at **Attachment 3.10.19B**.

The Councillor nominated must advise the CEO, either orally (to be recorded in the minutes) or in writing by signing the nomination form that he or she is accepting of the nomination for the position.

Voting for the position is to be by secret ballot and all Councillors in attendance must vote.

The Councillor elected as the Shire President will be announced by the CEO and will then sworn in and assume the role of Chair (being the Presiding Officer) upon being declared elected and having completed the Declaration of Office.

2. Following election of the Shire President the process is to be repeated by calling for nomination of Deputy Shire President as the next order of business.
3. The Councillors are to now take their assigned places in the Council Chamber as determined by the Shire President.

**SHIRE OF BROOKTON
Nomination Form**

ELECTION OF SHIRE PRESIDENT

**Local Government District – Brookton
Election Date – 24th October 2019**

Date _____

Chief Executive Officer
Shire of Brookton
PO Box 42
BROOKTON WA 6303

NOMINATION

I, Councillor _____ hereby nominate Councillor _____ for the position of Shire President for the Shire of Brookton.

_____ Signature

ACCEPTANCE

I, Councillor _____ hereby accept the nomination for the position of Shire President for the Shire of Brookton.

_____ Signature of Nominee

**SHIRE OF BROOKTON
Nomination Form**

ELECTION OF DEPUTY SHIRE PRESIDENT

**Local Government District – Brookton
Election Date – 24th October 2019**

Date: _____

Chief Executive Officer
Shire of Brookton
P O Box 42
BROOKTON WA 6303

NOMINATION

I, Councillor _____ hereby nominate Councillor _____ for the position of Deputy Shire President for the Shire of Brookton.

_____ Signature

ACCEPTANCE

I, Councillor _____ hereby accept the nomination for the position of Deputy Shire President for the Shire of Brookton.

_____ Signature of Nominee

