



SPECIAL MEETING OF COUNCIL

AGENDA

18 October 2021



PO Box 42, 14 White Street, Brookton WA 6306



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NOTICE OF MEETING

18 OCTOBER 2021

**14 White Street
Brookton, WA 6306**

Dear Councillor, Resident or Ratepayer,

Notice is hereby given that the Special Meeting of the Brookton Shire Council will be held on Monday 18th October 2021 in the Council Chambers at the Shire Administration Centre commencing at 6.00 pm.

The order of business includes:

1. Swearing in of Councillors
Election of the Shire President, and Deputy Shire President

A handwritten signature in black ink that reads "P. Sheedy".

Paul Sheedy
ACTING CHIEF EXECUTIVE OFFICER
15 October 2021

DISCLAIMER

The recommendations contained in the Agenda are subject to confirmation by Council. The Shire of Brookton warns that anyone who has any application lodged with Council must obtain and should only rely on written confirmation of the outcomes of the application following the Council meeting, and any conditions attaching to the decision made by the Council in respect of the application. No responsibility whatsoever is implied or accepted by the Shire of Brookton for any act, omission or statement or intimation occurring during a Council meeting.

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1.10.21 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Acting Chief Executive Officer to declare the meeting open, and act as the temporary chair.

On behalf of Council, I would like to acknowledge that this meeting is being held on the traditional lands of the Nyoongar People and pay respect to all Elders, past, present, and emerging. I wish to acknowledge and respect local people's continuing culture and the contribution they make to Country and it's life.

2.10.21 SWEARING IN OF COUNCILLORS

The Acting Chief Executive Officer or designated person under the *Local Government Act, 1995* is to swear in the newly elected Councillors.

Each newly elected person is required to make a declaration before they can act in the capacity of a Councillor in the following alphabetical order (*the unsuccessful candidate/s to be removed prior to distribution of the minutes*):

- BELL, Harold
- CRUTE, Katrina
- HAYDEN, Charlene
- WATTS, Barry

The declaration of the office states that the Council member will faithfully perform their duties and will obey the *Shire of Brookton Code of Conduct 2021*.

The declaration is also made verbally, and a document signed in front of an Authorised Person as prescribed by the *Oath, Affidavits and Statutory Declarations Act 2005* who will witness the signature of the Council Member.

Attachment

Attachment 2.10.21 – Declaration of Elected Member (Form 7, Local Government Act 1995, Local Government (Constitution), Regulation 1998)

Shire of Brookton
**DECLARATION OF
ELECTED MEMBER**

Form 7
Local Government Act 1995
Local Government (Constitution)
Regulations 1998

I, _____ of _____

having been elected to the office of Councillor of the Shire of Brookton declare that I take the office upon myself and will duly, faithfully, honestly and with integrity, fulfil the duties of the office for the people in the district according to the best of my judgement and ability, and will observe the code of conduct adopted by the Shire of Brookton, under section 5.104 of the *Local Government Act 1995*.

Declared at Brookton on 18th October 2021

by Cr _____

_____ (Signature)

Before, Kim Mills, Justice of the Peace (# _____), of

_____ (Signature)

1. Following the Ordinary Local Government Elections conducted on 16th October 2021 there is a need to elect a new Shire President and Deputy Shire President to the next two years.

In light of the above, nominations for the office of Shire President are called.

The process for determining the result of any election for the position of Shire President (in the event of there being more than one accepted nomination) needs to be in accordance with Schedule 2.3 of the *Local Government Act, 1995*.

Desirably, a nomination should be made in writing on the designated 'Nomination of Shire President Form' - see **Attachment 3.10.21A**, which can be submitted to the CEO at any time prior to the meeting or during the meeting up until the nominations are declared closed. It should also be noted that nominations can also be made orally to the CEO at the call for any other nominations during the meeting. The nomination form for Deputy Shire President is offered at **Attachment 3.10.21B**.

The Councillor nominated must advise the CEO, either orally (to be recorded in the minutes) or in writing by signing the nomination form that he or she is accepting of the nomination for the position.

Voting for the position is to be by secret ballot and all Councillors in attendance must vote.

The Councillor elected as the Shire President will be announced by the CEO and will then sworn in and assume the role of Chair (being the Presiding Officer) upon being declared elected and having completed the Declaration of Office.

2. Following election of the Shire President the process is to be repeated by calling for nomination of Deputy Shire President as the next order of business.
3. The Councillors are to now take their assigned places in the Council Chamber as determined by the Chief Executive Officer.

SHIRE OF BROOKTON Nomination Form

ELECTION OF SHIRE PRESIDENT

Local Government District – Brookton
Election Date – 16th October 2021

Date _____

Chief Executive Officer
Shire of Brookton
PO Box 42
BROOKTON WA 6303

NOMINATION

I, Councillor _____ hereby nominate Councillor _____ for the position of Shire President for the Shire of Brookton.

_____ Signature

ACCEPTANCE

I, Councillor _____ hereby accept the nomination for the position of Shire President for the Shire of Brookton.

_____ Signature of Nominee

SHIRE OF BROOKTON Nomination Form

ELECTION OF DEPUTY SHIRE PRESIDENT

Local Government District – Brookton
Election Date – 16th October 2021

Date: _____

Chief Executive Officer
Shire of Brookton
P O Box 42
BROOKTON WA 6303

NOMINATION

I, Councillor _____ hereby nominate Councillor _____ for the position of Deputy Shire President for the Shire of Brookton.

_____ Signature

ACCEPTANCE

I, Councillor _____ hereby accept the nomination for the position of Deputy Shire President for the Shire of Brookton.

_____ Signature of Nominee

4.10.21 NEXT MEETING & CLOSURE

The next Ordinary meeting of the Council will be held on 21st October 2021 commencing at 6.00 pm.