



## SPECIAL MEETING OF COUNCIL

04 March 2021

### ATTACHMENTS PROVIDED UNDER SEPARATE COVER

**Attachment 8.03.21A** - 2019-20 Annual Report

**Attachment 8.03.21B** - 2019-20 Management Letter

**Attachment 9.03.21A** - Local Government (Model Code of Conduct) Regulation 2021

**Attachment 11.03.21E** - Schedule and copy of Public Submissions



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## Shire of Brookton

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## Acknowledgement of Country

*The BROOKTON community would like to acknowledge the traditional custodians of this land, Nyoongar People and pay respect to all Elders, past, present and emerging. The Shire wish to acknowledge and respect local people's continuing culture and the contribution they make to Country and its life.*

## Shire Mission and Vision

### *Shire of Brookton Mission*

*To Sustain the Balance of BROOKTON+  
To Build a Bigger Better BROOKTON*

### *BROOKTON Vision by 2027*

BROOKTON is

*a **well-recognised** business and agricultural hub,  
a **flourishing** stop-over destination, and  
a **celebrated** place to live.*



# Shire President Message

It is my pleasure to present the Shire of Brookton's Annual Report for 2019-20 on behalf of my fellow Councillors. It has been an honour and privilege to be able to serve as the Shire President and continue the great work and achievements of the past financial year.

The second half of this year has tested our resilience and whilst there were many challenges, I thank you all for taking care of yourselves and your neighbours during lock-down of the COVID-19 pandemic. I was so incredibly proud of our Community, we came together, whilst still staying apart to look after our most vulnerable and at risk. As an organisation we worked hard to keep our doors open and continue to provide a service to you, we had several businesses close or change how they operated, many of our sporting and not for profit organisations also had to close. This placed immense pressure on our community, but I am so proud of the way we as a community handle the pandemic. It is not over, and we all need to maintain our vigilance in keeping ourselves and our neighbours safe.

In October, we welcomed three new Councillors, and said farewell to three, Kim Mills was recognised by WALGA for his contribution to Brookton over the past 12 years, and I would like to take this opportunity to thank former Cr Mills, Cr Eyre and Cr Eva for their contribution to our Community and welcome Cr Lilly, Cr Macnab and Cr Watts.

We have continued our planning and have seen the Next Generation BROOKTON become more firmly entrenched in our everyday business. Thank you to everyone who is actively participating in our Advisory groups. This has once again seen many of the ideas that the community came up with in 2019-20 progress to more detailed research, enacted by others within the community or in some cases referred to Council for a decision. The development of a community garden, BMX track, the formal adoption of the Brookton Recreation Reserve Management Plan, are all examples of ideas that have come through your Book Ideas and progressed to projects that are now being delivered. Additionally, the money committed by the Shire to the Entry Statement Competition and subsequent erection of entry signage to our town came to fruition, and the positive impact these signs make.

In this financial year, a major focus was on the Recreation Precinct Plan and the opportunity to utilise funding that became available as a result of COVID-19 pandemic, such as the \$500,000 Commonwealth Governments Drought Communities Fund and the \$255,000 from the Commonwealth Governments Local Road and Community Infrastructure Program Funding. The Recreation Precinct Plan will enable the Council to initiate significant investment by Council in several projects and capital works that have been identified.

We know, that while we have all the innovative and collaborative ideas for future projects, we recognise that Local Government is the closest tier of government to the community and it's our job to deliver the essential services and infrastructure the community needs and wants. To do this, we need to be flexible and work together with the community - which is something we have been working to improve through the Integrated Planning and Reporting (IPR) process

and the Innovations Pathway. Council looks forward to working with the Community to deliver on these initiatives and no doubt many others as our Community, State and Nation progress recovery from the COVID-19 pandemic.

Council continued to support a number of programs in conjunction with the community, such as the Brookton Business Advisory Group, to help small businesses work together to deliver outcomes that benefit all, including how we can collaborate to achieve Brookton outcomes. We also finished renovating some of our facilities such as the kitchen and floor at the WB Eva Pavilion and the installation of the gazebo and new niche wall at the cemetery.

Council will continue to be innovative, collaborative and accountable and I thank all members of the community for their time and especially those many volunteers who contribute to advance a Bigger, Better Brookton.

Thank you to my fellow Councillors for your support and to the CEO and all the Staff who work hard to ensure that Brookton's vision becomes a reality.

Thank you to all who have contributed to the combined successes of 2019-20, I look forward to working with you to achieve Next Generation BROOKTON, ensuring Brookton is a community of choice for generations to come.



Katrina Crute  
Shire President

# Chief Executive Officer Message

I am pleased present an update on the statutory reporting requirements and key achievements for what has proven to be a busy and challenging financial year:

## Financial Management and Governance

With the Office of the Auditor General (AOG) having recently completed its third audit on the Shire's financial management and governance functions, the need for continued improvement to implementing effective and robust procedures is acknowledged, notwithstanding the Shire's fiscal position remains strong.

What has differed from previous financial years has primarily been the disposal (sale) of Lot 511 Whittington Street (Kalkarni Residential Aged Care Facility and Saddleback Medical Centre) to Baptistcare (WA) Inc. for \$7.08m, and the onset of the COVID-19 pandemic globally. These two matters had presented some challenges, with receipt of sale proceeds from Lot 511 proving more complex and demanding than usual from an accounting perspective, and Council bringing forward a number of capital works to assist in stimulating the broader regional economy at the end of the financial year applying additional work to administration staff.

As to the funds received from the property sale, the Council has allocated the full \$7.08m across a number of cashed back reserves as part of the 2020-21 financial budget.

A copy of the Annual Financial Report together with the Auditor's comments and findings for the 2019-20 financial year is appended to this report.

## Key Statutory and Strategic Matters

During the 2019-20 financial year some of the key statutory and strategic actions performed includes:

- The October 2019 Local Government elections;
- Mandatory Elected Member training for newly elected Councillors;
- Review of Local Planning Scheme No. 4 (gazetted December 2019);
- Review of the Shire's Disability Inclusion and Action Plan;
- Deliver on the Shire Integrated Planning and Reporting (IPR) framework;
- Preparation of Reserve 43158 Management Plan;
- Review of Council's Local Emergency Management Arrangements;
- Reset of Council's Audit and Risk Committee framework;
- Finalisation of Council's Business Continuity Plan;
- Upgrade of the Shire's ICT framework; and
- Response to the 'COVID-19 State of Emergency' including:
  - facilitation of the Local Emergency Management Committee (LEMC) meetings.
  - participation in the Local Incident Support Group (ISG).

- adherence to community lock down restrictions.
- implementation of social distancing measures.
- increased communication and information flow to the local community.
- continuation of works and administration functions to serve the community.
- conduct of Council meetings through digital communication means.

## **Key Assets**

### Road Works

The road works for the 2019-20 financial year involved:

- Continued road maintenance grading works across the Shire's unsealed road network.
- Continued sealing of the York-Williams Road with a further 3 kilometres being sealed.
- Second coat sealing works on Brookton Kweda Road.
- Repair works on Yeo Road.
- Gravel Sheeting of Boyagarra, South Dale and Davis Roads.

The roadworks program has continued to be Council's most significant area of expenditure and allocation of Shire resources - refer to the 2019-20 Annual Financial Report for qualified expenditure.

### Plant and Equipment

Council has maintained the need to ensure its plant and equipment is current, operational and efficient, while attempting to minimise plant maintenance costs. This has seen the acquisition of the following replacement (new for old) of major plant items:

- Purchase of John Deer Front End Loader.
- Purchase of a Hino Truck.
- Purchase of Mitsubishi Dual Cab Ute x 3.
- Water tank for road works.
- 10,000 litre electronic diesel fuel tank.

### Other Works

The other works performed during the year includes:

- Continued parks and gardens maintenance.
- Continued housing maintenance.
- Construction of youth BMX track.
- Second water pipeline crossing of the Railway Reserve.
- Installation of 200,000 litre storage tank for Happy Valley Water.
- Upgrade of lighting at the Works Depot.

- Installation of back up diesel generators at the Administration Office and WB Eva Pavilion.
- Replacement of flooring and upgrade of the kitchen at the WB Eva Pavilion.
- Upgrade of Shire Administration Centre and Council Chambers (carrying over to 2020-21 financial year).

#### Elected Members and Staff

During the financial year the organisation experienced a number of personnel movements.

Specifically, I wish to acknowledge the departure of Mr. Steve Thomson (Manager Infrastructure and Emergency), Ms. Vicki Morris (Manager Corporate and Community), and Ms. Courtney Fulwood (Executive Officer). All of their positive contributions during their tenure with the Shire is greatly appreciated.

I also take this opportunity to sincerely thank all other staff and Councillors (past and present) for their continued support and efforts over what has been an extraordinary year, particularly with the advent of the COVID-19 pandemic.



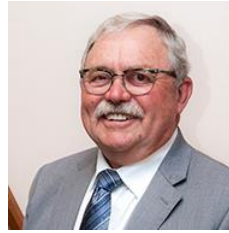
Ian D'Arcy  
Chief Executive Officer

# Council and Executive



**Cr Katrina Crute**  
Shire President  
Term expires: 2021

Mobile: 0439 373 282  
[sp@brookton.wa.gov.au](mailto:sp@brookton.wa.gov.au)



**Cr Neil Walker**  
Deputy Shire President  
Term expires: 2023

Mobile: 0408 424 018  
[CrWalker@brookton.wa.gov.au](mailto:CrWalker@brookton.wa.gov.au)



**Cr Theresa Fancote**  
Councillor  
Term expires: 2021

Mobile: 0418 914 705  
[CrFancote@brookton.wa.gov.au](mailto:CrFancote@brookton.wa.gov.au)



**Cr Chris Hartl**  
Councillor  
Term expires: 2023

Mobile: 0429 182 109  
[CrHartl@brookton.wa.gov.au](mailto:CrHartl@brookton.wa.gov.au)



**Cr Tamara Lilly**  
Councillor  
Term expires: 2023

Mobile: 0419 111 300  
[CrLilly@brookton.wa.gov.au](mailto:CrLilly@brookton.wa.gov.au)



**Cr Gail Macnab**  
Councillor  
Term expires: 2023

Mobile: 0456 226 674  
[CrMacnab@brookton.wa.gov.au](mailto:CrMacnab@brookton.wa.gov.au)



**Cr Barry Watts**  
Councillor  
Term expires: 2021

Mobile: 0435 751 713  
[CrWatts@brookton.wa.gov.au](mailto:CrWatts@brookton.wa.gov.au)



**Cr Travis Eva**  
Councillor  
Resigned January 2019



**Cr Leslie Eyre**  
Councillor  
Retired October 2019



**Cr Kim Mills**  
Councillor  
Retired October 2019



# Senior Staff

Council had three designated senior employee position in accordance with section 5.37 of the *Local Government Act 1995*.

- Chief Executive Officer Mr Ian D'Arcy
- Deputy Chief Executive Officer Ms Vicki Morris (left March 2020)
- Manager Infrastructure & Regulatory Mr Steve Thomson (left March 2020)

Following a restructure of the organisation in November 2019 this was amended to the Chief Executive Officer, with the following positions and employees no longer designated senior employees:

- Manger Corporate & Community Mrs Amy Eva (started March 2020)
- Manager Infrastructure & Emergency Mr Mikel Haramboure (started May 2020)

In total the Shire of Brookton employed 23 full time equivalent (FTE) employees during the 2019-20 financial year.

Regulation 19B of the Local Government (Administration) Regulations 1996 requires the annual report to contain the details of the number of employees of the local government entitled to an annual salary of \$100,000 or more in bands of \$10,000 for each such band over \$100,000.

<i>Salary Range</i>	<i>2020</i>	<i>2019</i>
<i>\$100,000 - \$109,999</i>	<i>1</i>	<i>1</i>
<i>\$110,000 - \$119,999</i>	<i>1</i>	<i>1</i>
<i>\$120,000 - \$129,999</i>	<i>0</i>	<i>0</i>
<i>\$130,000 - \$139,999</i>	<i>0</i>	<i>0</i>
<i>\$140,000 - \$149,999</i>	<i>1</i>	<i>1</i>



# Shire Profile

The following information is general information about the Shire of Brookton. All specific enquiries should be directed to the Shire office during normal business hours.

## Shire of Brookton Administration Centre

14 White Street  
(P O Box 42)  
BROOKTON WA 6306  
Telephone: (08) 9642 1106  
Email: [mail@brookton.wa.gov.au](mailto:mail@brookton.wa.gov.au)

## Shire of Brookton Works Depot

Richardson Street  
(P O Box 42)  
BROOKTON WA 6306  
Telephone: (08) 9642 1144  
Email: [mail@brookton.wa.gov.au](mailto:mail@brookton.wa.gov.au)

### Key Facts - Our Shire

Area	1,626 square Kilometres
Population	975 (as at 2016 Census)
Median Age	48 (as at 2016 Census)
Number of Dwellings	506 (as at 2016 Census)
Number of Council Employees	23
Number of Elected Members	7
Distance from Perth	138 kilometres
Length of Roads - Sealed	205 kilometres
Length of Roads - Unsealed	438 kilometres



# Disability Access and Inclusion Plan

The Shire reviewed its Disability Access and Inclusion Plan (DAIP) in 2019-20, with minor progress having been made.

This included:

- A refresh of the Shire's website to improve the viewability and availability of public information in alternative formats and font sizes; and
- modification to the Shire's Administration building with a new reception counter suited to wheelchair access and similarly a disabled ramp to the Council Chambers.



# Elected Member Training and Gifts

With recent amendments to the *Local Government Act 1995* all elected members are required to undertake training within 12 months of being elected commencing from the October 2019 Local Government elections, unless an exemption applies. This training is valid for a period of 5 years with each Councillor compelled to undertake the training at every second election.

The core units that make up the training content, includes:

- Understanding Local Government
- Serving on Council
- Meeting procedures
- Conflicts of Interest
- Understanding of financial reports and budgets.

The following table illustrates the performance of Elected Member training for Councillors over the 2019-20 period:

Elected Member	Elected to Council	Training Course	Status	Mandatory (Yes/No)	Completion Date(s)
<b>Shire President Katrina Crute</b>	October 2017	Participate in Local Government Emergency Management Preparation	Completed	No	5 <sup>th</sup> March 2020
<b>Deputy Shire President Neil Walker</b>	October 2019	Understanding Local Government	Not Commenced	Yes	
		Serving on Council	Not commenced	Yes	
		Understanding Financial Reports & Budgets	Not Commenced	Yes	
		Meeting Procedures	Not Commenced	Yes	
		Conflicts of Interest	Not Commenced	Yes	
<b>Councillor Tamara Lilly</b>	October 2019	Understanding Local Government	Commenced	Yes	
		Serving on Council – Commenced	Commenced	Yes	
		Understanding Financial Reports & Budgets	Commenced	Yes	
		Meeting Procedures	Commenced	Yes	

		Conflicts of Interest	Not Commenced	Yes	
<b>Councillor Theresa Fancote</b>	October 2017	No training completed			
<b>Councillor Barry Watts</b>	October 2019	Understanding Local Government	Completed	Yes	9 <sup>th</sup> June 2020
		Serving on Council	Completed	Yes	9 <sup>th</sup> June 2020
		Understanding Financial Reports & Budgets	Completed	Yes	17 <sup>th</sup> June 2020
		Meeting Procedures	Completed	Yes	23 <sup>rd</sup> June 2020
		Conflicts of Interest	Completed	Yes	9 <sup>th</sup> June 2020
<b>Councillor Gail Macnab</b>	October 2019	Understanding Local Government	Completed	Yes	24 <sup>th</sup> November 2019
		Meeting Procedures	Completed	Yes	20 <sup>th</sup> January 2020
		Conflicts of Interest	Completed	Yes	21 <sup>st</sup> December 2019
		Serving on Council	Commenced	Yes	
		Understanding Financial Reports & Budgets	Commenced	Yes	
<b>Councillor Chris Hartl</b>	October 2019	Understanding Local Government	Commenced	Yes	
		Conflicts of Interest	Not Commenced	Yes	
		Understanding Financial Reports & Budgets	Not Commenced	Yes	

In accordance with Sections 5.87A and 5.87B of the *Local Government Act 1995* all Elected Members and the CEO are required to disclose gifts received during the financial year when performing their respective roles.

The threshold for declaration of a gift is where it is valued over \$300 or where the cumulative value exceeds \$300 received from the same party in a 12-month period.

Of note, the following situations are specifically excluded from having to be declared a gift(s):

- the gift does not exceed \$300 in value.
- the gift is a ticket to event approved by Council in accordance with its policy for attendance at events.
- the gift is received from the Western Australia Local Government Association (WALGA), Local Government Professionals Australia (WA), Australian Local Government Association, a department of the public service, government department of another State, Territory or Commonwealth, or another local government or regional local government.

Notwithstanding the above requirements the following table details all gifts received by all members of the Shire during the 2019-20 financial year.



## Form 4

Local Government Act 1995

Local Government (Administration) Regulations 1996

## REGISTER OF GIFTS AND CONTRIBUTIONS TO TRAVEL – SHIRE OF BROOKTON



## 1. Gifts

Section 5.82 of the *Local Government Act 1995*

Name of relevant person making disclosure	Description of gift	Name of person who made gift	Address of person who made gift	Date gift was received	Estimated value of gift at time it was made	Nature of relationship between relevant person and person who made gift
Rick Gill <i>Maintenance Officer</i>	1 bottle of Scotch Whisky	Andrew Mackie	Welshpool WA 6986	17/12/2019	Total = \$52.00	Contractor
Cr Katrina Crute	1 bottle of Wine	The Vines Medical Practice	Brookton WA 6306	07/01/2020	Total = \$26.00	Professional
Cr Barry Watts	2 Jars Marmalade	Carol Bond	Brookton WA 6306	03/05/2020	Total = \$7.50	Friend

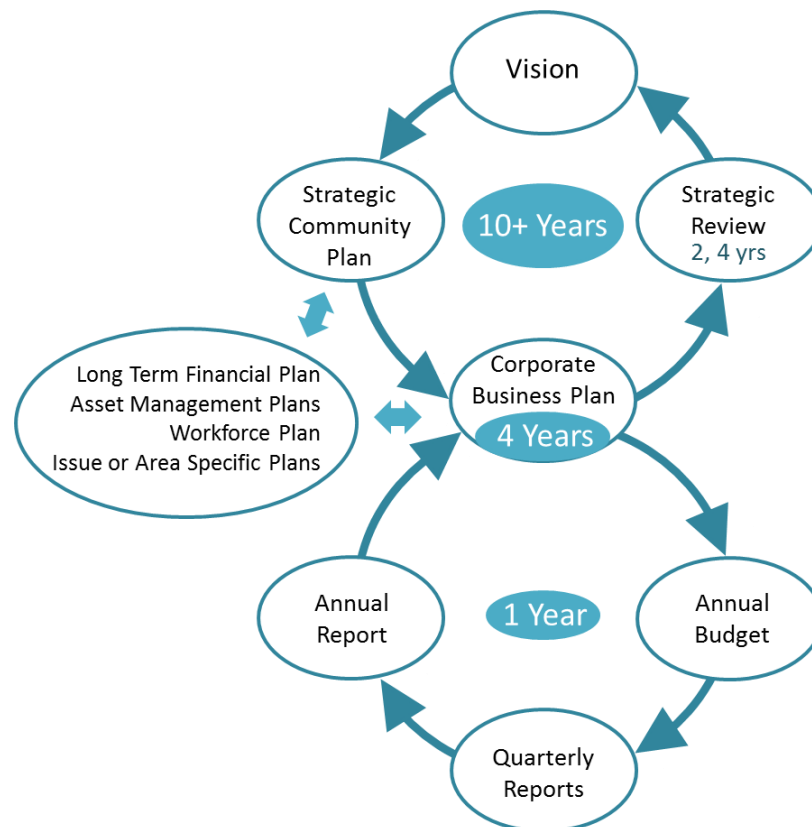
## 2. Contributions to travel

Section 5.83 of the *Local Government Act 1995*

Name of relevant person making disclosure	Description of contribution	Name of person who made contribution	Address of person who made contribution	Date contribution was received	Estimated value of contribution at time it was made	Nature of relationship between relevant person and person who made contribution	Description of travel	Date of travel
Cr Theresa Fancote	Portion of travel costs	Conquest Crop Protection	Osborne Park WA 6916	05/10/2019	\$2,000	Business	China	05/10/2019

# Integrated Planning and Reporting (IPR)

During the year the Council continued with implementation of its IPR framework aligned to the legislative requirements under Section 5.56(1) and (2) of the *Local Government Act, 1995*. This legislation requires each local government to prepare a ‘plan for the future’ of its district by developing arrange of plans in accordance with the Local Government (Administration) Amendment Regulations (No. 2) 2011; Division 3 – Planning for the future. Following is a diagram provides understanding of the IPR framework.



IPR Framework sourced from the Western Australian Department of Local Government IPR Guidelines 2016

Specifically, the following is a list of projects under the Council’s Corporate Business Plan that affords an understanding of the progress achieved during the 2019-20 financial year.

Major Projects	Facilitator	Proponent	Progress
BROOKTON Regional Wellness Hub	✓		This proposal is pending sale of Lot 511 and delayed due to COVID-19. Scheduled to be progressed in 2020-21.
BROOKTON Multipurpose Function Centre		✓	This initiative is pending assessment of Brookton Memorial Hall and a discussion

			with BROOKTON Community on future direction. Architectural design options are to be prepared and community consultation be progressed in 2020-21.
BROOKTON Temp. Accommodation Village	✓	✓	The accommodation village is promoted as an extension to the Brookton Caravan Park for short stay / seasonal accommodation. It is pending construction of chalet units by the Shire (and possibly other stakeholders) commencing 2020-21 in a staged format and subject to grant funding availability.
BROOKTON Community Hub		✓	This proposal has indicatively been identified on Reserve 43158 Management Plan adjacent to the Brookton Aquatic Centre and fronting Brookton Highway – further consideration needed pending available funding.
BROOKTON Alternative Farming	✓		This initiative has been stalled due to other governance priorities and the onset of the COVID-19 pandemic.

Minor Projects	Facilitator	Proponent	Progress
BROOKTON Lifestyle Land Release		✓	The Council has 'parked' this initiative in favour of a private developer.
BROOKTON Business Advisory Group	✓		The facilitation of the BBAG was conducted over a 14 month period and now rests with local businesses to co-ordinate with the Brookton Community resource Centre.
BROOKTON Picture Plaques, Murals	✓		Little progress has been initiated on this proposal other than preliminary discussion, with further consideration to be given to promoting artwork through the IPR Advisory Groups.
BROOKTON Community Chest Fund		✓	This initiative was successfully implemented in 2019-20 with applications for community funding approved by Council.

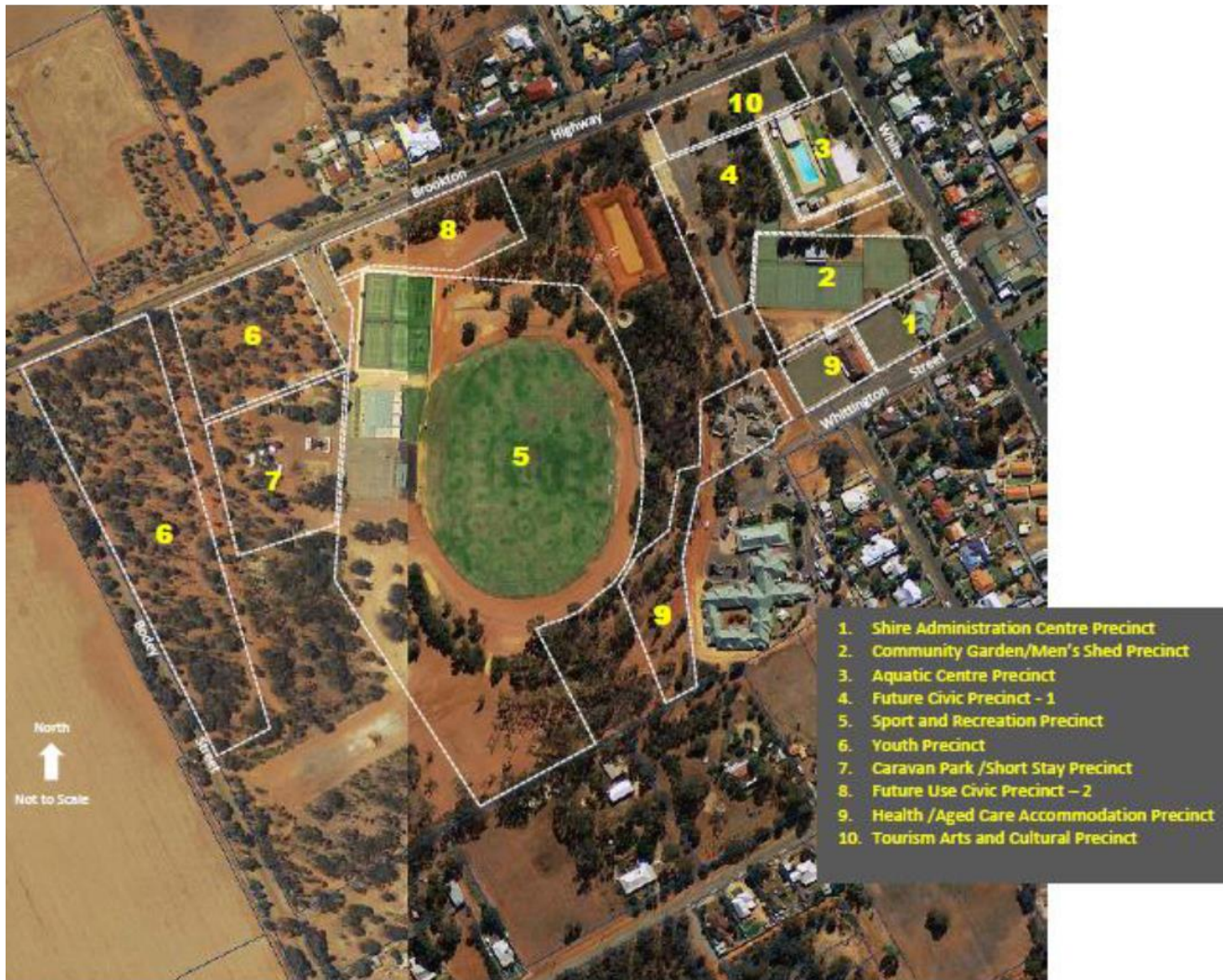
Additionally, the 'Innovation Pathway' process (as illustrated in the flow diagram below) continued to build capacity through review of suggested projects presented to the 'Book of Ideas'.



August 2020



This Plan allocates designated precincts that will assist in guiding future development and use of the Reserve, including the accommodation of some of the ideas filtering through the Innovations Pathway process. An understanding of the designated precincts is presented in the following graphic extracted from the Reserve Management Plan.



**Designated Precincts - Reserve 43158 Management Plan**

Central to this Plan was the spatial allocation at a 'Precinct' level of various uses, including better definition of a Youth Precinct (No.6), the Caravan Park and Seasonal Workers' Accommodation Precinct (No.7), a new Community Garden and Men's Shed Precinct (No.2), a future Cultural Precinct (No.10), and future expansion of a Wellness Hub/Aged Accommodation Precinct (No.9).

To date, the adoption of this Plan has aided the Shire to secure and allocate grant funding to assist in implementing or enhancing of some of these defined Precincts, such as development of a BMX track, improvements to the Brookton Caravan Park with the addition of self-contained short-stay accommodation, a new Men's Shed and Community Garden building, and a co-located Youth and Girl Guides building, all to be delivered in the 2020-21 financial year.

The 2019-20 financial year has also presented an opportunity to evaluate the effectiveness of the Innovations Pathway process. While this process has proven to be effective, it is subject to further review in the 2020-21 financial year together with realisation of the need to better promote the merits of the Innovations Pathway to the broader community.

Another area of focus, but has been lagging under the IPR framework, is the Shire's Asset Management Framework in 2019-20. Much attention and criticism has been directed at the Shire Council and Administration during the financial year on a lack of attentiveness to its asset management responsibilities, mainly due to the erection of a temporary fence around the old Brookton Railway Station building, and the Memorial Hall in dire need of structural repair and improvement as identified through a structural engineering assessments.

The Shire is cognisant of this shortcoming and is continuing to attend to its asset management responsibilities across all classes, including the road network and bridges, drainage and footpaths, building and other structures, although this process is taking longer and is more resource intensive than expected. It is projected with the process conducted correctly that the asset management should be finalised by the middle of 2021, inclusive of review and update of the Council's Asset Management Policy, Asset Management Strategy and specific Asset Management Plans across respective classes of assets. The following diagram illustrates the integrated framework applicable to the Asset Management processes.

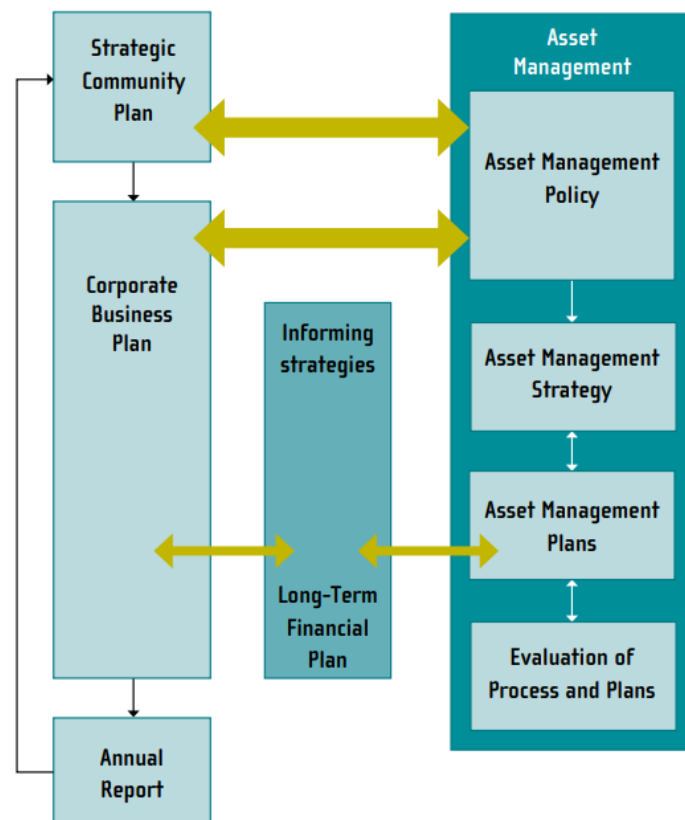


Figure 2-1 sourced from the Western Australian Department of Local Government's Asset Management Framework and Guidelines



The Long-Term Financial Plan that affords a 10 year fiscal projection for the Shire will then be informed by the Asset Management Plan and compiled to guide the compilation of future annual budgets.



# Freedom of Information Statement

The Shire of Brookton is required to provide an Information Statement in accordance with the *Freedom of Information Act 1992*.

Part 5, Section 94 of the *Freedom of Information Act, 1992* requires each agency (including Local Government) to prepare an information statement which conveys the maximum possible details to the public about the agency's operation, and which makes available to the public documents which have previously been unavailable in many cases. Agencies are required to make this publication available ensuring that the public has access to the information it needs to effectively use FOI.

Information held by the Shire, unless deemed by Council or another Act to be confidential, is generally available to members of the public for viewing

A full information statement in this regard is available on the Shire's website and can be provided in alternative formats upon request. The Shire website information is [www.brookton.wa.gov.au](http://www.brookton.wa.gov.au).

Statements can also be provided during the Shire business hours, by contacting: the FOI Officer, Shire of Brookton, 14 White Street, Brookton, 6306, WA. The telephone number is (08) 9642 1106.

It should be noted, in the 2019/2020 financial year the Shire did not receive a request under the *Freedom of Information Act 1992*.



# Other Statements

## State Records Act 2000

The Shire received an extension from the State Records Office (SRO) to review its Recordkeeping Plan until February 2020, with this being further extended to December 2020. In the 2018-19 financial year the Shire commenced the process of investing in an EDRMS platform to capture electronic records and information that is compatible with the existing Synergy software used for the Shire's financial management. As a result of this major change to the capture and storage of information and records, the recordkeeping plan requires total review that is scheduled to be completed in line with the extension granted by the SRO Board.

The Shire has subsequently acquired the new Altus IT Records module towards the end of 2019-20 and has been working on the framework to transfer all of records data, as well as update its records plan by the end of December 2020.

## National Reform Agenda (Previously known as the National Competition Policy)

The *Competition Policy Reform Act 1995* was initially set up to detail the principles by which all levels of governments would ensure anti-competitive practices as part of their operations. Local Government falls under these principles.

The main aim of the National Reform Agenda (NRA) is to further boost competition, productivity and the efficient functioning of markets building on the works done previously by the National Competition Policy (NCP) principles.

The Shire, when developing its local laws and policies, needs to consider the principles of the NCP and NRA, particularly in relation to its procurement practices and 'buy local' approach. The Shire has no policies or local laws that contain anti-competitive provisions. No complaints were received by the Shire in the 2019-20 financial year for anti-competitive practices, rather it has adhered to a competitive approach to achieve value for money.

## Official Conduct Report

Under Section 5.121 of the *Local Government Act, 1995* the Shire is required to disclose if any complaints were made regarding elected members conduct. There were no complains recorded during the 2019-20 financial year.



# Annual Financial Report 2019-20



**SHIRE OF BROOKTON**  
**FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30 JUNE 2020**

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**COMMUNITY VISION**

**BROOKTON** Vision by 2027

**BROOKTON** is

a well-recognised business and agricultural hub,  
a flourishing stopo-over destination, and  
a celebrated place to live.

Principal place of business:

14 White Street (PO Box 42) Brookton WA 6306

Phone: (08) 9642 1106

E-mail: [mail@brookton.wa.gov.au](mailto:mail@brookton.wa.gov.au)

Web: [www.brookton.wa.gov.au](http://www.brookton.wa.gov.au)

**SHIRE OF BROOKTON  
FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2020**

*Local Government Act 1995  
Local Government (Financial Management) Regulations 1996*

**STATEMENT BY CHIEF EXECUTIVE OFFICER**

The attached financial report of the Shire of Brookton for the financial year ended 30 June 2020 is based on proper accounts and records to present fairly the financial position of the Shire of Brookton at 30 June 2020 and the results of the operations for the financial year then ended in accordance with the Local Government Act 1995 and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards.

Signed on the EIGHTEENTH day of FEBRUARY 2020



Chief Executive Officer

Ian D'Arcy

Name of Chief Executive Officer





**SHIRE OF BROOKTON**  
**STATEMENT OF COMPREHENSIVE INCOME**  
**BY NATURE OR TYPE**  
**FOR THE YEAR ENDED 30 JUNE 2020**

	NOTE	2020 Actual \$	2020 Budget \$	2019 Adjusted \$
<b>Revenue</b>				
Rates	24(a)	2,279,697	2,310,718	2,270,091
Operating grants, subsidies and contributions	2(a)	1,192,147	4,474,690	1,160,885
Fees and charges	2(a)	655,250	1,648,336	682,075
Interest earnings	2(a)	121,464	220,264	157,337
Other revenue	2(a)	143,555	86,323	94,101
		4,392,113	8,740,331	4,364,489
<b>Expenses</b>				
Employee costs		(1,574,632)	(1,649,585)	(1,431,996)
Materials and contracts		(1,668,496)	(6,006,031)	(1,332,930)
Utility charges		(167,962)	(174,264)	(162,249)
Depreciation on non-current assets	10(b)	(2,825,014)	(2,910,437)	(2,953,796)
Interest expenses	2(b)	(107,067)	(94,529)	(102,149)
Insurance expenses		(180,085)	(189,977)	(179,652)
Other expenditure		(8,576)	(9,084)	(197)
		(6,531,832)	(11,033,907)	(6,162,969)
		(2,139,719)	(2,293,576)	(1,798,480)
Non-operating grants, subsidies and contributions	2(a)	542,656	520,880	363,199
Profit on asset disposals	10(a)	47,869	0	3,947
(Loss) on asset disposals	10(a)	(53,638)	(1,100)	(19,546)
		536,887	519,780	347,600
<b>Discontinued Operations</b>				
Profit/(Loss) on discontinued Operations	28	367,523		575,964
<b>Net result for the period</b>		<b>(1,235,309)</b>	<b>(1,773,796)</b>	<b>(874,916)</b>
<b>Other comprehensive income</b>				
<i>Items that will not be reclassified subsequently to profit or loss</i>				
Changes in asset revaluation surplus	12		0	(2,033,392)
<b>Total other comprehensive income for the period</b>		<b>0</b>	<b>0</b>	<b>(2,033,392)</b>
<b>Total comprehensive income for the period</b>		<b>(1,235,309)</b>	<b>(1,773,796)</b>	<b>(2,908,308)</b>

This statement is to be read in conjunction with the accompanying notes.

The Shire sold the Kalkarni Aged Care facility in January 2020. Analysis of the financial impact of discontinued operations are stated in Note 28



**SHIRE OF BROOKTON**  
**STATEMENT OF COMPREHENSIVE INCOME**  
**BY PROGRAM**  
**FOR THE YEAR ENDED 30 JUNE 2020**

	NOTE	2020 Actual \$	2020 Budget \$	2019 Adjusted \$
<b>Revenue</b>	2(a)			
Governance		65,328	13,250	22,872
General purpose funding		3,485,408	3,514,662	3,513,906
Law, order, public safety		44,361	29,743	23,363
Health		928	1,100	917
Education and welfare		89,206	4,466,911	92,247
Housing		100,046	87,209	102,609
Community amenities		382,586	414,478	392,247
Recreation and culture		47,298	39,682	42,321
Transport		88,944	88,786	83,744
Economic services		48,301	47,950	46,288
Other property and services		39,707	36,560	43,975
		<b>4,392,113</b>	<b>8,740,331</b>	<b>4,364,489</b>
<b>Expenses</b>	2(b)			
Governance		(528,710)	(574,111)	(462,384)
General purpose funding		(185,315)	(193,796)	(165,263)
Law, order, public safety		(183,481)	(225,507)	(161,115)
Health		(47,700)	(74,104)	(65,980)
Education and welfare		(292,651)	(4,554,518)	(407,038)
Housing		(160,140)	(200,160)	(153,090)
Community amenities		(466,341)	(510,319)	(380,207)
Recreation and culture		(926,852)	(953,660)	(802,703)
Transport		(3,233,529)	(3,450,541)	(3,064,978)
Economic services		(193,640)	(188,442)	(142,404)
Other property and services		(206,406)	(14,220)	(255,658)
		<b>(6,424,765)</b>	<b>(10,939,378)</b>	<b>(6,060,820)</b>
<b>Finance Costs</b>	2(b)			
Governance		(9,461)	(3,307)	(3,491)
General purpose funding		(31,893)	(24,349)	(27,340)
Education and welfare		(4,240)	(4,491)	(4,768)
Housing		(6,996)	(7,409)	(7,867)
Community amenities		(3,825)	(3,144)	(3,338)
Recreation and culture		(43,656)	(44,420)	(47,478)
Other property and services		(6,996)	(7,409)	(7,867)
		<b>(107,067)</b>	<b>(94,529)</b>	<b>(102,149)</b>
		<b>(2,139,719)</b>	<b>(2,293,576)</b>	<b>(1,798,480)</b>
Non-operating grants, subsidies and contributions	2(a)	542,656	520,880	363,199
Profit on disposal of assets	10(a)	47,869	0	3,947
(Loss) on disposal of assets	10(a)	(53,638)	(1,100)	(19,546)
		<b>536,887</b>	<b>519,780</b>	<b>347,600</b>
<b>Discontinued Operations</b>				
Profit/(Loss) on discontinued Operations	28	367,523	0	575,964
<b>Net result for the period</b>		<b>(1,235,309)</b>	<b>(1,773,796)</b>	<b>(874,916)</b>
<b>Other comprehensive income</b>				
<i>Items that will not be reclassified subsequently to profit or loss</i>				
Changes in asset revaluation surplus	12	0	0	(2,033,392)
<b>Total other comprehensive income for the period</b>		<b>0</b>	<b>0</b>	<b>(2,033,392)</b>
<b>Total comprehensive income for the period</b>		<b>(1,235,309)</b>	<b>(1,773,796)</b>	<b>(2,908,308)</b>

This statement is to be read in conjunction with the accompanying notes.

The Shire sold the Kalkarni Aged Care facility in January 2020. Analysis of the financial impact of discontinued operations are stated in Note 28



**SHIRE OF BROOKTON**  
**STATEMENT OF FINANCIAL POSITION**  
**AS AT 30 JUNE 2020**

	NOTE	2020 \$	2019 Restated \$
<b>CURRENT ASSETS</b>			
Cash and cash equivalents	3	12,944,172	6,517,375
Trade and other receivables	6	127,487	4,153,483
Other financial assets	5(a)	22,801	21,296
Inventories	7	16,298	16,487
<b>TOTAL CURRENT ASSETS</b>		<b>13,110,758</b>	<b>10,708,641</b>
<b>NON-CURRENT ASSETS</b>			
Trade and other receivables	6	40,623	37,819
Other financial assets	5(b)	308,980	331,781
Inventories	7	212,551	212,551
Property, plant and equipment	8	17,107,049	23,737,816
Infrastructure	9	68,915,164	70,270,047
Right of use assets	11(a)	24,426	0
<b>TOTAL NON-CURRENT ASSETS</b>		<b>86,608,794</b>	<b>94,590,014</b>
<b>TOTAL ASSETS</b>		<b>99,719,552</b>	<b>105,298,655</b>
<b>CURRENT LIABILITIES</b>			
Trade and other payables	13	363,250	4,153,822
Lease liabilities	14(a)	1,372	0
Borrowings	15(a)	254,174	136,477
Employee related provisions	16	179,654	147,032
<b>TOTAL CURRENT LIABILITIES</b>		<b>798,450</b>	<b>4,437,331</b>
<b>NON-CURRENT LIABILITIES</b>			
Lease liabilities	14(a)	23,437	0
Borrowings	15(a)	816,371	1,188,242
Employee related provisions	16	83,434	84,913
<b>TOTAL NON-CURRENT LIABILITIES</b>		<b>923,242</b>	<b>1,273,155</b>
<b>TOTAL LIABILITIES</b>		<b>1,721,692</b>	<b>5,710,486</b>
<b>NET ASSETS</b>		<b>97,997,860</b>	<b>99,588,169</b>
<b>EQUITY</b>			
Retained surplus		13,888,208	20,702,254
Reserves - cash backed	4	12,133,250	5,253,474
Revaluation surplus	12	71,976,402	73,632,441
<b>TOTAL EQUITY</b>		<b>97,997,860</b>	<b>99,588,169</b>

This statement is to be read in conjunction with the accompanying notes.

The Shire has restated Property, Plant and Equipment balances for 2019 to reflect the valuation of Kalkarni obtained in the 18/19 financial year. Refer note 33.



**SHIRE OF BROOKTON**  
**STATEMENT OF CHANGES IN EQUITY**  
**FOR THE YEAR ENDED 30 JUNE 2020**

		RETAINED SURPLUS	RESERVES CASH BACKED	REVALUATION SURPLUS	TOTAL EQUITY
	NOTE	\$	\$	\$	\$
<b>Balance as at 1 July 2018</b>		<b>22,556,048</b>	<b>4,274,596</b>	<b>75,665,833</b>	<b>100,734,930</b>
Comprehensive income					
Net result for the period		(874,916)			(874,916)
Other comprehensive income	12			(271,845)	(271,845)
Total comprehensive income		(874,916)		(271,845)	(1,146,761)
Transfers from reserves	4	449,672	(449,672)		0
Transfers to reserves	4	(1,428,550)	1,428,550		0
Correction of error	33			(1,761,547)	(1,761,547)
<b>Restated Balance as at 30 June 2019</b>		<b>20,702,254</b>	<b>5,253,474</b>	<b>73,632,441</b>	<b>99,588,169</b>
Change in accounting policy	27(b)	(355,000)			(355,000)
Transfer from asset Reval Surplus		1,656,039		(1,656,039)	0
<b>Restated total equity at 1 July 2019</b>		<b>22,003,293</b>	<b>5,253,474</b>	<b>71,976,402</b>	<b>99,233,169</b>
Comprehensive income					
Net result for the period		(1,235,309)			(1,235,309)
Total comprehensive income		(1,235,309)			(1,235,309)
Transfers from reserves	4	1,344,695	(1,344,695)		0
Transfers to reserves	4	(8,224,471)	8,224,471		0
<b>Balance as at 30 June 2020</b>		<b>13,888,208</b>	<b>12,133,250</b>	<b>71,976,402</b>	<b>97,997,860</b>

This statement is to be read in conjunction with the accompanying notes.

The Shire has restated Property, Plant and Equipment balances for 2019 to reflect the valuation of Kalkarni obtained in the 18/19 financial year. Refer note 33.

**SHIRE OF BROOKTON**  
**STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED 30 JUNE 2020**

	NOTE	2020 Actual \$	2020 Budget \$	2019 Actual \$
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>				
<b>Receipts</b>				
Rates		2,291,345	2,380,298	2,248,639
Operating grants, subsidies and contributions		3,481,392	4,603,801	4,504,079
Fees and charges		655,250	1,648,336	1,946,853
Service charges		0		
Interest received		121,464	220,264	157,337
Goods and services tax received		504,501	0	(598,947)
Other revenue		143,555	86,323	94,101
		7,197,507	8,939,022	8,352,062
<b>Payments</b>				
Employee costs		(1,595,129)	(1,656,184)	(1,444,461)
Materials and contracts		(3,808,510)	(6,077,974)	(5,561,693)
Utility charges		(167,962)	(174,264)	(162,249)
Interest expenses		(107,067)	(111,823)	(94,603)
Insurance paid		(180,085)	(189,977)	(179,652)
Goods and services tax paid		(516,793)	0	628,651
Other expenditure		(8,576)	(9,084)	(197)
		(6,384,122)	(8,219,306)	(6,814,204)
<b>Net cash provided by (used in) operating activities</b>	17	813,385	719,716	1,537,858
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>				
Payments for financial assets at amortised cost		0	0	0
Payments for financial assets at amortised cost - self supporting loans		0	0	0
Payments for financial assets at fair values through other comprehensive income		0	0	0
Payments for financial assets at fair values through profit and loss		0	0	0
Payments for purchase of property, plant & equipment	8(a)	(819,270)	(822,440)	(578,468)
Payments for construction of infrastructure	9(a)	(1,132,292)	(1,105,471)	(801,349)
Payments for investment property	12	0	0	0
Payments for intangible assets	11(a)	0	0	0
Non-operating grants, subsidies and contributions	2(a)	542,656	520,880	363,199
Proceeds from financial assets at amortised cost - term deposits		0	0	0
Proceeds from financial assets at amortised cost - self supporting loans		21,296	21,296	43,042
Proceeds from financial assets at fair values through other comprehensive income		0	0	0
Proceeds from financial assets at fair values through profit and loss		0	0	0
Proceeds from sale of property, plant & equipment	10(a)	7,256,521	93,000	90,909
Proceeds from sale of infrastructure		0	0	0
<b>Net cash provided by (used in) investment activities</b>		5,868,911	(1,292,735)	(882,667)
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>				
Repayment of borrowings	15(b)	(254,174)	(254,174)	(152,941)
Payments for principal portion of lease liabilities	14(b)	(1,324)	0	
Proceeds from new borrowings	15(b)	0	0	0
<b>Net cash provided by (used in) financing activities</b>		(255,498)	(254,174)	(152,941)
<b>Net increase (decrease) in cash held</b>		6,426,798	(827,193)	502,250
Cash at beginning of year		6,517,375	6,517,374	6,015,126
<b>Cash and cash equivalents at the end of the year</b>	17	12,944,173	5,690,181	6,517,375

This statement is to be read in conjunction with the accompanying notes.



**SHIRE OF BROOKTON**  
**RATE SETTING STATEMENT**  
**FOR THE YEAR ENDED 30 JUNE 2020**

	NOTE	2020 Actual \$	2020 Budget \$	2019 Adjusted \$
<b>OPERATING ACTIVITIES</b>				
Net current assets at start of financial year - surplus/(deficit)	25 (b)	1,133,017	1,135,543	1,418,750
		1,133,017	1,135,543	1,418,750
<b>Revenue from operating activities (excluding rates)</b>				
Governance		66,064	13,250	26,021
General purpose funding		1,205,711	1,203,944	1,243,815
Law, order, public safety		44,361	29,743	23,363
Health		928	1,100	917
Education and welfare		89,206	4,466,911	92,247
Housing		100,046	87,209	102,609
Community amenities		382,586	414,478	392,247
Recreation and culture		47,298	39,682	42,321
Transport		88,944	88,786	83,744
Economic services		48,301	47,950	46,288
Other property and services		86,840	36,560	44,773
		2,160,285	6,429,613	2,098,345
<b>Expenditure from operating activities</b>				
Governance		(555,535)	(577,418)	(465,875)
General purpose funding		(217,208)	(218,145)	(192,603)
Law, order, public safety		(183,481)	(225,507)	(161,115)
Health		(47,701)	(74,104)	(65,980)
Education and welfare		(313,173)	(4,559,008)	(411,806)
Housing		(167,136)	(207,569)	(160,957)
Community amenities		(470,166)	(513,463)	(383,545)
Recreation and culture		(970,508)	(998,080)	(850,181)
Transport		(3,233,529)	(3,450,541)	(3,064,978)
Economic services		(193,640)	(188,442)	(142,404)
Other property and services		(233,394)	(22,729)	(283,071)
		(6,585,471)	(11,035,006)	(6,182,515)
Non-cash amounts excluded from operating activities	25(a)	2,826,501	2,911,537	2,966,868
Amount attributable to operating activities		(465,668)	(558,313)	301,448
<b>INVESTING ACTIVITIES</b>				
Non-operating grants, subsidies and contributions	2(a)	542,656	520,880	363,199
Proceeds from disposal of assets	10(a)	7,256,521	93,000	90,909
Proceeds from financial assets at amortised cost - self supporting loans	15(b)	21,296	21,296	43,042
Purchase of property, plant and equipment	8(a)	(819,270)	(822,440)	(578,468)
Purchase and construction of infrastructure	9(a)	(1,132,292)	(1,105,471)	(801,349)
Amount attributable to investing activities		5,868,911	(1,292,735)	(882,667)
<b>Discontinued Operations</b>				
Profit/(Loss) on discontinued Operations		367,523		575,964
<b>FINANCING ACTIVITIES</b>				
Repayment of borrowings	15(b)	(254,174)	(254,174)	(152,941)
Payments for principal portion of lease liabilities	14(b)	(1,324)	0	0
Transfers to reserves (restricted assets)	4	(8,224,471)	(1,205,975)	(1,428,550)
Transfers from reserves (restricted assets)	4	1,344,695	1,000,479	449,672
Amount attributable to financing activities		(7,135,274)	(459,670)	(1,131,819)
Surplus/(deficit) before imposition of general rates		(1,364,508)	(2,310,718)	(1,137,074)
Total amount raised from general rates	24(a)	2,279,697	2,310,718	2,270,091
Surplus/(deficit) after imposition of general rates	25(b)	915,189	0	1,133,017

This statement is to be read in conjunction with the accompanying notes.  
The Shire sold the Kalkarni Aged Care facility in January 2020. Analysis of the financial impact of discontinued operations are stated in Note 28



**SHIRE OF BROOKTON**  
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**FOR THE YEAR ENDED 30 JUNE 2020**

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**SHIRE OF BROOKTON**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30 JUNE 2020**

**1. BASIS OF PREPARATION**

The financial report comprises general purpose financial statements which have been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

Prior to 1 July 2019, Regulation (Reg) 16 arbitrarily prohibited a local government from recognising as assets Crown land that is a public thoroughfare, i.e. land under roads, and land not owned by but under the control or management of the local government, unless it is a golf course, showground, racecourse or recreational facility of State or regional significance. Consequently, some assets pertaining to vested land, including land under roads acquired on or after 1 July 2008, were not recognised in previous financial reports of the Shire. This was not in accordance with the requirements of AASB 1051 Land Under Roads paragraph 15 and AASB 116 Property, Plant and Equipment paragraph 7.

From 1 July 2019, the Shire has applied AASB 16 Leases which requires leases to be included by lessees in the balance sheet. Also, the FM regs have been amended to specify that vested land is a right of use (ROU) asset to be measured at cost. All ROU assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost (i.e. not included in the balance sheet) rather than at fair value. The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

The Shire has accounted for the removal of the vested land values associated with the golf course by removing the land value and associated revaluation reserve as at 1 July 2019. The comparative year amounts have been retained as AASB 16 does not require comparatives to be restated in the year of transition.

Therefore the departure from AASB 1051 and AASB 16 in respect of the comparatives for the year ended 30 June 2019 remains.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**NEW ACCOUNTING STANDARDS FOR APPLICATION IN FUTURE YEARS**

On 1 July 2020 the following new accounting standards are to be adopted:

- AASB 1059 Service Concession Arrangements: Grantors
- AASB 2018-7 Amendments to Australian Accounting Standards - Materiality

AASB 1059 Service Concession Arrangements: Grantors is not expected to impact the financial report.

Specific impacts of AASB 2018-7 Amendments to Australian Accounting Standards - Materiality, have not been identified.

**CRITICAL ACCOUNTING ESTIMATES**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 29 to these financial statements.

**SHIRE OF BROOKTON**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30 JUNE 2020**

**2. REVENUE AND EXPENSES**

**REVENUE RECOGNITION POLICY**

Recognition of revenue is dependant on the source of revenue and the associated terms and conditions associated with each source of revenue and recognised as follows:

Revenue Category	Nature of goods and services	Timing of revenue recognition until 30 June 2019	Timing of revenue recognition from 1 July 2019
Rates	General rates & rates charged for specific defined purposes.	When rates notice is issued.	When rates notice is issued.
Operating Grants, Subsidies and Contributions	Community events, minor facilities, research, design, planning evaluation and services.	On receipt of funds.	Income from grants that are enforceable and with sufficiently specific performance obligations is recognised when the Shire satisfies its obligations in the grant agreement.
	General appropriations and contributions with no reciprocal commitment.		Income from grants without any sufficiently specific performance obligations, or that are not enforceable, is recognised when the Shire has an unconditional right to receive cash which usually coincides with receipt of cash.
Non-Operating Grants, Subsidies and Contributions	Construction or acquisition of recognisable non-financial assets to be controlled by the local government.	On receipt of funds.	Capital grants are recognised as income when the Shire satisfies its obligations in the grant agreement.
Fees and Charges	Building, planning, development and animal management, having the same nature as a licence regardless of naming. Compliance safety check. Regulatory food, health and safety. Kerbside collection service. Waste treatment, recycling and disposal service at disposal sites. Gym and pool membership. Cemetery services, library fees, reinstatements and private works. Fines issued for breaches of local laws.	When fee or charge is raised in relation an event or service occurring, or upon receipt of funds.	At a point in time (or over a relatively short period of time) when the services have been provided and payments are received.
Other Revenue	Miscellaneous Refunds and Reimbursements	When the significant risks and rewards of ownership transfer to the purchaser and can be measured reliably, or upon receipt of funds.	At a point in time when the goods have been transferred and payments are received, or upon receipt of funds.

**SHIRE OF BROOKTON**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30 JUNE 2020**

**2. REVENUE AND EXPENSES**

**(a) Grant revenue**

Grants, subsidies and contributions are included as both operating and non-operating revenues in the Statement of Comprehensive Income:

	2020 Actual \$	2020 Budget \$	Adjusted 2019 Actual \$
<b>Operating grants, subsidies and contributions</b>			
Governance	0	0	4,000
General purpose funding	1,067,651	1,050,670	1,059,853
Law, order, public safety	41,295	24,793	19,177
Education and welfare	0	3,316,026	0
Transport	83,201	83,201	77,855
	1,192,147	4,474,690	1,160,885
<b>Non-operating grants, subsidies and contributions</b>			
Law, order, public safety	17,056	0	0
Recreation and culture	4,730	0	6,300
Transport	520,870	520,880	356,899
	542,656	520,880	363,199
<b>Total grants, subsidies and contributions</b>	1,734,803	4,995,570	1,524,084
<b>Fees and charges</b>			
Governance	9,740	50	3
General purpose funding	7,695	8,400	8,780
Law, order, public safety	3,066	4,950	4,186
Health	236	300	245
Education and welfare	68,653	1,035,429	65,214
Housing	94,435	86,209	102,005
Community amenities	382,586	414,478	392,248
Recreation and culture	27,511	35,010	36,505
Economic services	48,300	41,950	44,299
Other property and services	13,028	21,560	28,590
	655,250	1,648,336	682,075

The Shire sold the Kalkarni Aged Care facility in January 2020. Analysis of the financial impact of discontinued operations are stated in Note 27

**SIGNIFICANT ACCOUNTING POLICIES**

**Grants, subsidies and contributions**

Operating grants, subsidies and contributions are grants, subsidies or contributions that relate to the main operating activities of the Shire.

Non-operating grants, subsidies and contributions are amounts received for the acquisition or construction of recognisable non-financial assets to be controlled by the local government.

**Fees and Charges**

Includes revenue (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees.



**SHIRE OF BROOKTON**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30 JUNE 2020**

**2. REVENUE AND EXPENSES (Continued)**

**(a) Revenue (Continued)**

**Contracts with customers and transfers for recognisable non-financial assets**

Revenue from contracts with customers and transfers to enable the acquisition or construction of recognisable non-financial assets to be controlled by the Shire was recognised during the year for the following nature or types of goods or services:

Fees and charges  
Non-operating grants, subsidies and contributions

	2020 Actual \$	2020 Budget \$	2019 Actual \$
	655,250	1,648,336	682,075
	542,656	520,880	363,199
	1,197,906	2,169,216	1,045,274
	655,250	1,648,336	682,075
	542,656	520,880	363,199
	1,197,906	2,169,216	1,045,274

Revenue from contracts with customers and transfers to enable the acquisition or construction of recognisable non-financial assets to be controlled by the Shire is comprised of:

Other revenue from contracts with customers recognised during the year  
Other revenue from performance obligations satisfied during the year

**2. REVENUE AND EXPENSES (Continued)**

**(a) Revenue (Continued)**

**Revenue from statutory requirements**

Revenue from statutory requirements was recognised during the year for the following nature or types of goods or services:

General rates

**Other revenue**

Other

**Interest earnings**

Financial assets at amortised cost - self supporting loans  
Interest on reserve funds  
Rates instalment and penalty interest (refer Note 24(d))  
Other interest earnings

	2020 Actual \$	2020 Budget \$	2019 Actual \$
	2,255,968	2,285,718	2,246,793
	2,255,968	2,285,718	2,246,793
	143,555		94,101
	143,555	0	94,101
	16,117	17,864	19,898
	87,987	95,000	112,377
	17,360	13,200	15,227
		94,200	9,835
	121,464	220,264	157,337

**SIGNIFICANT ACCOUNTING POLICIES**

**Interest earnings**

Interest income is calculated by applying the effective interest rate to the gross carrying amount of a financial asset except for financial assets that subsequently become credit-impaired. For credit-impaired financial assets the effective interest rate is applied to the net carrying amount of the financial asset (after deduction of the loss allowance).

**Interest earnings (continued)**

Interest income is presented as finance income where it is earned from financial assets that are held for cash management purposes.

**2. REVENUE AND EXPENSES (Continued)**

**(b) Expenses**

**Interest expenses (finance costs)**

Borrowings  
Lease liabilities

Note	2020 Actual \$	2020 Budget \$	2019 Actual \$
15(b)	106,210	94,529	102,149
14(b)	857		
	107,067	94,529	102,149

**SHIRE OF BROOKTON**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30 JUNE 2020**

**3. CASH AND CASH EQUIVALENTS**

NOTE	2020	2019
	\$	\$
Cash at bank and on hand	810,922	1,249,652
Term deposits	12,133,250	5,267,723
<b>Total cash and cash equivalents</b>	<b>12,944,172</b>	<b>6,517,375</b>
<b>Restrictions</b>		
requirements which limit or direct the purpose for which the resources may be used:		
- Cash and cash equivalents	12,133,250	5,253,474
	<b>12,133,250</b>	<b>5,253,474</b>
The restricted assets are a result of the following specific purposes to which the assets may be used:		
Reserves - cash backed	4	
<b>Total restricted assets</b>	<b>12,133,250</b>	<b>5,253,474</b>

**SIGNIFICANT ACCOUNTING POLICIES**

**Cash and cash equivalents**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

**Restricted assets**

Restricted asset balances are not available for general use by the local government due to externally imposed restrictions. Externally imposed restrictions are specified in an agreement, contract or legislation. This applies to reserves, unspent grants, subsidies and contributions and unspent loans that have not been fully expended in the manner specified by the contributor, legislation or loan agreement.



**SHIRE OF BROOKTON**  
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**FOR THE YEAR ENDED 30 JUNE 2020**

**4. RESERVES - CASH BACKED**

	2020 Actual Opening Balance	2020 Actual Transfer to	2020 Actual Transfer (from)	2020 Actual Closing Balance	2020 Budget Opening Balance	2020 Budget Transfer to	2020 Budget Transfer (from)	2020 Budget Closing Balance	2019 Actual Opening Balance	2019 Actual Transfer to	2019 Actual Transfer (from)	2019 Actual Closing Balance
(a) Leave Reserve	116,698	22,080	0	138,778	116,698	22,180	0	138,878	0	116,698		116,698
(b) Plant and Vehicle Reserve	891,033	305,905	(445,000)	751,938	891,033	305,212	(410,000)	786,245	684,198	226,835		891,033
(c) Land & Housing Redevelopment Reserve	1,188,710	202,496	0	1,391,206	1,188,710	202,996	0	1,391,706	1,024,906	163,804		1,188,710
(d) Furniture & Equipment Reserve	80,392	802	(80,000)	21,194	80,392	21,502	(45,000)	56,894	78,538	1,854		80,392
(e) Municipal Building & Facility Reserve	329,433	55,803	(54,500)	330,736	329,433	54,522	(55,000)	328,955	236,374	93,059		329,433
(f) Townscape & Footpath Reserve	103,203	21,865	0	125,068	103,203	20,989	0	124,192	51,707	51,496		103,203
(g) Sewerage Reserve	388,937	61,489	(20,000)	410,426	388,937	61,895	0	430,832	259,113	109,824		388,937
(h) Road and Bridges Infrastructure Reserve	399,046	228,741	(300,000)	327,787	399,046	228,267	0	627,313	432,175	79,965	(113,094)	399,046
(i) Health and Aged Care Reserve	588,020	65,844	(100,000)	553,864	588,020	69,823	(100,000)	557,843	691,647	80,671	(184,298)	588,020
(l) Community Bus Reserve	80,992	9	(81,001)	0	80,992	11,514	(92,506)	0	72,166	8,826		80,992
(k) Sport & Recreation Reserve	26,206	5,419	0	31,625	26,206	5,490	0	31,696	15,662	10,544		26,206
(l) Rehabilitation & Refuse Reserve	117,955	51,886	0	169,841	117,955	52,204	0	170,159	53,610	64,345		117,955
(m) Saddleback Building Reserve	55,554	0	(55,554)	0	55,554	1,038	(56,592)	0	52,782	2,772		55,554
(n) Caravan Park Reserve	141,635	12,264	0	153,899	141,635	12,647	0	154,282	128,429	13,206		141,635
(o) Brookton Museum/Heritage Reserve	45,421	1,726	0	47,147	45,421	1,850	0	47,271	41,889	3,532		45,421
(p) Kweda Hall Reserve	16,758	1,268	0	18,026	16,758	1,613	0	18,371	29,497	3,152	(15,891)	16,758
(q) Aldersyde Hall Reserve	25,806	0	0	25,806	25,806	0	0	25,806	25,806	0	0	25,806
(r) Railway Satation Reserve	118,053	11,886	0	129,939	118,053	12,206	(35,000)	95,259	29,497	88,556		118,053
(s) Madison Square Units Reserve	25,249	5,404	0	30,653	25,249	5,472	0	30,721	18,703	6,546		25,249
(t) Cemetery Reserve	33,330	10,533	0	43,863	33,330	10,623	0	43,953	22,622	10,708		33,330
(u) Water Harvesting Reserve	44,744	35,372	(32,000)	48,116	44,744	35,808	(32,000)	48,552	42,239	2,505		44,744
(v) Developer Contribution Reserve	2,697	43	0	2,740	2,697	50	0	2,747	2,635	62		2,697
(w) Cash Constingency Reserve	177,498	12,838	(50,000)	140,336	177,498	27,913	0	205,411	97,171	80,327		177,498
(x) Brookton Aquatic Reserve	129,464	26,666	0	156,130	129,464	12,420	0	141,884	66,841	62,623		129,464
(y) Independent Living Reserve	146,640	0	(146,640)	0	146,640	27,741	(174,381)	0	0	146,640		146,640
(z) Capital Investment Reserve	0	7,084,132	0	7,084,132	0	0	0	0	0	0		0
(l) Land Redevelopment Reserve	0	0	0	0	0	0	0	0	136,389	(136,389)		0
	5,253,474	8,224,471	(1,344,695)	12,133,250	5,253,474	1,205,975	(1,000,479)	5,458,970	4,274,596	1,428,550	(449,672)	5,253,474

All reserves are supported by cash and cash equivalents and are restricted within equity as Reserves - cash backed.

# SHIRE OF BROOKTON

## NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

### FOR THE YEAR ENDED 30 JUNE 2020

In accordance with Council resolutions or adopted budget in relation to each reserve account, the purpose for which the reserves are set aside and their anticipated date of use are as follows:

Name of Reserve	Anticipated date of use	Purpose of the reserve
(a) Leave Reserve	Ongoing	This reserve is for the funding of annual and long service leave requirements
(b) Plant and Vehicle Reserve	Ongoing	This reserve is for the purchase of major items in the Shire's plant and vehicle replacement program. Inclusive of the Community Bus
(c) Land & Housing Redevelopment Reserve	Ongoing	This reserve is for the construction, acquisition, renewal or upgrading of housing and land development to meet present and future requirements.
(d) Furniture & Equipment Reserve	Ongoing	This reserve is for the replacement of major items of furniture and equipment.
(e) Municipal Building & Facility Reserve	Ongoing	This reserve is for the construction, demolition, acquisition, renewal or upgrade of Shire owned Public and Community buildings and facilities.
(f) Townscape & Footpath Reserve	Ongoing	This reserve is for the cost of major works to construct and upgrade footpaths and general townscape works
(g) Sewerage Reserve	Ongoing	This reserve is to fund the expansion, ongoing renewal, maintenance and asset management needs of the Brookton Sewerage Scheme.
(h) Road and Bridges Infrastructure Reserve	Ongoing	This reserve is for the construction and upgrade of roads and bridges within the Shire.
(i) Road and Bridges Infrastructure Reserve	Ongoing	This reserve is for funding of initiatives in relation to Community Health & Wellbeing.
(j) Health and Aged Care Reserve	Ongoing	This reserve has been merged with the Plant and Vehicle Reserve
(k) Sport & Recreation Reserve	Ongoing	This reserve is to fund new, renewal, upgrades, or major maintenance of sporting and recreation infrastructure.
(l) Rehabilitation & Refuse Reserve	Ongoing	This reserve is to fund the rehabilitation or major upgrades of the Brookton Refuse Site and or to rehabilitate former Gravel Pits.
(m) Saddleback Building Reserve	Ongoing	This reserve is to be used to fund any upgrades or major maintenance at the Brookton Caravan Park.
(n) Caravan Park Reserve	Ongoing	This reserve has been merged with the Health & Wellbeing reserve
(o) Brookton Museum/Heritage Reserve	Ongoing	This reserve is to be used to fund any upgrades or major maintenance of the Brookton Historical Museum.
(p) Kweda Hall Reserve	Ongoing	This reserve is to be used to fund any upgrades or major maintenance on the Kweda Hall.
(q) Aldersyde Hall Reserve	31/08/2020	This reserve will be transferred to the Aldersyde Committee upon incorporation and the Committee sourcing other funding opportunities through grants.
(s) Madison Square Units Reserve	Ongoing	This reserve is to be used to fund any upgrades or major maintenance on the Madison Square Units.
(t) Cemetery Reserve	Ongoing	This reserve is to be used to fund any upgrades or major maintenance on the Brookton Cemetery.
(u) Water Harvesting Reserve	Ongoing	This reserve is to fund renewal, upgrades or major maintenance of the water scheme infrastructure under the control of the Shire.
(v) Developer Contribution Reserve	Ongoing	This reserve is to hold contributions applied to a development via a Development Application or Subdivision Approval pending determination by Council of its application to the specific works.
(w) Cash Contingency Reserve	Ongoing	This reserve is to cover unexpected shortfalls in operational funding should the need arise.
(x) Brookton Aquatic Reserve	Ongoing	This reserve is to fund the renewal, replacement, upgrades or major maintenance of the Brookton Aquatic Centre.
(y) Independent Living Reserve	Ongoing	This reserve has been merged with the Land & Housing Reserve
(z) Capital Investment Reserve	Ongoing	This reserve is primarily set aside for investment. It is anticipated this fund will be preserved in perpetuity.
(i) Land Redevelopment Reserve	Ongoing	This reserve is to support and complement the Integrated Planning and Reporting (IPR) framework

**SHIRE OF BROOKTON**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30 JUNE 2020**

**5. OTHER FINANCIAL ASSETS**

**(a) Current assets**

Financial assets at amortised cost

2020	2019
\$	\$
22,801	21,296
22,801	21,296

**Other financial assets at amortised cost**

Self supporting loans

22,801	21,296
22,801	21,296

**(b) Non-current assets**

Financial assets at amortised cost

308,980	331,781
308,980	331,781

**Financial assets at amortised cost**

Self supporting loans

Financial assets at amortised cost

193,027	215,828
110,953	110,953
303,980	326,781

**Investments Account for using the Equity method**

Bendigo Bank Shares

5,000	5,000
5,000	5,000

Loans receivable from clubs/institutions have the same terms and conditions as the related borrowing disclosed in Note 15(b) as self supporting loans.

**SIGNIFICANT ACCOUNTING POLICIES**

**Other financial assets at amortised cost**

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

**Financial assets at fair value through profit and loss**

The Shire classifies the following financial assets at fair value through profit and loss:

- debt investments which do not qualify for measurement at either amortised cost or fair value through other comprehensive income.
- equity investments which the Shire has not elected to recognise fair value gains and losses through other comprehensive income.

**Impairment and risk**

Information regarding impairment and exposure to risk can be found at Note 26.

## 6. TRADE AND OTHER RECEIVABLES

### Current

Rates receivable	
Trade and other receivables (sundry debtors)	
ATO Holding Account	
Aged Care Facility Bonds	
Prepayments and Accrued Income	
ESL Payments to FESA	

### Non-current

Pensioner's rates and ESL deferred	
------------------------------------	--

2020	2019
\$	\$
63,188	72,929
26,537	24,521
12,292	0
0	3,954,791
23,567	101,161
1,903	81
127,487	4,153,483
40,623	37,819
40,623	37,819

### SIGNIFICANT ACCOUNTING POLICIES

#### Trade and other receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectible amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

#### Impairment and risk exposure

Information about the impairment of trade receivables and their exposure to credit risk and interest rate risk can be found in Note 26.

### SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### Classification and subsequent measurement

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Trade receivables are held with the objective to collect the contractual cashflows and therefore measures them subsequently at amortised cost using the effective interest rate method.

Due to the short term nature of current receivables, their carrying amount is considered to be the same as their fair value. Non-current receivables are not discounted as the impact of discounting is immaterial.

## 7. INVENTORIES

### Current

Fuel and materials

### Non-current

Land held for resale - cost

Cost of acquisition

Development costs

The following movements in inventories occurred during the year:

### Carrying amount at beginning of period

Inventories expensed during the year

Additions to inventory

### Carrying amount at end of period

	2020	2019
	\$	\$
	16,298	16,487
	16,298	16,487
	72,267	72,267
	140,283	140,283
	212,550	212,550
	229,037	239,944
	(107,425)	(86,826)
	107,236	75,919
	228,848	229,037

## SIGNIFICANT ACCOUNTING POLICIES

### General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

### Land held for resale

Land held for development and resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development.

### Land held for resale (Continued)

Borrowing costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed onto the buyer at this point.

Land held for resale is classified as current except where it is held as non-current based on the Council's intentions to release for sale.



**SHIRE OF BROOKTON**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30 JUNE 2020**

**8. PROPERTY, PLANT AND EQUIPMENT**

**(a) Movements in Carrying Amounts**

Movement in the carrying amounts of each class of property, plant and equipment between the beginning and the end of the current financial year.

	Land - freehold land	Land - vested in the control of Council	Total land	Buildings - specialised	Buildings - non-specialised	Buildings - specialised	Total buildings	Total land and buildings	Furniture and equipment	Plant and equipment	Plant & Equipment - Bushfire	Total property, plant and equipment
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Balance at 1 July 2018	682,800	355,000	1,392,800	1,656,393		20,641,494	22,297,887	23,690,687	118,669	1,558,732	750,590	26,118,679
Additions												
(Disposals)	0	0	0	0	0	85,899	85,899	85,899	170,340	322,229	0	578,468
Revaluation increments / (decrements) transferred to revaluation surplus	0	0	0	0	0	(1,761,547)	(1,761,547)	(1,761,547)	0	(106,508)	0	(106,508)
Impairment (losses) / reversals												
Depreciation (expense)						(366,882)	(366,882)	(366,882)				(366,882)
Restated amount at 30 June 2019	682,800	355,000	1,037,800	1,632,902	(23,491)	(251,628)	19,980,238	21,018,038	(16,807)	(147,012)	(25,493)	(464,431)
Comprises:												
Gross carrying amount at 30 June 2019	682,800	355,000	1,037,800	1,679,885		18,644,947	20,324,832	21,362,632	302,419	1,674,575	773,000	24,112,626
Accumulated depreciation at 30 June 2019	0	0	0	(46,983)		(297,611)	(344,594)	(344,594)	(30,216)	0	0	(374,810)
Change in Accounting policy at 1 July 2019	682,800	(355,000)	(355,000)	0	0	0	0	(355,000)				(355,000)
Adjusted Carrying amount at 1 July 2019	33,209	0	682,800	1,632,902		18,347,336	19,980,238	20,663,038	272,203	1,674,575	773,000	23,382,816
Additions												
(Disposals)	(144,800)	0	(144,800)	0	0	(6,179,400)	(6,179,400)	(6,324,200)	(255,344)	(179,359)	0	(6,758,903)
Revaluation increments / (decrements) transferred to revaluation surplus	0	0	0	0	0	0	0	0	0	0	0	0
Depreciation (expense)												
Carrying amount at 30 June 2020	571,209	0	571,209	1,609,410	(23,492)	(158,400)	13,666,445	14,237,654	(3,427)	(128,906)	(21,909)	(336,134)
Comprises:												
Gross carrying amount at 30 June 2020	571,209	0	571,209	1,679,885		12,513,046	14,192,931	14,764,140	105,067	2,146,705	773,000	17,788,912
Accumulated depreciation at 30 June 2020	0	0	0	(70,475)		(456,011)	(526,486)	(526,486)	(10,653)	(122,814)	(21,909)	(681,862)
Carrying amount at 30 June 2020	571,209	0	571,209	1,609,410		12,057,035	13,666,445	14,237,654	94,414	2,023,890	751,091	17,107,049

\* Refer to Note 28 Change in accounting policy

# Refer to Note 33 Correction of Error, the Shire has restated Property, Plant and Equipment balances for 2019 to reflect the valuation of Kalkarni obtained in the 18/19 financial year.



SHIRE OF BROOKTON  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2020

8. PROPERTY, PLANT AND EQUIPMENT (Continued)

(b) Fair Value Measurements

Asset Class	Fair Value Hierarchy	Valuation Technique	Basis of Valuation	Date of Last Valuation	Inputs Used
Land and buildings					
Land - freehold land	2	Market Approach - asset assessed in terms of the factors relevant to a market participant and a value determined after adjusting for difference.	Independent registered valuers	01 June 2017	Available market information
Land - vested in and under the control of Council	2	Cost approach using depreciated replacement cost	Independent registered valuers	01 June 2017	Available market information
Buildings - non-specialised	3	Cost approach using depreciated replacement cost	Independent registered valuers	01 June 2017	Utilising both observable and unobservable inputs being construction costs based on recent contract prices, residual values and remaining useful life assessments.
Buildings - specialised	3	Cost approach using depreciated replacement cost	Independent registered valuers	01 June 2017	Utilising both observable and unobservable inputs being construction costs based on recent contract prices, residual values and remaining useful life assessments.

Level 3 inputs are based on assumptions with regards to future values and patterns of consumption utilising current information. If the basis of these assumptions were varied, they have the potential to result in a significantly higher or lower fair value measurement.

During the period there were no changes in the valuation techniques used by the local government to determine the fair value of property, plant and equipment using either level 2 or level 3 inputs.

Following a change to Local Government (Financial Management) Regulation 17A, Plant and equipment (including furniture and equipment) type assets are to be measured using the cost model, rather than fair value. This change is effective from 1 July 2019 and represents a change in accounting policy. Previous revaluations were not reversed as the Shire has determined that fair value approximated cost at the date of change.

## 9. INFRASTRUCTURE

### (a) Movements in Carrying Amounts

Movement in the carrying amounts of each class of infrastructure between the beginning and the end of the current financial year.

	Infrastructure - roads	Infrastructure - footpaths	Infrastructure - sewerage	Infrastructure - parks and ovals	Total Infrastructure
	\$	\$	\$	\$	\$
<b>Balance at 1 July 2018</b>	69,627,199	398,640	1,181,200	751,024	71,958,063
Additions	756,384	32,935	12,030		801,349
Depreciation (expense)	(2,386,478)	(10,617)	(39,431)	(52,839)	(2,489,365)
<b>Carrying amount at 30 June 2019</b>	67,997,105	420,958	1,153,799	698,185	70,270,047
<b>Comprises:</b>					
Gross carrying amount at 30 June 2019	70,383,583	431,575	1,193,230	751,024	72,759,412
Accumulated depreciation at 30 June 2019	(2,386,478)	(10,617)	(39,431)	(52,839)	(2,489,365)
<b>Carrying amount at 30 June 2019</b>	67,997,105	420,958	1,153,799	698,185	70,270,047
<b>Comprises:</b>					
Additions	1,011,913	28,535	91,844		1,132,292
Depreciation (expense)	(2,382,728)	(12,932)	(39,978)	(51,536)	(2,487,174)
Transfers		24,227		(24,227)	0
<b>Carrying amount at 30 June 2020</b>	66,626,290	460,788	1,205,665	622,422	68,915,165
<b>Comprises:</b>					
Gross carrying amount at 30 June 2020	71,395,496	485,641	1,285,074	725,494	73,891,705
Accumulated depreciation at 30 June 2020	(4,769,206)	(24,853)	(79,409)	(103,073)	(4,976,541)
<b>Carrying amount at 30 June 2020</b>	66,626,290	460,788	1,205,665	622,422	68,915,164

SHIRE OF BROOKTON  
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9. INFRASTRUCTURE (Continued)

(b) Fair Value Measurements

Asset Class	Fair Value Hierarchy	Valuation Technique	Basis of Valuation	Date of Last Valuation	Inputs Used
Infrastructure - roads	3	Cost approach using depreciated replacement cost	Management Valuation	June 2018	Construction costs and (Level 2), residual values and remaining useful life assessments (Level 3) inputs
Infrastructure - footpaths	3	Cost approach using depreciated replacement cost	Management Valuation	June 2018	Construction costs and current condition (Level 2), residual values and remaining useful life assessments (Level 3) inputs
Infrastructure - sewerage	3	Cost approach using depreciated replacement cost	Management Valuation	June 2018	Construction costs and current condition (Level 2), residual values and remaining useful life assessments (Level 3) inputs
Infrastructure - parks and ovals	3	Cost approach using depreciated replacement cost	Management Valuation	June 2018	Construction costs and current condition (Level 2), residual values and remaining useful life assessments (Level 3) inputs

Level 3 inputs are based on assumptions with regards to future values and patterns of consumption utilising current information. If the basis of these assumptions were varied, they have the potential to result in a significantly higher or lower fair value measurement.

During the period there were no changes in the valuation techniques used to determine the fair value of infrastructure using level 3 inputs.

**SHIRE OF BROOKTON**  
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**10. FIXED ASSETS**

**SIGNIFICANT ACCOUNTING POLICIES**

**Fixed assets**

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

**Recognition and Measurement**

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Individual assets that are land, building, infrastructure and investment properties acquired between initial recognition and the next revaluation of the asset class in accordance with the mandatory measurement framework, are recognised at cost and disclosed as being at fair value as management believes cost approximates fair value. They are subject to subsequent revaluation at the next anniversary date in accordance with the mandatory measurement framework.

**Revaluation**

The fair value of land, buildings, infrastructure and investment properties is determined at least once every five years in accordance with the regulatory framework. This includes buildings and infrastructure items which were pre-existing improvements (i.e. vested improvements) on vested land acquired by the Shire. At the end of each period the valuation is reviewed and where appropriate the fair value is updated to reflect current market conditions. This process is considered to be in accordance with *Local Government (Financial Management) Regulation 17A (2)* which requires land, buildings, infrastructure, investment properties and vested improvements to be shown at fair value.

Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same class of asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss.

**AUSTRALIAN ACCOUNTING STANDARDS - INCONSISTENCY**

**Land under control prior to 1 July 2019**

In accordance with the then *Local Government (Financial Management) Regulation 16(a)(ii)*, the Shire was previously required to include as an asset (by 30 June 2013), vested Crown Land operated by the local government as a golf course, showground, racecourse or other sporting or recreational facility of State or Regional significance.

Refer to Note 12 that details the significant accounting policies applying to leases (including ROU assets).

Upon initial recognition, these assets were recorded at cost in accordance with AASB 116. They were then classified as Land and revalued along with other land in accordance with the other policies detailed in this Note.

**Land under roads prior to 1 July 2019**

In Western Australia, most land under roads is Crown Land, the responsibility for managing which, is vested in the local government.

Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in *Australian Accounting Standard AASB 1051 Land Under Roads* and the then *Local Government (Financial Management) Regulation 16(a)(i)* prohibits local governments from recognising such land as an asset.

In respect of land under roads acquired on or after 1 July 2008, as detailed above, *Local Government (Financial Management) Regulation 16(a)(i)* which arbitrarily prohibited local governments from recognising such land as an asset. This regulation has now been deleted

In respect of land under roads acquired on or after 1 July 2008, as detailed above, the then *Local Government (Financial Management) Regulation 16(a)(i)* prohibited local governments from recognising such land as an asset.

Whilst such treatment is inconsistent with the requirements of *AASB 1051, Local Government (Financial Management) Regulation 4(2)* provides, in the event of such an inconsistency, the *Local Government (Financial Management) Regulations* prevail.

Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the Shire.

**Land under roads from 1 July 2019**

As a result of amendments to the *Local Government (Financial Management) Regulations 1996*, effective from 1 July 2019, vested land including land under roads, are treated as ROU assets measured at zero costs. Therefore, the previous inconsistency with AASB 1051 in respect on non-recognition of land under roads acquired on or after 1 July 2008 has been removed, even though measurement at zero cost means that land under roads is still not included in the balance sheet.

The Shire has accounted for the removal of the vested land valued with the golf course by removing the land value and associated revaluation reserve as at 1 July 2019. The comparatives have not been restated.

**Vested Improvements from 1 July 2019**

The measurement of vested improvements at fair value in accordance with *Local Government (Financial Management) Regulation 17A(2)(iv)* is a departure from AASB 16 which would have required the Shire to measure the vested improvements as part of the related ROU assets at zero cost.



## SHIRE OF BROOKTON

## 10. FIXED ASSETS

### (a) Disposals of Assets

[illegible]

The following assets were disposed of during the year.

	2020	2020	2020	2020	2020	2020
	Actual	Actual	Actual	Actual	Actual	Actual
	Net Book Value	Sale Proceeds	Profit	Loss	Profit	Loss
<b>Plant and Equipment</b>						
<b>Governance</b>	\$	\$	\$	\$	\$	\$
PAV314 -2014 Mazda CX5	33,727	16,364	0	(17,363)		
<b>Other property and services</b>						
PT11 Isuzu 200 Tipper	13,204	13,573	369	0		
PUC1 Triton 2017 Ute	16,900	16,364	0	(536)		
PU1117 -2018 Mitsubishi GLX Ute	31,425	19,091	0	(12,334)		
PL6 -2011 Caterpillar Loader	55,000	102,500	47,500	0		
PM8 -2009 John Deere Mower	12,821	5,700	0	(7,121)		
Friends of Kalkarni Bus	16,282	0	0	(16,282)		
	179,359	173,592	47,869	(53,636)		
<b>Discontinued Operations Disposal</b>						
Kalkarni Aged Care Facility	6,579,544	7,082,930	563,164	(59,778)		
	6,758,903	7,256,522	611,033	(113,414)		

## 10. FIXED ASSETS

### (b) Depreciation

	2020 Actual	2020 Budget	2019 Actual
	\$	\$	\$
Buildings - non-specialised	23,492	23,479	23,491
Buildings - specialised	158,400	251,544	251,628
Furniture and equipment	3,427	17,519	16,807
Plant and equipment	128,906	107,048	147,012
Plant & Equipment - Bushfire	21,909	22,329	25,493
Infrastructure - roads	2,382,728	2,385,714	2,386,478
Infrastructure - footpaths	12,932	10,613	10,617
Infrastructure - sewerage	39,978	39,380	39,431
Infrastructure - parks and ovals	51,536	52,811	52,839
Right of use assets - Land and Vested Improvem	1,707	0	0
	2,825,015	2,910,437	2,953,796

### Revision of useful lives of plant and equipment

### SIGNIFICANT ACCOUNTING POLICIES

#### Depreciation

The depreciable amount of all fixed assets including buildings but excluding freehold land and vested land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the statement of comprehensive income in the period in which they arise.

#### Depreciation rates

Typical estimated useful lives for the different asset classes for the current and prior years are included in the table below:

Asset Class	Useful life
Buildings	5 to 138 years
Furniture and equipment	4 to 10 years
Plant and equipment	2 to 60 years
Infrastructure - Parks and Gardens	10 to 100 Years
Sealed roads and streets	
Formation/Subgrade	not depreciated
Pavement	15 to 100 years
Surface	4 to 125 Years
Surface Water Channel	5 to 100 Years
Gravel roads	
Pavement	10 to 100 Years
Footpaths - slab	40 to 100 Years
Sewerage piping	1 to 100 Years
Right of use - Land	Based on the remaining Lease

When an item of property, plant and equipment is revalued, any accumulated depreciation at the date of the revaluation is eliminated against the gross carrying amount of the asset and the net amount restated to the revalued amount of the asset.

#### Amortisation

All intangible assets with a finite useful life, are amortised on a straight-line basis over the individual asset's useful life from the time the asset is held for use.

The residual value of intangible assets is considered to be zero and the useful life and amortisation method are reviewed at the end of each financial year.



## 11. LEASES

### (a) Right of Use Assets

Movement in the carrying amounts of each class of right of use asset between the beginning and the end of the current financial year.

	Right of use assets - Land and Vested Improvement \$	Right of use assets Total
Carrying amount at 30 June 2019	0	0
Recognised on initial application of AASB 16	26,133	26,133
Restated total equity at the beginning of the financial year	26,133	26,133
Depreciation (expense)	(1,707)	(1,707)
Carrying amount at 30 June 2020	24,426	24,426
(b) Cash outflow from leases		
Interest expense on lease liabilities	857	857
Lease principal expense	1,372	1,372
Total cash outflow from leases	2,229	2,229

## SIGNIFICANT ACCOUNTING POLICIES

### Leases

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration.

At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at the date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental incremental borrowing rate.

Right of use assets are measured at cost. This means all ROU assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost (i.e. not included in the balance sheet).exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which are reported at fair value. Refer to Note XX that details the significant accounting policies applying to vested improvements.

Refer to Note 10 that details the significant accounting policies applying to vested improvements.

### Leases (continued)

Right of use assets are depreciated over the lease term or useful life of the underlying asset, whichever is the shortest. Where a lease transfers ownership of the underlying asset, or the cost of the right of use asset reflects that the Shire anticipates to exercise a purchase option, the specific asset is amortised over the useful life of the underlying asset.

All contracts that are classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

Leases for right of use assets are secured over the asset being leased.

**SHIRE OF BROOKTON**  
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**12. REVALUATION SURPLUS**

	2020 Opening Balance	2020 Other Adjustments	2020 Revaluation Increment	2020 Revaluation (Decrement)	2020 Total Movement on Revaluation	2020 Closing Balance	2019 Opening Balance	2019 Revaluation Increment	2019 Revaluation (Decrement)	2019 Total Movement on Revaluation	2019 Closing Balance
Revaluation surplus - Land - freehold land	\$ 565,236			0	0	\$ 565,236	\$ 565,236	0	0	0	\$ 565,236
Revaluation surplus - Land - vested in and under the control of Council	237,807	(237,807)		0	0	0	237,807	0	0	0	237,807
Revaluation surplus - Buildings - non-specialised	209,957			0	0	209,957	209,957	0	0	0	209,957
Revaluation surplus - Buildings - specialised	8,685,782			0	0	8,685,782	10,814,211	0	(2,128,429)	(2,128,429)	8,685,782
Revaluation surplus - Furniture and equipment	1,527	(1,527)		0	0	0	1,527	0	0	0	1,527
Revaluation surplus - Plant and equipment	1,368,802	(1,368,802)		0	0	0	1,321,668	47,134	0	47,134	1,368,802
Revaluation surplus - Plant & Equipment - Bushfire	47,903	(47,903)		0	0	0	0	47,903	0	47,903	47,903
Revaluation surplus - Infrastructure - roads	61,860,200			0	0	61,860,200	61,860,200	0	0	0	61,860,200
Revaluation surplus - Infrastructure - footpaths	188,856			0	0	188,856	188,856	0	0	0	188,856
Revaluation surplus - Infrastructure - parks and ovals	466,371			0	0	466,371	466,371	0	0	0	466,371
	73,632,441	(1,656,039)		0	0	71,976,402	75,665,833	95,037	(2,128,429)	(2,033,392)	73,632,441

Movements on revaluation of property, plant and equipment (including infrastructure) are not able to be reliably attributed to a program as the assets were revalued by class as provided for by AASB 116 Aus 40.1.

(A) Due to a revision in the Local Government (Financial Management) Regulations 1997, the requirement to revalue plant and equipment has been removed and vested land is now recognised at \$0 value.

(B) 2019 closing balances have been restated to reflect valuation of Kalkami at 30 June 2019.

**SHIRE OF BROOKTON**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30 JUNE 2020**

**13. TRADE AND OTHER PAYABLES**

**Current**

Sundry creditors
Accrued salaries and wages
ATO liabilities
Building Services Levy
Income in Advance
Accrued Expenses
Aged Care Accommodation Bonds

2020	2019
\$	\$
318,893	49,239
0	45,041
0	6,599
182	0
30,068	22,704
14,107	75,448
0	3,954,791
363,250	4,153,822

**SIGNIFICANT ACCOUNTING POLICIES**

**Trade and other payables**

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services.

The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition

**Prepaid rates**

Prepaid rates are, until the taxable event has occurred (start of the next financial year), refundable at the request of the ratepayer. Rates received in advance are initially recognised as a financial liability. When the taxable event occurs, the financial liability is extinguished and the Shire recognises revenue for the prepaid rates that have not been refunded.

SHIRE OF BROOKTON  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
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14. LEASE LIABILITIES

(a) Lease Liabilities	2020	2019
	\$	\$
Current	1,372	0
Non-current	23,437	0
	24,809	0

(b) Movements in Carrying Amounts

Purpose	Lease Number	Institution	Lease Interest Rate	Lease Term	30 June 2020				30 June 2020				30 June 2019			
					Actual	Lease Principal 1 July 2019	Repayments	Lease Principal Outstanding	Actual	Budget	Lease Principal Repayments	Lease Interest	Actual	Budget	Lease Principal Repayments	Lease Interest
Community amenities																
Reuse Water Dam	LE-03	Seabrook Aboriginal Corporation	3.40%	300	26,133		1,324	24,809	857							
					26,133		1,324	24,809	857	0	0	0	0	0	0	0

## SHIRE OF BROOKTON

## 15. INFORMATION ON BORROWINGS

	2020	2019
	\$	\$
Current	254,174	136,477
Non-current	816,371	1,188,242
	<u>1,070,545</u>	<u>1,324,719</u>

**(b) Repayments - Borrowings**

Particulars	Loan Number	Institution	Interest Rate	30 June 2020				30 June 2020				30 June 2020				30 June 2019				30 June 2019			
				Actual Principal 1 July 2019	Actual repayments	Actual Interest	Actual outstanding	Budget Principal 1 July 2019	Budget repayments	Budget Interest	Budget outstanding	Actual Principal 1 July 2019	Actual repayments	Actual Interest	Actual outstanding	Actual Principal 1 July 2018	Actual repayments	Actual Interest	Actual outstanding				
<b>Governance</b>																							
Shire Office Renovations	75	WATC	6.46%	47,060	47,060	9,461.00	0	47,061	47,061	3,307	0	51,805	4,745	3,491	47,060								
<b>General purpose funding</b>																							
Senior Citizen Homes - Mokine Cottages	78	WATC	6.74%	89,416	89,416	0.00	0	89,416	89,416	6,485	0	104,011	14,595	7,442	89,416								
<b>Health</b>																							
Multifunctional Family Centre	78	WATC	6.74%	0			0				0	23,154	23,154	804	0								
Education and welfare	80	WATC	5.63%	72,291	8,689	4,240	63,602	72,291	8,689	4,491	63,602	80,511	8,220	4,768	72,291								
Kalkarni Residence	80	WATC	5.63%	119,280	14,337	6,996	104,943	119,280	14,337	7,409	104,943	132,843	13,563	7,867	119,280								
<b>Housing</b>																							
Staff Housing	80	WATC	5.63%	50,605	6,083	2,968	44,522	50,604	6,082	3,144	44,522	56,358	5,753	3,338	50,605								
Community amenities	80	WATC	5.63%	589,663	52,956	43,656	536,707	589,663	52,956	44,420	536,707	639,122	49,459	47,478	589,663								
Sewerage Extension	81	WATC	6.95%																				
Recreation and culture	80	WATC	5.63%	119,280	14,337	6,996	104,943	119,280	14,337	7,409	104,943	132,843	13,563	7,867	119,280								
Recreation Plan				1,087,595	232,878	74,317	854,717	1,087,595	232,878	76,665	854,717	1,220,647	133,052	83,055	1,087,595								
<b>Transport</b>																							
New Grader																							
<b>Self Supporting Loans</b>																							
<b>General purpose funding</b>																							
Country Club - Extend & Refurb Club	82	0	0.00%	237,124	21,296	16,117	215,828	237,124	21,296	17,864	215,828	257,013	19,889	19,094	237,124								
				237,124	21,296	16,117	215,828	237,124	21,296	17,864	215,828	257,013	19,889	19,094	237,124								
				1,324,719	254,174	106,210	1,070,545	1,324,719	254,174	94,529	1,070,545	1,477,660	152,941	102,149	1,324,719								

\* WA Treasury Corporation

Self supporting loans are financed by payments from third parties. These are shown in Note 5 as other financial assets at amortised cost. All other loan repayments were financed by general purpose revenue.



## 15. INFORMATION ON BORROWINGS (Continued)

	2020	2019
	\$	\$
<b>(c) Undrawn Borrowing Facilities</b>		
<b>Credit Standby Arrangements</b>		
Bank overdraft limit		
Bank overdraft at balance date		
Credit card limit	10,000	10,000
Credit card balance at balance date	(70)	
<b>Total amount of credit unused</b>	<b>9,930</b>	<b>10,000</b>
<b>Loan facilities</b>		
Loan facilities - current	254,174	136,477
Loan facilities - non-current	816,371	1,188,242
Lease liabilities - current	1,372	0
Lease liabilities - non-current	23,437	0
<b>Total facilities in use at balance date</b>	<b>1,095,354</b>	<b>1,324,719</b>

Unused loan facilities at balance date

### SIGNIFICANT ACCOUNTING POLICIES

#### Financial liabilities

Financial liabilities are recognised at fair value when the Shire becomes a party to the contractual provisions to the instrument.

Non-derivative financial liabilities (excluding financial guarantees) are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of the consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

#### Borrowing costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

#### Risk

Information regarding exposure to risk can be found at Note 26.

## 16. EMPLOYEE RELATED PROVISIONS

### (a) Employee Related Provisions

#### Opening balance at 1 July 2019

Current provisions

Non-current provisions

Additional provision

Amounts used

Balance at 30 June 2020

#### Comprises

Current

Non-current

	Provision for Annual Leave	Provision for Long Service Leave	Total
	\$	\$	\$
Opening balance at 1 July 2019			
Current provisions	105,179	41,853	147,032
Non-current provisions		84,913	84,913
	105,179	126,766	231,945
Additional provision	82,320	30,220	112,540
Amounts used	(79,648)	(1,750)	(81,398)
Balance at 30 June 2020	107,851	155,236	263,087
Comprises			
Current	107,851	71,803	179,654
Non-current		83,433	83,433
	107,851	155,236	263,087

#### Amounts are expected to be settled on the following basis:

Less than 12 months after the reporting date

More than 12 months from reporting date

Expected reimbursements from other WA local governments

	2,020	2019
	\$	\$
Less than 12 months after the reporting date	92,797	140,509
More than 12 months from reporting date	170,290	91,436
Expected reimbursements from other WA local governments	0	0
	263,087	231,945

Timing of the payment of current leave liabilities is difficult to determine as it is dependent on future decisions of employees. Expected settlement timings are based on information obtained from employees and historical leave trends and assumes no events will occur to impact on these historical trends.

### SIGNIFICANT ACCOUNTING POLICIES

#### Employee benefits

##### Short-term employee benefits

The Shire's obligations for short-term employees benefits are recognised as a provision. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position.

##### Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations.

##### Other long-term employee benefits (Continued)

Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

##### Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

## 17. NOTES TO THE STATEMENT OF CASH FLOWS

### Reconciliation of Cash

For the purposes of the Statement of Cash Flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Cash at the end of the reporting period is reconciled to the related items in the Statement of Financial Position as follows:

	2020 Actual \$	2020 Budget \$	2019 Actual \$
Cash and cash equivalents	12,944,172	5,690,181	6,517,375
<b>Reconciliation of Net Cash Provided By Operating Activities to Net Result</b>			
Net result	(1,235,309)	(1,773,796)	(874,916)
Non-cash flows in Net result:			
Adjustments	0	0	0
Assets Donated	(16,282)		
Depreciation on non-current assets	2,825,015	2,910,437	2,953,796
(Profit)/loss on sale of asset	(483,418)	1,100	15,599
Changes in assets and liabilities:			
(Increase)/decrease in receivables	70,223	198,691	217,154
(Increase)/decrease in inventories	189		10,907
Increase/(decrease) in payables	164,481	(95,836)	(396,551)
Increase/(decrease) in provisions	31,143		(24,932)
Non-operating grants, subsidies and contributions	(542,656)	(520,880)	(363,199)
Net cash from operating activities	813,386	719,716	1,537,858

## 18. TOTAL ASSETS CLASSIFIED BY FUNCTION AND ACTIVITY

	2020	2019
	\$	\$
Governance	8,562,767	2,089,548
General purpose funding	713,283	703,077
Law, order, public safety	751,092	773,000
Education and welfare	1,497,726	12,232,772
Housing	3,434,215	2,648,477
Community amenities	1,608,192	1,860,008
Recreation and culture	10,298,183	10,160,224
Transport	67,632,703	69,040,963
Economic services	365,143	521,844
Other property and services	3,289,776	3,104,491
Unallocated	1,566,472	2,164,251
	99,719,552	105,298,655

## 19. CONTINGENT LIABILITIES

In addition to the liabilities included in the financial statements, the Shire is aware of a potential contaminated site relating to the sewerage treatment plant. The potential cash outflows and the timing of these outflows can't be estimated at this time.



## 20. LEASING COMMITMENTS

2020	2019
\$	\$

### (a) Operating Lease Commitments

Non-cancellable operating leases contracted for but not capitalised in the accounts (short term and low value leases).

Payable:

- not later than one year	3,600	3,600
- later than one year but not later than five years	1,500	5,100
	<u>5,100</u>	<u>8,700</u>

## 21. RELATED PARTY TRANSACTIONS

### Elected Members Remuneration

The following fees, expenses and allowances were paid to council members and/or the President.

	2020 Actual	2020 Budget	2019 Actual
	\$	\$	\$
Meeting fees	32,242	43,250	30,969
President's allowance	1,500	1,500	1,125
Deputy President's allowance	375	375	281
Travelling expenses	2,012	4,120	2,015
Wheatbelt RRG Chairperson Honorarium	1,800		
	37,929	49,245	34,390

### Key Management Personnel (KMP) Compensation Disclosure

The total of remuneration paid to KMP of the Shire during the year are as follows:

	2020 Actual	2019 Actual
	\$	\$
Short-term employee benefits	500,182	385,611
Post-employment benefits	52,510	36,032
Other long-term benefits	29,389	25,744
Termination benefits	0	66,706
	582,081	514,093

#### Short-term employee benefits

These amounts include all salary, fringe benefits and cash bonuses awarded to KMP except for details in respect to fees and benefits paid to elected members which may be found above.

#### Post-employment benefits

These amounts are the current-year's estimated cost of providing for the Shire's superannuation contributions made during the year.

#### Other long-term benefits

These amounts represent long service benefits accruing during the year.

#### Termination benefits

These amounts represent termination benefits paid to KMP (Note: may or may not be applicable in any given year).

### Transactions with related parties

Transactions between related parties and the Shire are on normal commercial terms and conditions, no more favourable than those available to other parties, unless otherwise stated.

	2020 Actual	2019 Actual
	\$	\$
The following transactions occurred with related parties:	nil	nil

### Related Parties

#### The Shire's main related parties are as follows:

##### i. Key management personnel

Any person(s) having authority and responsibility for planning, directing and controlling the activities of the entity, directly or indirectly, including any elected member, are considered key management personnel.

##### ii. Other Related Parties

The associate person of KMP was employed by the Shire under normal employment terms and conditions.

##### iii. Entities subject to significant influence by the Shire

An entity that has the power to participate in the financial and operating policy decisions of an entity, but does not have control over those policies, is an entity which holds significant influence. Significant influence may be gained gained by share ownership, statute or agreement.

## 22. INVESTMENT IN ASSOCIATE AND JOINT ARRANGEMENTS

### (b) Share of joint operations

The Shire together with the State Housing Commission have a joint arrangement with regards to the provision of low cost housing. The only assets are four residential units. The Shire's equity share of the units is 13.40%.

	2020	2019
	\$	\$
<b>Non-current assets</b>		
Land & Buildings	112,566	112,566
Less: accumulated depreciation	(4,722)	(2,903)
Total assets	107,844	109,663

## 23. MAJOR LAND TRANSACTIONS

### Kalkarni Age care Facility and Saddleback Medical Centre

#### (a) Details

The Council disposed of the above facility and associated land in the 2019/2020 financial year.

#### (b) Current year transactions

##### Other revenue

- Sale proceeds

##### Other expenditure

- Cost of goods sold

	2020 Actual \$	2020 Budget \$	2019 Actual \$
- Sale proceeds	7,084,133	7,950,000	0
- Cost of goods sold	(6,548,949)	(8,494,685)	
	535,184	(544,685)	0

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**24. RATING INFORMATION**

(a) Rates

RATE TYPE	Rate in \$	Number of Properties	2019/20				2019/20				2019/20				2019/20				2018/19			
			Actual Rateable Value	Actual Rate	Actual Interim Rates	Actual Back Rates	Actual Revenue	Actual Interim Rates	Actual Back Rates	Actual Revenue	Budget Rate	Budget Interim Rate	Budget Back Rate	Budget Revenue	Budget Rate	Budget Interim Rate	Budget Back Rate	Budget Revenue	Actual Total Revenue	Actual Total Revenue	Actual Total Revenue	Actual Total Revenue
Differential general rate / general rate			\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Gross rental valuations</b>																						
GRV Commercial	0.101453	22	668,784	61,474	0	0	61,474	0	0	0	0	0	0	0	0	0	0	0	67,850	68,096	68,096	68,096
GRV Residential	0.101453	262	3,180,638	299,185	0	0	299,185	0	0	0	0	0	0	0	0	0	0	0	322,685	284,541	284,541	284,541
GRV Industrial	0.101453	4	68,360	6,935	0	0	6,935	0	0	0	0	0	0	0	0	0	0	0	6,935	7,433	7,433	7,433
GRV Rural	0.101453	2	302,500	30,690	0	0	30,690	0	0	0	0	0	0	0	0	0	0	0	30,690	41,145	41,145	41,145
Exempt Property		22	142,620	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Non-Rateable Property		247	45,268	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Unimproved valuations</b>																						
UV Unimproved Value	0.010299	233	159,281,000	1,630,136	0	0	1,630,136	0	0	0	0	0	0	0	0	0	0	0	1,630,136	1,655,878	1,655,878	1,655,878
<b>Sub-Total</b>		792	162,689,170	2,028,420	0	0	2,028,420	0	0	0	0	0	0	0	0	0	0	0	2,058,296	2,057,093	2,057,093	2,057,093
<b>Minimum payment</b>																						
<b>Minimum</b>																						
<b>Gross rental valuations</b>																						
GRV Commercial	809	10		8,090	0	0	8,090	0	0	0	0	0	0	0	0	0	0	0	8,090	7,281	7,281	7,281
GRV Residential	809	56		45,304	0	0	45,304	0	0	0	0	0	0	0	0	0	0	0	45,304	59,057	59,057	59,057
GRV Industrial	809	2		1,618	0	0	1,618	0	0	0	0	0	0	0	0	0	0	0	1,618	809	809	809
GRV Rural	809	0		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Unimproved valuations</b>																						
UV Unimproved Value	1,385	126		174,510	0	0	174,510	0	0	0	0	0	0	0	0	0	0	0	174,510	124,650	124,650	124,650
<b>Sub-Total</b>		194	0	229,522	0	0	229,522	0	0	0	0	0	0	0	0	0	0	0	229,522	191,797	191,797	191,797
<b>Discounts (Note 24(c))</b>																						
<b>Total amount raised from general rate</b>																						
<b>Ex-gratia rates (CBH)</b>																						
<b>Totals</b>																						
		986	162,689,170	2,257,942	0	0	2,257,942	0	0	0	0	0	0	0	0	0	0	0	2,287,818	2,248,890	2,248,890	2,248,890
																				(2,097)	(2,097)	(2,097)
																				2,285,718	2,246,793	2,246,793
																				25,000	23,298	23,298
																				2,310,718	2,270,091	2,270,091

**SIGNIFICANT ACCOUNTING POLICIES**

Rates

Control over assets acquired from rates is obtained at the commencement of the rating period

Prepaid rates are, until the taxable event has occurred (start of the next financial year), refundable at the request of the ratepayer. Rates received in advance are initially recognised as a financial liability. When the taxable event occurs, the financial liability is extinguished and the Shire recognises revenue for the prepaid rates that have not been refunded.



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24. RATING INFORMATION (Continued)

(b) Specified Area Rate  
The Shire does not charge Specified Area Rates

24. RATING INFORMATION (Continued)

(c) Discounts, Incentives, Concessions, & Write-offs

Rates Discounts

Rate or Fee Discount Granted	Discount %	Discount \$	2020 Actual \$	2020 Budget \$	2019 Actual \$	Circumstances in which Discount is Granted
Contiguous Rating Discount			1,974	2,100	2,097	
Total discounts/concessions (Note 24(a))			1,974	2,100	2,097	

## 24. RATING INFORMATION (Continued)

### (d) Interest Charges & Instalments

Instalment Options	Date Due	Instalment Plan Admin Charge \$	Instalment Plan Interest Rate %	Unpaid Rates Interest Rate %
<b>Option One</b>				
Single full payment	26/09/2019	0.00	0.00%	11.00%
<b>Option Two</b>				
First instalment	26/09/2019	0.00	5.50%	11.00%
Second instalment	3/02/2020	10.00	5.50%	11.00%
<b>Option Three</b>				
First instalment	26/09/2019	0.00	5.50%	11.00%
Second instalment	29/11/2019	10.00	5.50%	11.00%
Third instalment	3/02/2020	10.00	5.50%	11.00%
Fourth instalment	8/04/2020	10.00	5.50%	11.00%

	2020 Actual \$	2020 Budget \$	2019 Actual \$
Interest on unpaid rates	7,883	6,200	8,504
Interest on instalment plan	9,477	7,000	6,723
Charges on instalment plan	3,830	5,200	4,070
	21,190	18,400	19,297

**SHIRE OF BROOKTON**  
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**25. RATE SETTING STATEMENT INFORMATION**

		2019/20 Budget	2019/20	2018/19
	(30 June 2020)	(30 June 2020)	(1 July 2019)	(30 June 2019)
Note	Carried Forward)	Carried Forward)	Brought Forward)	Carried Forward
	\$	\$	\$	\$
<b>(a) Non-cash amounts excluded from operating activities</b>				
The following non-cash revenue or expenditure has been excluded from amounts attributable to operating activities within the Rate Setting Statement in accordance with <i>Financial Management Regulation 32</i> .				
<b>Adjustments to operating activities</b>				
Less: Profit on asset disposals	10(a)	(47,869)	0	(3,947)
Movement in pensioner deferred rates (non-current)		(2,804)	(4,388)	(2,001)
Movement in employee benefit provisions (non-current)		(1,478)	1,861	60,711
Add: Loss on disposal of assets	10(a)	53,638	19,546	19,546
Add: Depreciation on non-current assets	10(b)	2,825,014	2,910,437	2,953,796
<b>Non cash amounts excluded from operating activities</b>		2,826,501	2,966,868	3,028,105
<b>(b) Surplus/(deficit) after imposition of general rates</b>				
The following current assets and liabilities have been excluded from the net current assets used in the Rate Setting Statement in accordance with <i>Financial Management Regulation 32</i> to agree to the surplus/(deficit) after imposition of general rates.				
<b>Adjustments to net current assets</b>				
Less: Reserves - cash backed	4	(12,133,250)	(5,458,970)	(5,253,474)
Less: Financial assets at amortised cost - self supporting loans	5(a)	(22,801)	(21,296)	(21,296)
Less: Current assets not expected to be received at end of year				
- Discontinued Operations - Sale of Kalkarni		503,385		0
Add: Current liabilities not expected to be cleared at end of year				
- Current portion of borrowings	15(a)	254,174	254,174	136,477
- Current portion of lease liabilities		1,372	0	0
- Employee benefit provisions			2,527	0
<b>Total adjustments to net current assets</b>		(11,397,120)	(5,138,293)	(5,138,293)
<b>Net current assets used in the Rate Setting Statement</b>				
Total current assets		13,110,758	10,708,641	10,708,641
Less: Total current liabilities		(798,450)	(4,437,331)	(4,437,331)
Less: Total adjustments to net current assets		(11,397,120)	(5,138,293)	(5,138,293)
<b>Net current assets used in the Rate Setting Statement</b>		915,188	1,133,017	1,133,017
<b>(c) Adjustments to current assets and liabilities at 1 July 2019 on application of new accounting standards</b>				
<b>Total current assets at 30 June 2019</b>				
- Contract assets	27(a)			10,708,641
<b>Total current assets at 1 July 2019</b>				10,708,641
<b>Total current liabilities at 30 June 2019</b>				
<b>Total current liabilities at 1 July 2019</b>				(4,437,331)

## 26. FINANCIAL RISK MANAGEMENT

This note explains the Shire's exposure to financial risks and how these risks could affect the Shire's future financial performance.

Risk	Exposure arising from	Measurement	Management
Market risk - interest rate	Long term borrowings at variable rates	Sensitivity analysis	Utilise fixed interest rate borrowings
Credit risk	Cash and cash equivalents, trade receivables, financial assets and debt investments	Aging analysis Credit analysis	Diversification of bank deposits, credit limits. Investment policy
Liquidity risk	Borrowings and other liabilities	Rolling cash flow forecasts	Availability of committed credit lines and borrowing facilities

The Shire does not engage in transactions expressed in foreign currencies and is therefore not subject to foreign currency risk.

Financial risk management is carried out by the finance area under policies approved by the Council. The finance area identifies, evaluates and manages financial risks in close co-operation with the operating divisions. Council have approved the overall risk management policy and provide policies on specific areas such as investment policy.

### (a) Interest rate risk

#### Cash and cash equivalents

The Shire's main interest rate risk arises from cash and cash equivalents with variable interest rates, which exposes the Shire to cash flow interest rate risk. Short term overdraft facilities also have variable interest rates however these are repaid within 12 months, reducing the risk level to minimal.

Excess cash and cash equivalents are invested in fixed interest rate term deposits which do not expose the Shire to cash flow interest rate risk. Cash and cash equivalents required for working capital are held in variable interest rate accounts and non-interest bearing accounts. Carrying amounts of cash and cash equivalents at the 30 June and the weighted average interest rate across all cash and cash equivalents and term deposits held disclosed as financial assets at amortised cost are reflected in the table below.

	Weighted Average Interest Rate	Carrying Amounts	Fixed Interest Rate	Variable Interest Rate	Non Interest Bearing
	%	\$	\$	\$	\$
<b>2020</b>					
Cash and cash equivalents	1.40%	12,944,172	12,133,250	810,922	0
<b>2019</b>					
Cash and cash equivalents	1.96%	6,517,375	5,267,723	1,249,652	0
Financial assets at amortised cost	1.96%	0	0		

#### Sensitivity

Profit or loss is sensitive to higher/lower interest income from cash and cash equivalents as a result of changes in interest rates.

Impact of a 1% movement in interest rates on profit and loss and equity\*

\* Holding all other variables constant

	2020	2019
	\$	\$
Impact of a 1% movement in interest rates on profit and loss and equity*	8,109	12,497

#### Borrowings

Borrowings are subject to interest rate risk - the risk that movements in interest rates could adversely affect funding costs. The Shire manages this risk by borrowing long term and fixing the interest rate to the situation considered the most advantageous at the time of negotiation. The Shire does not consider there to be any interest rate risk in relation to borrowings. Details of interest rates applicable to each borrowing may be found at Note 15(b).

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26. FINANCIAL RISK MANAGEMENT (Continued)

(b) Credit risk

**Trade and Other Receivables**

The level of outstanding receivables is reported to Council monthly and benchmarks are set and monitored for acceptable collection performance.

The Shire applies the AASB 9 simplified approach to measuring expected credit losses using a lifetime expected loss allowance for all trade receivables. To measure the expected credit losses, rates receivable are separated from other trade receivables due to the difference in payment terms and security for rates receivable.

The Shire has not recognised an allowance for impaired receivable because any expected loss is immaterial.

	Current	More than 1 year past due	More than 2 years past due	More than 3 years past due	Total
<b>30 June 2020</b>					
Rates receivable					
Expected credit loss	0.00%	0.356%	5.364%	0.969%	
Gross carrying amount	33,377	14,043	5,593	36,137	89,150
Loss allowance	0	50	300	350	700
<b>30 June 2019</b>					
Rates receivable					
Expected credit loss	0.00%	0.143%	1.622%	0.756%	
Gross carrying amount	849	34,950	18,490	46,276	100,565
Loss allowance	0	50	300	350	700

The loss allowance as at 30 June 2020 and 30 June 2019 was determined as follows for trade receivables.

	Current	More than 30 days past due	More than 60 days past due	More than 90 days past due	Total
<b>30 June 2020</b>					
Trade and other receivables					
Expected credit loss	0.00%	0.00%	0.00%	0.00%	
Gross carrying amount	7,571	803	262	354	8,990
Loss allowance	0	0	0	0	0
<b>30 June 2019</b>					
Trade and other receivables					
Expected credit loss	0.00%	0.00%	0.00%	100.00%	
Gross carrying amount	10,757	434	0	125	11,316
Loss allowance	0	0	0	125	125



## 26. FINANCIAL RISK MANAGEMENT (Continued)

### (c) Liquidity risk

#### Payables and borrowings

The contractual undiscounted cash flows of the Shire's payables and borrowings are set out in the liquidity table below. Balances due within 12 months equal their carrying balances, as the impact of discounting is not significant.

	Due within 1 year	Due between 1 & 5 years	Due after 5 years	Total contractual cash flows	Carrying values
	\$	\$	\$	\$	\$
<b>2020</b>					
Payables	363,252			363,252	363,250
Borrowings	193,638	580,914	582,943	1,357,495	1,070,545
Lease liabilities	1,372	7,590	15,847	24,809	24,809
	<u>558,262</u>	<u>588,504</u>	<u>598,790</u>	<u>1,745,556</u>	<u>1,458,604</u>
<b>2019</b>					
Payables	4,147,223			4,147,223	4,153,822
Borrowings	125,428	907,190	602,190	1,634,808	1,324,719
	<u>4,272,651</u>	<u>907,190</u>	<u>602,190</u>	<u>5,782,031</u>	<u>5,478,541</u>

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**27. INITIAL APPLICATION OF AUSTRALIAN ACCOUNTING STANDARDS**

During the current year, the Shire adopted all of the new and revised Australian Accounting Standards and Interpretations which were compiled, became mandatory and which were applicable to its operations.

The Shire adopted AASB 15 Revenue from Contracts with Customers (issued December 2014) on 1 July 2019 resulting in changes in accounting policies. In accordance with the transition provisions AASB 15, the Shire adopted the new rules retrospectively with the cumulative effect of initially applying these rules recognised on 1 July 2019. The new standard did not have an impact on the Shire's financial report.

The Shire adopted AASB 1058 Income for Not-for-Profit Entities (issued December 2016) on 1 July 2019 which will result in changes in accounting policies. In accordance with the transition provisions AASB 1058, the Shire adopted the new rules retrospectively with the cumulative effect of initially applying AASB 1058 recognised at 1 July 2019. Comparative information for prior reporting periods was not restated in accordance with AASB 1058 transition requirements.

In applying AASB 1058 retrospectively with the cumulative effect of initially applying the Standard on 1 July 2019 there were no change to previously report balances.

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Therefore the rates received in advance gave rise to a financial liability that is within the scope of AASB 9. On 1 July 2019 the prepaid rates were recognised as a financial asset and a related amount recognised as a financial liability and no income recognised by the Shire. When the taxable event occurred, the financial liability was extinguished and the Shire recognised income for the prepaid rates that have not been refunded.

Assets that were acquired for consideration, that were significantly less than fair value principally to enable the Shire to further its objectives, may have been measured on initial recognition under other Australian Accounting Standards at a cost that was significantly less than fair value. Such assets are not required to be remeasured at fair value.

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**27. INITIAL APPLICATION OF AUSTRALIAN ACCOUNTING STANDARDS (Continued)**

The table below provides details of the amount by which each financial statement line item is affected in the current reporting period by the application of this Standard as compared to AASB 118 and 1004 and related Interpretations that were in effect before the change.

		2020 \$	Adjustment due to application of AASB 15 and AASB 1058	2020 \$ Compared to AASB 118 and AASB 1004
<b>Statement of Comprehensive Income</b>				
<b>Revenue</b>				
Rates	24(a)	2,279,697	0	2,279,697
Operating grants, subsidies and contributions	2(a)	1,192,147	0	1,192,147
Fees and charges	2(a)	655,250	0	655,250
Non-operating grants, subsidies and contributions	2(a)	542,656	0	542,656
Net result		(1,235,309)	0	(1,235,309)
<b>Statement of Financial Position</b>				
Trade and other payables	13	363,250	0	363,250
Net assets		97,997,860	0	97,997,860
<b>Statement of Changes in Equity</b>				
Net result		(1,235,309)	0	(1,235,309)
Retained surplus		13,888,208	0	13,888,208

Refer to Note 2(a) for new revenue recognition accounting policies as a result of the application of AASB 15 and AASB 1058.

**(a) AASB 16: Leases**

The Shire adopted AASB 16 retrospectively from 1 July 2019 which resulted in changes in accounting policies. In accordance with the transition provisions of AASB 16, the Shire has applied this Standard to its leases retrospectively, with the cumulative effect of initially applying AASB16 recognised on 1 July 2019. In applying AASB 16, under the specific transition provisions chosen, the Shire will not restate comparatives for prior reporting periods.

On adoption of AASB 16, the Shire recognised right of use lease liabilities in relation to leases which had previously been classified as an 'operating lease' applying AASB117. The right of use asset is deemed to be equal to the lease liability adjusted by the amount of any prepaid or accrued lease payments. Property, plant and equipment and lease liabilities increased by \$10,000 on 1 July 2019 resulting in no impact on retained surplus.

	Note	2020 \$
Operating lease commitments at 30 June 2019 applying AAS 117		26,133
Lease liability recognised as 1 July 2019 discounted using the Shire's incremental borrowing rate of 3.4%	14(b)	26,133
Lease liability - current		1,324
Lease liability - non-current		24,809
Right-of-use assets recognised at 1 July 2019		26,133

In applying AASB 16 for the first time, the Shire will use the following practical expedient permitted by the standard.

- The exclusion of initial direct costs from the measurement of the right-of-use asset at the date of initial application.

**27. INITIAL APPLICATION OF AUSTRALIAN ACCOUNTING STANDARDS (Continued)**

**(b) Impact of New Accounting Standards on Retained Surplus**

The impact on the Shire's retained surplus due to the adoption of AASB 15, AASB 1058 and AASB 16 as at 1 July 2019 was as follows:

	Note	Adjustments	2019 \$
Retained surplus - 30 June 2019		0	20,702,254
Retained surplus - 1 July 2019		0	22,003,293

## 28. DISCONTINUED OPERATIONS

The Shire sold the Kalkarni Nursing Home Facility in January 2020

Analysis of the financial impact of discontinued operations and the Nursing Home asset is as follows

### Changes to Statement of Comprehensive Income by Nature or Type

	2020	2019
<b>Revenue</b>		
Fees & Charges	522,079	1,264,778
Grants & Subsidies	1,691,588	3,134,292
	<u>2,213,667</u>	<u>4,399,070</u>
<b>Expenses</b>		
Contract Expenses	(2,349,529)	(3,823,106)
<b>Gain from sale of assets from discontinued operations less cost to sell</b>	503,385	-
<b>Profit/(Loss) from discontinued operations</b>	<u>367,523</u>	<u>575,964</u>

Revenues and expenses from the operations of Kalkarni were previously reported under the 'Education and Welfare' Program

### Changes to Statement of Comprehensive Income by Program

	2020	2019
<b>Revenue</b>		
Education and Welfare	2,213,667	4,399,070
<b>Expenses</b>		
Education and Welfare	(2,349,529)	(3,823,106)
<b>Gain from sale of assets from discontinued operations less cost to sell</b>	503,385	-
<b>Profit/(loss) from discontinued operations</b>	<u>367,523</u>	<u>575,964</u>

### Cashflows from discontinued operations

	2020	2019
Net cash flows from operating activities	<u>367,523</u>	<u>575,964</u>

## 29. TRUST FUNDS

Funds held at balance date which are required to be held in trust and which are not included in the financial statements are as follows:

	1 July 2019	Amounts Received	Amounts Paid	30 June 2020
	\$	\$	\$	\$
Housing Bond	(1,200)		1,200	0
Other Bond	(12,960)	(8,950)	15,770	(6,140)
Rates Incentive Prize	(200)		200	0
Unclaimed Money	(30)	(800)		(830)
Gnulla Child Care Facility	(3,073)		3,073	0
Wildflower Show Funds	(1,240)		1,240	0
Public Open Space Contributions	(13,820)			(13,820)
Developer Contribution	1	(1)		0
	(32,522)	(9,751)	21,483	(20,790)



# SHIRE OF BROOKTON

## NOTES TO AND FORMING PART OF THE FINANCIAL REPORT FOR THE YEAR ENDED 30 JUNE 2020

### 30. OTHER SIGNIFICANT ACCOUNTING POLICIES

#### a) Goods and services tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

#### b) Current and non-current classification

The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire's operational cycle. In the case of liabilities where the Shire does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current or non-current based on the Shire's intentions to release for sale.

#### c) Rounding off figures

All figures shown in this annual financial report, other than a rate in the dollar, are rounded to the nearest dollar. Amounts are presented in Australian Dollars.

#### d) Comparative figures

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

When the Shire applies an accounting policy retrospectively, makes a retrospective restatement or reclassifies items in its financial statements that has a material effect on the statement of financial position, an additional (third) statement of financial position as at the beginning of the preceding period in addition to the minimum comparative financial statements is presented.

#### e) Budget comparative figures

Unless otherwise stated, the budget comparative figures shown in this annual financial report relate to the original budget estimate for the relevant item of disclosure.

#### f) Superannuation

The Shire contributes to a number of Superannuation Funds on behalf of employees. All funds to which the Shire contributes are defined contribution plans.

#### g) Fair value of assets and liabilities

Fair value is the price that the Shire would receive to sell the asset or would have to pay to transfer a liability, in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.

As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset or liability. The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.

To the extent possible, market information is extracted from either the principal market for the asset or liability (i.e. the market with the greatest volume and level of activity for the asset or liability) or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (i.e. the market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs).

For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.

#### h) Fair value hierarchy

AASB 13 requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:

##### Level 1

Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.

##### Level 2

Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.

##### Level 3

Measurements based on unobservable inputs for the asset or liability.

The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.

#### Valuation techniques

The Shire selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by the Shire are consistent with one or more of the following valuation approaches:

##### Market approach

Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities.

##### Income approach

Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.

##### Cost approach

Valuation techniques that reflect the current replacement cost of the service capacity of an asset.

Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the Shire gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability are considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable.

#### i) Impairment of assets

In accordance with Australian Accounting Standards the Shire's cash generating non-specialised assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount.

Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another Standard (e.g. AASB 116) whereby any impairment loss of a revalued asset is treated as a revaluation decrease in accordance with that other Standard.

For non-cash generating specialised assets that are measured under the revaluation model, such as roads, drains, public buildings and the like, no annual assessment of impairment is required. Rather AASB 116.31 applies and revaluations need only be made with sufficient regularity to ensure the carrying value does not differ materially from that which would be determined using fair value at the ends of the reporting period.



**SHIRE OF BROOKTON**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30 JUNE 2020**

**31. ACTIVITIES/PROGRAMS**

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

**PROGRAM NAME AND OBJECTIVES**

**GOVERNANCE**

To provide a decision making process for the efficient allocation of resources.

**GENERAL PURPOSE FUNDING**

To collect revenue to allow for the provision of services.

**LAW, ORDER, PUBLIC SAFETY**

To provide services to help ensure a safer community.

**HEALTH**

To provide an operational framework for good community health..

**EDUCATION AND WELFARE**

The Shire of Brookton incorporates the operation of Kalkarni Residency, which is an Aged Care facility. Annual contributions are also made to pre-school education through the Early Years Network

**HOUSING**

Provision and maintenance of rental housing to staff and non-staff tenants.

**COMMUNITY AMENITIES**

Provision and maintenance of a sewerage overflow system; street; household and commercial refuse collection; refuse disposal site; administration of a town planning scheme; public conveniences and Brookton cemetery.

**RECREATION AND CULTURE**

To establish and manage efficiently infrastructure and resources which will help the social well being of the community

**TRANSPORT**

Construction and maintenance of RAV network including traffic signs, footpaths, bridges, culverts and other drains, street cleaning and lighting of streets. Townscape projects and the maintenance of a works depot.

**ECONOMIC SERVICES**

Tourism and promotion of Brookton, operation of Brookton Caravan Park, building control and land care development of the Brookton district

**OTHER PROPERTY AND SERVICES**

Private works and indirect cost allocation pools for plant operation and public works.

**ACTIVITIES**

Administration and operations of facilities and services to members of Council. Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services

Rates, general purpose grants and interest revenue.

Supervision of various by-laws, fire prevention, emergency services and animal control.

Inspection of food outlets and their control, provision of meat inspection services, noise control and waste disposal compliance. In addition this program also includes the costs associated with the maintenance of the Saddleback Medical Centre.

Support day care centres and pre school facilities and assistance to senior citizens and retirement villages and other voluntary services

Provision and maintenance of rental housing to staff and non-staff tenants.

Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning scheme, cemetery and public conveniences

Maintenance of halls, aquatic centre, recreation centre and reserves, parks and gardens, library service, cultural and heritage services and facilities.

Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.

Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and stand pipes. Building control.

Private works operations, public works operation, plant operation costs, gross salaries and wages.

## 32. FINANCIAL RATIOS

	2020 Actual	2019 Restated	2018 Actual
Current ratio	1.48	1.26	1.27
Asset consumption ratio	0.94	0.97	0.99
Asset sustainability ratio	0.51	0.24	1.15
Debt service cover ratio	3.20	7.13	10.69
Operating surplus ratio	(0.57)	(0.40)	0.13
Own source revenue coverage ratio	0.47	0.50	0.60

The above ratios are calculated as follows:

Current ratio	$\frac{\text{current assets minus restricted assets}}{\text{current liabilities minus liabilities associated with restricted assets}}$
Asset consumption ratio	$\frac{\text{depreciated replacement costs of depreciable assets}}{\text{current replacement cost of depreciable assets}}$
Asset renewal funding ratio	$\frac{\text{NPV of planned capital renewal over 10 years}}{\text{NPV of required capital expenditure over 10 years}}$
Asset sustainability ratio	$\frac{\text{capital renewal and replacement expenditure}}{\text{depreciation}}$
Debt service cover ratio	$\frac{\text{annual operating surplus before interest and depreciation}}{\text{principal and interest}}$
Operating surplus ratio	$\frac{\text{operating revenue minus operating expenses}}{\text{own source operating revenue}}$
Own source revenue coverage ratio	$\frac{\text{own source operating revenue}}{\text{operating expense}}$

The Shire has restated Property, Plant and Equipment balances for 2019 to reflect the valuation of Kalkarni obtained in the 18/19 financial year. Refer note 33.

### 33 CORRECTION OF ERROR

Statement of Financial Position (Extract)	2019 (Restated) \$	2018 Actual \$
PPE	23,737,816	25,499,362
Revaluation Surplus	73,632,441	75,393,988

Statement of Financial Position (Extract)		
Asset sustainability ratio	0.24	0.44
Operating surplus ratio	(0.40)	(0.28)
Own source revenue coverage ratio	0.50	0.45

Balances relating to the 2019 comparative year have been amended due to the correction of a prior period error. This error has been adjusted as shown above and, in accordance with the requirements of AASB101. The adjustment has been made to accurately reflect the value of the Kalkarni aged care facility at 30 June 2019.

## SHIRE OF BROOKTON

PERIOD OF AUDIT: YEAR ENDED 30 JUNE 2020

## FINDINGS IDENTIFIED DURING THE AUDIT

INDEX OF FINDINGS	RATING		
	Significant	Moderate	Minor
1. Independent review of reconciliations		✓	
2. Remote IT access		✓	

## Prior Year Issues

3. Purchasing policies and procedures	✓		
4. Review of risk register		✓	
5. Asset management plan review	✓		
6. User access management	✓		
7. Information technology security policy		✓	
8. Management of issued infringements		✓	
9. Trust funds		✓	
10. Depreciation policy		✓	

## KEY TO RATINGS

The Ratings in this management letter are based on the audit team's assessment of risks and concerns with respect to the probability and/or consequence of adverse outcomes if action is not taken. We give consideration to these potential adverse outcomes in the context of both quantitative impact (for example financial loss) and qualitative impact (for example inefficiency, non-compliance, poor service to the public or loss of public confidence).

- Significant** - Those findings where there is potentially a significant risk to the entity should the finding not be addressed by the entity promptly. A significant rating could indicate the need for a modified audit opinion in the current year, or in a subsequent reporting period if not addressed. However even if the issue is not likely to impact the audit opinion, it should be addressed promptly.
- Moderate** - Those findings which are of sufficient concern to warrant action being taken by the entity as soon as practicable.
- Minor** - Those findings that are not of primary concern but still warrant action being taken.

SHIRE OF BROOKTON

PERIOD OF AUDIT: YEAR ENDED 30 JUNE 2020

FINDINGS IDENTIFIED DURING THE AUDIT

1. Independent Review of Reconciliations

**Finding**

We noted that the Shire did not have an independent officer reviewing the reconciliations for Rates and Creditor balances for June 2020.

These reconciliations were prepared by the Rates Officer with no subsequent review.

**Rating: Moderate**

**Implication**

Without independent review of reconciliations, any errors in the rates or creditors balances might not be identified in a timely manner, increasing the risk of reputational or monetary loss to the Shire.

**Recommendation**

We recommend that all monthly reconciliations are reviewed by an independent officer. The Shire should retain appropriate documentation to demonstrate that an independent review has occurred.

**Management Comment**

The recommendation is acknowledged and accepted. The Manager Corporate and Community or the Senior Finance Officer will be responsible to perform independent reviews of reconciliations with a procedure to be written to guide this process.

**Responsible Person:** Manager Corporate and Community  
**Completion Date:** March 2021

## SHIRE OF BROOKTON

PERIOD OF AUDIT: YEAR ENDED 30 JUNE 2020

## FINDINGS IDENTIFIED DURING THE AUDIT

**2. Remote IT Access****Finding**

We noted that Shire staff have the ability to remotely access Shire computer systems using 'remote desktop protocol' (RDP) which authenticates using staff network accounts and passwords. Although the RDP connection is secured by requiring connection through a gateway, there is no other form of security or authentication placed over the connection.

**Rating: Moderate****Implication**

Due to inherent vulnerabilities in 'remote desktop protocol', there is an increased risk of an unauthorised person gaining access to the Shire's network. This could compromise the Shire's systems and result in loss of information, system downtime or financial loss.

**Recommendation**

As remote access opens up a level of risk to the Shire's IT systems, the Shire should perform a risk assessment to determine if remote access is necessary.

If necessary, additional layers of security should be considered to mitigate the inherent security risks with RDP.

Suggestions include limiting access to only specific user accounts, placing their RDP gateway behind a VPN or implementing multi-factor authentication for their log in process.

To assist in the Shire's risk assessment, the Shire should consult with their IT service provider to determine the most appropriate solution for their requirements and IT environment.

If the Shire is not utilising remote access, the functionality should be disabled.

**Management Comment**

The recommendation is acknowledged and accepted. The Shire will liaise with its IT contractor to determine the most appropriate solution including the possibility of implementing multi-factor authentication for remote access.

**Responsible Person:** Manager Corporate and Community of Senior Finance Officer  
**Completion Date:** March 2021



**SHIRE OF BROOKTON****PERIOD OF AUDIT: YEAR ENDED 30 JUNE 2020****FINDINGS IDENTIFIED DURING THE AUDIT****Issues arising from previous audits****3. Purchasing Policies and Procedures****Finding 2020**

The Shire has not yet developed documented procedures over the authorisation and payment of accounts. From a sample purchases selected for testing, seven instances (23% of the sample tested) were noted where evidence that appropriate quotes were obtained could not be provided and verified by audit. In addition, one sample was noted where the PO was not authorised before the purchase was made.

**Finding 2019**

The Shire has not yet developed documented procedures over the authorisation and payment of accounts. However, we did not note any instances where payments were authorised by a staff member outside of their delegation limit.

**Finding 2018**

We noted instances where payroll and contractual payments were authorised by a staff member outside of their purchasing delegation limit.

We note that these payments were in line with contracts which were initially approved by Council or the Chief Executive Officer, and therefore appear to be for a valid purpose. However, the approval of the payment to be made from the Shire's bank account, exceeded the officer's threshold in the Shire's delegations.

In addition, we noted that the Shire does not have documented procedures over the authorisation and the payment of accounts. Procedures are largely undocumented and communicated to new staff verbally.

**Rating: Significant Implications**

If purchases are made without obtaining sufficient quotes, there is a risk of favouritism of suppliers and not obtaining value for money.

Without documented procedures relating to the authorisation and processing of payments, staff may be unclear as to how purchases and payments should be made. This could lead to inappropriate purchases being made, or good practice not being followed.

**Recommendation**

The Shire should review its purchasing policies and procedures with a view to providing greater guidance over the authorisation of payments and the payment of accounts. This guidance should include the items mentioned in regulation 11 of the Local Government (Financial Management) Regulations 1996.

**Management Comment**

The recommendation is accepted. A review will be undertaken on the procurement practices with the view to amending the process and authority to pay in consideration of Regulation 11.

**Responsible Person:** Manager Corporate and Community  
**Completion Date:** February 2021

## SHIRE OF BROOKTON

PERIOD OF AUDIT: YEAR ENDED 30 JUNE 2020

## FINDINGS IDENTIFIED DURING THE AUDIT

**4. Review of Risk Register****Finding 2020**

We noted that the review of the Shire's risk register is still in progress.

**Finding 2018**

We noted that the Shire has not reviewed its risk management register since it implemented its new risk management framework in October 2016. The due dates for some treatment actions have passed and it is unclear whether these actions were performed. We also noted that some actions do not have due dates.

In addition, there is no process in place for the audit committee to regularly review the risk register and the progress made in completing required treatment actions.

**Rating: Moderate****Implication**

Without an up-to-date risk register, the Shire might not have appropriate or effective processes in place to sufficiently mitigate risks to its operations or to take advantage of opportunities.

In addition, current risk treatment plans may no longer be consistent with the Shire's goals, strategies or objectives.

**Recommendation**

We recommend that the Shire review and update its risk management register. As part of this review, the Shire should ensure that the items under 5(1) Local Government (Financial Management) Regulations 1996 are considered.

The results of this review and any changes made should be endorsed by the audit committee. In addition, the Shire should consider providing a regular report to the audit committee on the status of the risk management register and associated actions.

**Management Comment**

The review is presently being performed but has incurred delay due the departure of key employees and other priorities aligned to COVID-19. An attentive approach will be performed to complete the risk management register within the coming months.

**Prior-year Management Comments**

Risk Register and Risk Management Framework have both been updated. Draft versions are currently with CEO for review.

**Responsible Person:** Chief Executive Officer

**Completion Date:** March 2021

## SHIRE OF BROOKTON

PERIOD OF AUDIT: YEAR ENDED 30 JUNE 2020

## FINDINGS IDENTIFIED DURING THE AUDIT

**5. Asset Management Plan Review****Finding 2020**

We noted that the Shire's asset management plan is yet to be updated. Due to the lack of information, the Shire was unable to report its 'asset renewal funding ratio' in its financial statements.

**Finding 2019**

We noted that whilst the Shire is in the process of reviewing the contents of their asset management plan, a revised plan is unlikely to be endorsed by year-end.

**Finding 2018**

We noted that the 'asset renewal funding ratio' disclosed by the Shire has been calculated using nine years of planned capital renewal and expenditure figures from the existing 2016/17 asset management plan, with a final year having to be extrapolated from the first nine years as it is not covered by the existing plan.

**Rating: Significant****Implication**

The Shire has been unable to report the asset renewal funding ratio in 2019-20 because the asset management plan is out of date. This is inconsistent with the requirements of the Local Government (Financial Management) Regulations 1996.

**Recommendation**

We recommend that the Shire consider updating their asset management plan annually, or alternatively additional years are endorsed separately by management to ensure that the asset renewal funding ratio is consistent with management's future intentions.

**Management Comment**

The non-compliance is noted and accepted. There is desire to complete the Asset Management through a structured and meaningful approach that reflects the condition, required maintenance and retention or replacement of each asset that can then accurately inform the Long Term Financial Plan. This process is unfortunately taking considerably longer than initially expected but is progressing. Recurrent review, update and reporting of the asset management framework is partially canvassed in a draft IPR policy being presented to the Audit and Risk Committee at the December 2020 Committee meeting for consideration.

**Responsible Person:** Manager Infrastructure and Emergency  
**Completion Date:** June 2021

## SHIRE OF BROOKTON

PERIOD OF AUDIT: YEAR ENDED 30 JUNE 2020

## FINDINGS IDENTIFIED DURING THE AUDIT

**6. User Access Management****Finding 2020**

We noted that the Shire has not yet implemented a process to regularly review logs of changes made to rates.

We are aware of an instance where approved rates were changed without authorisation, resulting in incorrect rate statements being issued for the 2020-21 rating year.

**Finding 2019**

We noted that whilst logging has been enabled on rate changes made by finance employee accounts, there is still no review of these logs.

However, we found that the Shire has removed access to the creditor and debtor module from the shared account for Synergy.

**Finding 2018**

We observed that an account for the Shire's financial management system (Synergy) is shared among personnel in the Shire Office. This account gives access to the creditors and debtor's module within Synergy - allowing access to modify creditor and debtor details as well as fees charged to clients.

We also noted that individual accounts for finance employees have the ability to make modifications to rates charged for fees and charges. Currently, the Shire does not have a logging process to review changes made to fees and other charges within the Synergy system.

**Rating: Significant  
Implication**

Without independent reviews performed of system changes, there is an increased risk of financial loss to the Shire or incorrect fees being charged to customers due to erroneous or fraudulent data entry.

**Recommendation**

The Shire should implement a regular review of changes made to fees and master files against approved fees and charges listings or other corroborating information. The review should be performed by more than one officer and variances noted from this review should be investigated by management so that appropriate action can be taken in a timely manner.

In regards to incorrect rating statements being issued, the Shire should take steps to identify the unauthorised changes, determine and quantify the impact to the Shire of the unauthorised changes and where possible, attempt to correct the error.

**Management Comment**

The recommendation is accepted. A procedural process will be implemented to ensure regular review of the rating system is conducted and required performance and appropriate authorisation is granted before changes are implemented.

**Responsible Person:** Manager Corporate and Community  
**Completion Date:** March 2021

## SHIRE OF BROOKTON

PERIOD OF AUDIT: YEAR ENDED 30 JUNE 2020

## FINDINGS IDENTIFIED DURING THE AUDIT

**7. Information Technology Security Policy****Finding 2020**

We noted that this issue remains unresolved.

**Finding 2018**

We noted that the Shire does not have any policies or procedures governing the use of its Information Technology (IT) assets and resources. There is no guidance or documentation provided to staff defining information security requirements and objectives, nor the responsibilities required of staff to meet these objectives.

**Rating: Moderate****Implication**

A lack of IT security policy may result in inconsistent or inappropriate approaches to IT security being adopted by staff or contractors.

This may increase the risk of unauthorised use of IT assets or compromise the integrity and/or confidentiality of information recorded within IT systems (e.g. transactions in the financial management system, customer banking information stored electronically, contract documentation with suppliers). Breaches in IT security may also result in losses to the Shire due to unavailability of systems and the cost of restoring systems to a pre-breach state.

**Recommendation**

We recommend that the Shire develops and implements appropriate security policies covering its IT systems.

The policies should cover the following points:

- objectives and scope
- specific goals
- responsibilities for compliance and actions to be taken in the event of noncompliance.

Obligations under the information security policy should be communicated to users of the Shire's IT systems.

When drafting a policy, the following standards and guidelines may be helpful guidance:

ISO/IEC 27000 - Information Security Management Systems - Requirements

ISO/IEC 27001 - Code of Practice for Information Security Management

NIST Cybersecurity Framework

ASD - Information Security Manual

COBIT5 for Information Security

**Management Comment**

The Council's 'Policy 2.35 – Information Security' has been changed (in draft) to 'Policy 2.35 - Information Communications Technology – Security and Use' for consideration by the Audit and Risk Committee at its December 2020 meeting.

**Responsible Person:** Process & Compliance Officer

**Completion Date:** December 2021

## SHIRE OF BROOKTON

PERIOD OF AUDIT: YEAR ENDED 30 JUNE 2020

## FINDINGS IDENTIFIED DURING THE AUDIT

**8. Management of Issued Infringements****Finding 2020**

This issue has not been resolved.

**Finding 2018**

We noted that there is no register of infringements issued by the Shire and there are no processes to track or follow up on infringements issued. In addition, we observed that the mail is only opened by one person and if cash and cheques are received for infringements, there is a greater risk of misappropriation.

We acknowledge that the monetary value of infringements issued is not likely to be material.

**Rating: Moderate****Implication**

Without a process to review and follow up on infringements issued, there is a risk of infringements being unenforced and uncollected or funds from fines being fraudulently misappropriated.

This will also diminish the effectiveness of infringements as a deterrent for non-compliance with the Shire's laws and regulations.

**Recommendation**

We recommend the Shire review its processes for recording and following up on issued infringements with a view to ensuring all issued infringements are appropriately recorded and there is a follow up process for the collection of unpaid infringements.

**Management Comment**

This recommendation is accepted acknowledging the Shire does not issue many infringement notices. Notwithstanding an Infringement Register and follow-up procedure will be implemented in the coming months.

**Responsible Person:** Manager Corporate and Community  
**Completion Date:** March 2021



## SHIRE OF BROOKTON

PERIOD OF AUDIT: YEAR ENDED 30 JUNE 2020

## FINDINGS IDENTIFIED DURING THE AUDIT

## 9. Trust Funds

**Finding 2020**

We noted that whilst the majority of funds have now been removed from trust, there are still some residual housing and other bonds being held in trust.

**Finding 2019**

We noted that the Shire is holding money in its trust fund for the Gnulla Child Care Facility and Wildflower Show Funds. However, we were unable to ascertain if requirements exist for these moneys to be held in trust.

We also noted that the Shire has included housing and other bonds as trust moneys in its annual financial report. This is inconsistent with the OAG position paper on 'Accounting for Work Bonds, Building Bonds and Hire Bonds'. An advantage of having bonds included within the Municipal Fund is that the Shire is able to earn interest on the bonds.

**Rating: Moderate****Implication**

If there is no requirement for money or assets to be credited to the trust fund in accordance with s6.9(1) of the *Local Government Act 1995*, they should not be held in the Shire's trust fund.

In addition, as these moneys are not in the Shire's Municipal Fund, assets and liabilities for the Shire are understated.

**Recommendation**

We recommend that any money not required to be held in trust is transferred to the Shire's Municipal Fund. These funds should be recognised as assets in the Statement of Financial Position, with a corresponding liability to recognise the moneys that are owed.

Where agreements exist requiring moneys to be held in trust, the Shire should retain records of the agreements to ensure that these moneys are correctly accounted for and are used for the correct purpose.

**Management Comment**

The recommendation is accepted. The moneys presently held in trust, being planning/building bonds, do not adequately cover conditioned works on respective approvals and arguably should not have been applied and be held in trust by the Shire. A request will be tabled with Council to refund these moneys to the respective property owners.

**Responsible Person:** Senior Finance Officer

**Completion Date:** March 2021

## SHIRE OF BROOKTON

PERIOD OF AUDIT: YEAR ENDED 30 JUNE 2020

## FINDINGS IDENTIFIED DURING THE AUDIT

**10. Depreciation Policy****Finding 2020**

We noted that the issue has not yet been addressed as a revised asset management plan has not yet been finalised.

**Finding 2019**

We noted that the useful lives of assets in the Shire's depreciation policy appear excessive and may not reflect the actual useful lives allocated in the asset register.

**Rating: Moderate****Implication**

If the useful lives of assets in the Shire's depreciation policy are incorrect, there is a greater risk of errors in the annual financial report.

**Recommendation**

The Shire should review the depreciation policy to ensure that the useful lives are consistent with the actual useful lives of assets in the asset register.

**Management Comment**

The assigned value and condition assessment for some assets is questionable placing a strong emphasis on the Asset Management being completed that accurately reflects the true value and condition of each asset. It is viewed that a review of the depreciation policy should be aligned to the asset management process.

**Responsible Person:** Manager Corporate and Community  
**Completion Date:** June 2021



## Auditor General

### INDEPENDENT AUDITOR'S REPORT

To the Councillors of the Shire of Brookton

#### Report on the Audit of the Financial Report

##### **Opinion**

I have audited the annual financial report of the Shire of Brookton which comprises the Statement of Financial Position as at 30 June 2020, and the Statement of Comprehensive Income by Nature or Type, Statement of Comprehensive Income by Program, Statement of Changes in Equity, Statement of Cash Flows and Rate Setting Statement for the year then ended, as well as notes comprising a summary of significant accounting policies and other explanatory information, and the Statement by the Chief Executive Officer.

In my opinion the annual financial report of the Shire of Brookton:

- (i) is based on proper accounts and records; and
- (ii) fairly represents, in all material respects, the results of the operations of the Shire for the year ended 30 June 2020 and its financial position at the end of that period in accordance with the *Local Government Act 1995* (the Act) and, to the extent that they are not inconsistent with the Act, Australian Accounting Standards.

##### **Basis for Opinion**

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of my report. I am independent of the Shire in accordance with the *Auditor General Act 2006* and the relevant ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to my audit of the annual financial report. I have also fulfilled my other ethical responsibilities in accordance with the Code. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

##### **Emphasis of Matter – Basis of Accounting**

I draw attention to Notes 1 and 10 to the annual financial report, which describes the basis of accounting. The annual financial report has been prepared for the purpose of fulfilling the Shire's financial reporting responsibilities under the Act, including the Local Government (Financial Management) Regulations 1996 (Regulations). My opinion is not modified in respect of these matters:

- (i) Regulation 17A requires a local government to measure vested improvements at fair value and the associated vested land at zero cost. This is a departure from AASB 16 Leases which would have required the entity to measure the vested improvements also at zero cost.
- (ii) In respect of the comparatives for the previous year ended 30 June 2019, Regulation 16 did not allow a local government to recognise some categories of land, including land under roads, as assets in the annual financial report.

### ***Responsibilities of the Chief Executive Officer and Council for the Financial Report***

The Chief Executive Officer (CEO) of the Shire is responsible for the preparation and fair presentation of the annual financial report in accordance with the requirements of the Act, the Regulations and, to the extent that they are not inconsistent with the Act, Australian Accounting Standards. The CEO is also responsible for such internal control as the CEO determines is necessary to enable the preparation of the annual financial report that is free from material misstatement, whether due to fraud or error. In preparing the annual financial report, the CEO is responsible for assessing the Shire's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the State Government has made decisions affecting the continued existence of the Shire. The Council is responsible for overseeing the Shire's financial reporting process.

### ***Auditor's Responsibility for the Audit of the Financial Report***

The objectives of my audit are to obtain reasonable assurance about whether the annual financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the annual financial report.

A further description of my responsibilities for the audit of the annual financial report is located on the Auditing and Assurance Standards Board website at [https://www.auasb.gov.au/auditors\\_responsibilities/ar4.pdf](https://www.auasb.gov.au/auditors_responsibilities/ar4.pdf). This includes the identification and assessment of the risk of material misstatement due to fraud arising from management override of controls. This description forms part of my auditor's report.

### ***Report on Other Legal and Regulatory Requirements***

In accordance with the Local Government (Audit) Regulations 1996 I report that:

- (i) In my opinion, the following material matter indicates a significant adverse trend in the financial position of the Shire:
  - a. The Operating Surplus Ratio has been below the Department of Local Government Sport and Cultural Industries' standard for 2 years. The financial ratios are reported in Note 32 of the annual financial report.
- (ii) The following material matters indicating non-compliance with Part 6 of the *Local Government Act 1995*, the Local Government (Financial Management) Regulations 1996 or applicable financial controls of any other written law were identified during the course of my audit:
  - a. For 23% of the purchasing transactions we sampled, there was no evidence that the Shire obtained a sufficient number of quotations to test the market in line with its procurement policy.
  - b. There was no process in place to review changes made to approved rates. Consequently, there was an unauthorised change to approved rates which resulted in the Shire issuing incorrect rate statements for the 2020-21 rating year.
  - c. The Shire has not reported the Asset Renewal Funding Ratio for 2019-20, as planned capital renewals and required expenditure were not estimated in the long term financial plan and asset management plan respectively as required by the Local Government (Financial Management) Regulations 1996.
- (iii) All required information and explanations were obtained by me.
- (iv) All audit procedures were satisfactorily completed.
- (v) In my opinion, the Asset Consumption Ratio included in the annual financial report was supported by verifiable information and reasonable assumptions.

***Matters Relating to the Electronic Publication of the Audited Financial Report***

This auditor's report relates to the annual financial report of the Shire of Brookton for the year ended 30 June 2020 included on the Shire's website. The Shire's management is responsible for the integrity of the Shire's website. This audit does not provide assurance on the integrity of the Shire's website. The auditor's report refers only to the annual financial report described above. It does not provide an opinion on any other information which may have been hyperlinked to/from this annual financial report. If users of the annual financial report are concerned with the inherent risks arising from publication on a website, they are advised to refer to the hard copy of the audited annual financial report to confirm the information contained in this website version of the annual financial report.

*Aloha Morrissey.*

ALOHA MORRISSEY  
ASSISTANT AUDITOR GENERAL FINANCIAL AUDIT  
Delegate of the Auditor General for Western Australia  
Perth, Western Australia  
22 February 2021



Our Ref: 7887

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President  
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Dear President

### **ANNUAL FINANCIAL REPORT FOR THE YEAR ENDED 30 JUNE 2020**

The Office has completed the audit of the annual financial report for your local government. In accordance with section 7.12AD (2) of the *Local Government Act 1995*, we enclose the Auditor General's auditor's report, together with the audited annual financial report.

We have also forwarded the reports to the CEO and the Minister, as required by the Act. The CEO is required to publish the annual report, including the auditor's report and the audited financial report, on your Shire's official website within 14 days after the annual report has been accepted by your Council.

Matters of regulatory non-compliance and adverse trends in the financial position are reported on page 2 of the auditor's report.

#### **Management Control Issues**

I would like to draw your attention to the attached listing of deficiencies in internal control and other matters that were identified during the audit. These matters have been discussed with management and their comments have been included in the attachment.

Please note that the purpose of our audit was to express an opinion on the financial report. The audit included consideration of internal control relevant to the preparation of the financial report in order to design audit procedures that were appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of internal control.

An audit is not designed to identify all internal control deficiencies that may require management attention. The matters being reported are limited to those deficiencies that have been identified during the audit that are of sufficient importance to warrant being reported. It is possible that other irregularities and deficiencies may have occurred and not been identified as a result of our audit.

This letter has been provided for the purposes of the Shire and the Minister for Local Government and may not be suitable for other purposes.

I would like to take this opportunity to thank you, the management and the staff of the Shire for their cooperation with the audit team during our audit.

Feel free to contact me on 6557 7609 if you would like to discuss these matters further.

Yours faithfully

JORDAN LANGFORD-SMITH  
SENIOR DIRECTOR FINANCIAL AUDIT  
22 February 2021

Attach





Western Australia

Local Government Act 1995

## **Local Government (Model Code of Conduct) Regulations 2021**

# Local Government (Model Code of Conduct) Regulations 2021

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## **Local Government (Model Code of Conduct) Regulations 2021**

### **Part 1 — Preliminary**

#### **1. Citation**

These regulations are the *Local Government (Model Code of Conduct) Regulations 2021*.

#### **2. Commencement**

These regulations come into operation as follows —

- (a) Part 1 — on the day on which these regulations are published in the *Gazette*;
- (b) the rest of the regulations — on the day on which the *Local Government Legislation Amendment Act 2019* sections 48 to 51 come into operation.

## **Part 2 — Model code of conduct**

### **3.        Model code of conduct (Act s. 5.103(1))**

The model code of conduct for council members, committee members and candidates is set out in Schedule 1.

## **Part 3 — Repeal and consequential amendments**

### **Division 1 — Repeal**

**4.     *Local Government (Rules of Conduct) Regulations 2007*  
repealed**

The *Local Government (Rules of Conduct) Regulations 2007* are repealed.

### **Division 2 — Other regulations amended**

**5.     *Local Government (Administration) Regulations 1996*  
amended**

- (1) This regulation amends the *Local Government (Administration) Regulations 1996*.
- (2) After regulation 34C insert:

## **Part 9A — Minor breaches by council members**

**34D.     Contravention of local law as to conduct  
(Act s. 5.105(1)(b))**

- (1) In this regulation —  
*local law as to conduct* means a local law relating to the conduct of people at council or committee meetings.
- (2) The contravention of a local law as to conduct is a minor breach for the purposes of section 5.105(1)(b) of the Act.



**6. Local Government (Audit) Regulations 1996 amended**

- (1) This regulation amends the *Local Government (Audit) Regulations 1996*.
- (2) In regulation 13 in the Table:
- (a) under the heading “**Local Government Act 1995**” delete “s. 5.103” and insert:

s. 5.104

- (b) delete:

<b>Local Government (Rules of Conduct) Regulations 2007</b>		
r. 11		

**7. Local Government (Constitution) Regulations 1998 amended**

- (1) This regulation amends the *Local Government (Constitution) Regulations 1998*.
- (2) In Schedule 1 Form 7 delete “*Local Government (Rules of Conduct) Regulations 2007*.” and insert:

code of conduct adopted by the <sup>3</sup> ..... under section 5.104 of the *Local Government Act 1995*.

## **Schedule 1 — Model code of conduct**

[r. 3]

### **Division 1 — Preliminary provisions**

#### **1. Citation**

This is the *[insert name of local government] Code of Conduct for Council Members, Committee Members and Candidates*.

#### **2. Terms used**

(1) In this code —

*Act* means the *Local Government Act 1995*;

*candidate* means a candidate for election as a council member;

*complaint* means a complaint made under clause 11(1);

*publish* includes to publish on a social media platform.

(2) Other terms used in this code that are also used in the Act have the same meaning as they have in the Act, unless the contrary intention appears.

### **Division 2 — General principles**

#### **3. Overview of Division**

This Division sets out general principles to guide the behaviour of council members, committee members and candidates.

#### **4. Personal integrity**

(1) A council member, committee member or candidate should —

(a) act with reasonable care and diligence; and

(b) act with honesty and integrity; and

(c) act lawfully; and

(d) identify and appropriately manage any conflict of interest;  
and

(e) avoid damage to the reputation of the local government.

- (2) A council member or committee member should —
- (a) act in accordance with the trust placed in council members and committee members; and
  - (b) participate in decision-making in an honest, fair, impartial and timely manner; and
  - (c) actively seek out and engage in training and development opportunities to improve the performance of their role; and
  - (d) attend and participate in briefings, workshops and training sessions provided or arranged by the local government in relation to the performance of their role.

**5. Relationship with others**

- (1) A council member, committee member or candidate should —
- (a) treat others with respect, courtesy and fairness; and
  - (b) respect and value diversity in the community.
- (2) A council member or committee member should maintain and contribute to a harmonious, safe and productive work environment.

**6. Accountability**

A council member or committee member should —

- (a) base decisions on relevant and factually correct information; and
- (b) make decisions on merit, in the public interest and in accordance with statutory obligations and principles of good governance and procedural fairness; and
- (c) read all agenda papers given to them in relation to council or committee meetings; and
- (d) be open and accountable to, and represent, the community in the district.

## **Division 3 — Behaviour**

### **7. Overview of Division**

This Division sets out —

- (a) requirements relating to the behaviour of council members, committee members and candidates; and
- (b) the mechanism for dealing with alleged breaches of those requirements.

### **8. Personal integrity**

- (1) A council member, committee member or candidate —
  - (a) must ensure that their use of social media and other forms of communication complies with this code; and
  - (b) must only publish material that is factually correct.
- (2) A council member or committee member —
  - (a) must not be impaired by alcohol or drugs in the performance of their official duties; and
  - (b) must comply with all policies, procedures and resolutions of the local government.

### **9. Relationship with others**

A council member, committee member or candidate —

- (a) must not bully or harass another person in any way; and
- (b) must deal with the media in a positive and appropriate manner and in accordance with any relevant policy of the local government; and
- (c) must not use offensive or derogatory language when referring to another person; and
- (d) must not disparage the character of another council member, committee member or candidate or a local government employee in connection with the performance of their official duties; and
- (e) must not impute dishonest or unethical motives to another council member, committee member or candidate or a local

government employee in connection with the performance of their official duties.

**10. Council or committee meetings**

When attending a council or committee meeting, a council member, committee member or candidate —

- (a) must not act in an abusive or threatening manner towards another person; and
- (b) must not make a statement that the member or candidate knows, or could reasonably be expected to know, is false or misleading; and
- (c) must not repeatedly disrupt the meeting; and
- (d) must comply with any requirements of a local law of the local government relating to the procedures and conduct of council or committee meetings; and
- (e) must comply with any direction given by the person presiding at the meeting; and
- (f) must immediately cease to engage in any conduct that has been ruled out of order by the person presiding at the meeting.

**11. Complaint about alleged breach**

- (1) A person may make a complaint, in accordance with subclause (2), alleging a breach of a requirement set out in this Division.
- (2) A complaint must be made —
  - (a) in writing in the form approved by the local government; and
  - (b) to a person authorised under subclause (3); and
  - (c) within 1 month after the occurrence of the alleged breach.
- (3) The local government must, in writing, authorise 1 or more persons to receive complaints and withdrawals of complaints.

**12. Dealing with complaint**

- (1) After considering a complaint, the local government must, unless it dismisses the complaint under clause 13 or the complaint is

withdrawn under clause 14(1), make a finding as to whether the alleged breach the subject of the complaint has occurred.

- (2) Before making a finding in relation to the complaint, the local government must give the person to whom the complaint relates a reasonable opportunity to be heard.
- (3) A finding that the alleged breach has occurred must be based on evidence from which it may be concluded that it is more likely that the breach occurred than that it did not occur.
- (4) If the local government makes a finding that the alleged breach has occurred, the local government may —
  - (a) take no further action; or
  - (b) prepare and implement a plan to address the behaviour of the person to whom the complaint relates.
- (5) When preparing a plan under subclause (4)(b), the local government must consult with the person to whom the complaint relates.
- (6) A plan under subclause (4)(b) may include a requirement for the person to whom the complaint relates to do 1 or more of the following —
  - (a) engage in mediation;
  - (b) undertake counselling;
  - (c) undertake training;
  - (d) take other action the local government considers appropriate.
- (7) If the local government makes a finding in relation to the complaint, the local government must give the complainant, and the person to whom the complaint relates, written notice of —
  - (a) its finding and the reasons for its finding; and
  - (b) if its finding is that the alleged breach has occurred — its decision under subclause (4).

**13. Dismissal of complaint**

- (1) The local government must dismiss a complaint if it is satisfied that —
  - (a) the behaviour to which the complaint relates occurred at a council or committee meeting; and
  - (b) either —
    - (i) the behaviour was dealt with by the person presiding at the meeting; or
    - (ii) the person responsible for the behaviour has taken remedial action in accordance with a local law of the local government that deals with meeting procedures.
- (2) If the local government dismisses a complaint, the local government must give the complainant, and the person to whom the complaint relates, written notice of its decision and the reasons for its decision.

**14. Withdrawal of complaint**

- (1) A complainant may withdraw their complaint at any time before the local government makes a finding in relation to the complaint.
- (2) The withdrawal of a complaint must be —
  - (a) in writing; and
  - (b) given to a person authorised under clause 11(3).

**15. Other provisions about complaints**

- (1) A complaint about an alleged breach by a candidate cannot be dealt with by the local government unless the candidate has been elected as a council member.
- (2) The procedure for dealing with complaints may be determined by the local government to the extent that it is not provided for in this Division.

**Division 4 — Rules of conduct**

Notes for this Division:

1. Under section 5.105(1) of the Act a council member commits a minor breach if the council member contravenes a rule of conduct. This



extends to the contravention of a rule of conduct that occurred when the council member was a candidate.

2. A minor breach is dealt with by a standards panel under section 5.110 of the Act.

## **16. Overview of Division**

- (1) This Division sets out rules of conduct for council members and candidates.
- (2) A reference in this Division to a council member includes a council member when acting as a committee member.

## **17. Misuse of local government resources**

- (1) In this clause —  
*electoral purpose* means the purpose of persuading electors to vote in a particular way at an election, referendum or other poll held under the Act, the *Electoral Act 1907* or the *Commonwealth Electoral Act 1918*;  
*resources of a local government* includes —
  - (a) local government property; and
  - (b) services provided, or paid for, by a local government.
- (2) A council member must not, directly or indirectly, use the resources of a local government for an electoral purpose or other purpose unless authorised under the Act, or by the local government or the CEO, to use the resources for that purpose.

## **18. Securing personal advantage or disadvantaging others**

- (1) A council member must not make improper use of their office —
  - (a) to gain, directly or indirectly, an advantage for the council member or any other person; or
  - (b) to cause detriment to the local government or any other person.
- (2) Subclause (1) does not apply to conduct that contravenes section 5.93 of the Act or *The Criminal Code* section 83.

**19. Prohibition against involvement in administration**

- (1) A council member must not undertake a task that contributes to the administration of the local government unless authorised by the local government or the CEO to undertake that task.
- (2) Subclause (1) does not apply to anything that a council member does as part of the deliberations at a council or committee meeting.

**20. Relationship with local government employees**

- (1) In this clause —  
*local government employee* means a person —
  - (a) employed by a local government under section 5.36(1) of the Act; or
  - (b) engaged by a local government under a contract for services.
- (2) A council member or candidate must not —
  - (a) direct or attempt to direct a local government employee to do or not to do anything in their capacity as a local government employee; or
  - (b) attempt to influence, by means of a threat or the promise of a reward, the conduct of a local government employee in their capacity as a local government employee; or
  - (c) act in an abusive or threatening manner towards a local government employee.
- (3) Subclause (2)(a) does not apply to anything that a council member does as part of the deliberations at a council or committee meeting.
- (4) If a council member or candidate, in their capacity as a council member or candidate, is attending a council or committee meeting or other organised event (for example, a briefing or workshop), the council member or candidate must not orally, in writing or by any other means —
  - (a) make a statement that a local government employee is incompetent or dishonest; or
  - (b) use an offensive or objectionable expression when referring to a local government employee.

- (5) Subclause (4)(a) does not apply to conduct that is unlawful under *The Criminal Code* Chapter XXXV.

**21. Disclosure of information**

- (1) In this clause —
- closed meeting*** means a council or committee meeting, or a part of a council or committee meeting, that is closed to members of the public under section 5.23(2) of the Act;
- confidential document*** means a document marked by the CEO, or by a person authorised by the CEO, to clearly show that the information in the document is not to be disclosed;
- document*** includes a part of a document;
- non-confidential document*** means a document that is not a confidential document.
- (2) A council member must not disclose information that the council member —
- (a) derived from a confidential document; or
  - (b) acquired at a closed meeting other than information derived from a non-confidential document.
- (3) Subclause (2) does not prevent a council member from disclosing information —
- (a) at a closed meeting; or
  - (b) to the extent specified by the council and subject to such other conditions as the council determines; or
  - (c) that is already in the public domain; or
  - (d) to an officer of the Department; or
  - (e) to the Minister; or
  - (f) to a legal practitioner for the purpose of obtaining legal advice; or
  - (g) if the disclosure is required or permitted by law.

**22. Disclosure of interests**

- (1) In this clause —  
*interest* —
- (a) means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest; and
  - (b) includes an interest arising from kinship, friendship or membership of an association.
- (2) A council member who has an interest in any matter to be discussed at a council or committee meeting attended by the council member must disclose the nature of the interest —
- (a) in a written notice given to the CEO before the meeting; or
  - (b) at the meeting immediately before the matter is discussed.
- (3) Subclause (2) does not apply to an interest referred to in section 5.60 of the Act.
- (4) Subclause (2) does not apply if a council member fails to disclose an interest because the council member did not know —
- (a) that they had an interest in the matter; or
  - (b) that the matter in which they had an interest would be discussed at the meeting and the council member disclosed the interest as soon as possible after the discussion began.
- (5) If, under subclause (2)(a), a council member discloses an interest in a written notice given to the CEO before a meeting, then —
- (a) before the meeting the CEO must cause the notice to be given to the person who is to preside at the meeting; and
  - (b) at the meeting the person presiding must bring the notice and its contents to the attention of the persons present immediately before any matter to which the disclosure relates is discussed.
- (6) Subclause (7) applies in relation to an interest if —
- (a) under subclause (2)(b) or (4)(b) the interest is disclosed at a meeting; or

(b) under subclause (5)(b) notice of the interest is brought to the attention of the persons present at a meeting.

(7) The nature of the interest must be recorded in the minutes of the meeting.

**23. Compliance with plan requirement**

If a plan under clause 12(4)(b) in relation to a council member includes a requirement referred to in clause 12(6), the council member must comply with the requirement.

=====

## Notes

This is a compilation of the *Local Government (Model Code of Conduct) Regulations 2021*. For provisions that have come into operation see the compilation table.

### Compilation table

Citation	Published	Commencement
<i>Local Government (Model Code of Conduct) Regulations 2021</i>	SL 2021/15 2 Feb 2021	Pt. 1: 2 Feb 2021 (see r. 2(a)); Regulations other than Pt. 1: 3 Feb 2021 (see r. 2(b) and SL 2021/13 cl. 2)

## Defined terms

*[This is a list of terms defined and the provisions where they are defined.*

*The list is not part of the law.]*

Defined term	Provision(s)
Act.....	Sch. 1 cl. 2(1)
candidate.....	Sch. 1 cl. 2(1)
closed meeting .....	Sch. 1 cl. 21(1)
complaint .....	Sch. 1 cl. 2(1)
confidential document.....	Sch. 1 cl. 21(1)
document.....	Sch. 1 cl. 21(1)
electoral purpose .....	Sch. 1 cl. 17(1)
interest.....	Sch. 1 cl. 22(1)
local government employee .....	Sch. 1 cl. 20(1)
non-confidential document .....	Sch. 1 cl. 21(1)
publish.....	Sch. 1 cl. 2(1)
resources of a local government.....	Sch. 1 cl. 17(1)



# Community Hall Submissions

Attachment 11.03.21E

#	Date Received	Name	Comment
1	17 December 2020	Doreen Bartram	
2	17 December 2020	Beryl Carter	
3	17 December 2020	Denis & Joy Schmidt	
4	17 December 2020	Denise Strange	
5	18 December 2020	Joy & Denis Schmidt (2 <sup>nd</sup> )	
6	18 December 2020	Graham Wearne	
7	22 December 2020	Susan Bennell	
8	22 December 2020	Kim Mills	
9	04 January 2021	Kylie Freeman	
10	11 January 2021	Graeme Mercer	
11	11 January 2021	Belinda Mitchell	
12	11 January 2021	Dannielle Keatley	
13	12 January 2021	Lauren Rayner	
14	12 January 2021	Sharon Williams	
15	12 January 2021	Thomas Crute	
16	12 January 2021	Gail Macnab	Provided at end of document
17	13 January 2021	Kerry Toop	
18	15 January 2021	A J Couper	
19	15 January 2021	Jeanette Couper	
20	21 January 2021	Nick McCabe	
21	21 January 2021	Kate Walker	
22	25 January 2021	Des & Marj Day	
23	25 January 2021	Lyn Messenger	
24	28 January 2021	Denise Blechynden	
25	29 January 2021	Lyn Young	
26	29 January 2021	Colin Young	
27	01 February 2021	Ellen Walker	
28	01 February 2021	Laurence James Johnson	
29	01 February 2021	Damien Rushton	
30	01 February 2021	Kim Nikola	
31	01 February 2021	Patricia Lane	
32	01 February 2021	Brookton Line Dancers	16 Individual Submissions (provided on 1 form): <ul style="list-style-type: none"> <li>➤ Y. Challenor</li> <li>➤ J. Maclean</li> <li>➤ P. O'Brien</li> <li>➤ D. Walker</li> <li>➤ M. Gaunt</li> <li>➤ D. Strange</li> <li>➤ L. Collard</li> <li>➤ L. Pech</li> <li>➤ G. Burns</li> <li>➤ R. Skane</li> <li>➤ K. Mills</li> <li>➤ A. Lee</li> <li>➤ S. Narducci</li> <li>➤ M. Stacey</li> </ul>

# Community Hall Submissions

#	Date Received	Name	Comment
1	17 December 2020	Doreen Bartram	
2	17 December 2020	Beryl Carter	
3	17 December 2020	Denis & Joy Schmidt	
4	17 December 2020	Denise Strange	
5	18 December 2020	Joy & Denis Schmidt (2 <sup>nd</sup> )	
6	18 December 2020	Graham Wearne	
7	22 December 2020	Susan Bennell	
8	22 December 2020	Kim Mills	
9	04 January 2021	Kylie Freeman	
10	11 January 2021	Graeme Mercer	
11	11 January 2021	Belinda Mitchell	
12	11 January 2021	Dannielle Keatley	
13	12 January 2021	Lauren Rayner	
14	12 January 2021	Sharon Williams	
15	12 January 2021	Thomas Crute	
16	12 January 2021	Gail Macnab	Provided at end of document
17	13 January 2021	Kerry Toop	
18	15 January 2021	A J Couper	
19	15 January 2021	Jeanette Couper	
20	21 January 2021	Nick McCabe	
21	21 January 2021	Kate Walker	
22	25 January 2021	Des & Marj Day	
23	25 January 2021	Lyn Messenger	
24	28 January 2021	Denise Blechynden	
25	29 January 2021	Lyn Young	
26	29 January 2021	Colin Young	
27	01 February 2021	Ellen Walker	
28	01 February 2021	Laurence James Johnson	
29	01 February 2021	Damien Rushton	
30	01 February 2021	Kim Nikola	
31	01 February 2021	Patricia Lane	
32	01 February 2021	Brookton Line Dancers	16 Individual Submissions (provided on 1 form): <ul style="list-style-type: none"> <li>➤ Y. Challenor</li> <li>➤ J. Maclean</li> <li>➤ P. O'Brien</li> <li>➤ D. Walker</li> <li>➤ M. Gaunt</li> <li>➤ D. Strange</li> <li>➤ L. Collard</li> <li>➤ L. Pech</li> <li>➤ G. Burns</li> <li>➤ R. Skane</li> <li>➤ K. Mills</li> <li>➤ A. Lee</li> <li>➤ S. Narducci</li> <li>➤ M. Stacey</li> </ul>

# Community Hall Submissions

			<ul style="list-style-type: none"> <li>➤ R. Blight</li> <li>➤ S. Minchin</li> <li>➤ Y. Johnson</li> <li>➤ B. Goodchild</li> <li>➤ C. Lee</li> <li>➤ E. Hendrick</li> <li>➤ R. Ward</li> </ul>
59	05 February 2021	Ron Pridham	
60	05 February 2021	Tricia Stewart	
61	05 February 2021	Jackie Allington	
62	05 February 2021	Fred Whittington	
63	05 February 2021	Wendy Whittington	
64	05 February 2021	Lindsay Eva	
65	05 February 2021	Jan Eva	
66	05 February 2021	Colin Mills	
67	05 February 2021	Karen Mills	
68	05 February 2021	Rosalie Pech Eva	
69	05 February 2021	Anne Stedman	
70	05 February 2021	Neil Jefferson	
71	05 February 2021	Julie Jefferson	
72	05 February 2021	Mitchell Jefferson	
73	05 February 2021	Carol Garlett	
74	05 February 2021	Brad & Naomi Eyre	
	05 February 2021	Verity Trevenen	
75	05 February 2021	Bevan and Denise Walters	
76	05 February 2021	Judith Williams	
77	05 February 2021	Jo Walters	
78	05 February 2021	Country Women's Association	11 Individual Submissions (provided on 1 form): <ul style="list-style-type: none"> <li>➤ B. Freebody</li> <li>➤ M. Marchesi</li> <li>➤ J. Allington</li> <li>➤ C. Hall</li> <li>➤ T. Stewart</li> <li>➤ D. Eva</li> <li>➤ J. Eva</li> <li>➤ J. Lewis</li> <li>➤ M. Day</li> <li>➤ J. McCabe</li> </ul>
79	05 February 2021	B & H Basset	
80	05 February 2021	Richard & Lynne Bassett	2 Submissions received on 1 form
81	05 February 2021	Jo Lupton	
82	05 February 2021	Betty MacInnes	
83	05 February 2021	Jennifer Ford	

## Community Hall Public Consultation - Submissions

Date Received	Name	Option 1 Comments	Option 2 Comments	Option 3 Comments	Other Comments	Preferred Option
17/12/2020	Doreen Bartram		Ladies toilet as chair ____ & Bar	Don't like location		Option 2 - Refurbishment
17/12/2020	Beryl Carter		Change Bar & Chair Room from kitchen	Don't like location	Hall should stay in current location due to a lot of memories	Option 2 - Refurbishment
17/12/2020	Denis & Joy Schmidt	Heritage value to Brookton Convenient access to all ages				Option 1 - Conservation
17/12/2020	Denise Strange		Move bar/chair room in kitchen Kitchen needs to remain the same size or larger than it currently is Make ladies toilet into bar/chair store room and build new ladies toilet	Keep the hall where it is		Option 2 - Refurbishment
18/12/2020	Denis & Joy Schmidt	Heritage value to Brookton Convenient access to all ages				Option 1 - Conservation
18/12/2020	Graham Wearne	Retains history of the hall Acknowledge kitchen needs work to meet current standards. Landscaping to remove 'bitumen'	Would not provide 'usable' benefit by local citizens	Unnecessary and too expensive splits town and removed 'hub'	Cost savings from estimates on hall and used to conserve and develop Brookton Railway Station. Enhance town shopping precinct. Improve 'thoroughfare' from station to Memorial Hall to join the precincts. If a cinema was incorporated into Hall, this would be utilised by Locals regularly	Option 1 - Conservation
22/12/2020	Susan Bennell	Location, memories, history, central Don't like - Kitchen, toilets, septic system, trolleys, tables, visual screen to be upgraded and air conditioning. Include murals on walls, doors easy to open.	Costs too much, upgrade the floor keep the wood	Like: All community - all nationalities. Change: not too much, more kitchen appliances (urn, cutlery, crockery, chairs, cutting boards etc).		
22/12/2020	Kim Mills	Don't like it	Like: Outside alfresco, grass, playground Outside Presentation Don't like - Bar & Chair store in kitchen Change: Upgrade & resign kitchen. Bar as per diagram & disabled parking	Don't like it	Well done, very good presentation	Option 2 - Refurbishment

4/01/2021	Kylie Freeman	Lack heating/cooling, small crowded foyer area, acoustics, toilet issues, degeneration of building in general. Lack of parking Demolish building	Like: Addition of outdoor area Dislike: Project cost Change: Bar/kitchen area - a serving area to be created for both.	Like: Layout & Location Change: swap bar/chair store. Incorporate a shower Office to remain for meeting, add another office to be utilised by playgroup	<u>Option 3</u> Safe place for children to play Ample parking Modern building will outsee majority of all community members Make area Community/Cultural Centre (hub of town) Option 3 will be more cost effective.	Option 3 - New Building
6/01/2021	Graeme Mercer	Simplest, Hall runs at a loss. Why spend a lot of money on a white elephant. Change: only the mandatory items - kitchen, electrical, toilets	Would not choose this option	Would not build it	Do the maintenance only, the hall & pool cost the ratepayers too much now.	Option 1 - Conservation
6/01/2021	Belinda Mitchell	Like: Maintained integrity of hall, like positioning of bar. Don't like: Stage change rooms should be upgraded as well as storage at back of stage as per option 2 Change: add walk in external cool room in east corner where kitchen meets Lessor Hall with entrance from kitchen	Like: Majority of proposed option is ok. Don't Like: Kitchen too small, remove chair store from kitchen, Bins too far away from kitchen. Change: Walk in external cool room in east corner where kitchen meets lessor hall entrance from kitchen. Staged roll out with items 9,21,22,23 moved to stage 2.	Like: Nothing Don't like: Footprint small than current Hall. Kitchen too small and in poor location for access to hall. Change: most of the layout	Preferred option combination of option 1 & 2	Option 2 - Refurbishment
8/01/2021	Dannielle Keatley	Like: Keeping heritage and central location Don't Like: Improving usage options	Like: outside area, keeping location and heritage. Don't like: nothing Change: can't see anything	Like: Having space to expand Don't like: Dislike two function areas at oval. Remove practical aspect of hall being 'central' Change: nothing - as don't like idea	Heritage being retained Will use if becomes a more family friendly area (outdoor area and secure)	Option 2 - Refurbishment
12/01/2021	Lauren Rayner	Like: Keeping history while maintaining building standard Don't like: favourite option Change - Nothing	Like giving more uses to Hall Prefer option 1	Like: Good sized space Don't like: losing heritage and memories, building a new facility next to pavilion		Option 1 - Conservation
12/01/2021	Sharon Williams	Like: Historic building retained Great acoustics (important for performers) Change: Façade needs remodelling to more appealing	Like: taking an ordinary structure makes special. Utilises all of space, gives option for use Don't like: Large kitchen needs to be kept for catering events Change: Lack of parking and no disability parking	Don't like: location, size, materials (having 2 pavilions next to each other). Change: Hall to be close to town centre. Acoustic will be lousy and performances won't be enjoyed	Need to do regular maintenance of buildings instead of neglect and then demolish.	Option 2 - Refurbishment

12/01/2021	Thomas Crute	Like: Retains Historical Significant Don't like: Conservation doesn't fix only brings everything to legal code, doesn't improve for future community. Change: Improve it	Like: Designed for future of community Location is central Don't like: Opening to White Street, design shows closed off with small doors Change: White street doors larger and open more	Like: Town Oval - good location Don't like: Loses historical significant Change: Location - community need different locations		Option 2 - Refurbishment
12/01/2021	Gail Macnab				Kitchen needs to be same size as current Bar to go to corner Lessor Hall, having a open door to Lessor Hall & Main Hall - like a pop up bar Chairs could be stored under the stage Close off part of Whittington Street Have tables and chairs (removable) out front Catering bay is a great idea	Option 2 - Refurbishment
13/01/2021	Kerry Toop	Like: Conservation will save then building. Don't like: Does not cater for long term future growth.	Like: Invites people to imagine a building that respects heritage, and caters for long term future for community. Don't like: Reduced size of kitchen. Change: Kitchen needs more space.	Like: Modern styling. Want to save Town Hall not replace. Don't like: Location - current location is perfect.	Opportunity to retain hall.	Option 2 - Refurbishment
15/01/2021	A. J. Couper	Like: Listen to older people and their memories Don't like: the old toilets and need for repairs Change: Able to darken windows for exhibitions	Like it	Don't like it	Yes - sound proof as noisy with bands	Option 1 - Conservation
15/01/2021	Jeanette Couper	Like: Time building has been part of community and history Change: Metal roof with veranda			Yes - noise proof	Option 1 - Conservation
21/01/2021	Nick McCabe	Like: Acknowledgement of history Don't like: Cost to obtain professional opinion Change: The way Council has engaged in the process			Calming of Whittington Street Permanently close it altogether between the back of "The Brookton" through to the intersection of White Street, vehicles can use alternate routes, pedestrians can walk unimpeded to park.	1. Option 2 - Refurbishment 2. Option 1 - Conservation 3. Option 3 - New Multi-use Hall

21/01/2021	Kate Walker	<p>Like: Concept values retains the historic aspects of the 3 phases of facility. That the building will have maintenance done. Toilet upgrade and restoring timber window frames to Lessor Hall, street scaping suggestions to make facility more outwardly attractive</p> <p>Dislike: Taking up of kitchen space by placing the bar in there</p> <p>Change: All the things that would make it into Option 2.</p>	<p>Like: Addition of stage toilet - one will do/2 luxury. Stage storage (sets/costumes) to behind stage area. Increase dressing room spaces. Under stage storage is possible. (frees up Agricultural Hall for community use). Outdoor space, more possibilities for use. Improved venue for hire. Improved street appearance.</p> <p>Don't like: Compromised kitchen space.</p> <p>Change: Catering Bay where covered area is - closer to kitchen. Would not compromise kitchen space.</p>	<p>Like:</p> <p>Don't like: Another facility up at the oval. With WB Eva Pavilion available, why would more change rooms be needed? An office seems unnecessary use of space in such a facility.</p>	<p>We currently have several different sized halls, with a large kitchen, excellent wooden dance floor, good size stage with good acoustics.</p> <p>I applaude the Shire in the consultative processed used regarding this issue and the clear way each option has been explained. As a long-time user of the Hall (from caberates + dances, stage ____ and decorating for weddings, civic celebrations and anniversaries). I am keen to see it rejoined and set up for many and varied used in the future.</p>	Option 2 - Refurbishment
25/01/2021	Des & Marj Day		<p>Like: Like a subcommittee of kitchen users to explain their needs. Looks great with the input.</p>	<p>Don't like: Have a great hall which needs updating. Not another useless one.</p>	<p>Please listen to people who use and work in hall.</p> <p>I have helped in kitchen it is hopeless.</p>	Option 2 - Refurbishment



25/01/2021	Lyn Messenger	<p>Like: Item 1. Repair brickwork &amp; downpipes. Water needs to be cut off the full length of west side of main hall to be supervised by Daryl Turner, Noel Powell or myself. (see attached photos).</p> <p>Reroof main hall and Ag Hall with long sheets - laps would have rust sports - lesser hall has long sheets. Don't like: Item 5 - don't remove bar since RBT a bar has little use. Item 15 - Don't need anymore meeting halls. We have CWA, RSL &amp; Pavilion at the oval, fire brigade, country club, church halls, mens shed, all have kitchen and two have bars.</p> <p>Change: East end of lesser hall - raise floor (portion) to same level for a table &amp; chair storage for both halls also props.</p>	<p>White elephant waste of money proposal. This concept is overkill and is not practical.</p> <p>Don't like: Access to kitchen restricts vehicle deliveries. Don't need outside toilets. Haven't had a cabaret for 20 years or so - no dances RBT has killed that - don't shift bar to kitchen.</p>	<p>Don't like: Out of character with town.</p>	<p>Subsurface water to be addresses. Can show work done and successful. Maintenance has not been kept up. Need a rate reduction, not a fee, I good spend up.</p>	Option 1 - Conservation
28/01/2021	Denise Blechynden	<p>Like: Hall requires attention. Don't like: If its getting overhauled, why not improve it. Change: Better storage.</p>	<p>Like: Hall will remain as is with slight improvements. Hopefully increasing its appeal.</p>	<p>Like: Nothing Don't like: Smaller hall and not central to the town. Very high cost. Change: Would not move hall.</p>		Option 2 - Refurbishment
29/01/2021	Lyn Young	<p>Like: - Don't like: Proposed use of hall for café/offices etc. Don't think it needs flagpoles etc as those are already at Shire Office.</p>	<p>Like: The fact the stage is left and floorboards etc. Where are change rooms? Don't like: Kitchen too small. Are the new toilets included in green secure area? Doesn't need flagpoles etc - just nature or drought proof plants Change: Move chair store to back of lesser hall - chair width cupboard and shelving. Move bar &amp; chair store area. Abolish new verandah from community hall and extend kitchen. Kitchen too close to stage (noise) Looks like a commercial building</p>		<p>This is a used community building with historic and sentimental value.</p>	Option 2 - Refurbishment

29/01/2021	Colin Young	Like: Historic value, is cheaper than other options with a declining population is probably all that the town needs. Don't like: Is there still a problem with rising damp in Lessor Hall? Change: Agree with minor changes as outlined.	Don't like: More expensive option. Change: Why more flag poles? Flag poles at Shire office.	Don't like: Not needed. There is a perfectly good hall with historic value already here.		Option 1 - Conservation
1/02/2021	Ellen Walker	Like: maintains community spaces Don't like: is just a maintenance plan Change: Position of bar, maintain current size of kitchen	Like: Building facelift, inclusion of secure outdoor area and play space. Dislike: space from kitchen for chair store & bar. Converting Ag Hall to white elephant space which will sit unused - make Ag Hall Kitchen/chair store with existing kitchen being used for small events. Using Ag Hall as kitchen could serve to alfresco area. Linked underpass (via space 9) to the bar through to main hall.	Like: If the existing hall was permanently destroyed then this option is a cost effective replacement. Don't like: Waste of resources. Builds a space smaller than existing - leaves a void in the middle of town. Change: Don't like moving community space to outskirts. If Hall had to be rebuilt - should remain in heart of town.	Hall is grossly underutilized resource due to lack of maintenance and modernisation over past 20+ years. Revamped inviting community space would attract more external organisations to provide entertainment	Option 2 - Refurbishment
1/02/2021	Laurence James Johnson	Like: No	Like: All Don't Like: Nil Change: Nothing	Like: No		Option 2 - Refurbishment
1/02/2021	Damien Rushton	Like: Location Don't like: Too old needs change Change: To option 2	Like: Newer concept with additional use for locals to use. Don't like: Not sure Change: Not sure	Like: New concept Don't like: Location Change: Location to existing site	Thanks	Option 2 - Refurbishment
1/02/2021	Kim Nikola	Like: Preservation of history Don't like: Building not suitable and will need constant maintenance. Change: Doesn't allow for temperature control and unable to darken main hall for movies etc.	Like: Keep heritage and history of building Don't like: Unable to darken main hall. Limited temperature control Change: Unsure	Like: Combining our resources and making pavilion/oval/pool etc more interactive spaces. Don't like: Further from main street, maybe more vulnerable to vandalism Change: Situate building at the pool end of oval to make combined use of pool carpark and combine security.		Option 3 - New Building

1/02/2021	Patricia Lane	Don't like: Building without adaption to suite the growing needs to community would remain under utilised by Brookton Community.	Like: Most suitable, incorporates conservation plan as well as future requirements of community structure. Improved aesthetics and adaptability of space encourage extended usage of building and offer central point for community events. Don't like: Reduced kitchen space. Kitchen to be large enough to cope with growth of Brookton. Provide good management of operations in local emergency. Change: Kitchen space.	Don't like: Destroy a building at greater cost. Best option at reduced cost to the Brookton ratepayer.		Option 2 - Refurbishment
1/02/2021	Brookton Line Dancers		Like: More userfriendly to encourage usage. Don't like: Kitchen size should remain the same. Change: No Bar & chair store in kitchen		Heritage and history of hall is important to Brookton Community. Dance floor and stage for entertainment shows is desirable in a country area.	Option 2 - Refurbishment
2/02/2021	George Nelson	Like: Nothing Don't like: All Change: No	Like: All Don't Like: No Change: No	Like: Nothing Don't like: all the idea Change: All		Option 2 - Refurbishment
3/02/2021	Carol Bond	Like: Retains historical significance Don't like: Just restoring the hall and not making changes will encourage use of hall. Lost opportunity to update our hall. Change: Need to change to option 2.	Like: Whole of option 2, retain historical and memorial halls. Don't like: Chair & table storage in kitchen. Bar in kitchen. Change: Build area between kitchen & 1905 Hall for storage gives access to hall & great outdoor area. Bar could go on north wall of kitchen gives access to hall and outdoor area.	Like: Nothing. Don't like: Too small. Separates the township even more. Doesn't look appealing, we don't need 2 similar buildings in the same area. Change: Forget this option.	Our hall should not be demolished as it is a memorial to our forefathers who fought for our freedom. My father was one of those soldiers who was given a momento at the Hall (we still have it) and then left on the train. Demolishing our hall is like removing the headstones in our cemetery.	Option 2 - Refurbishment

3/02/2021	David Bond	Like: Save halls from further deterioration. Retains rich heritage and historical significance. Don't like: Not attracting more users. Not improving use of spaces. Unattractive streetscape. Change: Adopt option 2	Like: More appealing externally. Retains historical appearance of 3 halls (see attachment a, b & c) Don't Like: Kitchen size compromised. Chair store & Bar need relocating (see attachments) Change: Location of bar (moveable) Chair storage. Blackout curtains/louvers to windows & Doors (see attachment b)	Like: NOTHING Don't like: Takes activities away from town centre. No recognition of hall's historical story. All would be lost. Smaller hall space. Change: Drop this option (see attachment b)	My appreciation to the Shire council for taking strong action to carry out the wishes of the community after so many years of plans and studies. See attachments a, b & c.	Option 2 - Refurbishment
3/02/2021	Benjamin David Sudholz	Like: Doesn't change much Don't like: Doesn't change much Change: Most of it	Like: Preserves and upgrades Don't like: Using part of kitchen for storage Change: Bigger Kitchen, new toilet block idea	Like: Don't support it at all Don't like: Dislike it Change: don't support it		Option 2 - Refurbishment
3/02/2021	Wendy Gault		Change: kitchen too small with bar taking up space. Maybe the bar could be incorporated between the outdoor area and indoor hall area so as to have 2 openings if needed to serve the hall and outdoor area if the outdoor area was to be used with seating.			Option 2 - Refurbishment
3/02/2021	Terry McKinley	Like: No	Like: Upgrading existing	Like: Why move town hall from town centre.		Option 2 - Refurbishment
3/02/2021	Lyn Pech	Like: Preserving the history. Renovating building to its former era, preserving size, wooden floors, roof and other rooms. Don't like: adding the bar to the kitchen will take up too much room. Change: Put bar in different location. Outdoor toilet block close to stage. Exterior to be landscaped.	Like: Preserving and enhancing existing building and history. Upgrading Hall/new roof, landscaping. Keeping in the centre of town. Upgrades to White Street & Whittington Streets. Don't like: Chairs & Bar in kitchen. Place outside toilet next to stage, don't need 2 toilets for stage. Don't need meeting rooms/community rooms. Change: outdoor catering next to kitchen. Toilet block near stage. Bins too far away. Delivery area closer to kitchen. Upgrade existing bar or add to corner to lesser hall.	Don't like: Another building similar in construction. Not enough information on plan. Polycarbonate for lighting? Gets dirty, brittle and can contract with sun. Cement floors for dancing or performing. Change: A sport function on the oval, e.g. football, with a funeral or meeting at the new hall may not work.	The cost of knocking down existing hall needs to be added to the cost of the new complex at the oval. What would happen to the vacant demolished area? Possibly nothing - left for years looking terrible. Size of existing hall and wooden floors would be impossible to replace. What area has been designated to store the shire office disposal furniture and equipment? Use of ticket office? Use of upstairs lighting room?	Option 2 - Refurbishment

3/02/2021	Joy & Ryan Reiter	Like: Save some Brookton History. Don't like: Half-hearted effort that costs a large amount of money without fully addresses the issue. Change: see option 2	Like: Refurbishment, modernization & expansion are all needed and seem to be addressed. The proximity to the new community gardens is also advantageous. Don't like: Size of kitchen. Change: Size of kitchen, extend street present to create flow to community gardens as well.	Don't like: Looks like an upgraded expanded pavillion. It takes more events away from the new spaces like to community garden.	Have heard the floor is great for dancing. It would be a shame to upgrade it and lose that feature. We looked at using this space for a festival as more inside space due to covid. But no air conditioner, and no outside space for games kept us at the pavilion. .	Option 2 - Refurbishment
4/02/2021	Judith Sudholz	Like: Conserves existing buildings to an appropriate level. Don't like: Doesn't a) cater for future uses possible for the area or expansion. B) solve storage problems or ablutions. Don't like bar and chair store in kitchen. Change: move bar and storeroom to possibly existing ladies toilet area, increase the size and arrangement of the mens toilet to incorporate the ladies toilets by removing the west side door.	Like: Makes whole area usable. Improves facades & streetscape without changing character and brings into the 21st century. Don't like: Bar & Chairstore in kitchen. Not idea location for both. Change: Replace existing mens/disabled toilet area with new ablution block that incorporates west door and includes ladies toilet. Bar & Chair store could be where the current ladies powder room is.	Like: Nice outlook over the oval. Don't like: Reduces overall space. Requires demolition of existing Halls. Change: Stule of the proposed building.	Memorial Hall Lessor Hall & Agricultural Hall are part of the history of Brookton. Each hall represents the growth of town over the year.	Option 2 - Refurbishment
4/02/2021	Kathryn Basset	Like: Preserving historic building. Don't like: Doesn't off features to attract community interest. Change: Go with option 2	Like: Conservation plans/ stage storage plan & allocated areas for performers/ proposed alfresco area & secure outdoor area/streetscaping plans/ maintaining the wooden flooring in both halls with lessor hall badminton/sporting marking lines retained. Don't like: kitchen size compromised by including bar & chair store. No mention of upstairs "Bio Box" Being restored. Louvers in main hall able to be blacked out for maitnee performances & daytime movies. Change: Relocate chair store & Bar from current kitchen area	Like: Nothing Don't like: proposed costing/ another building - already have historical building in Memorial Hall/ not visually appealing/ too far from town centre/ dislike building material of the corrugated iron. Change: adopt option 2	Thank the Shire for providing opportunity for all in our community to submit their opinions post the public meeting request. Memorial Hall is significant heritage building that deserves to remain pride of plan in our town & given a refurbishment I'm sure it will continue to be an asset long into the future.	Option 2 - Refurbishment

4/02/2021	Graham Sudholz	Like: Restroes buildings to better condition. Don't like: Doesn't cater for the future. Change: North/East area of the block needs upgrading for better use, its an eyesore.	Like: Caters for the future/new toilets/secure grassed area and playground for the kids. Don't like: Smaller kitchen area with bar and chairstore in kitchen. Change: Make kitchen space better by moving the bar & chair store to womewhere else.	Like: Looking over the oval would be nice. Don't like: Unnecessary cost for less space. Change: Not applicable.	We already have a hall that needs some repairs but its structure sound. It's a Memorial to the troops that served from Brookton area.	Option 2 - Refurbishment
4/02/2021	Susan Pike	Like: Conservation and Compliance - does this include the projection room up the stairs? History on display. Don't like: New bar in kitchen area. 13. New toilets at read. Storage - old stage area between old hall and lessor hall needs attention. Change: Toilet and storage added to stage - access to outside if function outside. Move 13 to 6 - if bar to move it needs access by both halls and delivery.	Like: Stage toilet and storage - not 2. Remaining in a convenient location - close to hotel accommodation & shire office. Don't like: Kitchen, bar & chair store in "existing" kitchen area. Kitchen needs large for 'emergency' food prep or/and large functions. 1 door in 1 door out very user friendly and 'safe'. Bar & Kitchen is a noise factor. No vehicle access to ktichen & bar. Change: Bar, chair store, bins closer to ktichen/bar vehicle access to kitchen. Entry. *stage toilets side by side + access to future outside terrace function.	Like: A 'lockable" office. Don't like: No estimated cost of demolition address to quote cost of option 3. Away from centre of town. Overall small than existing complex. Being alongside oval. Noise of sport or other activities could conflict with a 'quiet' event. Light coming in from large glass windows/doors making day use of screens problematic. Change: Return to original town hall precinct.	After submissions have been received and the architect meeting with main user groups can be redrawn plans be made available for public comment? There are many meeting room options currently. Audit visual projector and screen facilities were fitted to the Main hall in about 2011.	Option 1 - Conservation
4/02/2021	D. Pike	Like: Maintenance of original architecture/features, upgrading of internals where necessary. Least cost. Don't like: Repositioning of bar, existing bar may be small, but would be minuscule and incompatible if located in kitchen. Do not see a need for extra toilets (13) or terrace (7). Change: Mark parking bays at rear (east side) for patron's use. Considering the very low volume of traffic, i don't see a need to modify streets. Does the roof need replacing or would R+M suffice?	Like: Entry Canopy, angle parking bays. Don't like: Design of reduced kitchen area and disconnect from catering bay no need for extra toilets. Is existing bar excluded? Grass area + landscape plants will require much maintenance. Extra cost.	Don't like: Replacing existing adequate facility at great expense. Disconnect from town centre. Apart from stage, it is duplication of WB Eva Pavilion - why?	Wish Council accepts the majority opinion expressed in this survey, not ignored like Kalkarni survey. Like to see local businesses given to opportunity to participate in project. Closer/better oversight of the project than has previously been evident (quality control).	Option 1 - Conservation

4/02/2021	Holly McGuire	Like: Nothing Don't like: Waste of money!	Like: Everything.	Like: Nothing Don't like: Waste of Money	Option 2 is great because in the next generations it will want people to come to Brookton and also it does need an upgrade.	Option 2 - Refurbishment
4/02/2021	Phil Teede	Like: All of it	Don't like it.	Strong NO!		Option 1 - Conservation
4/02/2021	Margaret Skane		Like: User friendly Don't like: Store room in kitchen. Change: Make use of ticket office. Put ladies near mens toilets then turn existing ladies toilet into a bar & store room.			Option 2 - Refurbishment
4/02/2021	Marjory Watson		Like: All of it. Change: Kitchen needs to be big enough for large catering events. Plenty of oven and fridge space needed.	Don't like: Location (not central)		Option 2 - Refurbishment
4/02/2021	Theresa Fancote		Like: Ag Hall has community room. Location in centre of town. Don't like: Glass - too much sun exposure. Change: Consideration of profession or medical suits incorporated in Ag Hall. Suites can be hired out. Don't have chair store using space in main part of hall. Maintain current kitchen size. Incorporate bar where chair store is on plan. Don't close Whittington Street, but have traffic calming. Park across from Hall upgrade to all age child friendly play equipment, shade, bbqs.		Where will parking be?	Option 2 - Refurbishment
4/02/2021	Jane McCabe	Like: preserving iconic building in Brookton. Don't like: lack of maintenance over years. Change: Council's lack of maintenance.	Like: Maintains historical value & look while giving a raised level of amenities and a 'green look' Don't like: Storage of chairs in the kitchen.	Like: Nothing - looks cheap. Don't like: All of it. Change: All of it.	Extending the frontage on Whittington Street by closing off the road. Enhance look and provide safety.	Option 2 - Refurbishment
4/02/2021	Ruth Turner	Like: Location Don't like: Nothing Change: Some features of option 2 incorporated.	Like: Location. Don't like: Nothing - this is the best plan. Change: Nothing at this stage.	Like: Don't like the location. Don't like: Location - would not be a town hall but activities hall. Change: Don't build Town Hall here.	Leave Town Hall at current location.	Option 2 - Refurbishment



4/02/2021	Eric Pech	Like: Getting most out of existing facility, with strong heritage value and enhancing use.	Like: Existing building, enhancing facilities and maintaining heritage value & character. Don't like: Additional meeting rooms. Kitchen to be kept same size without bar or chair store.	Don't like: insufficient details in the plan or the economics of it.	No costing included for the demolition of existing hall. No details of use of existing hall site. Enhance town centre if Memorial Hall was renovated and landscaped.	Option 2 - Refurbishment
4/02/2021	Christina & Leon Pech	Like: Original Building retained, new terrace, upgrades to landscaping of front of hall Don't like: Bar and kitchen share a space. Outdoor space is not utilised. Change: Separate bar & kitchen. Better use of outdoor space.	Like: Alfresco outdoor area, playground, outdoor fencing and toilets, landscaping front & Back, design of street frontage. Don't like: Kitchen, bar and chair store will be too small. Change: Separate chair store from bar & kitchen. Make kitchen accessible from all main internal spaces.	Like: Size of proposed hall. Don't like: Building a new hall and losing part of Brookton's history. Location. Design. Change: N/A		Option 2 - Refurbishment
5/02/2021	Jason Bassett	Like: Preserving original buildings. Easy access to kitchen. Upgrades to current kitchen & toilet facility. Don't like: Bar in kitchen. Kitchen should be the same size or bigger. Change: Remove bar from kitchen. Possibly situate to north of kitchen with access from hall and a cool room on the rear. New toilets accessible from stage area.				Option 1 - Conservation
5/02/2021	Lea Williams	Like: Keeping location and historical building. Don't like: Spending a lot of money to end up with what we already have. Change: Better use of the area and building. Upgrade the outside.	Like: Keeping the location, historical building, alfresco area, lawn, playground, greater use of area not utilised. Glass joining inside and outside areas. Don't like: Making kitchen smaller than it currently is, limited parking. Change: Remove multiple meeting rooms and use for chair store, Move bar to near main hall and alfresco area. Make parking available across road near Shire building.	Like: Size of hall and glass to show the view outside. Don't like: Location, building design, removal of historic building in town. Change: Nicer looking building made from different material with a more historical feel. Larger bar and kitchen area.	Maintain historical buildings we have in town. Sports ground is for sporting facilities and should be kept separate to town hall.	Option 2 - Refurbishment

5/02/2021	Dannica Ford	Like: Preserving original buildings. Easy access to kitchen. Upgrades to current kitchen & toilet facility. Don't like: Bar in kitchen. Kitchen should be the same size or bigger. Change: Remove bar from kitchen. Possibly situate to north of kitchen with				Option 1 - Conservation
5/02/2021	Patchwork & Craft (26 individual submission on one form)	Like: Conserves building to an appropriate level. Don't like: a) doesn't cater for future use/expansion. B) solve storage problems or ablutions. Don't like bar and chair store in kitchen. Change: Move bar & storeroom to existing ladies toilet area, increase	Like: caters for the future/ new toilets/ secure grassed area & playground. Don't like: Small kitchen with bar & chairstore in kitchen Change: Move bar & chair store possibly incorporate into a new toilet area on west side of foyer.	Like: Nice outlook over ova. Don't like: Unnecessary cost for less space. Change - Not applicable.	Our group would use the Hall for our craft weekends if it was refurbished with a new kitchen etc. as the WB Eva Pavilion is getting too small for nearly 30 women with sewing machines	Option 2 - Refurbishment (x26)
5/02/2021	Ron Pridham		Like: Town hall remains in Town, also the improved street enhancement.	Don't like: Location, limited space would not face the centre of the football oval.		Option 2 - Refurbishment
5/02/2021	Tricia Stewart	Like: Historic significance is preserved without further deterioration. Don't like: No improvements in internal design, no incentive for more people to use. Change: I would scrap option 1 & 2 and adopt option 3. With a few changes to make it even more functional.	Like: Maintains historical appearance of the building while make it more 'user friendly'. Don't like: Reduced size of kitchen, impractical location of bar & chair store. No provision of blackout curtains to enable daytime films being shown. Change: Bar location (have a moveable bar)? Provide blackout curtains to cover louvers and glass doors. No glass doors on east side of hall (retain brick wall).	Don't Like: Removing historically significant buildings. Change Scrap option 3 and go with option 2 with few improvements as above.	Tourists are interested in history in the centres they visit. Preserve existing hall.	Option 2 - Refurbishment
5/02/2021	Jackie Allington	Don't like: Bare essentials planned. Change: Go to option 2	Like: Multifunctional building attractive and useful.	Don't like: Position of building	Is a <u>Memorial hall</u> important to retain our history.	Option 2 - Refurbishment
5/02/2021	Fred Whittington	Don't like: Fretting brickwork. It will keep reoccurring. There is no cure for this problem.	Don't like: Fretting brickwork. Still got an old building.	Like: Nice new complex and nice outlook over town and oval. Change: Size of kitchen.		Option 3 - New Building
5/02/2021	Wendy Whittington					Option 2 - Refurbishment

5/02/2021	Lindsay Eva	Like: Conservation of current building overdue. Don't like: Drainage of water away from building. Soil type not suitable for soakwells. Change: No space in current kitchen for a bar.	Like: Idea of community use upgraded building. Don't like: Bar & Chair store in kitchen. Change: Extend kitchen northwards, bar where proposed chair store is. Accessible to both main hall and lessor hall.	Don't like: Not necessary. Away from town centre. No corrugated iron cladding horizontality.		Option 2 - Refurbishment
5/02/2021	Jan Eva	Like: Fabric of building and safety issues dealt with. Point 1 is important to keep. Is it possible to keep 2 with hatches in side wall in 1905 hall as sort of development. Don't like: If this was all the shire could afford to do, at least building would be preserved until financial to do option 2.	Like: Restoration of existing buildings. Don't like: Kitchen size. Bins near kitchen. Change: No bar in kitchen & chair store. Female toilet area could become bar & chair store. Place female toilets of westside by male, as long as more space added to west.	Like: Not much. Don't like: Smaller space than what we have. Poor acoustics, not able to darken hall, kitchen too small and isolated. Don't need large ticket space. Compromises space at oval for large events. Change: Metal exterior, WB Eva pavilion already rusting no point repeating costly mistake.	Bar in kitchen = no go. A mobile bar with fridge storage. Alternative bar space in north corner of lessor hall opening into foyer. Point 13 - new toilet block at rear, going where existing toilets were. Outside toilets get broken into = more cleaning.	Option 2 - refurbishment
5/02/2021	Colin Mills	Like: Have a functional large meeting place within the main central part of town at reasonable cost to community. Don't like: Bar area on taking up valuable space in the kitchen. Change: Remove bar from kitchen and place in original position or in the corner where lessor hall meets main hall.	Like: Concept. Concerned regarding use to capacity. Need more uses to make cost worthwhile. Don't like: Kitchen size, remove bar & chair store out of space. Change: Another area for chairs (small meeting room or under stage) Remove bar from kitchen and place in corner where 2 halls meet.	Don't like: Location. Money spent better upgrading main street and business area, museum etc.	Grateful for consultation process. Focus efforts on main part of town.	Option 1 - Conservation
5/02/2021	Karen Mills	Like: Upgraded to a usable standard. Retain and conserve timber floorboards. Maybe add gardens to building surrounds. Don't like: Bar in the kitchen. Change: Change kitchen by removing bar. Airconditioning would be an asset.	Like: New additions to hall. Don't like: Bar & Chair store in kitchen. Maintain size of current kitchen. Change: The above.	Don't like: Location.		Option 2 - Refurbishment

5/02/2021	Rosalie Pech Eva	<p>Like: Maintaining and conserving Memorial Hall.</p> <p>Don't like: Nothing aspirational of future-facing about this option.</p> <p>Change: Adaptive reuse strategy* for memorial hall with full community consultation (which has not yet be undertaken)</p> <p>* as defined by the Heritage Council of WA/State Heritage Office</p>	<p>Like: Design respectfully acknowledges cultural heritage significant of Hall. Looks aspirationally to the future Brookton wants to have.</p> <p>Don't like: Design was not informed by an adaptive reuse strategy developed with full community consultation, so lacks strength of detail and commitment to aspirations.</p> <p>Change: Undertaking an adaptive reuse strategy study, with full community consultation.</p>	<p>Like: Design &amp; costing demonstrate why this option is an unsuitable fit for our community.</p> <p>Don't like: Shire intends to demolish the cultural significance of the Hall. Generic nature of the concept design does not reflect anything about the history, culture, spirit or aspirations of our community. Lacks local input, knowledge &amp; understanding. Very costly.</p> <p>Change: Option should be dismissed on the basis that: 1. fantastic community hall ripe for refurbishment. 2. Too expensive.</p>	<p>The Shire of Brookton would do well to consult widely with built-environment professionals prior to undertaking projects, such as this, so they are fully aware of the appropriate procedures, practices and protocols which, if implemented, produce results which are tailored to suit particular communities and do not waste financial resources or require re-work further down the track. Such professional knowledge &amp; expertise is available locally within the Shire.</p>	Option 2 - Conservation with Refurbishment
5/02/2021	Anne Stedman	<p>Like: Not being pulled down.</p> <p>Don't like: Don't think enough is being done. Storage for Choral Society equipment.</p> <p>Change: Needs more than just conservation.</p>	<p>Like: Concept of meeting room and what is planned for that area. Hall be looked after and more presentable.</p> <p>Don't like: Chair storage in kitchen. Parking.</p> <p>Change: More parking. Caters Bay is a long way from kitchen to where cars are parked.</p>	<p>Like: Not much.</p> <p>Don't like: Location, look of building.</p> <p>Change: Don't agree with another building at oval.</p>	<p>Like to see Memorial Hall remain where is it and maintained. Preserve our history and telling the history of the building with the building is a great idea. Good venue for functions.</p>	Option 2 - Refurbishment
5/02/2021	Neil Jefferson	<p>Like: Cheapest option, think we should keep what we already have.</p>	<p>Like: Front of Hall and crossing to park.</p> <p>Don't like: Alfresco, grass etc at rear of hall not needed.</p> <p>Change: Not put stuff at back of hall.</p>	<p>Like: Not much.</p> <p>Don't like: Cost, looks like a big hay shed.</p>		Option 1 - Conservation and some bits of Option 2

5/02/2021	Julie Jefferson	Like: Bringing the building up to date with current requirements and legislations. Least expensive of the 3 options. Valuing the historical significance of building.	Like: Front façade and aesthetics of building. Crossover to existing park and improved streetscape. Car parking on East & West side of Hall (not south/front). Don't like: Everything at the rear of hall, only a duplicate of what is available. If population increased could be done later. Kitchen - no close location to unload and load vehicle. Kitchen & Bar would be too small. Change: Existing foyer glass doors and create a wall East to lesser hall at east side of kitchen. Put bar at south end of kitchen with under bench refrigeration. Create a storeroom for chairs and trestles and other items on south side of wall along back of female toilets. Double size of foyer/reception room and still have bar. Facility would have a large storeroom, with 2 similar sized hire options, which may make it more user friendly.		Option 1 should be carried out as bare minimum but option 2 also has some merits. If stage area had better facilities, may be used more. Though questionable if it was updated. Combination of both options would be the best outcome.	Option 1 - Conservation
5/02/2021	Mitchell Jefferson	Like: Keep what we already have. Cheaper option.				Option 1 - Conservation
5/02/2021	Carol Garlett	Like: Conservation, retaining historical significance. Includes upgrade of toilets & kitchen. Don't like: Doesn't appear to upgrade any other areas. Limited capacity to deal with future needs to community. Lacks street appeal. Limited in landscaping and streetscaping. Change: Increased landscaping & street appeal. More toilets, heating and cooling. Technology e.g. audio/visual equipment.	Like: Conservation of building, blending new with old. Improved external spaces. Enhanced landscaping & streetscaping. Increase in community spaces including toilets. Don't like: Reduction in kitchen space. Change: Relocate storage room close to proposed meeting room, or relocate storage room nearer to community room.	Like: Nothing. Loses historical significance. Don't like: Building a new hall. Seating capacity in new hall is reduced. Building lacks character and appeal. Change: All of it. Architectural design lacks any character and appeal. Doesn't embrace history of current hall.	Plaque to be included recognising traditional custodians of the land, the Nyoongar people. Flag poles installed for use on special occasions such as ANZAC, NAIDOC. Keep existing hall due to seating capacity. Nyoongars use hall for funerals to cater for large crowds.	Option 2 - Refurbishment
5/02/2021	Brad & Naomi Eyre	Like: Conserving original building.	Like: Internal spaces with store, kitchen upgrade, bar upgrade, extra toilets. Adaption to original building without demolishing original structure.			Option 2 - Refurbishment

5/02/2021	Verity Trevenen	Like: Retaining historic building.	Like: 1. modern design. 2. Outdoor space. 3. community room & outdoor area 4. raising & paving the road between hall & Madison square. Don't like: Nothing Change: 1. parenting room. 2. Small kitchenette in community room. 3. Historical items to be viewed in entrance. 4. Meeting room & historical room - have community needs been considered. 5. Restore/upgrade projector room? Option to run an indoor cinema.	Don't like: Expensive to have less space. Could we reduce the cost of hire costs to boost hire and usage?		Option 2 - Refurbishment
5/02/2021	Bevan & Denise Walters	Like: Not in favour of this option. Don't like: Prefer to renovate hall. Change: To option 2.	Like: Retaining existing Hall, fresh modern look/upgrade. Existing location is important to Brookton. Don't like: I like all the ideas. Change: Happy with plans already drafted.	Like: Not in favour. Don't like: Location. Change: Location		Option 2 - Refurbishment
5/02/2021	Judith Williams	Like: Focus on conservation & retention of existing features. With emphasis on history and development of complex.	Like: Upgrade toilets. History room - relevant history of halls. Introduction of storage, access to stage area. Don't like: Meeting room in original Ag Hall - already lots in Brookton. Siting of chair store, bar & kitchen in close proximity to each other.	Like: No appeal. Don't like: A new building.	Kitchen to be suitable size. Current hall provides excellent display area for exhibitions.	Option 1 - Conservation Option 2 - Refurbishment
5/02/2021	Country Womens Association	Like: Preserved for future generations. Don't like: Doesn't encourage people to use the hall if it stays the same. Change: Big overhaul as in Option 2.	Like: Whole refurbishment. Don't like: Bar & Chair storage in kitchen. Change: Storage where its accessible for inside and outside activities.	Like: Nothing Don't like: Doesn't look inviting, too small, don't need another hall at oval. Change: Wouldn't build it.	Option 2 would be the best option for our town. Encourage people to use it, retains the history of our town.	Option 2 - Refurbishment
5/02/2021	B & H Bassett	Like: Price, Heritage Change: add a deck on East side (alfresco). Add a bit of option 2.	Like: Keeping the Heritage Hall, making it look modern & inviting. Don't like: Covered area (not needed), take off the plan Number 21,22,23,24,59 Change: Undercover area off the plan. Move chair store room (don't make kitchen smaller).		Make sure kitchen is not too small and it works.	Option 1 - Conservation 1.5 Just add the landscaping to Option 1

5/02/2021	Richard & Lynne Bassett (2 individual submissions on one form)	<p>Like: Conservation of heritage of halls. Cost is affordable. This option meets usage of hall currently.</p> <p>Don't like: Bar in the kitchen.</p> <p>Change: Landscaping (along lines of option 2), delete new terrace on E Side (7) and build storeroom. Delete extra toilet block on e side. Toilet (unisex) at stage end if outside one is deleted. Bar - small, but handy for deliveries and serving users of both halls. Could bar be brought into foyer. Or new bar in N/W corner of lesser hall, turn one set of double doors that goes into foyer into a servery?</p>	<p>Like: Conserves heritage of halls. Outside landscaping looks attractive. More affordable option to ratepayers.</p> <p>Don't like: Size of kitchen. More meeting rooms. Number of toilets being proposed. No Parking and access for workers at rear of kitchen. Distance of caters bay to kitchen. Traffic calming on Whittington &amp; White Street.</p> <p>Change: Store room and bar out of kitchen, current kitchen size to remain. Bar in N/W corner of lesser hall - turn one set of double doors into servery. Chair store, photographic group, tables store in room marked 'community room'. Bring outside toilet block to be accessible from stage and outdoor area. Relocate catering bay to covered area (21) put cover on alfresco area dn verandah - catering bay to include minimum 2 car bays (more if there is room).</p>	<p>Like: Nothing.</p> <p>Don't like: idea of new hall, demolishing existing heritage hall. Cost of new building. Cost of option 3 is misleading because cost of demolishing existing halls not included in figures.</p> <p>Change: Nothing - don't want to see it built.</p>	<p>Like to see Halls retained. In and out door from kitchen for serving large crowd (Safer with hot foot). Area to east of halls is tastefully and securely fenced (not visible from roadways) to reduce anti-social behaviour. Pricing was not readily available on plans/website - and did not include demolition. Hall not to be used as a storage area for excess items that Council has. Suggest council have a proper maintenance plan.</p>	Option 1 - Conservation (x2)
5/02/2021	Jo Lupton	<p>Like: Retain heritage building.</p> <p>Don't like: Just conserving the building. Just patching it up.</p> <p>Change: Regular attention to upkeep of building by specific group/committee so upgrades happen over years rather than all at once.</p>	<p>Like: Attractive, useable space on eastern side of hall. Revamping of theatre end of main hall. Provision of children's playground onsite instead of across street where traffic is moving.</p> <p>Don't like: No indication of the use of the Bio Box. Reduction in kitchen size.</p> <p>Change: N/A</p>	<p>Like: Nothing</p> <p>Don't like: Looks character-less. Take up space for Old Time Motor Show. Too far from town centre. Low line roof (not good acoustics). Sub-standard building like the WB Eva Pavilion.</p> <p>Change: Not worth thinking about.</p>	<p>Should be community input. Aim for a achievable finishing date. There may be heritage grant that could help with this project, community fundraising and donations. Touring performers. Improvement in backstage areas.</p>	Option 2 - Refurbishment
5/02/2021	Betty MacInnes	<p>Like: All of it.</p> <p>Don't like: Bar in kitchen.</p> <p>Change: Storage of chairs under stage</p>	<p>Like: Some of it.</p> <p>Don't like: No bar or chair store in kitchen.</p> <p>Change: Leave bar where it is. Chair store under stage. Why community room &amp; meeting rooms and history room? Maybe one of these for chair storage?</p>	<p>Like: None of it.</p> <p>Don't like: Waste of money</p>	Don't demolish existing Town Hall	Option 1 - Conservation

5/02/2021	Jennifer Ford	Like: Everything.	Like: Everything except the items proposed for the rear of the hall. Don't like: All things outside the rear of the building. Keep kitchen the size it is otherwise will be too small. Put storeroom elsewhere. Cost is unnecessary when those facilities are available in other parts of town.	Like: No		Option 2 - Refurbishment
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Submission Form  
Brookton Community Hall



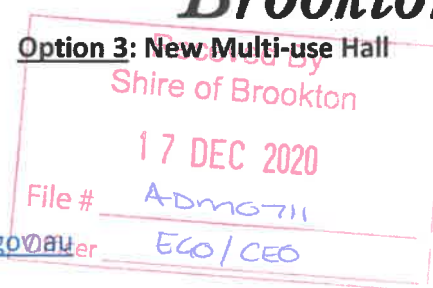
Option 1: Conservation

Option 2: Refurbishment

Option 3: New Multi-use Hall

To: Chief Executive Officer  
Shire of Brookton  
PO Box 42  
Brookton WA 6306

or email: [mail@brookton.wa.gov.au](mailto:mail@brookton.wa.gov.au)



Please note – all information provided on this submission form will be published in the Shire of Brookton agenda and minutes relevant to this submission. Phone numbers and email addresses will be redacted for the Shire's website.

Name: Doreen BARTRAM

Organisation/Company (if applicable): \_\_\_\_\_

Email: \_\_\_\_\_

**Option 1 - Conservation**

Do you like it?

Yes ☐

No ☒

What do you like?

Nothing

What don't you like?

Nothing

What would you change?

Needs up DATING

**Option 2 – Refurbishment**

Do you like it?

Yes ☒

No ☐



What do you like?

I like where the Hall is  
I also like the changes

What don't you like?

Nothing

What would you change?

Ladies Toilet as chair at end of BAR.

**Option 3 – New Multi-use Hall**

Do you like it?

Yes ☐

No ☒

What do you like?

Nothing

What don't you like?

Don't like the idea of having it at the oval

What would you change?

Nothing

Do you have anything you wish to add?

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1. Do you currently use the Hall?

Yes ☒

No ☐

a) If not, why not?

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2. Do you see yourself using a Hall in the future?

☒ Yes ☐ No

b) If not, why not?

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3. Please indicate your preference.

☐ Option 1 - Conservation

☒ Option 2 – Refurbishment

☐ Option 3 – New Multi-use Hall

All supporting documentation is available to view on the Shire's website.

Signature: 

Date: 17.12.2020

Please attach additional comment/pages if required.

Submission Form  
Brookton Community Hall



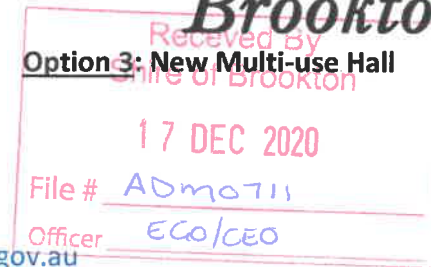
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Name: BERYL CARTER

Organisation/Company (if applicable): \_\_\_\_\_

Email: [REDACTED]

**Option 1 - Conservation**

Do you like it?

Yes ☐

No ☒

What do you like?

NOTHING NEEDS UP DATING.

What don't you like?

ALL OF IT

What would you change?

NOTHING

**Option 2 – Refurbishment**

Do you like it?

Yes ☒

No ☐



What do you like?

Like the changes

What don't you like?

Nothing.

What would you change?

Change bar & chair room  
from kitchen.

**Option 3 – New Multi-use Hall**

Do you like it?

Yes ☐

No ☒

What do you like?

Don't like the idea of it  
at the oval

What don't you like?

Everything.

What would you change?

Nothing

Do you have anything you wish to add?

THE HALL SHOULD STAY  
WHERE IT IS AS THERE ARE  
A LOT OF MEMORIES.

1. Do you currently use the Hall?

Yes ☒

No ☐

a) If not, why not?

2. Do you see yourself using a Hall in the future?

☒ Yes ☐ No

b) If not, why not?

3. Please indicate your preference.

☐ Option 1 - Conservation

☒ Option 2 - Refurbishment

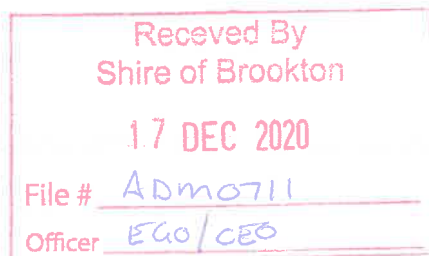
☐ Option 3 - New Multi-use Hall

All supporting documentation is available to view on the Shire's website.

Signature: B. Berta

Date: 17-12-20.

Please attach additional comment/pages if required.



15.12.2020

SHIRE OF BROOKTON  
14 WHITE ST.  
BROOKTON. 6306.

DEAR COUNCILLORS,

RE TOWN HALL

- ① THIS BUILDING SHOULD BE LISTED AS AN HISTORICAL SITE. TOO MUCH HISTORY IS BEING DESTROYED!!
- ② HALL IS ACCESSIBLE TO OLDER RESIDENTS WHO WALK TO HAVE EVENTS. SHIFTING TO THE OVAL IS NOT A VIABLE OPTION FOR THOSE WHO HAVE NO MEANS OF TRANSPORT.
- ③ AN UPGRADED KITCHEN COULD BE BUILT AT REAR, ENABLING ACCESS TO BOTH LESSER & MAIN HALLS. OLD KITCHEN COULD THEN BE UTILISED AS A STORAGE AREA.
- ④ HALL IS BUILT IN AN OLDER SECTION OF THE TOWN & BLENDS IN NICELY.
- ⑤ THE TOWN HALL "IS NOT" A RECREATION FACILITY AND SHOULD REMAIN WHERE IT IS.

⑥ SHIRE DOES NOT INFORM THE RATEPAYERS,  
WHAT INTENTIONS, IF ANY, THEY HAVE  
FOR THIS SITE IF RE-LOCATION OCCURS !!

REGARDS

GENIS & JIM SCHMIDT





Submission Form  
Brookton Community Hall



Option 1: Conservation

Option 2: Refurbishment

Option 3: New Multi-use Hall

To: Chief Executive Officer  
Shire of Brookton  
PO Box 42  
Brookton WA 6306

or email: [mail@brookton.wa.gov.au](mailto:mail@brookton.wa.gov.au)

Received By  
Shire of Brookton

17 DEC 2020

File # ADM 0711  
Officer ECO/CEO

Please note – all information provided on this submission form will be published in the Shire of Brookton agenda and minutes relevant to this submission. Phone numbers and email addresses will be redacted for the Shire's website.

Name: Dennis Strange

Organisation/Company (if applicable): \_\_\_\_\_

Email: \_\_\_\_\_

**Option 1 - Conservation**

Do you like it?

Yes ☐

No ☒

What do you like?

None of it

What don't you like?

all of it

What would you change?

Don't <sup>change</sup> build it.

**Option 2 – Refurbishment**

Do you like it?

Yes ☒

No ☐ Shire of



What do you like?

all of it.

What don't you like?

Bar + Chair Room in Kitchen

Kitchen needs to be the same size or larger  
then it is.

What would you change?

Make ladies toilets into bar + chair store room.  
and build a new toilet room for ladies.

**Option 3 – New Multi-use Hall**

Do you like it?

Yes ☐

No ☒

What do you like?

Nothing

What don't you like?

Nothing all of it. I want the hall to  
stay where it is.

What would you change?

Nothing

Do you have anything you wish to add?

I would like the hall to stay where it is  
and be refurbished.

1. Do you currently use the Hall?

Yes ☒

No ☐

a) If not, why not?

2. Do you see yourself using a Hall in the future?

☒ Yes ☐ No

b) If not, why not?

3. Please indicate your preference.

☐ Option 1 - Conservation

☒ Option 2 – Refurbishment

☐ Option 3 – New Multi-use Hall

All supporting documentation is available to view on the Shire's website.

Signature: Denise V. Strong

Date: 17.12.20.

Please attach additional comment/pages if required.

Submission Form  
Brookton Community Hall



Option 1: Conservation

Option 2: Refurbishment

Option 3: New Multi-use Hall

To: Chief Executive Officer  
Shire of Brookton  
PO Box 42  
Brookton WA 6306

or email: [mail@brookton.wa.gov.au](mailto:mail@brookton.wa.gov.au)

Received By  
Shire of Brookton

18 DEC 2020

File # ADM 0711

Officer EGO/CEO

Please note – all information provided on this submission form will be published in the Shire of Brookton agenda and minutes relevant to this submission. Phone numbers and email addresses will be redacted for the Shire's website.

Name: JOY N DENIS SCHMITZ

Organisation/Company (if applicable): \_\_\_\_\_

Email: [REDACTED]

**Option 1 - Conservation**

Do you like it?

Yes ☒

No ☐

What do you like?

- ① THE HERITAGE VALUE TO BROOKTON.
- ② CONVENIENT ACCESS TO ALL AGES

What don't you like?

What would you change?

PROBABLY NOTHING.

**Option 2 – Refurbishment**

Do you like it?

Yes ☐

No ☐



What do you like?

---

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---

What don't you like?

---

---

---

What would you change?

---

---

---

**Option 3 – New Multi-use Hall**

Do you like it?

Yes ☐

No ☐

What do you like?

---

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---

What don't you like?

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What would you change?

---

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---

Do you have anything you wish to add?

---

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1. Do you currently use the Hall?

Yes ☐

No ☐

a) If not, why not?

---

---

2. Do you see yourself using a Hall in the future?

☒ Yes ☐ No

b) If not, why not?

---

---

3. Please indicate your preference.

☒ Option 1 - Conservation

☐ Option 2 – Refurbishment

☐ Option 3 – New Multi-use Hall

All supporting documentation is available to view on the Shire's website.

Signature:  Date: \_\_\_\_\_

Please attach additional comment/pages if required.

Submission Form  
Brookton Community Hall



Option 1: Conservation

Option 2: Refurbishment

Option 3: New Multi-use Hall

To: Chief Executive Officer  
Shire of Brookton  
PO Box 42  
Brookton WA 6306

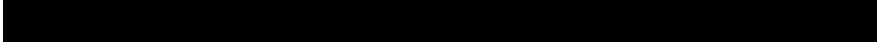
or email: [mail@brookton.wa.gov.au](mailto:mail@brookton.wa.gov.au)

Received by  
Shire of Brookton  
18 DEC 2020  
File # ADM0711  
Officer ECO/CEO

Please note – all information provided on this submission form will be published in the Shire of Brookton agenda and minutes relevant to this submission. Phone numbers and email addresses will be redacted for the Shire's website.

Name: GRAHAM WEARNE

Organisation/Company (if applicable): \_\_\_\_\_

Email: 

**Option 1 - Conservation**

Do you like it?

Yes ☒

No ☐

What do you like?

IT RETAINS THE ORIGINAL "MEMORIAL" HALL AND  
ITS REASONS FOR BEING IN THE FIRST INSTANCE.  
IT IS REFLECTIVE OF THAT PERIOD OF BROOKTON.  
OR SHOULD BE RETAINED & MAINTAINED.

What don't you like?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What would you change?

I UNDERSTAND THE KITCHEN NEEDS A LOT OF  
WORK TO MEET CURRENT STANDARDS & EXPECTATIONS.  
THIS SHOULD HAPPEN. I ALSO BELIEVE LANDSCAPING  
TO REMOVE THE "BITMEN" SHOULD/COULD BE UNDERTAKEN  
VIA SHIRE WORK FORCE, AS PER EARLIER WORK IN THIS  
STREET.

**Option 2 – Refurbishment**

Do you like it?

Yes ☐

No ☒



What do you like?

I DO NOT LIKE THIS OPTION AT ALL.

What don't you like?

I CONSIDER PROPOSED OPTION 2 SCHEME WOULD NOT PROVIDE "USABLE" BENEFIT BY LOCAL CITIZENS.  
~~AND~~ I

What would you change?

**Option 3 – New Multi-use Hall**

Do you like it?

Yes ☐

No ☒

What do you like?

I CONSIDER THIS OPTION UNNECESSARY AND TOO EXPENSIVE.

What don't you like?

IT SPLITS THE TOWN AND REMOVES THE TOWN CENTRE AS THE "HUB" FOR DAILY COMMUNITY INTER-ACTION.  
THE CURRENT HALL "CONSERVATION" OPTION ACHIEVES THE HALL'S AIM. ~~THE CURRENT HALL~~

What would you change?



Do you have anything you wish to add?



I WOULD LIKE TO SEE COST SAVINGS FROM  
ESTIMATES GIVEN USED TO CONSERVE AND  
DEVELOP THE BROOKTON RAILWAY STATION,  
TO ENHANCE THE TOWN SHOPPING PRECINCT.

ADDITIONALLY, IMPROVE THE THOROUGHFARE FROM THE STATION  
TO THE MEMORIAL HALL TO "JOIN" THE TWO PRECINCTS.

1. Do you currently use the Hall?

Yes ☐

No ☒

a) If not, why not?

I ATTEND SOME ATTRACTIONS & PUBLIC MEETINGS,

2. Do you see yourself using a Hall in the future?

Yes ☒ No ☐

b) If not, why not?

AS ABOVE. HOWEVER IF A CINEMA WAS  
INCORPORATED I BELIEVE THIS WOULD BE UTILISED BY  
LOCALS ON A REGULAR BASIS.

3. Please indicate your preference.

☒ Option 1 - Conservation

☐ Option 2 - Refurbishment

☐ Option 3 - New Multi-use Hall

All supporting documentation is available to view on the Shire's website.

Signature: 

Date: 18/12/20.

Please attach additional comment/pages if required.

Submission Form  
Brookton Community Hall



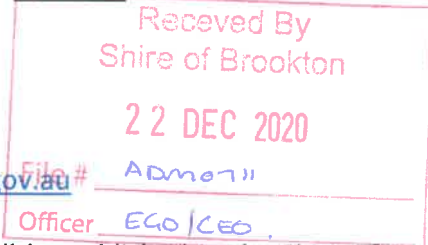
Option 1: Conservation

Option 2: Refurbishment

Option 3: New Multi-use Hall

To: Chief Executive Officer  
Shire of Brookton  
PO Box 42  
Brookton WA 6306

or email: [mail@brookton.wa.gov.au](mailto:mail@brookton.wa.gov.au)



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Name: SUSAN BENNELL

Organisation/Company (if applicable): \_\_\_\_\_

Email: \_\_\_\_\_

**Option 1 - Conservation**

Do you like it?

Yes ☒

No ☐

What do you like?

The location, the memories  
the history.  
Its central.

What don't you like?

~~Don't~~ The Kitchen  
The toilets - Syptic Trolleys  
Visual Screen upgrade - air conditioning. table.

What would you change?

Murals on wall  
doors easy to open.

**Option 2 – Refurbishment**

Do you like it?

Yes ☒

No ☐



What do you like?

*make it new*

What don't you like?

*not too much*

What would you change?

*Keep  
upgrade the floor - wood.*

**Option 3 – New Multi-use Hall**

Do you like it?

Yes ☒

No ☐

What do you like?

*All community - all nationalities*

What don't you like?

*not too much*

What would you change?

*not too much.*

*More Kitchen appliances (URN, Cutlery, Crockery,  
Chairs, Cutting boards etc.*

Do you have anything you wish to add?

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1. Do you currently use the Hall?

Yes ☐

No ☐

a) If not, why not?

---

---

2. Do you see yourself using a Hall in the future?

☒ Yes

No

☐☐

b) If not, why not?

---

---

3. Please indicate your preference.

☐ Option 1 - Conservation

☐ Option 2 – Refurbishment

☐ Option 3 – New Multi-use Hall

All supporting documentation is available to view on the Shire's website.

Signature: \_\_\_\_\_ Date: 22-12-2020

Please attach additional comment/pages if required.

Submission Form  
Brookton Community Hall



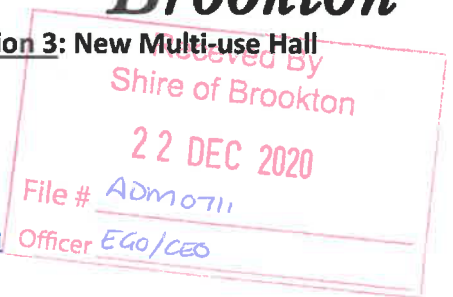
Option 1: Conservation

Option 2: Refurbishment

Option 3: New Multi-use Hall

To: Chief Executive Officer  
Shire of Brookton  
PO Box 42  
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*Please note – all information provided on this submission form will be published in the Shire of Brookton agenda and minutes relevant to this submission. Phone numbers and email addresses will be redacted for the Shire's website.*

Name: Kim Mills

Organisation/Company (if applicable): \_\_\_\_\_

Email: [REDACTED]

**Option 1 - Conservation**

Do you like it?

Yes ☐

No ☒

What do you like?

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What don't you like?

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---

---

What would you change?

---

---

---

**Option 2 – Refurbishment**

Do you like it?

Yes

☒

No

☐

Shire of



**Brookton**

What do you like?

The outside alfresco, grass, playground etc  
outside presentation

What don't you like?

No to bar & chair store in kitchen

What would you change?

Upgrade & redesign kitchen. Bar as per diagram  
disabled parking?

**Option 3 – New Multi-use Hall**

Do you like it?

Yes

☐

No

☒

What do you like?

What don't you like?

What would you change?

Do you have anything you wish to add?



Well done v. good presentation

1. Do you currently use the Hall?

Yes ☒

No ☐

a) If not, why not?

2. Do you see yourself using a Hall in the future?

~~Yes~~No ☐

☒

☐

b) If not, why not?

3. Please indicate your preference.

☐ Option 1 - Conservation

☒ Option 2 – Refurbishment

☐ Option 3 – New Multi-use Hall

All supporting documentation is available to view on the Shire's website.

Signature:

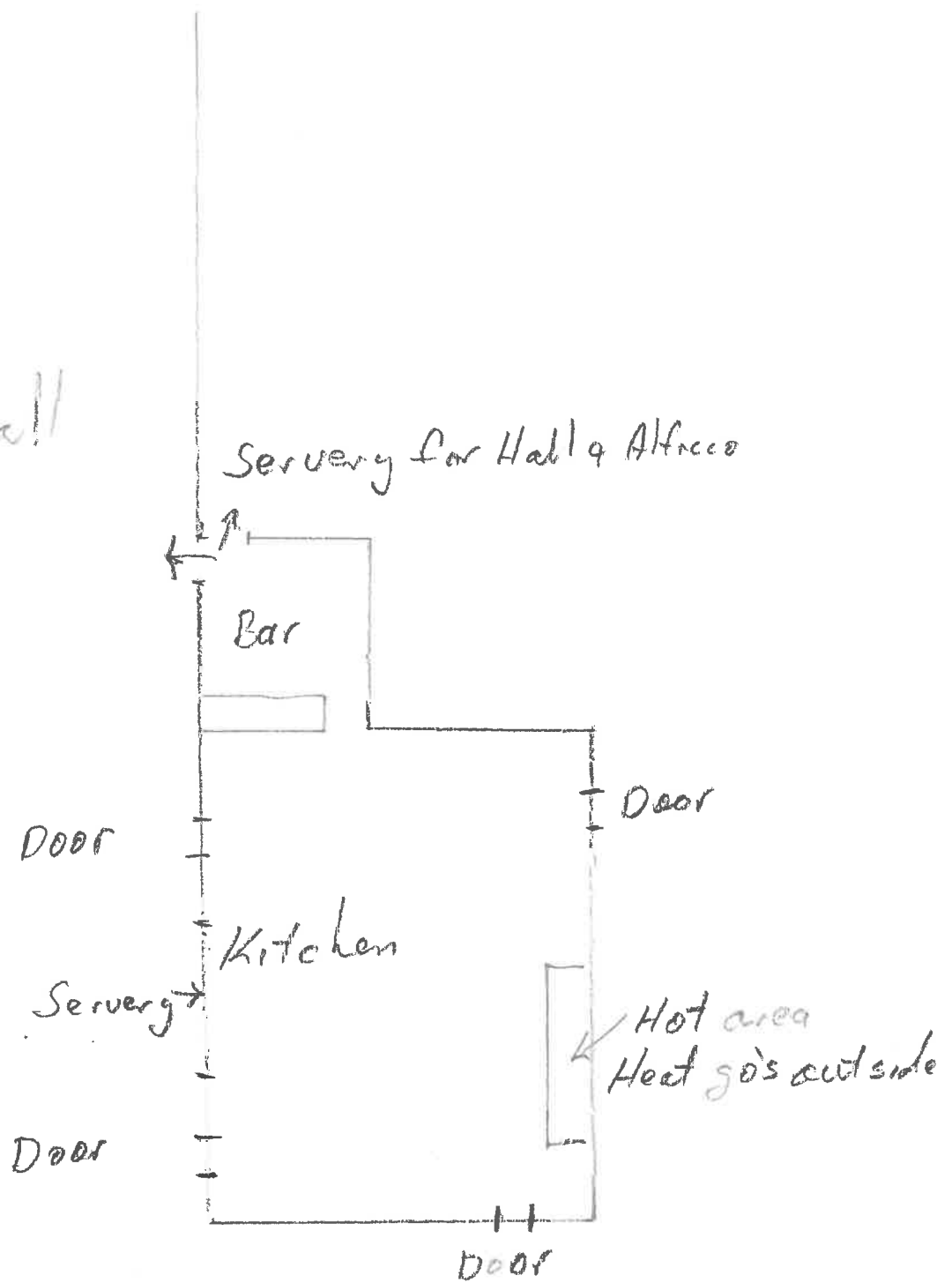
*J. Min*

Date:

*22/12/2020*

Please attach additional comment/pages if required.

Main Hall





**From:** [REDACTED]  
**To:** [REDACTED]  
**Subject:** Brookton Town Hall - Architectural Concept Designs Form Response  
**Date:** Monday, 4 January 2021 11:01:51 AM

---

Spark - Simply Simple !



The following form was filled out on the Shire of Brookton website.

## Brookton Town Hall - Architectural Concept Designs

**Full Name:** KYLIE FREEMAN

**Email**

**Address:** [REDACTED]

**Option 1 -**

**Conservation  
- Do you like**

**it?:**

No

**Option 1 -**

**What do you  
like?:**

Very little

**Option 1 -  
What don't  
you like?:**

Lack of heating/cooling. Small crowded foyer area.  
The acoustics. Toilet issues. The degeneration of the  
building in general. Lack of parking.

**Option 1 -  
What would  
you  
change?:**

Demolish building.

**Option 2 -  
Restoration -  
Do you like  
it?:**

Yes

<b>Option 2 - What do you like?:</b>	The addition of the outdoor area.
<b>Option 2 - What don't you like?:</b>	The amount of money the project would cost
<b>Option 2 - What would you change?:</b>	Bar/kitchen area. I believe you would have to create a serving area for both, as most functions would use the bar and the kitchen at the same time.
<b>Option 3 - New Multi- use Hall - Do you like it?:</b>	Yes
<b>Option 3 - What do you like?:</b>	The layout of the proposed new building. The proposed location of the building.
<b>Option 3 - What don't you like?:</b>	Very little
<b>Option 3 - What would you change?:</b>	Swap the bar and chair store areas, then you are not creating a bottleneck or blockage at the entrance. Incorporate a shower as part of the toilets (if not supplied in the change rooms). The proposed office to remain, so meetings can be conducted. Add another "office" area, which could be utilised by Playgroup as an example. (This would then remove Playgroup from the pavilion, as that is not the purpose of the building).
<b>Do you have anything else you wish to add?:</b>	Supporting my choice of the new build at the sporting complex, this would be a safe environment for children with ample safe play area outside. There is ample parking. The modern building will outsee the lifetime of the majority of all community members. The addition of this building at the complex would provide the opportunity for this area to be Brookton's Community/Cultural Centre (the hub of the town). The initial cost, whilst higher than the proposed refurbishment of the existing Memorial Hall, will be more cost effective in the future, opposed to trying to maintain/upkeep the existing building.
<b>Do you currently use the Hall?:</b>	No
<b>If not, why not?:</b>	I am not a member of any current groups that utilise the hall, nor have I attended any private functions held this year.
<b>Do you see yourself</b>	

**using a Hall  
in the  
future?:**

No

**If not, why  
not?:**

I do not anticipate a need to use the hall at this present time for private functions. If there is a community function that is of interest/benefit to me and or my family, I would attend.

**Please  
indicate your  
preference.:**

Option 3 - New Building

**Submitted:**

**IP:**

**Reference  
Id:**

00449

**From:** [REDACTED]  
**To:** [REDACTED]  
**Subject:** FW: Brookton Town Hall - Architectural Concept Designs Form Response  
**Date:** Monday, 11 January 2021 11:15:41 AM  
**Attachments:** [image062851.png](#)  
[image466392.png](#)  
[image214610.png](#)  
[image326097.png](#)  
[image500160.png](#)  
[image923837.png](#)  
[image147445.png](#)

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**Kylie Freeman**  
**Administration Records Officer**

☎ (08) 9642 1106  
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✉ [kylie.freeman@brookton.wa.gov.au](mailto:kylie.freeman@brookton.wa.gov.au)  
🌐 [www.brookton.wa.gov.au](http://www.brookton.wa.gov.au)  
📍 14 White St, Brookton WA 6306  
✉ PO Box 42, Brookton WA 6306

---

**From:** Shire of Brookton <[no-reply@sparkcms.com.au](mailto:no-reply@sparkcms.com.au)>  
**Sent:** Wednesday, 6 January 2021 7:51 AM  
**To:** Administration Officer <[mail@brookton.wa.gov.au](mailto:mail@brookton.wa.gov.au)>  
**Subject:** Brookton Town Hall - Architectural Concept Designs Form Response

Brookton Town Hall - Architectural Concept Designs Form Response

Spark - Simply Simple !

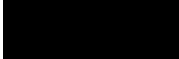


The following form was filled out on the Shire of Brookton website.

## Brookton Town Hall - Architectural Concept Designs

**Full Name:** Graeme Mercer  
**Email Address:** [REDACTED]  
**Option 1 - Conservation - Do you like it?:** Yes  
**Option 1 - What do you like?:** It is the simplest and as the Hall runs at a loss and the Shire cant maintain it currently why spend a lot of money on a white Elephant.  
**Option 1 - What don't you like?:** any changes to the existing

<b>Option 1 - What would you change?:</b>	Only the mandatory items - Kitchen, electrical, toilets
<b>Option 2 - Restoration - Do you like it?:</b>	No
<b>Option 2 - What do you like?:</b>	Nothing
<b>Option 2 - What don't you like?:</b>	Everything
<b>Option 2 - What would you change?:</b>	I would not choose this option
<b>Option 3 - New Multi-use Hall - Do you like it?:</b>	No
<b>Option 3 - What do you like?:</b>	Nothing
<b>Option 3 - What don't you like?:</b>	Everything
<b>Option 3 - What would you change?:</b>	I would not build it,
<b>Do you have anything else you wish to add?:</b>	Do the maintenance only. The Hall and the Pool cost the rate payers to much now. This form is annoying.
<b>Do you currently use the Hall?:</b>	No
<b>Do you see yourself using a Hall in the future?:</b>	No
<b>If not, why not?:</b>	cant afford it
<b>Please indicate your preference.:</b>	Option 1 - Conservation
<b>Submitted:</b>	<div style="background-color: black; width: 240px; height: 35px;"></div>
<b>IP:</b>	
<b>Reference Id:</b>	<div style="background-color: #ffcccc; width: 240px; height: 20px; display: flex; align-items: center; justify-content: center;">00452</div>

**From:**   
**To:**  
**Subject:** FW: Brookton Town Hall - Architectural Concept Designs Form Response  
**Date:** Monday, 11 January 2021 11:10:40 AM  
**Attachments:** [image953275.png](#)  
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[image886463.png](#)  
[image785822.png](#)  
[image619540.png](#)  
[image578801.png](#)  
[image357821.png](#)

---



**Kylie Freeman**  
**Administration Records Officer**

☎ (08) 9642 1106  
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✉ [kylie.freeman@brookton.wa.gov.au](mailto:kylie.freeman@brookton.wa.gov.au)  
🌐 [www.brookton.wa.gov.au](http://www.brookton.wa.gov.au)  
📍 14 White St, Brookton WA 6306  
✉ PO Box 42, Brookton WA 6306

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**From:** Shire of Brookton <[no-reply@sparkcms.com.au](mailto:no-reply@sparkcms.com.au)>  
**Sent:** Wednesday, 6 January 2021 7:45 AM  
**To:** Administration Officer <[mail@brookton.wa.gov.au](mailto:mail@brookton.wa.gov.au)>  
**Subject:** Brookton Town Hall - Architectural Concept Designs Form Response

Brookton Town Hall - Architectural Concept Designs Form Response

Spark - Simply Simple !



The following form was filled out on the Shire of Brookton website.

## Brookton Town Hall - Architectural Concept Designs

**Full Name:** Belinda Mitchell

<b>Email Address:</b>	<div style="background-color: black; width: 260px; height: 25px;"></div>
<b>Option 1 - Conservation - Do you like it?:</b>	Yes
<b>Option 1 - What do you like?:</b>	I Liked that it maintained the integrity of the hall. I like the positioning of the bar.
<b>Option 1 - What don't you like?:</b>	I think that the stage change rooms should be upgraded as well as the storage at the back of the stage as per option 2.
<b>Option 1 - What would you change?:</b>	I would also add a walk in external cool room in the east corner where the kitchen meets the Leaser hall with an entrance from the kitchen.
<b>Option 2 - Restoration - Do you like it?:</b>	Yes
<b>Option 2 - What do you like?:</b>	The majority of the proposed option are ok.
<b>Option 2 - What don't you like?:</b>	The kitchen has been made to small, remove the chair storage from the kitchen area. Bins are to far away from the kitchen.
<b>Option 2 - What would you change?:</b>	I would also add a walk-in external cool room in the east corner where the kitchen meets the Leaser hall with the entrance from the kitchen. If this option is chosen I would like to see a staged roll out with items 9, 21,22,23 moved to stage 2.
<b>Option 3 - New Multi-use Hall - Do you like it?:</b>	No
<b>Option 3 - What do you like?:</b>	Nothing
<b>Option 3 - What don't you like?:</b>	Footprint is smaller then the current Memorial Hall. The Kitchen is to small and in a poor location for access to the hall.
<b>Option 3 - What would you change?:</b>	Most of the layout.
<b>Do you have anything else you wish</b>	My preferred option is a combination of options 1 & 2

to add?:

Do you  
currently use Yes  
the Hall?:

Do you see  
yourself Yes  
using a Hall  
in the  
future?:

Please  
indicate your Option 2 - Refurbishment  
preference.:

Submitted:

IP:

Reference  
Id:

00451



**From:** [REDACTED]  
**To:**  
**Subject:** FW: Brookton Town Hall - Architectural Concept Designs Form Response  
**Date:** Monday, 11 January 2021 12:00:55 PM  
**Attachments:** [image881024.png](#)  
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[image085034.png](#)  
[image432178.png](#)  
[image543269.png](#)  
[image601190.png](#)  
[image335124.png](#)

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**Kylie Freeman**  
**Administration Records Officer**

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📍 14 White St, Brookton WA 6306  
✉ PO Box 42, Brookton WA 6306

---

**From:** Shire of Brookton <[no-reply@sparkcms.com.au](mailto:no-reply@sparkcms.com.au)>  
**Sent:** Friday, 8 January 2021 3:27 PM  
**To:** Administration Officer <[mail@brookton.wa.gov.au](mailto:mail@brookton.wa.gov.au)>  
**Subject:** Brookton Town Hall - Architectural Concept Designs Form Response

Brookton Town Hall - Architectural Concept Designs Form Response

Spark - Simply Simple !



The following form was filled out on the Shire of Brookton website.

## Brookton Town Hall - Architectural Concept Designs

**Full Name:** Dannielle Keatley

<b>Email Address:</b>	<div style="background-color: black; width: 250px; height: 15px;"></div>
<b>Option 1 - Conservation - Do you like it?:</b>	Yes
<b>Option 1 - What do you like?:</b>	Keeping the heritage and central location
<b>Option 1 - What don't you like?:</b>	No major changes- improving usage options
<b>Option 1 - What would you change?:</b>	Nothing
<b>Option 2 - Restoration - Do you like it?:</b>	Yes
<b>Option 2 - What do you like?:</b>	Loving the outside area, makes it a very appealing place for functions, especially for families, still keeping the location and heritage of the existing hall. It's keeps the hall in its original location and also makes it easy walking distance from town centre. (Appealing to tourists who stop in town- if exhibits etc are being held)
<b>Option 2 - What don't you like?:</b>	Nothing
<b>Option 2 - What would you change?:</b>	Can't really see anything at the moment.
<b>Option 3 - New Multi-use Hall - Do you like it?:</b>	No
<b>Option 3 - What do you like?:</b>	Having the space to expand
<b>Option 3 - What don't you like?:</b>	I really dislike the idea of having two function areas up the oval... seems like major waste to have two buildings in the same vicinity, to put bluntly, overkill. And wouldn't remove the practical aspect of the hall being 'central'.
<b>Option 3 - What would</b>	Nothing as I don't like the idea

**you  
change?:**

**Do you have  
anything  
else you wish  
to add?:**

Just would like the main consideration be, retain heritage, but also make its accessible easily for residents and travellers alike.

**Do you  
currently use  
the Hall?:**

No

**If not, why  
not?:**

It currently doesn't serve a use for any groups I am involved with.

**Do you see  
yourself  
using a Hall  
in the  
future?:**

Yes

**If not, why  
not?:**

Well that's if it becomes a more family friendly area (outdoor area, and secure)

**Please  
indicate your  
preference.:**

Option 2 - Refurbishment

**Submitted:**

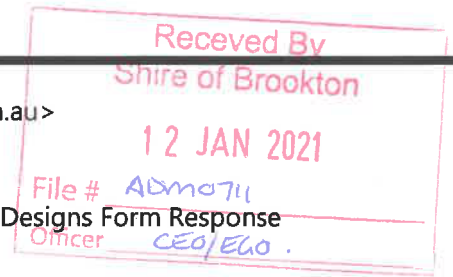
**IP:**

**Reference  
Id:**

00458

**Kylie Freeman**

**From:** Shire of Brookton <no-reply@sparkcms.com.au>  
**Sent:** Tuesday, 12 January 2021 11:27 AM  
**To:** Administration Officer  
**Subject:** Brookton Town Hall - Architectural Concept Designs Form Response



The following form was filled out on the Shire of Brookton website.

## Brookton Town Hall - Architectural Concept Designs

<b>Full Name:</b>	Lauren Rayner
<b>Email Address:</b>	[REDACTED]
<b>Option 1 - Conservation - Do you like it?:</b>	Yes
<b>Option 1 - What do you like?:</b>	Keeping the history of the place while maintaining building standards
<b>Option 1 - What don't you like?:</b>	This is my favourite
<b>Option 1 - What would you change?:</b>	Nothing
<b>Option 2 - Restoration - Do you like it?:</b>	Yes
<b>Option 2 - What do you like?:</b>	I don't mind this idea as it gives it more uses
<b>Option 2 - What don't you like?:</b>	I like the first option the best
<b>Option 2 - What would you change?:</b>	Nothing
<b>Option 3 - New Multi-use Hall - Do you like it?:</b>	No
<b>Option 3 - What do you like?:</b>	A nice sized space
<b>Option 3 - What don't you like?:</b>	Losing the heritage and memories of the building, building a new place right next door to the pavillion
<b>Option 3 - What would you change?:</b>	The address of the proposed building
<b>Do you have anything else you wish to add?:</b>	No
<b>Do you currently use the Hall?:</b>	Yes

**Do you see yourself using  
a Hall in the future?:**

Yes

**Please indicate your  
preference.:**

Option 1 - Conservation

**Submitted:**

**IP:**

**Reference Id:**

00460

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Received By  
Shire of Brookton

12 JAN 2021

File # ADM0711

Officer REG/EGO

Option 1: Conservation

Submission Form  
Brookton Community Hall



Option 2: Refurbishment

Option 3: New Multi-use Hall

To: Chief Executive Officer  
Shire of Brookton  
PO Box 42  
Brookton WA 6306

or email: [mail@brookton.wa.gov.au](mailto:mail@brookton.wa.gov.au)

Please note – all information provided on this submission form will be published in the Shire of Brookton agenda and minutes relevant to this submission. Phone numbers and email addresses will be redacted for the Shire's website.

Name: Sharon Williams

Organisation/Company (if applicable):

Email:

Option 1 - Conservation

Do you like it?

Yes ☒

No ☐

What do you like?

I like that the historic building will be retained but I prefer Option 2.  
This building has great acoustic features - which is important for performers

What don't you like?

What would you change?

The ~~facade~~ facade needs to be remodeled to be more appealing.

**Option 2 – Refurbishment**

Do you like it?

Yes ☒

No ☐ Shire of



**Brookton**

What do you like?

This is my preferred option. It takes an ordinary structure and makes it extra special. It utilises all of the space and give the community many options for its usage.

What don't you like?

The large kitchen needs to be kept large for local catering events such as OTMS.

What would you change?

The one thing that concerns me is lack of parking space and no disability parking

**Option 3 – New Multi-use Hall** Do you like it?

Yes ☐

No ☒

What do you like?

Nothing

What don't you like?

I don't like the location, size, materials. It will be like having two pavilions side by side that few people will want to use.

What would you change?

everything. A town hall should be as close as feasibly possible to the town centre. The acoustic will be lousy and performance's won't be enjoyed.

Do you have anything you wish to add?



The Shire needs to do regular maintenance of it's buildings instead of neglect and then demolishing them.

1. Do you currently use the Hall?

Yes ☒

No ☐

a) If not, why not?

Yes. It has a lot going for it but is run down and needs a refurbishment.

2. Do you see yourself using a Hall in the future?

☒ Yes ☐ No

b) If not, why not?

I love this hall and I would love to see it used more. It has been neglected and needs ~~the~~ T.L.C.

3. Please indicate your preference.

☐ Option 1 - Conservation

☒ Option 2 - Refurbishment

☐ Option 3 - New Multi-use Hall

All supporting documentation is available to view on the Shire's website.

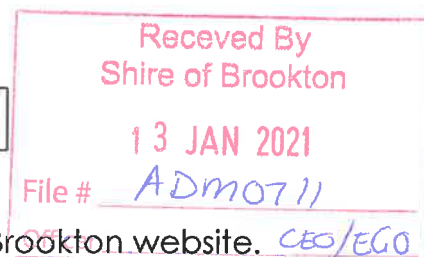
Signature: 

Date: 12 Jan 2021

Please attach additional comment/pages if required.



**From:** Shire of Brookton <no-reply@sparkcms.com.au>  
**Sent:** Tuesday, 12 January 2021 7:21 PM  
**To:** Administration Officer  
**Subject:** Brookton Town Hall - Architectural Concept Designs Form Response



The following form was filled out on the Shire of Brookton website. CEO/EGO

## Brookton Town Hall - Architectural Concept Designs

**Full Name:** Thomas Crute

**Email Address:** [REDACTED]

**Option 1 -**

**Conservation - Do you like it?:** No

**Option 1 - What do you like?:** Conservation keeps the historical significance of the building which is valuable

**Option 1 - What don't you like?:** Conservation doesn't fix the hall. It only brings everything up to legal code and doesn't improve it for the future of the community

**Option 1 - What would you change?:** Improve it, make it more community minded for the future of the community

**Option 2 - Restoration - Do you like it?:** Yes

**Option 2 - What do you like?:** It's designed for the future of the community. It'll bring in more use. The Hall is located in a good spot, near the old tennis courts, pool and over the road from a park and playground. The potential that area has if there is a new and improved hall is massive.

**Option 2 - What don't you like?:** The opening up on to white street, the designs show it closed off with small doors

**Option 2 - What would you change?:** The doors on white street could be larger and open up more, this gives the potential to have the hall open all the way through for big events

**Option 3 - New Multi-use Hall - Do you like it?:** No

**Option 3 - What do you like?:**

The town oval can be a good location, as evident by the recent community christmas party there. The idea of a new hall does mean the limitations on what are available to build

**Option 3 - What don't you like?:**

It loses the historical significance, which can be important to a small community such as brookton

**Option 3 - What would you change?:**

The location, the oval already has a hall and the community need different locations. Some functions aren't suited for the oval and would be better suited for a town hall

**Do you have anything else you wish to add?:**

N/A

**Do you currently use the Hall?:**

No

**If not, why not?:**

Don't currently reside in town

**Do you see yourself using a Hall in the future?:**

Yes

**Please indicate your preference.:**

Option 2 - Refurbishment

**Submitted:**

**IP:**

**Reference Id:**

00461

Received By  
Shire of Brookton

13 JAN 2021

File # Adm 0711

Officer CEO/ EGO

**Submission Form**

**Brookton Community Hall**

**Option 1: Conservation Option 2: Refurbishment Option 3: New Multi-use Hall**

To: Chief Executive Officer

Shire of Brookton

PO Box 42

Brookton WA 6306 or email: [mail@brookton.wa.gov.au](mailto:mail@brookton.wa.gov.au)

*Please note – all information provided on this submission form will be published in the Shire of Brookton agenda and minutes relevant to this submission. Phone numbers and email addresses will be redacted for the Shire's website.*

**Name:** Kerry Toop

**Organisation/Company (if applicable):** The Brookton

**Email:** [REDACTED]

**Option 1 - Conservation Do you like it? Yes ☒ No ☐**

What do you like? Conservation will save the building

What don't you like? The building does not cater for long term future growth of Brookton

What would you change?

**Option 2 – Refurbishment Do you like it? Yes ☒ No ☐**

What do you like? The plan looks fantastic and invites people to imagine a building that respects the heritage of the old building and also caters for long term future needs of the community.

What don't you like? The reduced foot print of the kitchen

What would you change? The kitchen requires more space.

**Option 3 – New Multi-use Hall Do you like it? Yes ☐ No ☒**

What do you like? I like the modern styling but I want the Town Hall saved and not replaced.

What don't you like? Its location – the current location of the Town Hall is perfect.

What would you change?

**Do you have anything you wish to add?**

I believe that the Shire has an opportunity to retain the old building, modernise it and provide a building that will continue to evolve and change as the community's needs and expectations change. If you do justice to the Town Hall the community will thank you.

**1. Do you currently use the Hall? Yes ☐ No ☒**

*a )If not, why not?*

*The building is not attractive or inviting. It does not offer an amenity that caters for all demographics.*

**2. Do you see yourself using a Hall in the future? Yes ☒ No ☐**

*b)If not, why not?*

**3. Please indicate your preference.**

☐ **Option 1 - Conservation** ☒ **Option 2 – Refurbishment** ☐ **Option 3 – New Multi-use Hall**

All supporting documentation is available to view on the Shire's website.

**Signature:** Kerry Anne Toop

**Date:** 13<sup>th</sup> January 2021

*Please attach additional comment/pages if required.*

Submission Form  
Brookton Community Hall



Option 1: Conservation

Option 2: Refurbishment

Option 3: New Multi-use Hall

To: Chief Executive Officer  
Shire of Brookton  
PO Box 42  
Brookton WA 6306

or email: [mail@brookton.wa.gov.au](mailto:mail@brookton.wa.gov.au)

Received By  
Shire of Brookton

15 JAN 2021

File #  
Officer

Please note – all information provided on this submission form will be published in the Shire of Brookton agenda and minutes relevant to this submission. Phone numbers and email addresses will be redacted for the Shire's website.

Name: A.J Couper

Organisation/Company (if applicable): \_\_\_\_\_

Email: [REDACTED]

**Option 1 - Conservation**

Do you like it?

Yes ☒

No ☐

What do you like?

LISTEN TO THE OLDER  
PEOPLE AND THERE MEMORIES

What don't you like?

THE OLD TOILETS AND  
NEED FOR REPAIRS.

What would you change?

BE ABLE <sup>to</sup> DARKEN WINDOWS  
FOR EXHIBITIONS

**Option 2 – Refurbishment**

Do you like it?

Yes ☒

No ☐



What do you like?

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What don't you like?

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What would you change?

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**Option 3 – New Multi-use Hall**

Do you like it?

Yes ☐

No ☒

What do you like?

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What don't you like?

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What would you change?

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Do you have anything you wish to add?

YES SOUND PROOF  
AS ITS VERY NOISY WITH BANDS

1. Do you currently use the Hall?

Yes ☒

No ☐

a) If not, why not?

2. Do you see yourself using a Hall in the future?

☒ Yes ☐ No

b) If not, why not?

3. Please indicate your preference.

☒ Option 1 - Conservation

☒ Option 2 - Refurbishment

☒ Option 3 - New Multi-use Hall

All supporting documentation is available to view on the Shire's website.

Signature: A. J. Conner

Date: 15-02-21

Please attach additional comment/pages if required.

Submission Form  
Brookton Community Hall



Option 1: Conservation

Option 2: Refurbishment

Option 3: New Multi-use Hall

To: Chief Executive Officer  
Shire of Brookton  
PO Box 42  
Brookton WA 6306

or email: [mail@brookton.wa.gov.au](mailto:mail@brookton.wa.gov.au)

Received By  
Shire of Brookton

15 JAN 2021

File #

Officer

Please note – all information provided on this submission form will be published in the Shire of Brookton agenda and minutes relevant to this submission. Phone numbers and email addresses will be redacted for the Shire's website.

Name: JEANETTE COUPER

Organisation/Company (if applicable):

Email:

**Option 1 - Conservation**

Do you like it?

Yes ☒

No ☐

What do you like?

THE YEARS IT HAS BEEN A PART OF  
THIS TOWN AND ITS HISTORY WITH  
THE PEOPLE

What don't you like?

What would you change?

A METAL ROOF WITH A VERANDA



**Option 2 – Refurbishment**

Do you like it?

Yes ☐

No ☐



What do you like?

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What don't you like?

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What would you change?

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**Option 3 – New Multi-use Hall** Do you like it?

Yes ☐

No ☐

What do you like?

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What don't you like?

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What would you change?

---

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Do you have anything you wish to add?

YES NOISE PROOF

1. Do you currently use the Hall?

Yes ☒

No ☐

a) If not, why not?

2. Do you see yourself using a Hall in the future?

☒ Yes ☐ No

b) If not, why not?

3. Please indicate your preference.

☒ Option 1 - Conservation

☒ Option 2 - Refurbishment

☒ Option 3 - New Multi-use Hall

All supporting documentation is available to view on the Shire's website.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Please attach additional comment/pages if required.

Submission Form  
Brookton Community Hall



Option 1: Conservation

Option 2: Refurbishment

Option 3: New Multi-use Hall

To: Chief Executive Officer  
Shire of Brookton  
PO Box 42  
Brookton WA 6306

or email: [mail@brookton.wa.gov.au](mailto:mail@brookton.wa.gov.au)

Received by  
Shire of Brookton

21 JAN 2021

File # ADM0711

Officer CEO/EGO

Please note – all information provided on this submission form will be published in the Shire of Brookton agenda and minutes relevant to this submission. Phone numbers and email addresses will be redacted for the Shire's website.

Name: Nick McEABE

Organisation/Company (if applicable): N/A

Email: [REDACTED]

**Option 1 - Conservation**

Do you like it?

Yes ☒

No ☐

What do you like?

The fact that Council is acknowledging that conserving our historical buildings is significant to those with a true connection to the district.

What don't you like?

The fact that a disproportionate amount has been spent on seeking professional opinion, rather than just using that money to maintain the infrastructure.

What would you change?

The way Council goes about business, ensuring that the things that are important to the people of Brookton remain on the priority list.

Do you have anything you wish to add?

The so-called "calming of Whittington Street":  
My suggestion would be to permanently close it  
altogether between the back of "The Brookton"  
through to the intersection with White Street.  
Vehicles can use alternative routes.  
Pedestrians can walk unimpeded to the park.

1. Do you currently use the Hall?

Yes ☒

No ☐

a) If not, why not?

2. Do you see yourself using a Hall in the future? ☒ Yes ☐ No

b) If not, why not?

3. Please indicate your preference.

- 2 ☐ Option 1 - Conservation  
1 ☐ Option 2 - Refurbishment  
3 ☐ Option 3 - New Multi-use Hall

Please abandon the WALGA approved rhetoric  
and all the slick, glossy promo material,  
while showing some real respect for  
the people of Brookton.

All supporting documentation is available to view on the Shire's website.

Thank you for the opportunity to voice my opinion.

Signature: 

Date: 20.01.2021

Please attach additional comment/pages if required.

\* Local Government should mean Governed Locally

Submission Form  
Brookton Community Hall



Option 1: Conservation

Option 2: Refurbishment

Option 3: New Multi-use Hall

To: Chief Executive Officer  
Shire of Brookton  
PO Box 42  
Brookton WA 6306

or email: [mail@brookton.wa.gov.au](mailto:mail@brookton.wa.gov.au)

Received By  
Shire of Brookton  
21 JAN 2021  
File # ADM0711  
Officer CEO/ EGO

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Name: Kate Walker

Organisation/Company (if applicable): \_\_\_\_\_

Email: [REDACTED]

**Option 1 - Conservation**

Do you like it?

Yes ☐

No ☐

What do you like?

- THAT THE CONCEPT VALUES & RETAINS THE HISTORIC ASPECTS OF THE 3 PHASES OF THE 1<sup>ST</sup> FACILITY.
- THAT THE BUILDING WILL HAVE SORELY NEEDED MAINTENANCE DONE - E. ROOF, WOODWORK, TOILET UPGRADE AND RESTORING TIMBER WINDOW FRAMES TO LESSER HALL. STREETSCAPING SUGGESTIONS TO MAKE FACILITY MORE ~~OUTWARDLY~~ ATTRACTIVE.

What don't you like?

TAKING UP KITCHEN SPACE BY MOVING THE BAR IN THERE.

What would you change?

ALL THE THINGS THAT WOULD MAKE IT INTO OPTION 2!

## Option 2 – Refurbishment

Do you like it?

Yes ☒

No ☐

PREFERRED OPTION.

Shire of



Brookton

What do you like?

- ADDITION OF STAGE TOILET --- ONE WOULD DO BUT TWO WOULD BE LUXURY!
- MOVING STAGE STORAGE (SETS/COSTUMES) TO BEHIND STAGE AREA AND INCREASE OF DRESSING ROOM SPACES. UNDER STAGE STORAGE ALSO HAS POSSIBILITIES. THIS THEN FREES UP OLD AGRICULTURAL HALL FOR COMMUNITY USE ONE MORE.
- USE OF OUTDOOR AREA TO EAST OF HALL (CURRENT 'DEAD SPACE' - OPENS MANY MORE POSSIBILITIES FOR USE/EVENTS - INCLUDING FAMILY PARTICIPATION WITH THE SECURED GLASSED + PLAY AREAS. IMPROVES VENUE FOR WEDDINGS / MAJOR CELEBRATIONS.
- IMPROVED STREET APPEARANCE - MAKING HALL AREA MORE ATTRACTIVE AND WELCOMING

What don't you like?

- COMPROMISED KITCHEN SPACE! CATERING FOR LARGE EVENTS USES ALL THE CURRENT SPACE - IF WE ENCOURAGE MORE USE FOR EVENTS & DON'T HAVE A DECENT SIZED KITCHEN WE WILL DEFEAT THE PURPOSE - THIS IS THE BEST BIG KITCHEN IN TOWN FOR BIG DINNER EVENTS.

What would you change?

- I WOULD PUT CATERING BAR WHERE THE COVERED AREA IS - MUCH CLOSER TO KITCHEN SO MUCH MORE CONVENIENT TO KITCHEN AND LESSOR HALL/MEETING ROOMS WITHOUT WALKING THROUGH ANY PEOPLE ENJOYING THE OUTDOOR ALFRESCO SPACE.
- WOULD NOT COMPROMISE KITCHEN SPACE BY FILLING IT UP WITH BAR AND CHAIR STORE! PLENTY OF SPACE IN LESSOR HALL AREA FOR CHAIR STORE

## Option 3 – New Multi-use Hall Do you like it?

Yes ☐

No ☒

What do you like?

What don't you like?

ONE WONDERS WHY WE WOULD PUT ANOTHER FACILITY UP AT THE OVAL WHEN THE WB EVA PAVILION IS ALREADY THERE - AND WHY WE WOULD KNOCK DOWN A VENUE WITH SO MUCH POTENTIAL TO BUILD ANOTHER AT GREATER COST, LESS SPACE, LESS ESTHETIC APPEAL AND LESS OF THE USABLE OPTIONS THAN WHAT WE HAVE ?? IS SEVERAL DIFFERENT SIZE HALLS / LARGE KITCHEN / EXCELLENT WOODEN DANCE FLOOR / GOOD SIZE STAGE WITH GOOD ACOUSTICS

WITH THE WB EVA AVAILABLE FOR SPORT EVENTS WHY WOULD MORE CHANGE ROOMS BE NEEDED? AN OFFICE ~~AND MORE ROOMS~~ SEEM UNNECESSARY USE OF SPACE IN SUCH A FACILITY.

What would you change?

WE ALREADY HAVE A MULTI-USE HALL FACILITY WHICH COULD BE MODERNISED AND MAINTAINED FOR LESS THAN THE COST OF KNOCKING IT DOWN AND BUILDING A NEW ONE WITH LESS USES.



Do you have anything you wish to add?

I APPRAISE THE SHIRE IN THE CONSULTATIVE PROCESS USED REGARDING THIS ISSUE AND THE OPTIONS THEY HAVE PRESENTED AND THE CLEAR WAY EACH OPTION HAS BEEN EXPLAINED. AS A LONG-TIME USER OF THE HALL (FROM CABARETS & DANCES, STAGE SHOWS AND DECORATING FOR WEDDINGS, CIVIC CELEBRATIONS AND ANNIVERSARIES) I AM KEEN TO SEE IT REJUVENATED AND SET UP FOR MANY AND VARIED USES IN THE FUTURE.

1. Do you currently use the Hall?

Yes ☒

No ☐

a) If not, why not?

2. Do you see yourself using a Hall in the future?

☒ Yes ☐ No

b) If not, why not?

3. Please indicate your preference.

☒ Option 1 - Conservation

☒ Option 2 - Refurbishment

☐ Option 3 - New Multi-use Hall

All supporting documentation is available to view on the Shire's website.

Signature: Katherine Wal

Date: 14 January 2021

Please attach additional comment/pages if required.

Submission Form  
Brookton Community Hall



Option 1: Conservation

Option 2: Refurbishment

Option 3: New Multi-use Hall

To: Chief Executive Officer  
Shire of Brookton  
PO Box 42  
Brookton WA 6306

or email: [mail@brookton.wa.gov.au](mailto:mail@brookton.wa.gov.au)

Received By  
Shire of Brookton  
25 JAN 2021  
File # ADMOT/1  
Officer CEO/GEO

Please note – all information provided on this submission form will be published in the Shire of Brookton agenda and minutes relevant to this submission. Phone numbers and email addresses will be redacted for the Shire's website.

Name: MARJ + DES DAY.

Organisation/Company (if applicable): Marj (Brookton Choral Society)

Email: [REDACTED]

**Option 1 - Conservation**

Do you like it?

Yes ☐

No ☐

What do you like?

[Handwritten mark: a large diagonal line crossing out the space]

What don't you like?

[Handwritten mark: a large diagonal line crossing out the space]

What would you change?

[Handwritten mark: a large diagonal line crossing out the space]



**Option 2 – Refurbishment**

Do you like it?

Yes ☒

No ☐ Shire of



**Brookton**

What do you like?

I would like usually Ladies who work  
in kitchen to have a sub-committee  
to Explain their needs.

What don't you like?

Looks great with the  
input.

What would you change?

A.S ABOVE

**Option 3 – New Multi-use Hall**

Do you like it?

Yes ☐

No ☐

What do you like?

What don't you like?

We have a great hall  
which needs up dating. Not  
another use less one.

What would you change?

Do you have anything you wish to add?

PLEASE Listen to  
people who use + work in  
Hall.

I have helped in kitchen it is  
hopeless.

1. Do you currently use the Hall?

Yes ☒

No ☐

a) If not, why not?

2. Do you see yourself using a Hall in the future?

☒ Yes ☐ No

b) If not, why not?

yes with Chorah Society +  
whatever is there I wish to attend.

3. Please indicate your preference.

☐ Option 1 - Conservation

☒ Option 2 - Refurbishment

☐ Option 3 - New Multi-use Hall

All supporting documentation is available to view on the Shire's website.

Signature: MDRag

Date: 25<sup>th</sup> January 2021

Please attach additional comment/pages if required.

Submission Form  
Brookton Community Hall



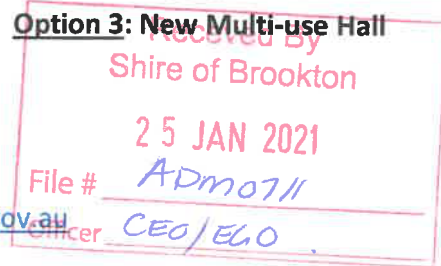
Option 1: Conservation

Option 2: Refurbishment

Option 3: New Multi-use Hall

To: Chief Executive Officer  
Shire of Brookton  
PO Box 42  
Brookton WA 6306

or email: [mail@brookton.wa.gov.au](mailto:mail@brookton.wa.gov.au)



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Name: LYN MESSENGER

Organisation/Company (if applicable): \_\_\_\_\_

Email: \_\_\_\_\_

**Option 1 - Conservation**

Do you like it?

Yes ☐

No ☐

SOME OF IT

What do you like? ITEM 1 REPAIR BRICKWORK + DOWN PIPES. WATER NEEDS TO BE CUT OFF THE FULL LENGTH OF THE WEST SIDE OF MAIN HALL TO BE SUPERVISED BY DARYL TURNER, NOEL POWELL OR MYSELF SEE PHOTOS ATTACHED.  
REROOF MAIN HALL AND AGRICULTURAL WITH LONG SHEETS — LAPS WOULD HAVE RUST SPOTS, LESSER HALL HAS LONG SHEETS

What don't you like? ITEM 5 DONT REMOVE BAR SINCE RBT A BAR HAS LITTLE USE

ITEM 13 DONT NEED OUTSIDE TOILETS

ITEM 15 DONT NEED ANY MORE MEETING HALLS

WE NOW HAVE CWA, RSL, PAVILION AT THE OVAL,

FIRE BRIGADE, COUNTRY CLUB, CHURCH HALLS, MENS SHED.  
ALL HAVE KITCHENS AND TWO HAVE BARS

What would you change?

EAST END OF LESSER — RAISE FLOOR (PORTION) TO SAME LEVEL  
FOR A TABLE + CHAIR STORAGE FOR BOTH HALLS, ALSO PROPS

**Option 2 – Refurbishment**

Do you like it?

Yes ☐

No ☒



What do you like?

THIS IS A WHITE ELPHANT WASTE OF MONEY PROPOSAL  
THIS CONCEPT IS OVER KILL AND IS NOT PRACTICAL

What don't you like?

ACCESS TO KITCHEN RESTRICTS VEHICLE DELIVERIES  
DONT NEED OUTSIDE TOILETS  
WE HAVENT HAD A CABARET FOR 20 YEARS OR SO, NO DANCES  
RBT HAS KILLED THAT - DONT SHIFT BAR TO KITCHEN

**Option 3 – New Multi-use Hall**

Do you like it?

Yes ☐

No ☒

What do you like?

What don't you like?

OUT OF CHARACTER WITH THE TOWN

What would you change?

Do you have anything you wish to add?

SUBSURFACE WATER TO BE ADDRESSED, I CAN SHOW  
WORK DONE AND SUCCESSFUL  
THE MAIN PROBLEM IS THE MAINTENANCE HAS NOT BEEN  
KEPT UP.

WE NEED A RATE REDUCTION, NOT A FEEL GOOD SPEND UP.

1. Do you currently use the Hall?

Yes ☒

No ☐

a) If not, why not?

PUBLIC MEETINGS + FUNERALS

2. Do you see yourself using a Hall in the future?

Yes ☒ No ☐

b) If not, why not?

IF SUITABLE OTHER HALLS ARE CHEAPER TO HIRE

3. Please indicate your preference.

☒ Option 1 - Conservation SOME OF IT

☐ Option 2 - Refurbishment WHITE ELPHANT

☐ Option 3 - New Multi-use Hall WORSE OFF.

All supporting documentation is available to view on the Shire's website.

Signature:

*A. J. Menzies*

Date:

22-1-21

Please attach additional comment/pages if required.





### CAUSE OF WALL DAMAGE

WATER IN SOILS AROUND HERE ARE SLIGHTLY ACID OFF A GRANITE BASE, WHEN IN CONTACT WITH THE MORTAR BETWEEN BRICKS AND PLASTERED WALLS CREATES A CHEMICAL REACTION WITH THIS ALKALINE MATERIAL, MAKES IT LOSE ITS STRENGTH AND DISINTERGRATE. LOWER TEMP BAKED BRICKS ARE DAMAGED. SOILS AROUND HERE ARE RELATIVELY SHALLOW WITH CHANNELS OR THROUGH-FLOWS AND CAUSES CAPILLARY ACTION WITH WALLS (WICK OR BLOTING PAPER) RISING 3 FEET OR A METRE.

### SOLUTION

IS TO HAVE A BETTER DAMP COARSE OR ISOLATE THE BUILDING FROM THE DAMPNESS OR WATER. STONE FOUNDATIONS WITH NO MORTAR IS PROBABLY THE BEST. IN THIS CASE TRENCHING WITH A BACKHOE DOWN TO THE HARD LAYER AND TO THE BOTTOM OF THE THROUGHFLOW, CLEANED, LINED WITH BUILDERS PLASTIC ON THE DOWN HILL SIDE AND BOTTOM. A STRIP DRAIN PUT IN NOT TOO DEEP. NYLEX IS THE BEST, THE BLACK POLY WITH SLOTS TEND TO BLOCK.

THIS NEEDS TO BE PUT IN FROM THE NORTHERN BOUNDARY TO THE SOUTHERN ROADSIDE KERB DRAIN.

EXPERTISE IS NEEDED TO DO THIS. CAN EASILY BE STUFFED UP.

*L.J. Menangle*

### Water Relationships in Soils With a Water Table

A great many soils are affected by excess water that has accumulated over an impervious subsurface layer and saturates all or a part of the profile above. Associated with the saturated condition is a *water table*, which is the level in the soil where the hydraulic pressure is zero. The water table may be either at the upper boundary of the saturated zone or somewhat below it.

Where a waterlogged soil lies next to an open body of water, the water table in the soil is continuous with the free water surface outside. Unlike the free water surface, however, the water table usually has slope, which indicates that flow is taking place in the saturated zone below. The net flow is lateral and in the direction of slope. Should a water table be flat, it would occur at the same level as the free water surface outside, as illustrated in figure 5.4. In this instance, flow would not be taking place in the saturated zone, for the system would be at equilibrium.

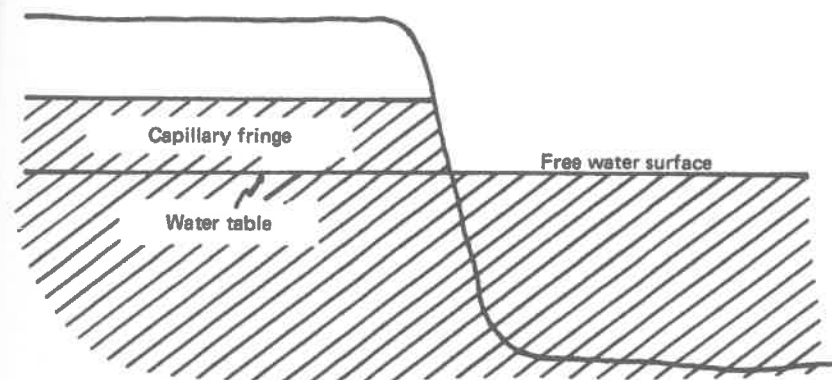


FIG. 5.4. A diagram showing the relationship between a water table and a free water surface outside the soil in a continuous system at equilibrium. The shading indicates free water outside and saturation inside the soil.

Because of the action of capillary forces, the soil lying above a water table is maintained in a continuously moist state. If all pores are small enough, capillary rise can create a saturated zone for at least a short distance above the water table. Water in this zone, which is known as the *capillary fringe*, exists under a negative hydraulic pressure (suction). The capillary fringe can be as much as 3 feet thick in soils of fine texture, or it may be nonexistent in coarse soils of large pore size.

COPIED FROM SOIL SCIENCE

BY R.L. HAUSENBUEHLER

*L.J. Messenger*

Submission Form  
Brookton Community Hall



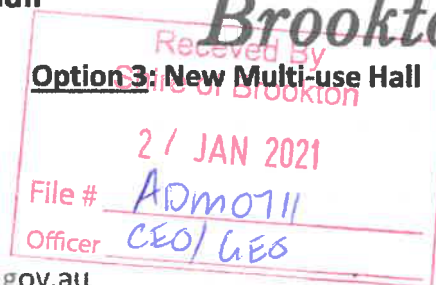
Option 1: Conservation

Option 2: Refurbishment

Option 3: New Multi-use Hall

To: Chief Executive Officer  
Shire of Brookton  
PO Box 42  
Brookton WA 6306

or email: [mail@brookton.wa.gov.au](mailto:mail@brookton.wa.gov.au)



Please note – all information provided on this submission form will be published in the Shire of Brookton agenda and minutes relevant to this submission. Phone numbers and email addresses will be redacted for the Shire's website.

Name: Denise Blechynden

Organisation/Company (if applicable): \_\_\_\_\_

Email: \_\_\_\_\_

**Option 1 - Conservation**

Do you like it?

Yes

☐

No

☒

What do you like?

The hall requires attention.

What don't you like?

If it is getting overhauled, why not improve it.

What would you change?

Better Storage.



**Option 2 – Refurbishment**

Do you like it?

Yes ☒

No ☐

Shire of

**Brookton**



What do you like?

The hall will remain as is with slight improvements  
Hopefully increasing its appeal.

What don't you like?

What would you change?

**Option 3 – New Multi-use Hall** Do you like it?

Yes ☐

No ☒

What do you like?

Nothing.

What don't you like?

This will be a smaller hall and not central  
to the town. Very high cost

What would you change?

Would not move hall.

Do you have anything you wish to add?



1. Do you currently use the Hall?

Yes ☐

No ☒

a) If not, why not?

Have used in the past, but have not had a need for such a large hall recently.

2. Do you see yourself using a Hall in the future?

Yes ☒ No ☐

☐

b) If not, why not?

Yes, if require a large space.

3. Please indicate your preference.

☐ Option 1 - Conservation

☒ Option 2 - Refurbishment

☐ Option 3 - New Multi-use Hall

All supporting documentation is available to view on the Shire's website.

Signature:

A handwritten signature in black ink, appearing to be "S. J. H.", written over a horizontal line.

Date:

23/1/21

Please attach additional comment/pages if required.

Submission Form  
Brookton Community Hall



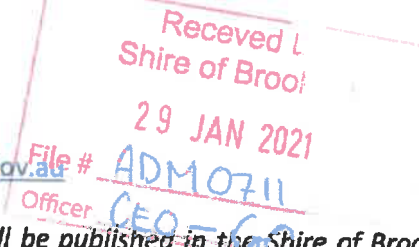
Option 1: Conservation

Option 2: Refurbishment

Option 3: New Multi-use Hall

To: Chief Executive Officer  
Shire of Brookton  
PO Box 42  
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or email: [mail@brookton.wa.gov.au](mailto:mail@brookton.wa.gov.au)

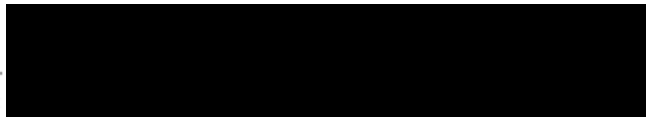


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Name: LYN YOUNG

Organisation/Company (if applicable):

Email:



**Option 1 - Conservation**

Do you like it?

Yes ☒

No ☐

What do you like?

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---

What don't you like?

The proposed use of hall for cafe, offices etc.  
I don't think it needs flagpoles etc. as there are  
already at shire office

What would you change?

---

---

---

**Option 2 – Refurbishment**

Do you like it?

Yes ☒

No ☐

Shire of   
**Brookton**

What do you like?

The fact the stage is still kept & the floor boards etc  
Where are change rooms?

What don't you like?

Kitchen too small.  
are the new toilets included in green secure area  
Doesn't need playgrounds etc - just nature & drought proof plants

What would you change?

Move chair store to back of lower hall - chair with cupboard?  
Move bar to chair store area.  
Abolish new verandah from community hall & extend kitchen.  
Ask CWA0 users to help design kitchen!!

**Option 3 – New Multi-use Hall**

Do you like it?

Yes ☐

No ☒

What do you like?

Kitchen too close to stage - noise  
Looks like a commercial building

What don't you like?

What would you change?

Do you have anything you wish to add?



*This is a used community building  
with historic & sentimental value.*

1. Do you currently use the Hall?

Yes ☒

No ☐

a) If not, why not?

2. Do you see yourself using a Hall in the future?

~~Yes~~ No ☒

b) If not, why not?

3. Please indicate your preference.

☐ Option 1 - Conservation

☒ Option 2 - Refurbishment

☐ Option 3 - New Multi-use Hall

All supporting documentation is available to view on the Shire's website.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

*28-1-2021*

Please attach additional comment/pages if required.

Submission Form  
Brookton Community Hall



Option 1: Conservation

Option 2: Refurbishment

Option 3: New Multi-use Hall

To: Chief Executive Officer  
Shire of Brookton  
PO Box 42  
Brookton WA 6306

or email: [mail@brookton.wa.gov.au](mailto:mail@brookton.wa.gov.au)

Received By  
Shire of Brookton

29 JAN 2021

File # ADMO711

Office of the Mayor  
COCIN YOUNG

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Name: COCIN YOUNG

Organisation/Company (if applicable): \_\_\_\_\_

Email: \_\_\_\_\_

**Option 1 - Conservation**

Do you like it?

Yes ☒

No ☐

What do you like?

It has historic value, is cheaper than the other options & with a declining population its probably all that the town needs.

What don't you like?

Is there still a problem with rising damp in the lower hall? No to me (comfortable use.)

What would you change?

I agree with the minor changes as outlined in the brochure.

**Option 2 – Refurbishment**

Do you like it?

Yes ☐

No ☐

Shire of   
**Brookton**

What do you like?

---

---

---

What don't you like?

*It is more expensive than option 1.*

What would you change?

*Why more flag poles. There are flag poles across the road.*

**Option 3 – New Multi-use Hall**

Do you like it?

Yes ☐

No ☒

What do you like?

*Nothing*

What don't you like?

*It is not needed. There is a perfectly good hall with historic value here already.*

What would you change?

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Do you have anything you wish to add?



1. Do you currently use the Hall?

Yes ☒

No ☐

a) If not, why not?

2. Do you see yourself using a Hall in the future?

☒ Yes ☐ No

b) If not, why not?

3. Please indicate your preference.

- 1 ☒ Option 1 - Conservation
- 2 ☐ Option 2 - Refurbishment
- X ☐ Option 3 - New Multi-use Hall

All supporting documentation is available to view on the Shire's website.

Signature: \_\_\_\_\_

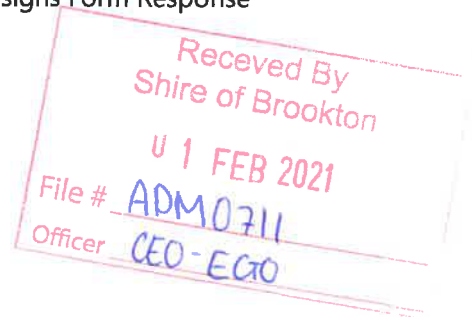
Date: \_\_\_\_\_

28-1-21

Please attach additional comment/pages if required.



**From:** Shire of Brookton <no-reply@sparkcms.com.au>  
**Sent:** Saturday, 30 January 2021 5:20 PM  
**To:** Administration Officer  
**Subject:** Brookton Town Hall - Architectural Concept Designs Form Response



The following form was filled out on the Shire of Brookton website.

## Brookton Town Hall - Architectural Concept Designs

**Full Name:** Ellen walker

**Email Address:** [REDACTED]

**Option 1 - Conservation - Do you like it?:** Yes

**Option 1 - What do you like?:** the plan maintains community spaces which are large enough for large community events so we can potentially have travelling stage shows, community movies and local choral society shows

**Option 1 - What don't you like?:** This is really just a maintenance plan, much of this work should have been conducted over the past 20+ years

**Option 1 - What would you change?:** The positioning of the bar, while I agree the bar needs to be shifted out of the foyer, shifting it to the kitchen is going to reduce the working space in one of the few decent sized kitchens available for large catering

**Option 2 - Restoration - Do you like it?:** Yes

**Option 2 - What do you like?:** It gives the current building a much needed facelift. It supports the groups that currently use the hall while developing the potential for other groups to consider the hall as a venue to hold their event. I love the inclusion of a secure outdoor area and play space encouraging families to use the venue and the alfresco area creating an inside and outside link to what is currently an unattractive parking space.

**Option 2 - What don't you like?:** I dislike how much space is being taken away from the kitchen for a bar and chair store. I also feel conversion of the original Agricultural Hall into meeting rooms and community spaces is

potentially creating white elephant spaces which will sit unused for the majority of the year.

I think the Agricultural Hall would be better used as possibly the kitchen and chair store with the existing kitchen being used for small catering events and as a bar for the Main and Lesser Halls and the Alfresco area. Using the Agricultural Hall as the kitchen you could have an opening to serve to the alfresco area (and potentially cafe style outdoor seating), a linked underpass (via space 9) to the bar and thru to the Main Hall (which would greatly reduce the kitchen noise during events) and a serving window into the Lesser Hall. It would also make it easier for delivering catering supplies. The chair and table store are currently in the Agricultural Hall and apart from the steps up to the Lesser Hall this seems like a suitable place. Using the existing Kitchen as a bar/ small kitchen you would also have enough space for drink storage during large events (something the current bar is severely lacking)

**Option 2 - What would you change?:**

**Option 3 - New Multi-use Hall - Do you like it?:**

No

**Option 3 - What do you like?:**

If for whatever reason the existing Hall fell down or was permanently destroyed by fire then this design would potentially be a cost effective replacement. But that hasn't happened.

**Option 3 - What don't you like?:**

I think it is a huge waste of resources. The plan builds a space smaller than what we already have and creates yet another void in the middle of town.

**Option 3 - What would you change?:**

I don't think it is wise in the overall planning of our town to shift yet another community space to the outskirts. If the Hall had to be rebuilt for whatever reason it should remain in the heart of town

**Do you have anything else you wish to add?:**

I think the current Hall is a grossly underutilized resource, but I think this is mostly due to its lack of maintenance and modernization over the past 20+ years. If this space was revamped to be an inviting community space I think it would be used a lot more and we would be able to attract a lot more external organizations to provide entertainment for our community.

**Do you currently use the Hall?:**

Yes

**Do you see yourself using a Hall in the future?:**

Yes

**Please indicate your preference.:**

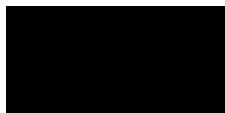
Option 2 - Refurbishment

**Submitted:**

30/01/2021 5:19:52 PM

**IP:**

**Reference Id:**



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Submission Form  
Brookton Community Hall



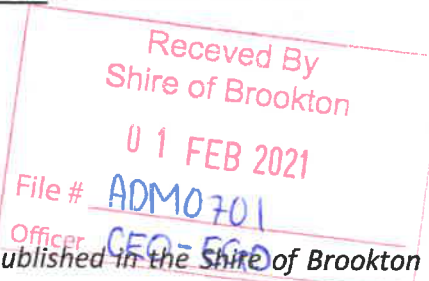
Option 1: Conservation

Option 2: Refurbishment

Option 3: New Multi-use Hall

To: Chief Executive Officer  
Shire of Brookton  
PO Box 42  
Brookton WA 6306

or email: [mail@brookton.wa.gov.au](mailto:mail@brookton.wa.gov.au)



Please note – all information provided on this submission form will be published in the Shire of Brookton agenda and minutes relevant to this submission. Phone numbers and email addresses will be redacted for the Shire's website.

Name: Laurence James Johnson

Organisation/Company (if applicable): -

Email: [REDACTED]

**Option 1 - Conservation**

Do you like it?

Yes ☐

No ☒

What do you like?

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---

---

What don't you like?

---

---

---

What would you change?

---

---

---

**Option 2 – Refurbishment**

Do you like it?

Yes ☒

No ☐



What do you like?

*all*

What don't you like?

*nil*

What would you change?

*nothing*

**Option 3 – New Multi-use Hall** Do you like it?

Yes ☐

No ☒

What do you like?

What don't you like?

What would you change?

Do you have anything you wish to add?

*NO*

1. Do you currently use the Hall?

Yes ☒

No ☐

a) If not, why not?

2. Do you see yourself using a Hall in the future?

☒ Yes ☐ No

b) If not, why not?

3. Please indicate your preference.

☐ Option 1 - Conservation

☒ Option 2 – Refurbishment

☐ Option 3 – New Multi-use Hall

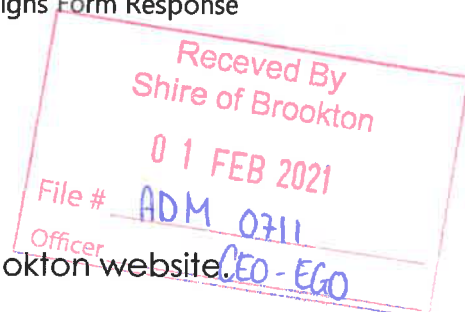
All supporting documentation is available to view on the Shire's website.

Signature: 

Date: *1-2-2021*

Please attach additional comment/pages if required.

**From:** Shire of Brookton <no-reply@sparkcms.com.au>  
**Sent:** Monday, 1 February 2021 7:37 PM  
**To:** Administration Officer  
**Subject:** Brookton Town Hall - Architectural Concept Designs Form Response



The following form was filled out on the Shire of Brookton website.

## Brookton Town Hall - Architectural Concept Designs

<b>Full Name:</b>	Damien Rushton
<b>Email Address:</b>	[REDACTED]
<b>Option 1 - Conservation - Do you like it?:</b>	No
<b>Option 1 - What do you like?:</b>	Location
<b>Option 1 - What don't you like?:</b>	Too old school needs change
<b>Option 1 - What would you change?:</b>	Option 2
<b>Option 2 - Restoration - Do you like it?:</b>	Yes
<b>Option 2 - What do you like?:</b>	Newer concept with additional use for locals to use
<b>Option 2 - What don't you like?:</b>	Not sure
<b>Option 2 - What would you change?:</b>	Not sure
<b>Option 3 - New Multi-use Hall - Do you like it?:</b>	Yes
<b>Option 3 - What do you like?:</b>	New concept
<b>Option 3 - What don't you like?:</b>	Location
<b>Option 3 - What would you change?:</b>	Location to existing site
<b>Do you have anything else you wish to add?:</b>	Thanks
<b>Do you currently use the Hall?:</b>	Yes
<b>Do you see yourself using a Hall in the future?:</b>	Yes
<b>Please indicate your preference.:</b>	Option 2 - Refurbishment
<b>Submitted:</b>	1/02/2021 7:37:15 PM
<b>IP:</b>	[REDACTED]

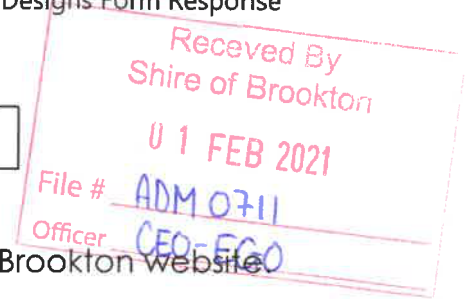
**Reference Id:**



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**From:** Shire of Brookton <no-reply@sparkcms.com.au>  
**Sent:** Monday, 1 February 2021 5:25 PM  
**To:** Administration Officer  
**Subject:** Brookton Town Hall - Architectural Concept Designs Form Response



The following form was filled out on the Shire of Brookton website

## Brookton Town Hall - Architectural Concept Designs

<b>Full Name:</b>	Kim Nikola
<b>Email Address:</b>	[REDACTED]
<b>Option 1 - Conservation - Do you like it?:</b>	No
<b>Option 1 - What do you like?:</b>	Preservation of history
<b>Option 1 - What don't you like?:</b>	The building is not suitable and will need constant maintenance.
<b>Option 1 - What would you change?:</b>	It doesn't allow for temperature control and unable to darken the main hall for movies ect
<b>Option 2 - Restoration - Do you like it?:</b>	No
<b>Option 2 - What do you like?:</b>	Be nice to keep the heritage and history of the building
<b>Option 2 - What don't you like?:</b>	Unable to darken the main hall. Limited temperature control
<b>Option 2 - What would you change?:</b>	Unsure
<b>Option 3 - New Multi-use Hall - Do you like it?:</b>	Yes
<b>Option 3 - What do you like?:</b>	I think we should be combining our resources and making the pavilion/ oval/ pool ect and make more interactive spaces
<b>Option 3 - What don't you like?:</b>	It's further from the main street. May be more vulnerable to vandalism.
<b>Option 3 - What would you change?:</b>	I would situate the building at the pool end of the oval to make combined use of the pool carpark and to combine security.
<b>Do you have anything else you wish to add?:</b>	No

**Do you currently use the Hall?:**

No

**If not, why not?:**

Have done previously but not in recent years

**Do you see yourself using a Hall in the future?:**

Yes

**If not, why not?:**

N/a

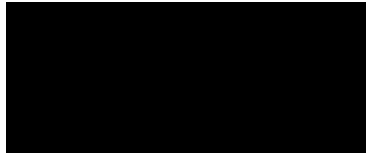
**Please indicate your preference.:**

Option 3 - New Building

**Submitted:**

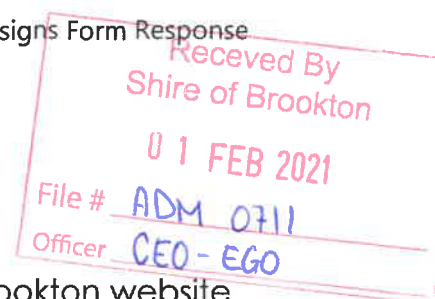
**IP:**

**Reference Id:**



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**From:** Shire of Brookton <no-reply@sparkcms.com.au>  
**Sent:** Monday, 1 February 2021 1:56 PM  
**To:** Administration Officer  
**Subject:** Brookton Town Hall - Architectural Concept Designs Form Response



The following form was filled out on the Shire of Brookton website.

## Brookton Town Hall - Architectural Concept Designs

**Full Name:** Patricia Lane

**Email Address:** [REDACTED]

**Option 1 - Conservation - Do you like it?:** No

**Option 1 - What do you like?:** N/A

**Option 1 - What don't you like?:** The building, without adaptation to suite the growing needs of the community would remain under utilised by the Brookton community as it has in the past.

**Option 1 - What would you change?:** N/A

**Option 2 - Restoration - Do you like it?:** Yes

**Option 2 - What do you like?:** This plan would be the most suitable as it incorporated the conservation plan as well as the future requirements of a community structure. The improved aesthetics and adaptability of the space will encourage extended usage of the building and offer a central point for community events. Reducing the kitchen space would reduce the flexibility of the space. If the hall become the main focus of community events the kitchen would need to be large enough to cope with the growth of Brookton. With a larger kitchen space the hall would be a good management of operations in a local emergency.

**Option 2 - What don't you like?:**

**Option 2 - What would you change?:** The kitchen space needs to remain equivalent to the existing space if not larger to be adaptable to the growing needs of the community moving forward.

**Option 3 - New Multi-use Hall - Do you like it?:**

No

**Option 3 - What do you like?:**

N/A

**Option 3 - What don't you like?:**

Why would you destroy a building to build another at a greater cost? The Town Hall (adapted as per option 2) in its current location is well placed and central to all elements of Brookton would be the best option at a reduced cost to the Brookton ratepayer.

**Option 3 - What would you change?:**

N/A

**Do you have anything else you wish to add?:**

No

**Do you currently use the Hall?:**

Yes

**Do you see yourself using a Hall in the future?:**

Yes

**Please indicate your preference.:**

Option 2 - Refurbishment

**Submitted:**

**IP:**

**Reference Id:**

00468

Submission Form  
Brookton Community Hall



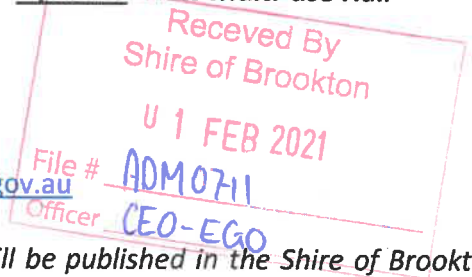
Option 1: Conservation

Option 2: Refurbishment

Option 3: New Multi-use Hall

To: Chief Executive Officer  
Shire of Brookton  
PO Box 42  
Brookton WA 6306

or email: [mail@brookton.wa.gov.au](mailto:mail@brookton.wa.gov.au)



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Name: JANICE TURRELL

Organisation/Company (if applicable): BROOKTON LINEDANCERS

Email: [REDACTED]

**Option 1 - Conservation**

Do you like it?

Yes ☐

No ☐

What do you like?

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---

What don't you like?

---

---

---

What would you change?

---

---

---

**Option 2 – Refurbishment**

Do you like it?

Yes ☒

No ☐ Shire of



What do you like?

more user friendly to encourage  
more use

What don't you like?

Kitchen should remain size

What would you change?

No bar & chair store in kitchen

**Option 3 – New Multi-use Hall**

Do you like it?

Yes ☐

No ☐

What do you like?

What don't you like?

What would you change?

Do you have anything you wish to add?

Heritage & history of hall is important to the Brookton community.

Dance floor & stage for entertainment shows is desirable in a country area

1. Do you currently use the Hall?

Yes ☒

No ☐

a) If not, why not?

2. Do you see yourself using a Hall in the future?

Yes ☒ No ☐

b) If not, why not?

Wonne Challenor

Jeann Maclean

JEAN MACLEAN

3. Please indicate your preference.

☐ Option 1 - Conservation

☒ Option 2 - Refurbishment

☐ Option 3 - New Multi-use Hall

All supporting documentation is available to view on the Shire's website.

Signature: 

Date: 1st February 2021

Please attach additional comment/pages if required.

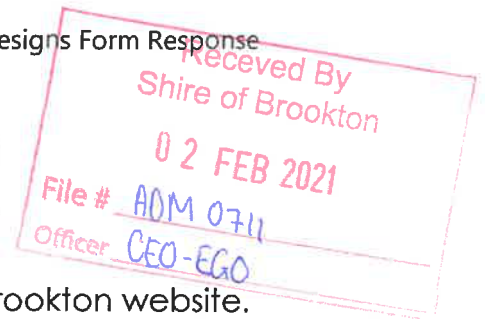
Margaret Lee

 Vicki Primrose

Vicki Newton

*Handwritten signatures and names:*  
PAT. O'BRIEN  
DAWN WALKER  
Lorraine Callard  
DANIEL STRANGE  
ALISON LEE  
J. R. LEE  
KAREN MILLS  
REGAN SKANE  
STELLA NARDUCCI  
MINDY STACEY  
VICKI PRIMROSE  
VICKI NEWTON  
JON ELSTON  
PAT O'BRIEN  
Dawn Walker  
Lorraine Callard  
Daniel Strange  
Alison Lee  
J. R. Lee  
Karen Mills  
Regan Skane  
Stella Narducci  
Mindy Stacey  
Vicki Primrose  
Vicki Newton

**From:** Shire of Brookton <no-reply@sparkcms.com.au>  
**Sent:** Tuesday, 2 February 2021 12:33 PM  
**To:** Administration Officer  
**Subject:** Brookton Town Hall - Architectural Concept Designs Form Response



The following form was filled out on the Shire of Brookton website.

## Brookton Town Hall - Architectural Concept Designs

<b>Full Name:</b>	George Nelson
<b>Email Address:</b>	[REDACTED]
<b>Option 1 - Conservation - Do you like it?:</b>	No
<b>Option 1 - What do you like?:</b>	nothing
<b>Option 1 - What don't you like?:</b>	all
<b>Option 1 - What would you change?:</b>	no
<b>Option 2 - Restoration - Do you like it?:</b>	Yes
<b>Option 2 - What do you like?:</b>	all
<b>Option 2 - What don't you like?:</b>	no
<b>Option 2 - What would you change?:</b>	no
<b>Option 3 - New Multi-use Hall - Do you like it?:</b>	No
<b>Option 3 - What do you like?:</b>	nothing
<b>Option 3 - What don't you like?:</b>	all the idea
<b>Option 3 - What would you change?:</b>	all
<b>Do you have anything else you wish to add?:</b>	no
<b>Do you currently use the Hall?:</b>	Yes
<b>Do you see yourself using a Hall in the future?:</b>	Yes
<b>Please indicate your preference.:</b>	Option 2 - Refurbishment
<b>Submitted:</b>	2/02/2021 12:32:40 PM
<b>IP:</b>	[REDACTED]
<b>Reference Id:</b>	[REDACTED]



Submission Form  
Brookton Community Hall



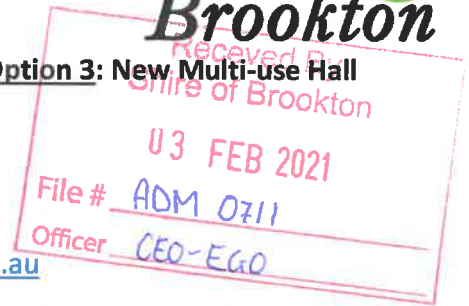
Option 1: Conservation

Option 2: Refurbishment

Option 3: New Multi-use Hall

To: Chief Executive Officer  
Shire of Brookton  
PO Box 42  
Brookton WA 6306

or email: [mail@brookton.wa.gov.au](mailto:mail@brookton.wa.gov.au)



Please note – all information provided on this submission form will be published in the Shire of Brookton agenda and minutes relevant to this submission. Phone numbers and email addresses will be redacted for the Shire's website.

Name: CAROL BOND

Organisation/Company (if applicable): \_\_\_\_\_

Email: \_\_\_\_\_

**Option 1 - Conservation**

Do you like it?

Yes ☐

No ☒

What do you like?

RETAINS HISTORICAL SIGNIFICANCE

What don't you like?

I DON'T THINK THAT JUST RESTORING THE HALL AND

NOT MAKING CHANGES WILL ENCOURGE MORE USE OF

OUR HALL. IT WOULD BE A LOST OPPORTUNITY TO UPDATE OUR HALL

What would you change?

NEED TO CHANGE TO OPTION 2

## Option 2 – Refurbishment

Do you like it?

Yes ☒

No ☐



What do you like?

I LIKE THE WHOLE OF OPTION 2

RETAINS OUR HISTORICAL AND MEMORIAL HALLS

What don't you like?

CHAIR & TABLE STORAGE IN KITCHEN

BAR IN KITCHEN

What would you change?

BUILD AREA BETWEEN KITCHEN & 1905 HALL FOR STORAGE  
GIVES ACCESS TO HALLS AND GREAT OUTDOOR AREA.

BAR COULD GO ON NORTH WALL OF KITCHEN GIVES ACCESS  
TO HALL AND OUTDOOR AREA.

## Option 3 – New Multi-use Hall

Do you like it?

Yes ☐

No ☒

What do you like?

NOTHING

What don't you like?

IT'S TOO SMALL, SEPARATES THE TOWNSHIP EVEN MORE.

DOESN'T LOOK APPEALING. WE DON'T NEED TWO SIMILAR  
BUILDINGS IN THE SAME AREA

What would you change?

FORGET THIS OPTION

Do you have anything you wish to add?

THERE IS NO WAY THAT OUR HALL SHOULD BE DEMOLISHED AS IT  
IS A MEMORIAL TO OUR FOREFATHERS WHO FOUGHT FOR OUR FREEDOM.  
MY FATHER WAS ONE OF THOSE SOLDIERS WHO WAS GIVEN A MOMENTO  
AT THE HALL (WE STILL HAVE IT) AND THEN LEFT ON THE TRAIN.  
DEMOLISHING OUR HALL IS LIKE REMOVING THE HEADSTONES  
IN OUR CEMETARY.

1. Do you currently use the Hall?

Yes ☒

No ☐

a) If not, why not?

---

---

2. Do you see yourself using a Hall in the future?

☒ Yes ☐ No

b) If not, why not?

---

---

3. Please indicate your preference.

☐ Option 1 - Conservation

☒ Option 2 - Refurbishment

☐ Option 3 - New Multi-use Hall

All supporting documentation is available to view on the Shire's website.

Signature: M Bond

Date: 30/1/2021

Please attach additional comment/pages if required.

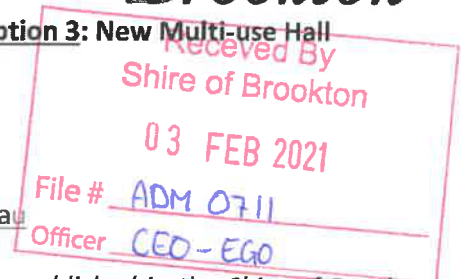
**Submission Form  
Brookton Community Hall**

Shire of   
**Brookton**

**Option 1: Conservation****Option 2: Refurbishment****Option 3: New Multi-use Hall**

To: Chief Executive Officer  
Shire of Brookton  
PO Box 42  
Brookton WA 6306

or email: [mail@brookton.wa.gov.au](mailto:mail@brookton.wa.gov.au)



*Please note – all information provided on this submission form will be published in the Shire of Brookton agenda and minutes relevant to this submission. Phone numbers and email addresses will be redacted for the Shire's website.*

Name: **David bond**

Organisation/Company (if applicable): \_\_\_\_\_

Email: \_\_\_\_\_

**Option 1 - Conservation**

Do you like it?

Yes ☐No ☒

What do you like?

Saves halls from further deterioration. Retains rich heratige and historical significance.

What don't you like?

Not attracting more users. Not improving use of spaces. Unattractive streetscape.

What would you change?

**Adopt Option 2**

**Option 2 – Refurbishment**

Do you like it?

Yes ☒

No ☐

Shire of   
**Brookton**

What do you like?

More appealing externally. Retains historical appearance of 3 halls. (see attachments a.& b.) + c)

What don't you like?

Kitchen size compromised. Chair storage & bar need relocating. (see attachments)

What would you change?

Location of bar (movable?). Chair storage. Blackout cutains/louvers to widows & doors. (see att b.)

**Option 3 – New Multi-use Hall**

Do you like it?

Yes ☐

No ☒

What do you like?

Nothing

What don't you like?

Takes activities away from town centre. No recognition of hall's historical story. All would be lost. Smaller hall space.

What would you change?

Drop this option. ( see attachment b.)

Do you have anything you wish to add?



\* SEE ATTACHMENTS a.b.&c.

\* My appreciation to the Shire council for taking strong action to carry out the wishes of the community after so many years of plans and studies.

↑ SEE ABOVE PRINTING FONT SIZE DONE ON PDF ONLINE FORM  
(NOT USER FRIENDLY! PRINTS ONLY ONE LINE ON ALL CATEGORIES  
WAS SAME WITH RESERVE MANAGEMENT PLAN PDF SUBMISSION  
ONLINE FORM)

1. Do you currently use the Hall?

Yes ☒

No ☐

a) If not, why not?

2. Do you see yourself using a Hall in the future?

Yes ☒

No ☐

☐

b) If not, why not?

3. Please indicate your preference.

☐ Option 1 - Conservation

☒ Option 2 - Refurbishment

☐ Option 3 - New Multi-use Hall

All supporting documentation is available to view on the Shire's website.

Signature: \_\_\_\_\_

*D. L. Bernal*

Date: \_\_\_\_\_

*30/1/2021*

Please attach additional comment/pages if required.

Attachment : " Value of retaining heritage of Halls as part of Brookton"

In the very comprehensive, 169 page, **Brookton Memorial Hall Conservation Management Plan** commissioned by the Brookton Shire in Oct 2014, and in the Shire of **Brookton Heritage Inventory Review** Nov 2014, the importance and significance of the three Halls to be retained and conserved are strongly stressed.

*Policy 9.3 A copy of this conservation plan should be provided to the Shire of Brookton and should become one of the guiding documents regarding heritage and planning decisions for the place.*

The policies recommended for Brookton Memorial Hall are based on the need to conserve it as a place of aesthetic, historic and social significance. The conservation of buildings and site features assessed as being of cultural significance should take account of the physical changes and changes of use that have occurred over time and which reflect the historical development of the place.

Generally the policy recommends that Brookton Memorial Hall including any buildings and site features assessed as being of cultural heritage significance should be conserved and retained on its existing site in accordance with the policies outlined in the conservation plan.

The Conservation Plan outlines the rich history of the beginnings of the halls from the Agricultural Hall built in 1905 , used for the Roads Board Meetings, balls and concerts, and many other social gatherings. Due to a need for more space, the Lesser Hall was completed by 1911 and was regularly used for film evenings, balls, concerts, meetings and many more events. The local RSL were very involved meeting at the hall to raise funds for the war effort and to support our local volunteers.

The following description in 1915 gives an indication of the community involvement with the servicemen of the district.

*The local agricultural hall was crowded on the occasion of a valedictory social to Messrs. L. Wearne, Reid, Ivan Whittington, W. Fulwood, and Monk on their departure to join the expeditionary forces Mr. S. Williams, J.P. presided. Speeches were delivered by the chairman, Mr. R. L. S. Crawford, J.P., Mr. H. E. Hickmott, M.L.A., and Mr. T. S. O'Loughlin, after which the chairman presented Mr. Wearne with a silver-mounted pipe, and his comrades, with handsome pocket wallets, on behalf of the townspeople. Next day the soldiers were given a hearty send-off at the station.*

Pingelly-Brookton Leader (WA : 1925 - 1954),  
23 OCT 1941

## BROOKTON

### BROOKTON'S WAR EFFORT. Another £2,760.

The wonderful patriotic spirit of the Brookton district was again made manifest at the War Loan Rally conducted in the Town Hall last Saturday night when a further £2,760 went towards winning the war from local residents. The evening, which took the form of a community concert, is reported on by "Marietta".

Also. of course, we have our Home Guard Unit, an active Red Cross Branch and the R.S.L. Ladies' Auxiliary, a body which is doing great work for the boys overseas, with their Comforts Fund. Brookton is quite worthy of the wonderful name it has built up for its patriotic spirit.

In addition to the above it is interesting to note that in the last two years Brookton has raised approximately £2,500 for War Purposes, supplied some 85 men for service with one or other of the three fighting forces.

(a) cont. ....



In May 1956 our new large main hall was opened.

The hall was named the "Memorial Hall" in honour of the district's war veterans. The Roll of Honour in the foyer is a recognition of this dedication. This, along with the history of events and meetings in the 1905 and 1911 halls involving the RSL, and the gatherings to help the war efforts, is an important part of our history and should never be trivialised. **We owe a huge debt of gratitude to those who sacrificed so much for our freedom.** Our future generations need to see and appreciate this history. (see attachment c. "ideas & plans for use of halls").

**Regular film evenings** were held, the projectors operating in the Bio Box above the entrance. ("Bio Box" comes from the name of the most frequently used projector in those times.... A "Biographer"). **Cabarets, old time dances, weddings, funerals, flower shows, fancy dress balls, medal counts, school presentation nights, church conventions, .....** and so many more events took place over the years. **The WA Symphony Orchestra** performed in our hall, telling us that it has some of the best acoustic qualities for their music! Celebrities such as **Slim Dusty, Harry Butler, and many more along with "Kath & Kim's" Pete Rowsthorn** recently, have performed. With a great new stage theatre equipment the Choral Society blossomed to hold many **plays, musicals, music halls**, over the years, and they continue to do to this day! The **Brookton Line Dancers** (which involves many dancers from Beverley, Pingelly and beyond) use the hall weekly and enjoy themselves immensely. **Our local and regional Noongars** use the hall for meetings and large funeral farewells. This meeting place remains of special significance to them, holding many past memories and stories connected to their loved ones.

I applaud our past Shire members and communities for having the foresight and courage to retain, preserve and combine our three historic and very useful halls. **We have three very useful spaces that, with some innovative and can-do thinking and action, will remain and flourish, as well as always being a vital part of the town's history.**

**STATEMENT OF SIGNIFICANCE**

Brookton Memorial Hall is of considerable significance from its origins as the Agricultural Hall in 1906, additions during the prosperity of the developing town and region of Brookton in 1913, and the post war optimism of the mid 1950s when the Memorial Hall was formed. The architectural representations of the 1906 Agricultural Hall in its Federation vernacular, and the 1956 Post war Functionalist style both represent fine examples of their type, existing side by side, expressing the beginnings and future of Brookton. The sense of place for generations of Brookton residents is significant for all the events that have taken place.

**MANAGEMENT RECOMMENDATION**

Grade B: Shire of Brookton 'Heritage List' TPS: Development Application. Retain & conserve.



Attachment(b) D Bond "Storage & Improvements for Theatre /Stage Shows "

I applaud the Architect's plan in Option 2 to include a **storage space for stage sets/ props and costumes , located at the rear of the stage**. This will make our tasks of set changes, costume changes during shows, much ,much more manageable and easy. To be able to pack the stage equipment, props, and costumes away and have ready access to them at any time, will be invaluable.

**A toilet in the stage area** will also be a huge benefit to the actors and stage crew.

The Choral Society would like to have **new main curtains** fitted and are happy to contribute to their purchase.

**Stage lighting** needs improvement and needs reconnecting to dimmer controls and the like in the Bio Box. New down lights are needed and connections for overheads as well.

Provisions for **blacking out the hall windows and doors** are very important as matinee's are held which require complete darkness. There has also been plans discussed to hold daytime movies which also require complete darkness. This is another project which could be contributed to with some fund raising, proceeds of a show, etc.

The **Hall PA system** has good quality speaker/ amps installed. They need rewiring to a console near the curtain winder? Chris Hartl would advise us on best way I'm sure!

Through holding shows which involve the whole community, such as the 2019 Variety Show and the 2020 Magic and Fun Afternoon, the **future of our theatre and singing group** is now very bright, attracting more and more young and enthusiastic members, while retaining and involving our more senior fun loving members! A pantomime show is planned for mid September this year. This is a celebration of our community with song, dance and audience participation . An event to bring our town together in fun, laughter and surprise! Plans are well under way to involve many in the community....from the ages of 4 to 84!!

An example of the well known pantomime, Cinderella.



## Attachment(c.) D Bond " Ideas & Plans for use of Halls"

Lesser Hall & Foyer - **RSL Changeable wall displays** (slim cabinets ) with pictures and stories of the local servicemen and women , home guard, RSL Auxiliary , raising funds for war efforts, Anzac days, acknowledging Australia's peace efforts and current service and home support . Look at ideas for making the Memorial Hall have more meaning as a memorial.

---

Use of **film room / BIO Box as a historical museum** for film buffs/ enthusiasts to visit. Along with using the Bio box for stage show lighting control, set up vintage projector ( or replica?) , vintage film memorabilia/ old posters/ film reels/ history of film shows (local fire brigade attendances at every show). Retain old light & electrical fittings (for display only). Display vintage cameras, home projectors, stories of movie theatres, film stars . Have button-activated old recordings of film ads playing including local content.

---

Great idea for new eastern outdoor verandah and terrace. Will be much more secure and useful for children's play area and social outdoor area that can be used in conjunction with all the hall spaces.

---

I would like to see all the **historical features and fittings of the 1905 hall** kept and displayed. A suggestion to insulate the ceiling/roof is to **add another corrugated iron roof** on top of the existing one and including 75 mm ? of insulation in between. 75 mm battens could be easily secured to the existing roof structure ready for the new roof covering. This would retain the original look of the inside of the hall while making it much more dust proof, cool, and user friendly.

---

Planning is going ahead to hold another regular **Art and Photo Image exhibition** every two years , when it's the off year for the Old Time Motor Show.

Serious plans are also underway to get an **Antiques Fair** up and running, which would include valuations. Owners would bring along their items each day. Restoration advise and other interesting info would be available.

Research into holding a **flower show** is also underway with plans to have flower arranging demonstrations/classes and fun activities for children and everyone!

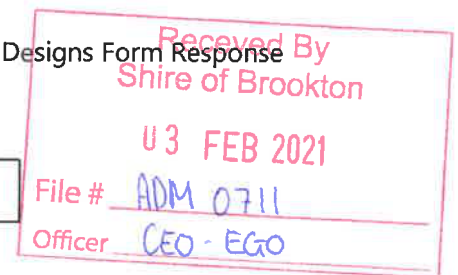
Apart from our upcoming **Pantomime**, and the next **Magic & Fun Day**, the Choral Society have many plans brewing, including a **Black Light Theatre** show and another **Community Variety Show!**

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**With refreshed and refurbished halls, a new outdoor area, set into a very appealing streetscape, with the community's enthusiasm and creativity, the Hall and all it offers, will be used continuously and be a testament to our community's foresight and wisdom.**

David Bond

**From:** Shire of Brookton <no-reply@sparkcms.com.au>  
**Sent:** Tuesday, 2 February 2021 7:16 PM  
**To:** Administration Officer  
**Subject:** Brookton Town Hall - Architectural Concept Designs Form Response



The following form was filled out on the Shire of Brookton website.

## Brookton Town Hall - Architectural Concept Designs

<b>Full Name:</b>	BENJAMEN DAVID Sudholz
<b>Email Address:</b>	[REDACTED]
<b>Option 1 - Conservation - Do you like it?:</b>	No
<b>Option 1 - What do you like?:</b>	Doesn't change much
<b>Option 1 - What don't you like?:</b>	Doesn't change much
<b>Option 1 - What would you change?:</b>	Most of it
<b>Option 2 - Restoration - Do you like it?:</b>	Yes
<b>Option 2 - What do you like?:</b>	Preserves and upgrades
<b>Option 2 - What don't you like?:</b>	Using part of kitchen for storage
<b>Option 2 - What would you change?:</b>	Bigger kitchen, the new toilet block idea
<b>Option 3 - New Multi-use Hall - Do you like it?:</b>	No
<b>Option 3 - What do you like?:</b>	Don't support it at all
<b>Option 3 - What don't you like?:</b>	Dislike it
<b>Option 3 - What would you change?:</b>	Don't support it at all
<b>Do you have anything else you wish to add?:</b>	Nope
<b>Do you currently use the Hall?:</b>	Yes
<b>Do you see yourself using a Hall in the future?:</b>	Yes
<b>Please indicate your preference.:</b>	Option 2 - Refurbishment
<b>Submitted:</b>	[REDACTED]
<b>IP:</b>	[REDACTED]
<b>Reference Id:</b>	[REDACTED]

**From:** [REDACTED]  
**To:** [REDACTED]  
**Subject:** MEMORIAL HALL SUBMISSION - Gault, Wendy  
**Date:** Wednesday, 3 February 2021 10:55:20 AM  
**Attachments:** [image620071.png](#)  
[image780911.png](#)  
[image595918.png](#)  
[image961911.png](#)  
[image385059.png](#)  
[image666934.png](#)  
[image421050.png](#)  
[OPTION 2 Adaptation - Designs.pdf](#)

---



**Kylie Freeman**  
**Administration Records Officer**

☎ (08) 9642 1106  
📱  
✉ [kylie.freeman@brookton.wa.gov.au](mailto:kylie.freeman@brookton.wa.gov.au)  
🌐 [www.brookton.wa.gov.au](http://www.brookton.wa.gov.au)  
📍 14 White St, Brookton WA 6306  
✉ PO Box 42, Brookton WA 6306

---

**From:** [REDACTED]  
**Sent:** Wednesday, 3 February 2021 10:24 AM  
**To:** [REDACTED]  
**Subject:** OPTION\_2\_\_Adaptation\_-\_Designs.pdf

Hi Kylie ,

Can you pass this on please. I prefer option 2 but feel kitchen will be too small with the bar taking up space. Maybe the bar could be incorporated between the outdoor area and indoor hall area so as to have 2 opening if needed to serve the hall and outdoor area if the outdoor area was to be used with seating.

Regards Wendy gault

Sent from my iPad

Submission Form  
Brookton Community Hall



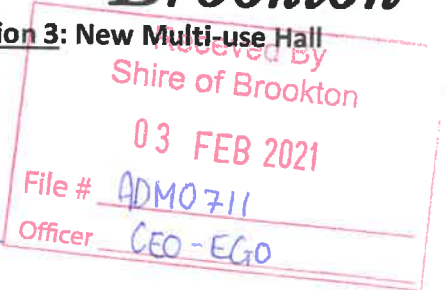
Option 1: Conservation

Option 2: Refurbishment

Option 3: New Multi-use Hall

To: Chief Executive Officer  
Shire of Brookton  
PO Box 42  
Brookton WA 6306

or email: [mail@brookton.wa.gov.au](mailto:mail@brookton.wa.gov.au)



*Please note – all information provided on this submission form will be published in the Shire of Brookton agenda and minutes relevant to this submission. Phone numbers and email addresses will be redacted for the Shire's website.*

Name: Terry McKinley

Organisation/Company (if applicable): \_\_\_\_\_

Email: \_\_\_\_\_

**Option 1 - Conservation**

Do you like it?

Yes ☐

No ☒

What do you like?

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What don't you like?

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What would you change?

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---

**Option 2 – Refurbishment**

Do you like it?

Yes ☒

No ☐ Shire of



What do you like?

upgrading existing.

What don't you like?

What would you change?

**Option 3 – New Multi-use Hall**

Do you like it?

Yes ☐

No ☒

What do you like?

why move town hall  
from town centre

What don't you like?

What would you change?

Do you have anything you wish to add?

*NO*

1. Do you currently use the Hall?

Yes ☒

No ☐

a) If not, why not?

2. Do you see yourself using a Hall in the future?

Yes ☒ No ☐

b) If not, why not?

3. Please indicate your preference.

☐ Option 1 - Conservation

☒ Option 2 – Refurbishment

☐ Option 3 – New Multi-use Hall

All supporting documentation is available to view on the Shire's website.

Signature: 

Date: \_\_\_\_\_

Please attach additional comment/pages if required.



Submission Form  
Brookton Community Hall

Shire of  
**Brookton**

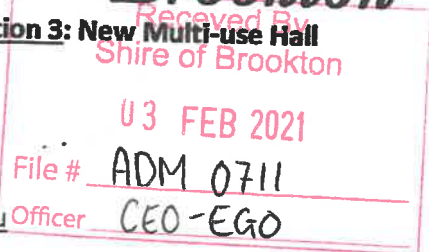
Option 1: Conservation

Option 2: Refurbishment

Option 3: New Multi-use Hall

To: Chief Executive Officer  
Shire of Brookton  
PO Box 42  
Brookton WA 6306

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Please note – all information provided on this submission form will be published in the Shire of Brookton agenda and minutes relevant to this submission. Phone numbers and email addresses will be redacted for the Shire's website.

Name: Lyn Pech

Organisation/Company (if applicable): \_\_\_\_\_

Email: [REDACTED]

**Option 1 - Conservation**

Do you like it?

Yes ☒

No ☐

What do you like?

Preserving the history of the Memorial Hall

The concept of preserving existing buildings and keeping the town centre as central point.

Renovating the existing building to its former era and preserving its size, the wooden floors, roof and other

What don't you like?

Rooms.

Adding the bar to the Kitchen - Will take up too much working area

What would you change?

Placing the bar in a different area or renovating the existing bar so that it is more functional and appealing. Place the outdoor toilet block close to the stage area so that the toilets can be used by the stage crew.

Exterior area needs to be landscaped



**Option 2 – Refurbishment**

Do you like it?

Yes ☐No ☐Shire of   
**Brookton**

What do you like?

Preserving and enhancing to existing building and its History.  
Upgrading the Memorial Hall / New Roof and landscaping the area.  
Keeping the centre of town with people and activity.  
Up grades to White Street and Whittington Street would be a huge improvement.

What don't you like?

Chairs and bar in the kitchen - no room left for catering.  
Place outdoor Toilet next to stage - don't need 2 toilets for stage  
Don't need meeting rooms Number 19 / Community room 20?

What would you change?

Place outdoor catering (5) next to Kitchen. Too far to take food  
Place toilet block near the stage. Bins too far away.  
Provide delivery to the kitchen by area 20 - can't lug food  
Either upgrade the existing bar or maybe add it to the corner of  
Option 3 – New Multi-use Hall Do you like it? Yes ☐ No ☒ the lesser hall by serve counter?

What do you like?

What don't you like?

Another building similar in construction to WB Eva.  
Not enough information on the plan  
Polycarbonate for lighting? gets dirty, brittle and can contract with sun.

What would you change?

Cement floors for dancing or performing  
A sport function on the oval eg football with a funeral / or meeting at the new Hall may not work.

Do you have anything you wish to add?

Shire of   
**Brookton**

The cost of knocking down the existing hall needs to be added to the cost of the new complex at the oval. What would happen to the vacant demolished area? possibly nothing - left for years looking terrible.

The size of the existing hall and wooden floors would be impossible to replace.

What area has been designated to store the shire office disposal furniture and equipment? Use of ticket office? Use of upstairs lighting room?

1. Do you currently use the Hall?

Yes ☒

No ☐

a) If not, why not?

2. Do you see yourself using a Hall in the future?

☒ Yes ☐ No

b) If not, why not?

3. Please indicate your preference.

☐ Option 1 - Conservation

☒ Option 2 - Refurbishment

☐ Option 3 - New Multi-use Hall

All supporting documentation is available to view on the Shire's website.

Signature: Al Peck

Date: 3 Feb 2021

Please attach additional comment/pages if required.

Submission Form  
Brookton Community Hall



Option 1: Conservation

Option 2: Refurbishment

Option 3: New Multi-use Hall

To: Chief Executive Officer  
Shire of Brookton  
PO Box 42  
Brookton WA 6306

or email: [mail@brookton.wa.gov.au](mailto:mail@brookton.wa.gov.au)

Received By  
Shire of Brookton

03 FEB 2021

File # ADM 0711

Officer CEO-EGO

Please note – all information provided on this submission form will be published in the Shire of Brookton agenda and minutes relevant to this submission. Phone numbers and email addresses will be redacted for the Shire's website.

Name: Ryan & Jay Leiter

Organisation/Company (if applicable): \_\_\_\_\_

Email: \_\_\_\_\_

**Option 1 - Conservation**

Do you like it?

Yes ☐

No ☒

What do you like?

This option would save some Brookton history.

What don't you like?

It seems like a half-hearted effort that costs a large amount of money without fully addressing the issues.

What would you change?

See option 2.

**Option 2 – Refurbishment**

Do you like it?

Yes ☒

No ☐



What do you like?

Refurbishment, modernization & expansion are all needed and seem to be addressed. The proximity to the new community gardens is also advantageous.

What don't you like?

It seems counter productive to shrink the kitchen space. The chairs can go elsewhere in order to keep a large, useful kitchen.

What would you change?

Besides the kitchen expansion, I would extend the street presence to create flow to the community gardens as well.

**Option 3 – New Multi-use Hall**

Do you like it?

Yes ☐

No ☒

What do you like?

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---

What don't you like?

Seems just like an upgraded, expanded pavilion and the pavilion is already there. It takes more events away from the new spaces, like the community garden.

What would you change?

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Do you have anything you wish to add?

I have heard from the line dancing ladies that the current hall has a great floor for dancing. It would be a shame to 'upgrade' it and lose that feature.

1. Do you currently use the Hall?

Yes ☐

No ☒

a) If not, why not?

We looked at using the hall for the Brookton family festival for more space due to COVID. But no air and no outdoor space for games etc kept us at the pavilion. The pavilion has always been a wonderful venue but only lacked space due to COVID restrictions this year.

2. Do you see yourself using a Hall in the future?

Yes ☒ No ☐

b) If not, why not?

If the Brookton family festival week continues to grow, it would be nice to have the option of the memorial hall space for the larger community events but still keep the kid program at the pavilion.

3. Please indicate your preference.


☐ Option 1 - Conservation

☒ Option 2 - Refurbishment

☐ Option 3 - New Multi-use Hall

All supporting documentation is available to view on the Shire's website.

Signature:

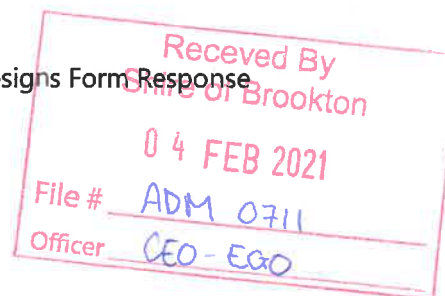


Date:

Feb 3, 2021

Please attach additional comment/pages if required.

**From:** Shire of Brookton <no-reply@sparkcms.com.au>  
**Sent:** Wednesday, 3 February 2021 7:17 PM  
**To:** Administration Officer  
**Subject:** Brookton Town Hall - Architectural Concept Designs Form Response



The following form was filled out on the Shire of Brookton website.

## Brookton Town Hall - Architectural Concept Designs

**Full Name:** Judith Sudholz

**Organisation/Company (if applicable):** Brookton Patchwork & Craft Group, Brookton Community Inc., Brookton Old Time Motor Show.

**Email Address:** [REDACTED]

**Option 1 - Conservation - Do you like it?:** Yes

**Option 1 - What do you like?:** Conserves existing buildings to an appropriate Level

**Option 1 - What don't you like?:** Doesn't a) cater for future uses possible for the area or expansion. b) solve storage problems or ablutions. I don't like the bar and chair store in the kitchen as space in here is paramount when catering for large groups.

**Option 1 - What would you change?:** Move the Bar and Storeroom to possibly the existing ladies toilet area, increase the size and arrangement of the mens toilet area to incorporate the Ladies toilets by removing the West side door as there are other access doors.

**Option 2 - Restoration - Do you like it?:** Yes

**Option 2 - What do you like?:** This makes the whole area more usable, improves facades and streetscape without changing the character of the buildings and brings it into the 21st Century.

**Option 2 - What don't you like?:** Bar & chairstore in Kitchen, not ideal location for both.

**Option 2 - What would you change?:** Could we replace the existing Mens/disables toilet area with a new ablution block that incorporates the west door and includes the ladies toilets, the Bar and Chair store could then be where the current ladies powder room is.

**Option 3 - New Multi-use Hall - Do you like it?:**

No

**Option 3 - What do you like?:**

It has a nice outlook over the oval.

**Option 3 - What don't you like?:**

This option reduces the overall space that is available as a hall function area significantly, and requires the demolition of the existing Halls that have significant historical meaning for those that have been apart of this community since its founding.

**Option 3 - What would you change?:**

The style of the proposed building.

**Do you have anything else you wish to add?:**

The Memorial Hall, Lesser Hall and Agricultural Hall all are part of the history of Brookton, Each Hall represents the growth of our town over the years. The reason why the "Memorial Hall" is called that is because it is a Memorial to those that went to war on our behalf and should be respected as such.

**Do you currently use the Hall?:**

Yes

**If not, why not?:**

Most of the organisations that I am involved with don't use the Hall on a regular basis because of its state of repair.

**Do you see yourself using a Hall in the future?:**

Yes

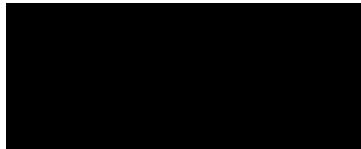
**Please indicate your preference.:**

Option 2 - Refurbishment

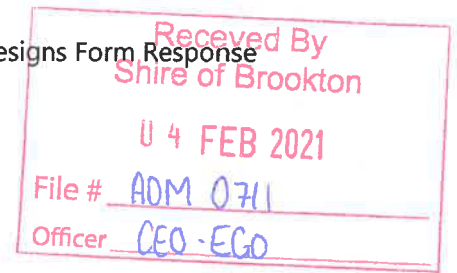
**Submitted:**

**IP:**

**Reference Id:**



**From:** Shire of Brookton <no-reply@sparkcms.com.au>  
**Sent:** Wednesday, 3 February 2021 10:42 PM  
**To:** Administration Officer  
**Subject:** Brookton Town Hall - Architectural Concept Designs Form Response



The following form was filled out on the Shire of Brookton website.

## Brookton Town Hall - Architectural Concept Designs

**Full Name:** Kathryn Bassett

**Email Address:** [REDACTED]

**Option 1 - Conservation - Do you like it?:** No

**Option 1 - What do you like?:** A move towards preserving a very historic building with significant community attachment from falling further into disrepair.

**Option 1 - What don't you like?:** This option doesn't offer the features to attract more community interest and use of as the proposals in Option 2.

**Option 1 - What would you change?:** Choose to go with Option 2

**Option 2 - Restoration - Do you like it?:** Yes

**Option 2 - What do you like?:** The Conservation plans / The stage storage plans & allocated areas for performers / The proposed Alfresco area & secure outdoor area / Streetscaping plans / Maintaining the wooden flooring in both Halls with the Lesser Hall badminton/sporting marking lines retained.

**Option 2 - What don't you like?:** The kitchens current size being compromised by including a bar & chair store./No mention of the upstairs 'Bio Box' being restored /Louvers in the main hall able to be blacked out for matinee performances & daytime movies.

**Option 2 - What would you change?:** Relocate chair store & bar from current kitchen area.

**Option 3 - New Multi-use Hall - Do you like it?:** No



**Option 3 - What do you like?:**

Nothing.

**Option 3 - What don't you like?:**

Proposed costing / Why another building when we already have a unique historical building in our 'Memorial Hall' in the hub of our town with some great proposals for adaptations./Not visually appealing/ Too far away from town centre/ Dislike the building material of the corrugated iron.

**Option 3 - What would you change?:**

Adopt Option 2

**Do you have anything else you wish to add?:**

I would like to thank the Shire for providing the opportunity for all in our community to submit their opinions post the public meeting request . Our Memorial Hall is such a significant heritage building that deserves to remain pride of place in our town & given a refurbishment I'm sure it will continue to be an asset long into the future.

**Do you currently use the Hall?:**

Yes

**Do you see yourself using a Hall in the future?:**

Yes

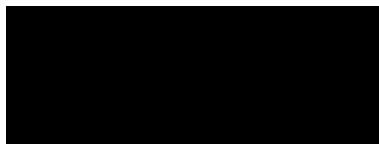
**Please indicate your preference.:**

Option 2 - Refurbishment

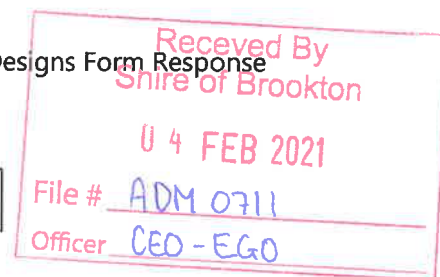
**Submitted:**

**IP:**

**Reference Id:**



**From:** Shire of Brookton <no-reply@sparkcms.com.au>  
**Sent:** Wednesday, 3 February 2021 8:31 PM  
**To:** Administration Officer  
**Subject:** Brookton Town Hall - Architectural Concept Designs Form Response



The following form was filled out on the Shire of Brookton website.

## Brookton Town Hall - Architectural Concept Designs

**Full Name:** Graham Sudholz  
**Email Address:** [REDACTED]  
**Option 1 - Conservation - Do you like it?:** Yes  
**Option 1 - What do you like?:** Restores the buildings to better condition  
**Option 1 - What don't you like?:** Doesn't cater for the future.  
**Option 1 - What would you change?:** The North/East area of the block needs upgrading for better use. It's an eyesore.  
**Option 2 - Restoration - Do you like it?:** Yes  
**Option 2 - What do you like?:** It caters for the future/ the new toilets/ secure grassed area and playground for the kids  
**Option 2 - What don't you like?:** The smaller Kitchen area with the bar & Chairstore in Kitchen  
**Option 2 - What would you change?:** Make the Kitchen space better by moving the Bar & Chair Store to somewhere else  
**Option 3 - New Multi-use Hall - Do you like it?:** No  
**Option 3 - What do you like?:** Looking over the oval would be nice  
**Option 3 - What don't you like?:** Unnecessary cost for less space  
**Option 3 - What would you change?:** Not Applicable

**Do you have anything else you wish to add?:**

We already have a hall that needs some repairs but it's structure sound. It's a Memorial to the troops that served from Brookton area.

**Do you currently use the Hall?:**

Yes

**Do you see yourself using a Hall in the future?:**

Yes

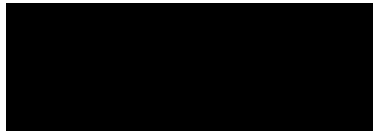
**Please indicate your preference.:**

Option 2 - Refurbishment

**Submitted:**

**IP:**

**Reference Id:**



Submission Form  
Brookton Community Hall



Option 1: Conservation

Option 2: Refurbishment

Option 3: New Multi-use Hall

To: Chief Executive Officer  
Shire of Brookton  
PO Box 42  
Brookton WA 6306

or email: [mail@brookton.wa.gov.au](mailto:mail@brookton.wa.gov.au)

Shire of Brookton  
U 4 FEB 2021  
File # ADM 0711  
Officer CEO - EGO

Please note – all information provided on this submission form will be published in the Shire of Brookton agenda and minutes relevant to this submission. Phone numbers and email addresses will be redacted for the Shire's website.

Name: Susan Pike

Organisation/Company (if applicable): \_\_\_\_\_

Email: [REDACTED]

**Option 1 - Conservation**

Do you like it?

Yes ☒

No ☐

What do you like?

Conservation & Compliance - Does this include the Projection Room up the Stairs?  
History on display.

What don't you like?

New bar in kitchen area.  
13. New Toilets at rear.  
Storage. Old stage area between Old Hall & Lesser Hall needs attention.

What would you change?

Toilet & Storage added to stage - access to outside if function outside - Move 13 to 6  
If bar to move - it needs access by both halls + delivery.

## Option 2 – Refurbishment

Do you like it?

Yes ☐

No ☐



What do you like?

① Stage Toilet & Storage.  
- not 2

Remaining in a convenient location - close to hotel accommodation  
- shire office.

What don't you like?

Kitchen Bar & Chair Store in "existing" kitchen area. Kitchen needs large area for 'emergency' food prep or/and large functions. 1 door in/door out very user friendly & "safe". Bar & Kitchen is a noise factor. No Vehicle Access to Kitchen & Bar.

What would you change?

Bar, Chair Store, Bins closer to kitchen/bar  
Vehicle access to kitchen. Entry  
\* Stage Toilets Side by side & access to future outside terrace function.

## Option 3 – New Multi-use Hall

Do you like it?

Yes ☐

No ☒

What do you like?

A 'lockable' office.

What don't you like?

No estimated Cost of Demolition added to quoted Cost of Option 3.  
Away from the centre of town. Overall smaller than existing complex.  
Being alongside oval. Noise of sport or other activities could conflict with a 'quiet' event.

Light coming in from large glass windows/doors making day use of screens problematic.

What would you change?

Return to original town hall precinct.

Do you have anything you wish to add?

*After submissions have been received, the architect meeting with main user groups can redrawn plans be made available for public comment?*

*There are many meeting room options currently.*

*Audio Visual projector, screen facilities were fitted to the Main Hall in about 2011.*

1. Do you currently use the Hall?

Yes ☒

No ☐

a) If not, why not?

2. Do you see yourself using a Hall in the future?

☒ Yes ☐ No

b) If not, why not?

3. Please indicate your preference.

☒ Option 1 - Conservation

☐ Option 2 – Refurbishment

☐ Option 3 – New Multi-use Hall

All supporting documentation is available to view on the Shire's website.

Signature: 

Date: *3/2/2021*

Please attach additional comment/pages if required.

Submission Form  
Brookton Community Hall



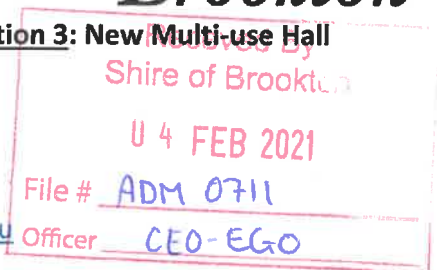
Option 1: Conservation

Option 2: Refurbishment

Option 3: New Multi-use Hall

To: Chief Executive Officer  
Shire of Brookton  
PO Box 42  
Brookton WA 6306

or email: [mail@brookton.wa.gov.au](mailto:mail@brookton.wa.gov.au)



Please note – all information provided on this submission form will be published in the Shire of Brookton agenda and minutes relevant to this submission. Phone numbers and email addresses will be redacted for the Shire's website.

Name: D. PIKE

Organisation/Company (if applicable): \_\_\_\_\_

Email: \_\_\_\_\_

**Option 1 - Conservation**

Do you like it?

Yes ☒

No ☐

What do you like?

MAINTENANCE OF ORIGINAL ARCHITECTURE/FEATURES  
UPGRADING OF INTERNALS WHERE NECESSARY  
LEAST COST.

What don't you like?

RE-POSITIONING OF BAR - EXISTING BAR MAY BE SMALL BUT  
WOULD BE MINISCULE AND INCOMPATIBLE IF LOCATED IN KITCHEN  
DO NOT SEE A NEED FOR EXTRA TOILETS (13) OR TERRACE (7)

What would you change?

MARK PARKING BAYS AT REAR (EAST SIDE) FOR PATRONS' USE.  
CONSIDERING THE VERY LOW VOLUME OF TRAFFIC, I DON'T SEE  
A NEED TO MODIFY STREETS. DOES THE ROOF NEED REPLACING  
OR WOULD R+M SUFFICE?

## Option 2 – Refurbishment

Do you like it?

Yes ☐

No ☒ Shire of   
**Brookton**

What do you like?

N/A. ENTRY CANOPY

ANGLE PARKING BAYS

What don't you like?

DESIGN OF REDUCED KITCHEN AREA AND DISCONNECT FROM CATERING BAY

NO NEED FOR EXTRA TOILETS. IS EXISTING BAR EXCLUDED?

GRASS AREA + LANDSCAPE PLANTS WILL REQUIRE MUCH MAINTENANCE.  
EXTRA COST.

What would you change?

## Option 3 – New Multi-use Hall Do you like it?

Yes ☐

No ☒

What do you like?

N/A.

What don't you like?

REPLACING EXISTING ADEQUATE FACILITY AT GREAT EXPENSE

DISCONNECT FROM TOWN CENTRE.

APART FROM STAGE - IT IS DUPLICATION OF WB. EVA PAVILION - WHY??

What would you change?

N/A.



Do you have anything you wish to add?



I WOULD WISH THAT COUNCIL ACCEPT THE MAJORITY OPINION  
EXPRESSED IN THIS SURVEY IS NOT IGNORED LIKE KALKARNI SURVEY  
I WOULD LIKE TO SEE LOCAL BUSINESSES GIVEN THE OPPORTUNITY  
TO PARTICIPATE IN THE PROJECT.  
I WOULD LIKE TO SEE CLOSER/BETTER OVERSIGHT OF THE PROJECT  
THAN HAS PREVIOUSLY BEEN EVIDENT. (QUALITY CONTROL)

1. Do you currently use the Hall?

Yes ☒

No ☐

a) If not, why not?

2. Do you see yourself using a Hall in the future?

☒ Yes ☐ No

b) If not, why not?

3. Please indicate your preference.

☒ Option 1 - Conservation

☐ Option 2 - Refurbishment

☐ Option 3 - New Multi-use Hall

All supporting documentation is available to view on the Shire's website.

Signature: \_\_\_\_\_

*D. Pith*

Date: \_\_\_\_\_

31/1/2021

Please attach additional comment/pages if required.

Submission Form  
Brookton Community Hall



Option 1: Conservation

Option 2: Refurbishment

Option 3: New Multi-use Hall

To: Chief Executive Officer  
Shire of Brookton  
PO Box 42  
Brookton WA 6306

or email: [mail@brookton.wa.gov.au](mailto:mail@brookton.wa.gov.au)

Received by  
Shire of Brookton  
04 FEB 2021  
File # ADM-0711  
Officer CEO-EGO

Please note – all information provided on this submission form will be published in the Shire of Brookton agenda and minutes relevant to this submission. Phone numbers and email addresses will be redacted for the Shire's website.

Name: Holly McGuire

Organisation/Company (if applicable): \_\_\_\_\_

Email: \_\_\_\_\_

**Option 1 - Conservation**

Do you like it?

Yes ☐

No ☒

What do you like?

Nothing!

What don't you like?

Waste of money!

What would you change?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Option 2 – Refurbishment**

Do you like it?

Yes ☒

No ☐



What do you like?

Everything.

What don't you like?

What would you change?

**Option 3 – New Multi-use Hall**

Do you like it?

Yes ☐

No ☒

What do you like?

Nothing.

What don't you like?

Waste of money.

What would you change?

Do you have anything you wish to add?

option 2 is great because in the next generations it will want people to come to Brookton and also it does need an upgrade!

1. Do you currently use the Hall?

Yes ☐

No ☒

a) If not, why not?

Boring, nothing fun to do and too much.

2. Do you see yourself using a Hall in the future?

Yes ☒ No ☐

☒

☐

b) If not, why not?

3. Please indicate your preference.

☐ Option 1 - Conservation

☒ Option 2 - Refurbishment

☐ Option 3 - New Multi-use Hall

All supporting documentation is available to view on the Shire's website.

Signature: H. McGuire

Date: 04/02/2021

Please attach additional comment/pages if required.

Submission Form  
Brookton Community Hall



Option 1: Conservation

Option 2: Refurbishment

Option 3: New Multi-use Hall

To: Chief Executive Officer  
Shire of Brookton  
PO Box 42  
Brookton WA 6306

or email: [mail@brookton.wa.gov.au](mailto:mail@brookton.wa.gov.au)

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04 FEB 2021	
File #	ADM 0711
Officer	CEO-EGO

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Name: PHIL TEDE

Organisation/Company (if applicable): /

Email: /

**Option 1 - Conservation**

Do you like it?

Yes ☒

No ☐

What do you like?

ALL

What don't you like?

What would you change?

**Option 2 – Refurbishment**

Do you like it?

Yes ☐

No ☐



What do you like?

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What don't you like?

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What would you change?

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**Option 3 – New Multi-use Hall**

Do you like it?

Yes ☐

No ☐

What do you like?

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What don't you like?

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What would you change?

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Do you have anything you wish to add?

1. Do you currently use the Hall?

Yes ☐

No ☒

a) If not, why not?

2. Do you see yourself using a Hall in the future?

☒ Yes ☐ No

b) If not, why not?

MAY BE

3. Please indicate your preference.

☒ Option 1 - Conservation

☐ Option 2 – Refurbishment

☐ Option 3 – New Multi-use Hall

All supporting documentation is available to view on the Shire's website.

Signature: 

Date: 4-2-21

Please attach additional comment/pages if required.

Submission Form  
Brookton Community Hall



Option 1: Conservation

Option 2: Refurbishment

Option 3: New Multi-use Hall

Received by  
Shire of Brookton

04 FEB 2021

File # ADM 0711

Officer CEO-EGO

To: Chief Executive Officer  
Shire of Brookton  
PO Box 42  
Brookton WA 6306

or email: [mail@brookton.wa.gov.au](mailto:mail@brookton.wa.gov.au)

*Please note – all information provided on this submission form will be published in the Shire of Brookton agenda and minutes relevant to this submission. Phone numbers and email addresses will be redacted for the Shire's website.*

Name: MARGARET SHANE

Organisation/Company (if applicable): \_\_\_\_\_

Email: \_\_\_\_\_

**Option 1 - Conservation**

Do you like it?

Yes ☐

No ☐

What do you like?

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What don't you like?

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What would you change?

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**Option 2 – Refurbishment**

Do you like it?

Yes ☒

No ☐



What do you like?

*It seems to be more user friendly*

What don't you like?

*The store room in kitchen*

What would you change?

*Make use of the Ticket office maybe put Ladies Toilet near mens then make Ladies Toilet into a Bar & store room*

**Option 3 – New Multi-use Hall**

Do you like it?

Yes ☐

No ☐

What do you like?

What don't you like?

What would you change?

Do you have anything you wish to add?

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1. Do you currently use the Hall?

Yes ☒

No ☐

a) If not, why not?

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---

2. Do you see yourself using a Hall in the future?

☒ Yes ☐ No

b) If not, why not?

---

---

3. Please indicate your preference.

☐ Option 1 - Conservation

☒ Option 2 – Refurbishment

☐ Option 3 – New Multi-use Hall

All supporting documentation is available to view on the Shire's website.

Signature:                     *CH Skane*                    

Date:                     *2-2-2021*                    

Please attach additional comment/pages if required.

Submission Form  
Brookton Community Hall



Option 1: Conservation

Option 2: Refurbishment

Option 3: New Multi-use Hall

To: Chief Executive Officer  
Shire of Brookton  
PO Box 42  
Brookton WA 6306

or email: [mail@brookton.wa.gov.au](mailto:mail@brookton.wa.gov.au)

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Shire of Brookton  
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File # ADM 0711  
Officer CEO-EGO

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Name: MARJORY WATSON

Organisation/Company (if applicable): —

Email: —

**Option 1 - Conservation**

Do you like it?

Yes ☐

No ☐

What do you like?

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What don't you like?

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What would you change?

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**Option 2 – Refurbishment**

Do you like it?

Yes ☐

No ☐



What do you like?

ALL OF IT

What don't you like?

What would you change?

THE KITCHEN NEEDS TO BE BIG ENOUGH  
FOR BIG CATERING JOBS. PLENTY OF OVEN AND  
FRIG SPACE NEEDED.

**Option 3 – New Multi-use Hall**

Do you like it?

Yes ☐

No ☐

What do you like?

What don't you like?

The present Hall is central to every thing & and  
vision of our town, and needs to stay where it is.

What would you change?

Do you have anything you wish to add?

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1. Do you currently use the Hall?

Yes ☒

No ☐

a) If not, why not?

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---

2. Do you see yourself using a Hall in the future?

Yes ☒ No ☐

b) If not, why not?

*if my age permits - (and Health)*

---

3. Please indicate your preference.

☐ Option 1 - Conservation

☒ Option 2 - Refurbishment

☐ Option 3 - New Multi-use Hall

All supporting documentation is available to view on the Shire's website.

Signature:

*M. J. Wilson*

Date:

*4-2-2021*

Please attach additional comment/pages if required.

Submission Form  
Brookton Community Hall



Option 1: Conservation

Option 2: Refurbishment

Option 3: New Multi-use Hall

To: Chief Executive Officer  
Shire of Brookton  
PO Box 42  
Brookton WA 6306 , or email: [mail@brookton.wa.gov.au](mailto:mail@brookton.wa.gov.au)

Received By  
Shire of Brookton

04 FEB 2021

File # ADM 0711

Officer CEO-EGO

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Name: JANE McCABE

Organisation/Company (if applicable): N/A

Email: [REDACTED]

Option 1 - Conservation

Do you like it?

Yes ☒

No ☐

What do you like?

The idea of preserving iconic buildings in Brookton.

What don't you like?

The fact that the Town Hall has for many years, been allowed to fall into disrepair.

What would you change?

The way Council goes about justifying itself while allowing our few heritage buildings to go unmaintained. It's a disgrace that it has taken this long to attend to it.

**Option 2 – Refurbishment**

Do you like it?

Yes ☒

No ☐ Shire of



**Brookton**

What do you like?

Maintains the Historical Value & look  
while giving it a raised level of  
amenities and a "green look"

What don't you like?

Storage of chairs in the kitchen.

What would you change?

**Option 3 – New Multi-use Hall**

Do you like it?

Yes ☐

No ☒

What do you like?

Nothing. Looks like a cheap  
Toilet block.

What don't you like?

All of it.

What would you change?

All of it.

Do you have anything you wish to add?



I would like to suggest that extending the frontage on Whittington St by closing off the road, would enhance the whole look and provide safety for all.

1. Do you currently use the Hall?

Yes ☒

No ☐

a) If not, why not?

2. Do you see yourself using a Hall in the future?

☒ Yes ☐ No

b) If not, why not?

3. Please indicate your preference.

- 2 ☐ Option 1 - Conservation  
1 ☐ Option 2 - Refurbishment  
x ☐ Option 3 - New Multi-use Hall

All supporting documentation is available to view on the Shire's website.

Signature:

*J. McCarter*

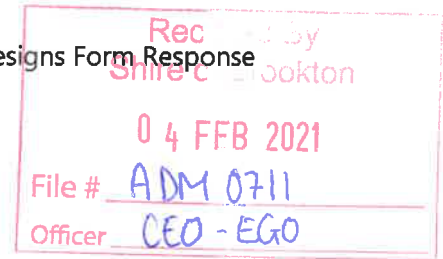
Date:

20/1/21

Please attach additional comment/pages if required.



**From:** Shire of Brookton <no-reply@sparkcms.com.au>  
**Sent:** Thursday, 4 February 2021 12:04 PM  
**To:** Administration Officer  
**Subject:** Brookton Town Hall - Architectural Concept Designs Form Response



The following form was filled out on the Shire of Brookton website.

## Brookton Town Hall - Architectural Concept Designs

**Full Name:** Ruth Turner

**Email Address:** [REDACTED]

**Option 1 - Conservation - Do you like it?:** Yes

**Option 1 - What do you like?:** I like the idea of the Brookton Town Hall remaining at the present location.

**Option 1 - What don't you like?:** There is nothing I don't like.

**Option 1 - What would you change?:** Some of the features of Option 2 could be incorporated

**Option 2 - Restoration - Do you like it?:** Yes

**Option 2 - What do you like?:** I like the idea of the Brookton Town Hall remaining at the present location. A Town Hall needs to be at the centre of a town within easy walking distance of most of the town population

**Option 2 - What don't you like?:** Nothing. This is the BEST plan. I hope everyone decides to GO with it.

**Option 2 - What would you change?:** Not sure at this stage.

**Option 3 - New Multi-use Hall - Do you like it?:** No

**Option 3 - What do you like?:** I don't like it, the location is too remote from the centre of town

**Option 3 - What don't you like?:** The location is too remote. It would not be a 'TOWN HALL' but an 'ACTIVITIES HALL'

**Option 3 - What would you change?:**

Please don't build our Town Hall here.

**Do you have anything else you wish to add?:**

Please leave our Town Hall at the present location

**Do you currently use the Hall?:**

Yes

**Do you see yourself using a Hall in the future?:**

Yes

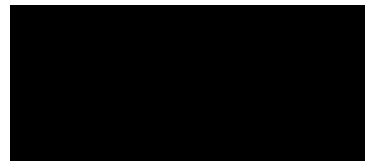
**Please indicate your preference.:**

Option 2 - Refurbishment

**Submitted:**

**IP:**

**Reference Id:**



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Submission Form  
Brookton Community Hall

Shire of  
**Brookton**

Option 1: Conservation

Option 2: Refurbishment

Option 3: New Multi-use Hall

To: Chief Executive Officer  
Shire of Brookton  
PO Box 42  
Brookton WA 6306

or email: [mail@brookton.wa.gov.au](mailto:mail@brookton.wa.gov.au)

U & FEB 2021  
File # ADM 0711  
Officer CEO-EGO

*Please note – all information provided on this submission form will be published in the Shire of Brookton agenda and minutes relevant to this submission. Phone numbers and email addresses will be redacted for the Shire's website.*

Name: ERIC Peck

Organisation/Company (if applicable): \_\_\_\_\_

Email: \_\_\_\_\_

**Option 1 - Conservation**

Do you like it?

Yes ☒

No ☐

What do you like? ..

Getting the most out of an existing facility that we have, with its strong heritage value and enhancing its use.

What don't you like? ..

What would you change?

**Option 2 – Refurbishment**

Do you like it?

Yes ☒

No ☐

Shire of  
**Brookton**

What do you like?

Using the existing building and enhancing its facilities and maintaining its heritage value and character

What don't you like?

Do we need additional meeting rooms?

Generally if the hall is in use then many of the chairs would be used.

Kitchen needs to be kept as a large area without a bar or chair storage in it.

What would you change?

Could the existing bar be altered to look more incorporated or moved to the corner of the foyer/ lesser hall?

**Option 3 – New Multi-use Hall** Do you like it?

Yes ☐

No ☒

What do you like?

What don't you like?

Insufficient details in the plan or the economics of it.

What would you change?

Do you have anything you wish to add?



We have no costing of the demolition of the existing hall which needs to be added to the cost of the new building.

Have no details as to the use of the existing hall site, would enhance the town centre if the Memorial Hall was renovated and landscaped.

1. Do you currently use the Hall?

Yes ☒

No ☐

a) If not, why not?

2. Do you see yourself using a Hall in the future?

☒ Yes ☐ No

b) If not, why not?

3. Please indicate your preference.

☐ Option 1 - Conservation

☒ Option 2 - Refurbishment

☐ Option 3 - New Multi-use Hall

All supporting documentation is available to view on the Shire's website.

Signature:                     

Date: 4 - 2 - 2021

Please attach additional comment/pages if required.

Submission Form  
Brookton Community Hall



Option 1: Conservation

Option 2: Refurbishment

Option 3: New Multi-use Hall

To: Chief Executive Officer  
Shire of Brookton  
PO Box 42  
Brookton WA 6306

or email: [mail@brookton.wa.gov.au](mailto:mail@brookton.wa.gov.au)

Please note -- all information provided on this submission form will be published in the Shire of Brookton agenda and minutes relevant to this submission. Phone numbers and email addresses will be redacted for the Shire's website.

Name: Leon & Christina Pech

Organisation/Company (if applicable): \_\_\_\_\_

Email: \_\_\_\_\_

**Option 1 - Conservation**

Do you like it?

Yes ☒

No ☐

What do you like?

- the original building is retained
- new terrace
- upgrades to landscaping at the front of hall

What don't you like?

- that the bar & the kitchen share a space as the kitchen is small as it is
- that the outdoor space at the back of the hall is not utilised

What would you change?

- separate bar & kitchen - maybe an addition to the kitchen space for Bar that does not comprise size of existing kitchen
- better use of outdoor space



Option 2 – Refurbishment

Do you like it?

Yes ☒

No ☐

Shire of

**Brookton**

What do you like?

- Alfresco outdoor area, playground, outdoor fencing & toilets, landscaping front & back, design of street frontage

What don't you like?

- Kitchen, bar & chair store area, it will be too small

What would you change?

- separate chair store from bar & kitchen area, make the kitchen space bigger & ensure bar & kitchen can be accessed from all main internal spaces

Option 3 – New Multi-use Hall

Do you like it?

Yes ☐

No ☒

What do you like?

- the size of the proposed hall

What don't you like?

- the idea of building a new hall & ~~lose~~ lose a part of Brookton's history

- the location

- the design

What would you change?

- N/A

Do you have anything you wish to add?



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1. Do you currently use the Hall?

Yes ☒

No ☐

a) If not, why not?

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2. Do you see yourself using a Hall in the future?

☒ Yes ☐ No

b) If not, why not?

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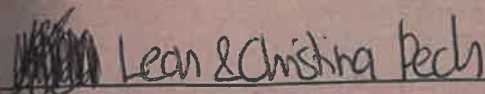
3. Please indicate your preference.

☐ Option 1 - Conservation

☒ Option 2 - Refurbishment

☐ Option 3 - New Multi-use Hall

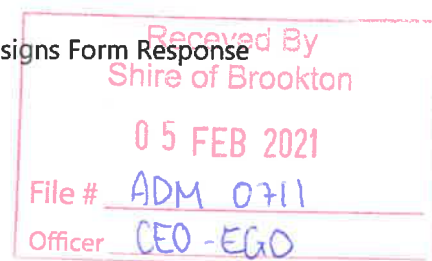
All supporting documentation is available to view on the Shire's website.

Signature:  Leon & Christina Pech Date: 4/2/21

Please attach additional comment/pages if required.



**From:** Shire of Brookton <no-reply@sparkcms.com.au>  
**Sent:** Thursday, 4 February 2021 10:16 PM  
**To:** Administration Officer  
**Subject:** Brookton Town Hall - Architectural Concept Designs Form Response



The following form was filled out on the Shire of Brookton website.

## Brookton Town Hall - Architectural Concept Designs

**Full Name:** Jason Bassett

**Email Address:** [REDACTED]

**Option 1 -**

**Conservation - Do you like it?:** Yes

**Option 1 - What do you like?:**

Preserving the original buildings. Easy access from vehicles to kitchen from the rear. Upgrades to the current kitchen and toilet facilities.

**Option 1 - What don't you like?:**

The bar in the kitchen. The kitchen must remain the same size or bigger.

**Option 1 - What would you change?:**

Remove the bar from the kitchen, possibly situated to the north of the kitchen building with access from the hall and a cool room on the rear that is also accessible from the kitchen. New toilets accessible from the stage area. Maintain the current size and functionality of the kitchen if not bigger.

**Option 2 -**

**Restoration - Do you like it?:** No

**Option 2 - What do you like?:**

N/A

**Option 2 - What don't you like?:**

N/A

**Option 2 - What would you change?:**

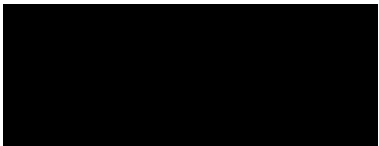
N/A

**Option 3 - New Multi-use Hall - Do you like it?:**

No

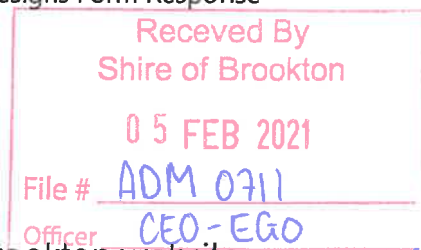
**Option 3 - What do you like?:**

N/A

<b>Option 3 - What don't you like?:</b>	N/A
<b>Option 3 - What would you change?:</b>	N/A
<b>Do you have anything else you wish to add?:</b>	N/A
<b>Do you currently use the Hall?:</b>	Yes
<b>Do you see yourself using a Hall in the future?:</b>	Yes
<b>Please indicate your preference.:</b>	Option 1 - Conservation
<b>Submitted:</b>	
<b>IP:</b>	
<b>Reference Id:</b>	

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**From:** Shire of Brookton <no-reply@sparkcms.com.au>  
**Sent:** Thursday, 4 February 2021 9:55 PM  
**To:** Administration Officer  
**Subject:** Brookton Town Hall - Architectural Concept Designs Form Response



The following form was filled out on the Shire of Brookton website.

## Brookton Town Hall - Architectural Concept Designs

**Full Name:** Lea Williams  
**Email Address:** [REDACTED]

**Option 1 - Conservation - Do you like it?:** Yes

**Option 1 - What do you like?:** Keeping the location and the historical building.

**Option 1 - What don't you like?:** Spending a lot of money to end up with what we already have.

**Option 1 - What would you change?:** Better use of the area and building, upgrade the outside to make this more appealing.

**Option 2 - Restoration - Do you like it?:** Yes

**Option 2 - What do you like?:** Keeping the location in the main part of town, keeping the historical building, alfresco area, lawn, playground, great use of an area currently not utilised, the glass joining the inside and outside areas.

**Option 2 - What don't you like?:** Making the kitchen smaller than it currently is, limited parking.

**Option 2 - What would you change?:** Remove having multiple meeting rooms and use this for chair storage, move the bar to near the main hall and alfresco area, make some parking available across the road near the shire building.

**Option 3 - New Multi-use Hall - Do you like it?:** No

**Option 3 - What do you like?:** The size of the hall and the glass to show the view outside.

**Option 3 - What don't you like?:**

**Option 3 - What would you change?:**

**Do you have anything else you wish to add?:**

**Do you currently use the Hall?:**

**If not, why not?:**

**Do you see yourself using a Hall in the future?:**

**Please indicate your preference.:**

**Submitted:**

**IP:**

**Reference Id:**

The location, the building design is ugly and boring in appearance, removal of a historic building in town.

Make it a nicer looking building made from different material with a more historical feel, have a larger bar and kitchen area.

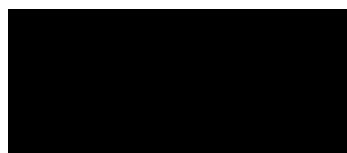
I think it is important that we maintain the few historical buildings we have in our town, I believe the sports ground is for sporting facilities and should be kept separate to the town hall.

Yes

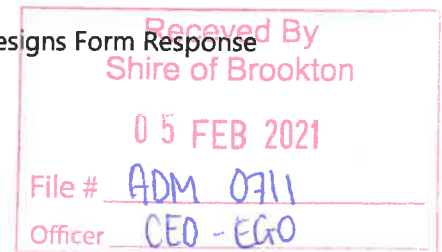
We use the hall when events are on.

Yes

Option 2 - Refurbishment



**From:** Shire of Brookton <no-reply@sparkcms.com.au>  
**Sent:** Thursday, 4 February 2021 10:10 PM  
**To:** Administration Officer  
**Subject:** Brookton Town Hall - Architectural Concept Designs Form Response



The following form was filled out on the Shire of Brookton website.

## Brookton Town Hall - Architectural Concept Designs

**Full Name:** Dannica Ford

**Email Address:**



**Option 1 -**

**Conservation - Do you like it?:** Yes

**Option 1 - What do you like?:**

Preserving the original buildings. Easy access from vehicles to kitchen from the rear. Upgrades to the current kitchen and toilet facilities.

**Option 1 - What don't you like?:**

The bar in the kitchen. The kitchen must remain the same size or bigger.

**Option 1 - What would you change?:**

Remove the bar from the kitchen, possibly situated to the north of the kitchen building with access from the hall and a cool room on the rear that is also accessible from the kitchen. New toilets accessible from the stage area. Maintain the current size and functionality of the kitchen if not bigger.

**Option 2 -**

**Restoration - Do you like it?:** No

**Option 2 - What do you like?:**

NA

**Option 2 - What don't you like?:**

NA

**Option 2 - What would you change?:**

NA

**Option 3 - New Multi-use Hall - Do you like it?:**

No

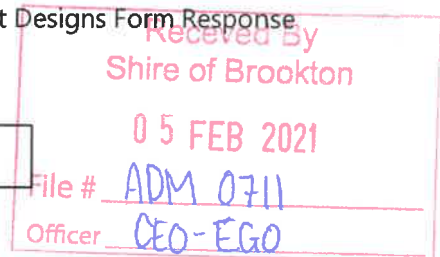
**Option 3 - What do you like?:**

NA

Option 3 - What don't you like?:	NA
Option 3 - What would you change?:	NA
Do you have anything else you wish to add?:	NA
Do you currently use the Hall?:	Yes
Do you see yourself using a Hall in the future?:	Yes
Please indicate your preference.:	Option 1 - Conservation
Submitted:	
IP:	
Reference Id:	

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**From:** Shire of Brookton <no-reply@sparkcms.com.au>  
**Sent:** Thursday, 4 February 2021 8:12 PM  
**To:** Administration Officer  
**Subject:** Brookton Town Hall - Architectural Concept Designs Form Response



The following form was filled out on the Shire of Brookton website.

## Brookton Town Hall - Architectural Concept Designs

**Full Name:** Judith Sudholz, B Carter, A Horley, C Bond, D Edwards, D Strange, E Murray, H Thompson, J Overington, J Borg, J Craig, J Windsor, K Clarke, M Day, M Whiteley, D Bartram, P Bekkers, M Skane, R Horley, R Blight, S Minchin, Y Johnson, B Goodchild, C Lee, E Hendrick, R Ward

**Organisation/Company (if applicable):** Brookton Patchwork & Craft Group

**Email Address:** [REDACTED]

**Option 1 - Conservation - Do you like it?:** No

**Option 1 - What do you like?:** Conserves existing buildings to an appropriate Level

**Option 1 - What don't you like?:** Doesn't a) cater for future uses possible for the area or expansion. b) solve storage problems or ablutions. I don't like the bar and chair store in the kitchen as space in here is paramount when catering for large groups.

**Option 1 - What would you change?:** Move the Bar and Storeroom to possibly the existing ladies toilet area, increase the size and arrangement of the mens toilet area to incorporate the Ladies toilets by removing the West side door as there are other access doors.

**Option 2 - Restoration - Do you like it?:** Yes

**Option 2 - What do you like?:** It caters for the future/ the new toilets/ secure grassed area and playground for the kids

**Option 2 - What don't you like?:** The smaller Kitchen area with the bar & Chairstore in Kitchen

**Option 2 - What would you change?:**

Make the Kitchen space better by moving the Bar & Chair Store to somewhere else, possibly incorporate into a new toilet area on the west side of the foyer.

**Option 3 - New Multi-use Hall - Do you like it?:**

No

**Option 3 - What do you like?:**

It has a nice outlook over the oval.

**Option 3 - What don't you like?:**

Unnecessary cost for less space

**Option 3 - What would you change?:**

Not Applicable

**Do you have anything else you wish to add?:**

Our group would use the Hall for our Craft Weekends if it was refurbished with a new Kitchen etc as the W B Eva Pavilion is getting too small for nearly 30 women with sewing machines.

**Do you currently use the Hall?:**

Yes

**Do you see yourself using a Hall in the future?:**

Yes

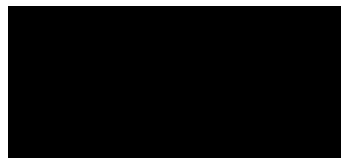
**Please indicate your preference.:**

Option 2 - Refurbishment -

**Submitted:**

**IP:**

**Reference Id:**





Submission Form  
Brookton Community Hall



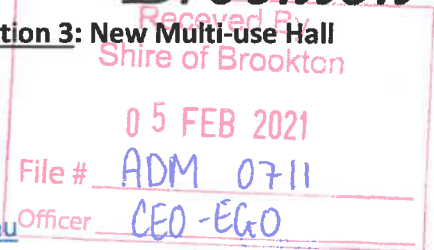
Option 1: Conservation

Option 2: Refurbishment

Option 3: New Multi-use Hall

To: Chief Executive Officer  
Shire of Brookton  
PO Box 42  
Brookton WA 6306

or email: [mail@brookton.wa.gov.au](mailto:mail@brookton.wa.gov.au)



Please note – all information provided on this submission form will be published in the Shire of Brookton agenda and minutes relevant to this submission. Phone numbers and email addresses will be redacted for the Shire's website.

Name: RONALD H PRIDHAM

Organisation/Company (if applicable): BROOKTON MENS SHED COUNTRY CLUB

Email: [REDACTED]

**Option 1 - Conservation**

Do you like it?

Yes ☐

No ☒

What do you like?

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What don't you like?

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What would you change?

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**Option 2 – Refurbishment**

Do you like it?

Yes ☒

No ☐



What do you like?

THE TOWN HALL REMAINS IN THE TOWN PROPER  
ALSO THE IMPROVED STREET ENHANCEMENT

What don't you like?

What would you change?

**Option 3 – New Multi-use Hall**

Do you like it?

Yes ☐

No ☒

What do you like?

What don't you like?

THE TOWN HALL WOULD NOT LOOK GOOD IN  
THIS AREA AND SPACE LIMITED IT WOULD NOT  
FACE THE CENTRE OF THE FOOTBALL OVAL

What would you change?

Do you have anything you wish to add?

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1. Do you currently use the Hall?

Yes ☒

No ☐

a) If not, why not?

ONLY IF THERE IS A FUNCTION HELD THERE

2. Do you see yourself using a Hall in the future?

☒ Yes ☒ No

b) If not, why not?

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---

3. Please indicate your preference.

☐ Option 1 - Conservation

☒ Option 2 – Refurbishment

☐ Option 3 – New Multi-use Hall

All supporting documentation is available to view on the Shire's website.

Signature: R H Bridham Date: 5-2-2021

Please attach additional comment/pages if required.

Submission Form  
Brookton Community Hall



Option 1: Conservation

Option 2: Refurbishment

Option 3: New Multi-use Hall

To: Chief Executive Officer  
Shire of Brookton  
PO Box 42  
Brookton WA 6306

or email: [mail@brookton.wa.gov.au](mailto:mail@brookton.wa.gov.au)

Received by  
Shire of Brookton  
05 FEB 2021  
File # ADM 0711  
Officer CEO - EGO

Please note – all information provided on this submission form will be published in the Shire of Brookton agenda and minutes relevant to this submission. Phone numbers and email addresses will be redacted for the Shire's website.

Name: Tricia Stewart

Organisation/Company (if applicable): \_\_\_\_\_

Email: \_\_\_\_\_

**Option 1 - Conservation**

Do you like it?

Yes ☐

No ☒

What do you like?

The historical significance is preserved without further deterioration of the building.

What don't you like?

No improvements in internal design, no incentive for more people to use the hall.

What would you change?

I would scrap Options 1 & 2 & adopt Option 3. (with a few changes to make it even more functional).

**Option 2 – Refurbishment**

Do you like it?

Yes ☒

No ☐



What do you like?

*I retain the historical appearance of the building while making it more "user friendly"*

What don't you like?

*Reduced size of kitchen, impractical location of bar & chair storage, no provision of blackout curtains to enable daytime films being shown*

What would you change?

*Bar location (? Have a moveable bar?) Provide blackout curtains to cover louvres and glass doors. No glass doors on east side of hall (retain brick wall)*

**Option 3 – New Multi-use Hall**

Do you like it?

Yes ☐

No ☒

What do you like?

*Destroys*

What don't you like?

*Australia, particularly WA, is notorious for removing historically significant buildings such as our Town Hall and replacing them with modern monstrosities. Don't let this happen again! We have already lost, for example, the original WB Eva hall and the <sup>old</sup> Westpac Bank building. What would you change? I would scrap Option 3 and go with Option 2 with a few improvements as above.*

Do you have anything you wish to add?

*Tourists, both now and in the future, are interested in the history of the centres they visit, and I believe we should preserve as much as possible of our architectural heritage. Buildings need to be used, and Option 3 will encourage increased usage of our Hall while preserving its historical appearance and integrity.*

1. Do you currently use the Hall?

Yes ☒

No ☐

a) If not, why not?

2. Do you see yourself using a Hall in the future?

☒ Yes ☐ No

b) If not, why not?

3. Please indicate your preference.

☐ Option 1 - Conservation

☒ Option 2 - Refurbishment

☐ Option 3 - New Multi-use Hall

All supporting documentation is available to view on the Shire's website.

Signature: P Stewart

Date: 05-02-2021

Please attach additional comment/pages if required.

Submission Form  
Brookton Community Hall



Option 1: Conservation

Option 2: Refurbishment

Option 3: New Multi-use Hall

Shire of Brookton

05 FEB 2021

File # ADM 0711

Officer CEO - EGO

To: Chief Executive Officer  
Shire of Brookton  
PO Box 42  
Brookton WA 6306

or email: [mail@brookton.wa.gov.au](mailto:mail@brookton.wa.gov.au)

Please note – all information provided on this submission form will be published in the Shire of Brookton agenda and minutes relevant to this submission. Phone numbers and email addresses will be redacted for the Shire's website.

Name: MRS JACKIE ALLINGTON

Organisation/Company (if applicable): \_\_\_\_\_

Email: \_\_\_\_\_

**Option 1 - Conservation**

Do you like it?

Yes ☐

No ☒

What do you like?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

What don't you like?

Base essentials planned.

\_\_\_\_\_

\_\_\_\_\_

What would you change?

Go to Option 2.

\_\_\_\_\_

\_\_\_\_\_

**Option 2 – Refurbishment**

Do you like it?

Yes ☒

No ☐ Shire of



**Brookton**

What do you like?

Multi-functional building, attractive & useful.

What don't you like?

What would you change?

**Option 3 – New Multi-use Hall**

Do you like it?

Yes ☐

No ☒

What do you like?

What don't you like?

Position of building

What would you change?



Do you have anything you wish to add?



Our Hall is a Memorial Hall - important  
to retain our history  
Thanks for the opportunity to express  
our opinions.

1. Do you currently use the Hall?

Yes ☒

No ☐

a) If not, why not?

2. Do you see yourself using a Hall in the future?

☒ Yes ☐ No

b) If not, why not?

3. Please indicate your preference.

☐ Option 1 - Conservation

☒ Option 2 - Refurbishment

☐ Option 3 - New Multi-use Hall

All supporting documentation is available to view on the Shire's website.

Signature: g.mallinson

Date: 2.2.21

Please attach additional comment/pages if required.

Submission Form  
Brookton Community Hall



Received By  
Shire of Brookton

05 FEB 2021

File #

Officer

Option 1: Conservation

Option 2: Refurbishment

Option 3: New Multi-use Hall

To: Chief Executive Officer  
Shire of Brookton  
PO Box 42  
Brookton WA 6306

or email: [mail@brookton.wa.gov.au](mailto:mail@brookton.wa.gov.au)

Please note – all information provided on this submission form will be published in the Shire of Brookton agenda and minutes relevant to this submission. Phone numbers and email addresses will be redacted for the Shire's website.

Name: FRED WHITTINGTON

Organisation/Company (if applicable): FARMER

Email: [REDACTED]

**Option 1 - Conservation**

Do you like it?

Yes ☐

No ☒

What do you like?

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What don't you like?

FRETTING BRICKWORK. IT WILL KEEP  
RECURRING. THERE IS NO CURE FOR  
THIS PROBLEM -

What would you change?

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**Option 2 – Refurbishment**

Do you like it?

Yes ☐

No ☒

Shire of   
**Brookton**

What do you like?

STILL GOT AN OLD BUILDING

What don't you like?

FRETTING BRICKWORK

STILL GOT AN OLD BUILDING.

What would you change?

**Option 3 – New Multi-use Hall**

Do you like it?

Yes ☒

No ☐

What do you like?

NICE NEW COMPLEX AND NICE  
OUTSIDE OVERLOOKING TOWN & DUAL.

What don't you like?

—

What would you change?

—

SIZE OF KITCHEN.

Do you have anything you wish to add?

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1. Do you currently use the Hall?

Yes ☐

No ☒

a) If not, why not?

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2. Do you see yourself using a Hall in the future?

☒ Yes ☐ No

b) If not, why not?

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---

3. Please indicate your preference.

☐ Option 1 - Conservation

☐ Option 2 – Refurbishment

☒ Option 3 – New Multi-use Hall

All supporting documentation is available to view on the Shire's website.

Signature: G.O. Whitty

Date: 2-2-2021

Please attach additional comment/pages if required.

Submission Form  
Brookton Community Hall



Option 1: Conservation

Option 2: Refurbishment

Option 3: New Multi-use Hall

Received by  
Shire of Brookton

05 FEB 2021

File # ADM 0711

Officer

To: Chief Executive Officer  
Shire of Brookton  
PO Box 42  
Brookton WA 6306

or email: [mail@brookton.wa.gov.au](mailto:mail@brookton.wa.gov.au)

Please note – all information provided on this submission form will be published in the Shire of Brookton agenda and minutes relevant to this submission. Phone numbers and email addresses will be redacted for the Shire's website.

Name: Wendy R Whittington

Organisation/Company (if applicable): Farmer

Email: [REDACTED]

**Option 1 - Conservation**

Do you like it?

Yes ☐

No ☒

What do you like?

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What don't you like?

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What would you change?

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**Option 2 – Refurbishment**

Do you like it?

Yes ☒

No ☐



What do you like?

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What don't you like?

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What would you change?

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**Option 3 – New Multi-use Hall** Do you like it?

Yes ☐

No ☒

What do you like?

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What don't you like?

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What would you change?

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Do you have anything you wish to add?

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1. Do you currently use the Hall?

Yes ☒

No ☐

a) If not, why not?

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2. Do you see yourself using a Hall in the future? ☒ Yes ☐ No

b) If not, why not?

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---

3. Please indicate your preference.

☐ Option 1 - Conservation

☒ Option 2 – Refurbishment

☐ Option 3 – New Multi-use Hall

All supporting documentation is available to view on the Shire's website.

Signature: W K Whittington

Date: 2-2-2021

Please attach additional comment/pages if required.

Submission Form  
Brookton Community Hall



Option 1: Conservation

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Option 3: New Multi-use Hall

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Shire of Brookton

05 FEB 2021

File # ADM 0711

Officer CEO-EGO

To: Chief Executive Officer  
Shire of Brookton  
PO Box 42  
Brookton WA 6306

or email: [mail@brookton.wa.gov.au](mailto:mail@brookton.wa.gov.au)

Please note – all information provided on this submission form will be published in the Shire of Brookton agenda and minutes relevant to this submission. Phone numbers and email addresses will be redacted for the Shire's website.

Name: LINDSAY EVA

Organisation/Company (if applicable): \_\_\_\_\_

Email: \_\_\_\_\_

**Option 1 - Conservation**

Do you like it?

Yes ☐

No ☐

What do you like?

Conservation of the current building  
is long overdue.

What don't you like?

Drainage of water away from the  
building is important as soil type  
is not suitable for soakwells.

What would you change?

No space in current kitchen area for  
bar



**Option 2 – Refurbishment**

Do you like it?

Yes ☒

No ☐ Shire of



**Brookton**

What do you like?

Idea of a community <sup>use</sup> upgraded building.

What don't you like?

Planning for bar and chair store means kitchen area is insufficient.

What would you change?

Extend kitchen northwards and maybe bar where suggested chair store is proposed. Accessible to both main hall and lesser hall. would be possible

**Option 3 – New Multi-use Hall** Do you like it?

Yes ☐

No ☒

What do you like?

What don't you like?

Not necessary to build a new building away from the town centre.  
No corrugated iron cladding horizontally.

What would you change?

Do you have anything you wish to add?

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1. Do you currently use the Hall?

Yes ☒

No ☐

a) If not, why not?

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---

2. Do you see yourself using a Hall in the future?

☒ Yes ☐ No

b) If not, why not?

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---

3. Please indicate your preference.

☐ Option 1 - Conservation

☒ Option 2 – Refurbishment

☐ Option 3 – New Multi-use Hall

All supporting documentation is available to view on the Shire's website.

Signature:

*Glenn L. LHEVA*

Date:

*Glenn 5.2.2021*

Please attach additional comment/pages if required.

Submission Form  
Brookton Community Hall



Option 1: Conservation

Option 2: Refurbishment

Option 3: New Multi-use Hall

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Shire of Brookton

05 FEB 2021

File # ADM 0711

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Brookton WA 6306

or email: [mail@brookton.wa.gov.au](mailto:mail@brookton.wa.gov.au)

Please note – all information provided on this submission form will be published in the Shire of Brookton agenda and minutes relevant to this submission. Phone numbers and email addresses will be redacted for the Shire's website.

Name: EVELYN JANET (JAN) EVA

Organisation/Company (if applicable): RATE PAYER & COMMUNITY USER OF THE BUILDING.

Email: [REDACTED]

**Option 1 - Conservation**

Do you like it?

Yes ☐

No ☒

What do you like?

AT LEAST FABRIC OF BUILDING & SAFETY ISSUES  
DEALT WITH. BULLET POINT N°1 IS IMPORTANT TO  
KEEP. IS IT POSSIBLE TO KEEP THE OTHER TWO  
WITH HATCHES IN SIDE WALL IN 1905 HALL AS  
3RD STORY OF HALL DEVELOPMENT.

What don't you like?

IF THIS N°1 OPTION WAS ALL THAT SHIRE COULD AFFORD TO  
DO, AT LEAST BUILDING WOULD BE PRESERVED UNTIL  
ABLE TO DO N°2 OPTION IDEAS TO MOVE COMPLEX  
INTO THE FUTURE AS HAVE OTHER  
SITES

What would you change?

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**Option 2 – Refurbishment**

Do you like it?

Yes ☒

No ☐



What do you like?

RESTORATION OF EXISTING BUILDING ~ MAKING SPACES  
IN HALL WORK FOR THE FUTURE.

What don't you like? See Below

MUST LEAVE KITCHEN SPACE AS IS AS ONLY LARGE  
KITCHEN IN SHIRE FOR ALL LARGE EVENTS ~ EMERGENCIES  
NEED BINS TO BE NEAR KITCHEN EXIT.

What would you change? ENSURE PLUGS ON OUTSIDE WALL KITCHEN  
TO PLUG IN COOL ROOMS WHEN REQUIRED.

NO BAR IN KITCHEN SPACE ~ NO CHAIR STORE IN KITCHEN  
AS COMPROMISES ONLY LARGE KITCHEN IN THE SHIRE.  
MAYBE FEMALE TOILET AREA COULD BECOME BAR ~  
CHAIR STORE ~ PLACE FEMALE TOILETS ON WEST SIDE  
BY MALE/ALONG SIDE AS SPACE TO ADD ON WEST SIDE.

**Option 3 – New Multi-use Hall**

Do you like it?

Yes ☐

No ☒

What do you like?

NOT MUCH SOUL LESS, GIVING NO SENSE OF PAST  
HISTORY. IN THIS DISTRICT.

What don't you like?

SMALLER SPACE THAN WHAT WE HAVE, POOR ACOUSTICS,  
NOT ABLE TO DARKEN HALL, KITCHEN WAY TOO SMALL ~  
ISOLATED. DONT NEED LARGE TICKET BOOTH SPACE. COMPROMISES  
SPACE AT THE DOOR FOR LARGE EVENTS.

What would you change?

METAL EXTERIOR, AS THE WB PAVILION METAL  
ALREADY RUSTING SO NO POINT REPEATING THIS  
COSTLY MISTAKE.

Do you have anything you wish to add?

BAR IN KITCHEN = NO GO. MAYBE A MOBILE BAR  
WITH FRIDGE STORAGE. ALTERNATIVE BAR SPACE IN  
NORTH CORNER OF LESSER HALL OPENING INTO FOYER.

NOTE POINT: NEW TOILET BLOCK OUT REAR IS GOING WHERE  
PRE-EXISTED TOILETS WERE - OUTSIDE TOILETS GET BROKEN  
INTO = MORE CLEANING/DIFFICULT. WHO WILL GO OUTSIDE  
TO USE THEM = LIMITED USE IN RELATION TO COST.  
ONE GOOD TOILET BLOCK MALE/FEMALE/MULTI & DISABLE  
IS MORE COST EFFECTIVE TAKING INTO ACCOUNT

1. Do you currently use the Hall?

Yes ☒

No ☐

CURRENT LACK OF SHIRE  
CLEANING TIME  
ALLOWED.

a) If not, why not?

2. Do you see yourself using a Hall in the future?

Yes ☒ No ☐

b) If not, why not?

3. Please indicate your preference.

☐ Option 1 - Conservation

☒ Option 2 - Refurbishment

☐ Option 3 - New Multi-use Hall

All supporting documentation is available to view on the Shire's website.

Signature: \_\_\_\_\_

Date: 5. 2. 2021.

Please attach additional comment/pages if required.

Submission Form  
Brookton Community Hall



Option 1: Conservation

Option 2: Refurbishment

Option 3: New Multi-use Hall

Received By  
Shire of Brookton

To: Chief Executive Officer  
Shire of Brookton  
PO Box 42  
Brookton WA 6306

or email: [mail@brookton.wa.gov.au](mailto:mail@brookton.wa.gov.au)

05 FEB 2021  
File # ADM 0711  
Officer LEO-EGO

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Name: COLIN MILLS

Organisation/Company (if applicable): \_\_\_\_\_

Email: [REDACTED]

**Option 1 - Conservation**

Do you like it?

Yes ☒

No ☐

What do you like?

I LIKE THE IDEA THAT WE STILL HAVE A FUNCTIONING  
LARGE MEETING PLACE WITHIN THE MAIN CENTRAL  
PART OF BROOKTON AT A REASONABLE COST TO COMMUNITY

What don't you like?

I DONT LIKE THE BAR AREA TAKING UP VALUABLE  
SPACE IN THE KITCHEN

What would you change?

REMOVE BAR FROM KITCHEN AND PLACE IN ORIGINAL  
POSITION OR IN THE CORNER WHERE THE LESSER HALL  
MEETS THE MAIN HALL



## Option 2 – Refurbishment

Do you like it?

Yes ☒

No ☐



What do you like?

I LIKE THE CONCEPT BUT I AM CONCERNED THAT IT MAY NOT BE USED TO ITS CAPABILITY. WE WOULD NEED TO FIND MORE USES TO MAKE THE EXTRA COST WORTHWHILE

What don't you like?

THE KITCHEN AS IT IS WORKS WELL. THE ROOM NEEDED FOR FUNCTIONS IN A BUILDING THIS SIZE NEEDS ROOM. REMOVE BAR AND CHAIRS OUT OF KITCHEN

What would you change?

FIND ANOTHER AREA FOR THE CHAIRS (SMALLER MEETING ROOM OR UNDER THE STAGE) REMOVE BAR FROM KITCHEN AND PLACE IN THE CORNER WHERE THE TWO HALLS MEET

## Option 3 – New Multi-use Hall

Do you like it?

Yes ☐

No ☒

What do you like?

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What don't you like?

MY MAIN DISLIKE IS THAT IT IS TAKEN OUT OF THE MAIN TOWN AREA TO A POSITION THAT ALREADY HAS A HALL. I THINK THAT THE MONEY WOULD BE BETTER SPENT UPGRADING OUR MAIN STREET AND BUSINESS AREA, MUSEUM ETC.

What would you change?

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Do you have anything you wish to add?

I AM GRATEFUL THAT THE SHIRE AND THE  
HAVE PRESENTED THE COMMUNITY AND OPPORTUNITY TO  
EXPRESS AN OPINION. I BELIEVE WE ARE A VERY SMALL  
COMMUNITY AND THEREFORE WE SHOULD CONCENTRATE  
ALL OUR EFFORTS AND ASSETS TO A SMALLER AREA  
TO CREATE A MORE VIBRANT MAIN PART OF TOWN

1. Do you currently use the Hall?

Yes ☐

No ☐

a) If not, why not?

NOT OFTEN BUT IF THE BUILDING WAS UPGRADED  
WE MAY SEE MORE ACTIVITY SUCH AS WEDDINGS, FUNERALS ETC

2. Do you see yourself using a Hall in the future?

☒ Yes ☐ No

b) If not, why not?

I WOULD HOPE THAT AN INVITING ATMOSPHERE IN THE  
HALL WOULD ATTRACT MORE USE.

3. Please indicate your preference.

- 1 ☒ Option 1 - Conservation  
2 ☒ Option 2 - Refurbishment  
3 ☒ Option 3 - New Multi-use Hall

All supporting documentation is available to view on the Shire's website.

Signature: 

Date: 4-2-21

Please attach additional comment/pages if required.



Submission Form  
Brookton Community Hall



Option 1: Conservation

Option 2: Refurbishment

Option 3: New Multi-use Hall

Processed By  
Shire of Brookton

05 FEB 2021

File # ADM 0711

Officer CEO - EGO

To: Chief Executive Officer  
Shire of Brookton  
PO Box 42  
Brookton WA 6306

or email: [mail@brookton.wa.gov.au](mailto:mail@brookton.wa.gov.au)

Please note – all information provided on this submission form will be published in the Shire of Brookton agenda and minutes relevant to this submission. Phone numbers and email addresses will be redacted for the Shire's website.

Name: KAREN MILLS

Organisation/Company (if applicable): \_\_\_\_\_

Email: [REDACTED]

**Option 1 - Conservation**

Do you like it?

Yes ☒

No ☐

What do you like?

I LIKE THE FACT HALL IS BEING UPGRADED TO A USABLE STANDARD.

I AM PLEASED YOU CAN RETAIN AND CONSERVE TIMBER FLOORBOARDS.

MAYBE ADDED GARDENS TO BUILDING SURROUNDS

What don't you like?

I DON'T LIKE THE BAR IN THE KITCHEN.

What would you change?

CHANGE KITCHEN BY REMOVING BAR FROM KITCHEN.

AIR CONDITIONING. WOULD BE AN ASSET

**Option 2 – Refurbishment**

Do you like it?

Yes ☐

No ☐



What do you like?

I DO BELIEVE THE NEW ADDITIONS TO THE HALLS WILL BE A BONUS  
TO THE USE OF THE HALL

What don't you like?

I DON'T LIKE THE BAR AND CHAIR STORE IN THE KITCHEN.

THE KITCHEN NEEDS TO BE KEPT TO AT LEAST THE SAME SIZE FOR  
CATERING.

What would you change?

I DON'T THINK ANYTHING APART FROM THE ABOVE.

**Option 3 – New Multi-use Hall**

Do you like it?

Yes ☐

No ☒

What do you like?

What don't you like?

I DON'T LIKE THE 3RD OPTION BECAUSE ~~IF~~ OUR HALL SHOULD  
REMAIN WHERE IT IS AND BE REPAIRED.

What would you change?

Do you have anything you wish to add?

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1. Do you currently use the Hall?

Yes ☒

No ☐

a) If not, why not?

*Every Monday for the last 20-years.*

2. Do you see yourself using a Hall in the future?

☒ Yes ☐ No

b) If not, why not?

*APART FROM WINE DANCING I HOPE FOR PARTIES, FUNERALS MEETINGS  
AND OTHER CELEBRATIONS.*

3. Please indicate your preference.

2 ☒ Option 1 - Conservation

1 ☒ Option 2 - Refurbishment

3 ☒ Option 3 - New Multi-use Hall

All supporting documentation is available to view on the Shire's website.

Signature:

*R. A. Mills*

Date:

*14-2-21*

Please attach additional comment/pages if required.

Submission Form  
Brookton Community Hall



Option 1: Conservation

Option 2: Refurbishment

Option 3: New Multi-use Hall

To: Chief Executive Officer  
Shire of Brookton  
PO Box 42  
Brookton WA 6306

or email: [mail@brookton.wa.gov.au](mailto:mail@brookton.wa.gov.au)

Received By  
Shire of Brookton  
05 FEB 2021  
File # ADM 0711  
Officer CEO - EGO

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Name: ROSALIE DECAH EVA

Organisation/Company (if applicable): OFFICE OF REGIONAL ARCHITECTURE

Email: [REDACTED]

Option 1 - Conservation

Do you like it?

Yes

☒

No

☐

What do you like?

- THIS OPTION REPRESENTS THE MINIMUM STANDARD<sup>TO</sup> WHICH THE SHIRE MUST MAINTAIN & CONSERVE THE MEMORIAL HALL, GIVEN ITS CULTURAL HERITAGE SIGNIFICANCE TO OUR COMMUNITY. THE FACT THAT THE SHIRE HAVE NOT INVESTED ON AN ON-GOING BASIS IN THE BUILDING'S CONSERVATION AND MAINTAINENCE REFLECTS EXTREMELY POORLY ON THE ORGANISATION, AND SHOULD BE RECTIFIED AS SOON AS POSSIBLE TO PREVENT FURTHER DETERIORATION

What don't you like?

- THERE IS NOTHING ASPIRATIONAL OF FUTURE-FACING ABOUT THIS OPTION, IT JUST REPRESENTS WHAT SHOULD BE DONE & EXPENDED TO MAINTAIN OUR CULTURAL HERITAGE.

What would you change?

- THIS OPTION LACKS AND WOULD GREATLY BENEFIT FROM, AN ADAPTIVE REUSE STRATEGY\* FOR THE MEMORIAL HALL, WITH FULL COMMUNITY CONSULTATION (WHICH HAS NOT, AS YET, BEEN UNDERTAKEN).  
\* AS DEFINED BY THE HERITAGE COUNCIL OF WA / STATE HERITAGE OFFICE

Option 2 – Refurbishment

Do you like it?

Yes



No



Shire of



Brookton

What do you like?

- THE DESIGN RESPECTFULLY ACKNOWLEDGES THE CULTURAL HERITAGE SIGNIFICANCE OF THE MEMORIAL HALL, AND ALSO LOOKS ASPIRATIONALLY TO THE FUTURE BROOKTON WANTS TO HAVE.

What don't you like?

- THE DESIGN WAS NOT INFORMED BY AN ADAPTIVE REUSE STRATEGY DEVELOPED WITH FULL COMMUNITY CONSULTATION, SO LACKS THE STRENGTH OF DETAIL & COMMITMENT TO OUR ASPIRATIONS THAT WOULD OTHERWISE HAVE BEEN DEVELOPED. THE SHIRE MISUNDERSTOOD THE PROPER PROCESS TO UTILISE TO ACHIEVE AN OPTIMAL RESULT, AND DID NOT DEDICATE SUFFICIENT TIME TO IT. I RECOMMEND UNDERTAKING AN ADAPTIVE REUSE STRATEGY STUDY, WITH FULL COMMUNITY CONSULTATION (WHICH HAS NOT, AS YET, BEEN UNDERTAKEN) AND REVIEWING THE CONCEPT DESIGN ON THE BASIS OF THE STUDY'S OUTCOMES

Option 3 – New Multi-use Hall

Do you like it?

Yes



No



What do you like?

- THE DESIGN & COSTING DEMONSTRATE WHY THIS OPTION IS <sup>AN</sup> UNSUITABLE FIT FOR OUR COMMUNITY

What don't you like?

- AS A RESULT OF SELECTING THIS OPTION, THE SHIRE INTEND TO DEMOLISH THE CULTURALLY SIGNIFICANT MEMORIAL HALL. THE GENERIC NATURE OF THE CONCEPT DESIGN DOES NOT REFLECT ANYTHING ABOUT THE HISTORY, CULTURE, SPIRIT OR ASPIRATIONS OF OUR COMMUNITY, IT LACKS LOCAL INPUT, KNOWLEDGE & UNDERSTANDING AS THE COMMUNITY HAVE NOT BEEN EXTENSIVELY CONSULTED ABOUT ITS REQUIREMENTS & ASPIRATIONS. IT IS <sup>AND</sup> VERY COSTLY.
- THIS OPTION SHOULD BE DISMISSED ON THE BASIS THAT:
  1. WE HAVE A FANTASTIC COMMUNITY HALL PIPE FOR REFURBISHMENT IN THE MEMORIAL HALL
  2. IT IS TOO EXPENSIVE & WOULD REPRESENT AN UNNECESSARY FINANCIAL BURDEN ON THE SHIRE & RATEPAYERS.



Do you have anything you wish to add?



- THE SHIRE OF BROOKTON WOULD DO WELL TO CONSULT WIDELY, <sup>WITH BUILT-ENVIRONMENT PROFESSIONALS</sup> PRIOR TO UNDERTAKING PROJECTS SUCH AS THIS, SO THEY ARE FULLY AWARE OF THE APPROPRIATE PROCEDURES, PRACTICES & PROTOCOLS WHICH, IF IMPLEMENTED, PRODUCE RESULTS WHICH ARE TAILORED TO <sup>PARTICULAR</sup> SUITA COMMUNITIES, AND DO NOT WASTE FINANCIAL RESOURCES OR REQUIRE RE-WORK FURTHER DOWN THE TRACK. SUCH PROFESSIONAL KNOWLEDGE & EXPERTISE IS AVAILABLE LOCALLY WITHIN THE SHIRE.
1. Do you currently use the Hall? Yes ☒ No ☐

a) If not, why not?

2. Do you see yourself using a Hall in the future?

Yes ☐ No ☒

☐

b) If not, why not?

3. Please indicate your preference.

- ☐ Option 1 - Conservation  
☒ Option 2 - Refurbishment  
☐ Option 3 - New Multi-use Hall

All supporting documentation is available to view on the Shire's website.

Signature:

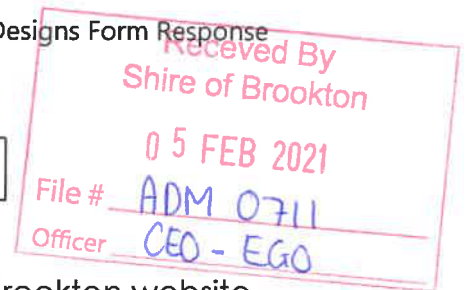
*RN Pahlman*

Date:

05/02/2021.

Please attach additional comment/pages if required.

**From:** Shire of Brookton <no-reply@sparkcms.com.au>  
**Sent:** Friday, 5 February 2021 11:14 AM  
**To:** Administration Officer  
**Subject:** Brookton Town Hall - Architectural Concept Designs Form Response



The following form was filled out on the Shire of Brookton website.

## Brookton Town Hall - Architectural Concept Designs

**Full Name:** Anne Stedman  
**Email Address:** [REDACTED]  
**Option 1 - Conservation - Do you like it?:** No  
**Option 1 - What do you like?:** I like that it is not being pulled down  
**Option 1 - What don't you like?:** I think just doing conservation is not enough. And where would the choral society store their equipment etc.  
**Option 1 - What would you change?:** needs more than just conservation  
**Option 2 - Restoration - Do you like it?:** Yes  
**Option 2 - What do you like?:** The concept of the meeting room and what is planned for that area. I like that the hall will be looked after and being more presentable it may be used more frequently.  
**Option 2 - What don't you like?:** chair storage in the kitchen. Parking.  
**Option 2 - What would you change?:** More parking out the back it is a long way from the kitchen to where cars are parked.  
**Option 3 - New Multi-use Hall - Do you like it?:** No  
**Option 3 - What do you like?:** not much  
**Option 3 - What don't you like?:** where it would be built, don't like the look of the building.

**Option 3 - What would you change?:**

The over all plan is ok I just don't agree with another building being built when there is a perfectly good hall in town already.

**Do you have anything else you wish to add?:**

I would like to see the Memorial hall remain where it is and be maintained. We need to preserve our history and tell the history of the building in the building is a great idea. The Hall is a great venue for functions and with the upgrade out the back this may bring more people to use it.

**Do you currently use the Hall?:**

Yes

**Do you see yourself using a Hall in the future?:**

Yes

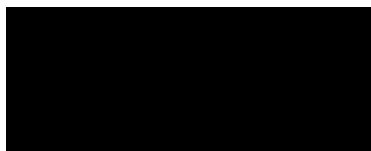
**Please indicate your preference.:**

Option 2 - Refurbishment

**Submitted:**

**IP:**

**Reference Id:**





Submission Form  
Brookton Community Hall



Option 1: Conservation

Option 2: Refurbishment

Option 3: New Multi-use Hall

To: Chief Executive Officer  
Shire of Brookton  
PO Box 42  
Brookton WA 6306

or email: [mail@brookton.wa.gov.au](mailto:mail@brookton.wa.gov.au)

Received By  
Shire of Brookton  
05 FEB 2021  
File # ADM 0711  
Officer CEO-EGO

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Name: NEIL JEFFERSON

Organisation/Company (if applicable): \_\_\_\_\_

Email: [REDACTED]

**Option 1 - Conservation**

Do you like it?

Yes ☒

No ☐

What do you like?

Cheapest way, and i think we should keep what  
we already have

What don't you like?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What would you change?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Option 2 – Refurbishment**

Do you like it?

Yes ☒

No ☐

Shire of   
**Brookton**

What do you like?

*Front of Hall + crossing to park*

What don't you like?

*alfresco, grass, etc at rear of hall not needed*

What would you change?

*Not put all the stuff at back of hall*

**Option 3 – New Multi-use Hall** Do you like it?

Yes ☐

No ☐

What do you like?

*Not much*

What don't you like?

*cost*

*Big hay shed*

What would you change?

Do you have anything you wish to add?

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1. Do you currently use the Hall?

Yes ☐

No ☒

a) If not, why not?

*Not many things held there*

2. Do you see yourself using a Hall in the future?

☒ Yes ☐ No

☐

b) If not, why not?

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---

3. Please indicate your preference.

☒ Option 1 - Conservation

☐ Option 2 – Refurbishment *& some bits of this option*

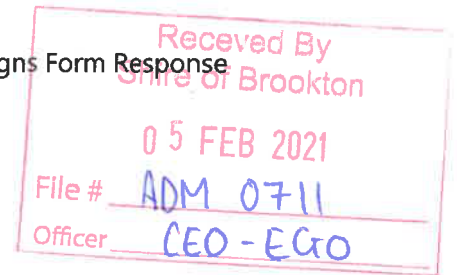
☐ Option 3 – New Multi-use Hall

All supporting documentation is available to view on the Shire's website.

Signature:  Date: *4/2/21*

Please attach additional comment/pages if required.

**From:** Shire of Brookton <no-reply@sparkcms.com.au>  
**Sent:** Friday, 5 February 2021 11:36 AM  
**To:** Administration Officer  
**Subject:** Brookton Town Hall - Architectural Concept Designs Form Response



The following form was filled out on the Shire of Brookton website.

## Brookton Town Hall - Architectural Concept Designs

**Full Name:** Julie Jefferson

**Email Address:** [REDACTED]

**Option 1 -**

**Conservation -**

**Do you like it?:**

Yes

**Option 1 - What do you like?:**

Bringing the building up to date with current requirements and legislations. Least expensive of the 3 options. Valuing the historical significance of the building..

**Option 1 - What don't you like?:**

**Option 1 - What would you change?:**

**Option 2 -**

**Restoration - Do you like it?:**

No

**Option 2 - What do you like?:**

The front facade and aesthetics of the building will make it appear more significant. Crossover to existing park and improved streetscape. Car parking on East and West side of hall (not to the south/front)

**Option 2 - What don't you like?:**

Everything at the rear of the hall as per the plan (6, 9, 20, 21, 22, 23 etc), is only a duplicate of what is available at the pavilion and I feel is therefore unnecessary. If the population increased in the future, it could always be done at a later date. If you were using the kitchen there is no close location to unload and load a vehicle. Kitchen and bar area would be too small. I feel it is not worth the additional expense to do everything on Option 2.

**Option 2 - What would you change?:**

Move the existing foyer glass doors and create a wall East into the lesser hall at the East side of the kitchen door. Put the bar at the South end of the kitchen with under-bench refrigeration,

using the existing servery. Create a storeroom for chairs and trestles and other items on the South side of the wall along the back of the female toilets. This will double the size of the foyer/reception room and still have the bar within. The kitchen will not be reduced in size but the facility will have a larger storeroom. This idea would make the lesser hall section quite small but create two similar sized hire options, which may make it a more user friendly. Please give me a call if this doesn't make sense.

**Option 3 - New Multi-use Hall - Do you like it?:**

No

**Option 3 - What do you like?:**

.

**Option 3 - What don't you like?:**

.

**Option 3 - What would you change?:**

.

**Do you have anything else you wish to add?:**

I believe Option 1 should be carried out at a bare minimum but option 2 also has some merits. If the stage area had better facilities, it may be used more, though questionable if it was updated. I think a combination of both options would be the best outcome for the Brookton Community.

**Do you currently use the Hall?:**

Yes

**Do you see yourself using a Hall in the future?:**

Yes

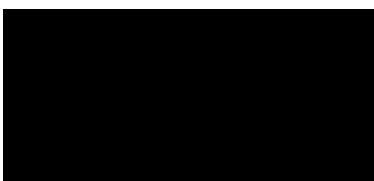
**Please indicate your preference.:**

Option 1 - Conservation

**Submitted:**

**IP:**

**Reference Id:**



Submission Form  
Brookton Community Hall



Option 1: Conservation

Option 2: Refurbishment

Option 3: New Multi-use Hall

Presented by  
Shire of Brookton

To: Chief Executive Officer  
Shire of Brookton  
PO Box 42  
Brookton WA 6306

or email: [mail@brookton.wa.gov.au](mailto:mail@brookton.wa.gov.au)

05 FEB 2021

File # ADM 0711

Officer CEO-EGO

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Name: Mitchell Jefferson

Organisation/Company (if applicable): \_\_\_\_\_

Email: \_\_\_\_\_

**Option 1 - Conservation**

Do you like it?

Yes ☒

No ☐

What do you like?

We should keep what we already have, and its a  
cheaper option.

What don't you like?

What would you change?



**Option 2 – Refurbishment**

Do you like it?

Yes ☐

No ☒



What do you like?

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What don't you like?

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What would you change?

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**Option 3 – New Multi-use Hall Do you like it?**

Yes ☐

No ☒

What do you like?

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What don't you like?

---

---

---

What would you change?

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Do you have anything you wish to add?



1. Do you currently use the Hall?

Yes ☐

No ☒

a) If not, why not?

2. Do you see yourself using a Hall in the future?

☒ Yes ☐ No

b) If not, why not?

3. Please indicate your preference.

☒ Option 1 - Conservation

☐ Option 2 – Refurbishment

☐ Option 3 – New Multi-use Hall

All supporting documentation is available to view on the Shire's website.

Signature: M Jefferson

Date: 05/02/2021

Please attach additional comment/pages if required.



Submission Form  
Brookton Community Hall



Option 1: Conservation

Option 2: Refurbishment

Option 3: New Multi-use Hall

To: Chief Executive Officer  
Shire of Brookton  
PO Box 42  
Brookton WA 6306

or email: [mail@brookton.wa.gov.au](mailto:mail@brookton.wa.gov.au)

Received By	
Shire of Brookton	
05 FEB 2021	
File #	ADM 0711
Officer	CEO - EGO

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Name: CAROL GARLETT (REIDY FAMILY)

Organisation/Company (if applicable): N/A

Email: [REDACTED]

**Option 1 - Conservation**

Do you like it?

Yes ☒

No ☐

What do you like?

THE Focus on Conservation of all stages of the hall. It embraces the historical significance of the building. It conserves the heritage on and the original site of the hall. Includes the upgrade of toilets and Kitchen.

What don't you like?

Does not appear to upgrade any other areas apart from the kitchen and toilets. Limited in its capacity to deal with futuristic needs of the community. Lacks street appeal due to limited investment in landscaping and street landscaping.

What would you change?

Increase in landscaping to improve street appeal. Investment in more toilets, and heating and cooling systems in hall. Invest in technology such as audio/visual electronic equipment.

What do you like?

Conservation of the building and the blending of the old with the new.  
New and improved external spaces that flow through to the inner  
spaces of the hall. Enhanced landscaping and streetscaping; increase  
the appeal to the public. Increase in community spaces including toilets.

What don't you like?

Reduction in the kitchen space by the proposed chest storage  
room. Kitchen space should not be reduced in area.

What would you change?

Relocate the chest storage room to <sup>an</sup> ~~the~~ area close to  
proposed meeting room or, ~~relocate~~ the storage room  
nearer to the community room.

Option 3 – New Multi-use Hall Do you like it?

Yes ☐No ☒

What do you like?

Do not like anything about this proposal. The option loses  
the historical significance of the current hall

What don't you like?

The building of a new multi-use hall loses the historical significance  
of the current hall. Additionally the seating capacity in a new hall  
appears to be reduced. The building lacks character and appeal.

What would you change?

All of it. It may be new but the architectural design  
lacks any character and appeal. Its modern design does  
not embrace the history of the current hall.

Do you have anything you wish to add?

Consideration should be given to the installation of a  
plaques that recognise the traditional custodians of the land the Nyoongar  
people. Flag poles installed for use on special occasions such as  
ANZAC, NAIDOC. Brookton needs to keep the hall because it has the  
capacity to seat large numbers. Our Nyoongars have use the hall for funerals  
in order to cater for the large crowds that pay their respects at such events.

1. Do you currently use the Hall?

Yes ☒

No ☐

a) If not, why not?

Our families use the hall for funerals, weddings and birthdays  
I am of the view that it would get further use for meetings if heating/  
cooling was upgraded and improved.

2. Do you see yourself using a Hall in the future? ~~Yes~~ No ☐

b) If not, why not?

Nyoongar families who have lived in Brookton as well as those  
currently living in Brookton use the hall for funerals and other large  
family gatherings.

3. Please indicate your preference.

☐ Option 1 - Conservation

☒ Option 2 - Refurbishment

☐ Option 3 - New Multi-use Hall

All supporting documentation is available to view on the Shire's website.

Signature: Benjamin Date: 5 February 2021

Please attach additional comment/pages if required.

Submission Form  
Brookton Community Hall



Option 1: Conservation

Option 2: Refurbishment

Option 3: New Multi-use Hall

To: Chief Executive Officer  
Shire of Brookton  
PO Box 42  
Brookton WA 6306

or email: [mail@brookton.wa.gov.au](mailto:mail@brookton.wa.gov.au)

Shire of Brookton  
**Brookton**  
05 FEB 2021  
File # ADM 0711  
Officer CEO-EGO

*Please note – all information provided on this submission form will be published in the Shire of Brookton agenda and minutes relevant to this submission. Phone numbers and email addresses will be redacted for the Shire's website.*

Name: Brad & Naomi Eyre

Organisation/Company (if applicable): \_\_\_\_\_

Email: [REDACTED]

**Option 1 - Conservation**

Do you like it?

Yes

☒

No

☐

What do you like?

Conserving original building.

What don't you like?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What would you change?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Option 2 – Refurbishment**

Do you like it?

Yes

☒

No

☐

Shire of



**Brookton**

What do you like?

Internal spaces with store, kitchen upgrade, bar upgrade  
extra toilets.

Adoption to original building without demolishing original  
structure

What don't you like?

What would you change?

**Option 3 – New Multi-use Hall**

Do you like it?

Yes

☐

No

☒

What do you like?

What don't you like?

What would you change?



Do you have anything you wish to add?



1. Do you currently use the Hall?

Yes ☒

No ☐

a) If not, why not?

2. Do you see yourself using a Hall in the future?

Yes ☐ No ☒

YES.

b) If not, why not?

3. Please indicate your preference.

- ☐ Option 1 - Conservation  
☒ Option 2 - Refurbishment  
☐ Option 3 - New Multi-use Hall

All supporting documentation is available to view on the Shire's website.

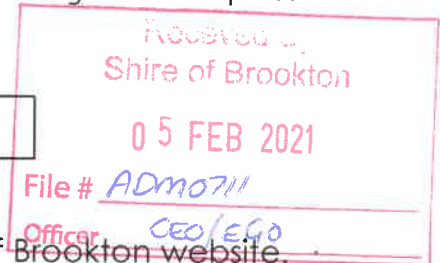
Signature: \_\_\_\_\_

Date: \_\_\_\_\_

5.2.2021

Please attach additional comment/pages if required.

**From:** Shire of Brookton <no-reply@sparkcms.com.au>  
**Sent:** Friday, 5 February 2021 10:41 PM  
**To:** Administration Officer  
**Subject:** Brookton Town Hall - Architectural Concept Designs Form Response



The following form was filled out on the Shire of Brookton website.

## Brookton Town Hall - Architectural Concept Designs

**Full Name:** Verity Trevenen

**Email Address:** [REDACTED]

**Option 1 - Conservation - Do you like it?:** No

**Option 1 - What do you like?:** Nil

**Option 1 - What don't you like?:** I think it's important we retain our historic buildings in Brookton however I think there are lot of things that could be changed about the current hall to improve its usability, and to me the Restoration option meets these needs.

**Option 1 - What would you change?:** Nil

**Option 2 - Restoration - Do you like it?:** Yes

**Option 2 - What do you like?:** 1. The incorporation of the modern design with the historical building looks really visually appealing. 2. I love the outdoor space created with the alfresco area, kitchen/bar, garden, playground - I can see this being a fantastic space to hire for both community groups and private functions. 3. To me the community room and the outdoor area that comes of this room is the most exciting design element of the plan, and I can really see community groups using this space. 4. I like the idea of raising and paving the road between the hall and Madison square (at least that's how it looks to me visually in the picture). It would be great for larger events if the hall area could extend across to the park.

**Option 2 - What don't you like?:** Nothing, I think it's a really exciting design.

**Option 2 - What would you change?:**

1. It would be great to include a parenting room in the hall with nappy change facilities and a place to breastfeed. 2. It would be great to have a small kitchenette included in the community room! That way if people are only hiring that space there are still some catering tea/coffee facilities available. Also if people are hiring the adjoining meeting rooms they could utilise this space for tea/coffee, morning tea lunch rather than using the main kitchen. Would this also reduce the hire cost? 3. Could the historical items (from the historical room) be incorporated into the entrance of the hall so they can be celebrated and viewed each time the hall is utilised as opposed to being in an end room? 4. With regards to the meeting rooms and historical room I'm wondering if there could be other community needs considered for this space. For example, it would be nice to attract more arts and culture into the town and to me the hall is the obvious choice to be art & cultural hub of the community. We already have so many talented people in Brookton it would be great draw on this talent and encourage people utilise a space purpose designed for arts activities. This could also include hosting regular artists in residents where works could be displayed for public viewing. 5. Are there plans to restore/upgrade the projector room? I couldn't see any detail on the plan - but maybe I just missed it! It would be great to have this functioning, I could see it opening up the option to run an indoor cinema as well as be utilised for concerts and other functions.

**Option 3 - New Multi-use Hall - Do you like it?:**

No

**Option 3 - What do you like?:**

Nil

**Option 3 - What don't you like?:**

It seems as though we will be spending a lot more money to ultimately have less building (i.e. no lesser hall), which feels a bit wasteful when there is a perfectly good building that could just be improved. Also is it possible for the money saved by going with the cheaper Restoration option then go towards reducing hire costs for the hall for 2 year period to really boost the hire and usage of the improved building?

**Option 3 - What would you change?:**

Nil

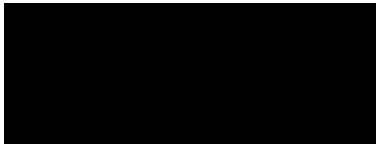
**Do you have anything else you wish to add?:**

Nil

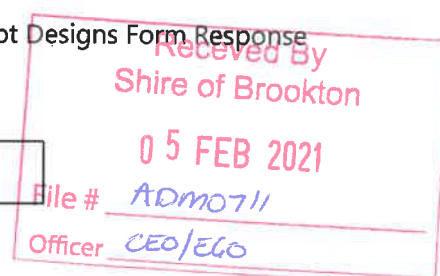
**Do you currently use the Hall?:**

No



<b>If not, why not?:</b>	I just haven't had a real reason to yet, and I think because it's such a large space. Whereas I think the idea in Restoration of creating smaller spaces like the community room and the outdoor space with all the facilities included really opens up a whole lot of options and reasons to hire the space, for example birthday parties and private functions.
<b>Do you see yourself using a Hall in the future?:</b>	Yes
<b>Please indicate your preference.:</b>	Option 2 - Refurbishment
<b>Submitted:</b>	
<b>IP:</b>	
<b>Reference Id:</b>	

**From:** Shire of Brookton <no-reply@sparkcms.com.au>  
**Sent:** Sunday, 7 February 2021 7:24 PM  
**To:** Administration Officer  
**Subject:** Brookton Town Hall - Architectural Concept Designs Form Response



The following form was filled out on the Shire of Brookton website.

## Brookton Town Hall - Architectural Concept Designs

<b>Full Name:</b>	Bevan & Denise Walters
<b>Email Address:</b>	[REDACTED]
<b>Option 1 - Conservation - Do you like it?:</b>	No
<b>Option 1 - What do you like?:</b>	Not in favour of this option
<b>Option 1 - What don't you like?:</b>	Think we can do better to renovate our special Hall
<b>Option 1 - What would you change?:</b>	Prefer Option 2 in general
<b>Option 2 - Restoration - Do you like it?:</b>	Yes
<b>Option 2 - What do you like?:</b>	Retaining the existing Hall but giving it a fresh modern look/upgrade. Existing location is important to Brookton residents.
<b>Option 2 - What don't you like?:</b>	Like all the ideas
<b>Option 2 - What would you change?:</b>	Happy with plans already drafted
<b>Option 3 - New Multi-use Hall - Do you like it?:</b>	No
<b>Option 3 - What do you like?:</b>	Not in favour
<b>Option 3 - What don't you like?:</b>	Location is not suitable
<b>Option 3 - What would you change?:</b>	Location

**Do you have anything else you wish to add?:**

Not at this time

**Do you currently use the Hall?:**

No

**If not, why not?:**

But we do attend to support events being held at the Hall. Toilet blocks are currently unacceptable. Attended many events at the Hall in the past.

**Do you see yourself using a Hall in the future?:**

Yes

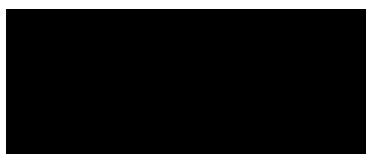
**Please indicate your preference.:**

Option 2 - Refurbishment

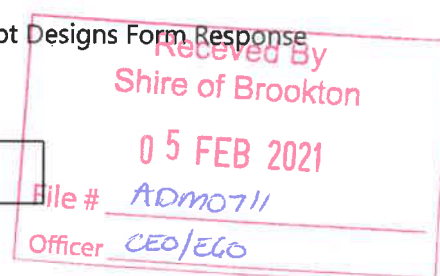
**Submitted:**

**IP:**

**Reference Id:**



**From:** Shire of Brookton <no-reply@sparkcms.com.au>  
**Sent:** Sunday, 7 February 2021 7:24 PM  
**To:** Administration Officer  
**Subject:** Brookton Town Hall - Architectural Concept Designs Form Response



The following form was filled out on the Shire of Brookton website.

## Brookton Town Hall - Architectural Concept Designs

**Full Name:** Bevan & Denise Walters  
**Email Address:** [REDACTED]  
**Option 1 - Conservation - Do you like it?:** No  
**Option 1 - What do you like?:** Not in favour of this option  
**Option 1 - What don't you like?:** Think we can do better to renovate our special Hall  
**Option 1 - What would you change?:** Prefer Option 2 in general  
**Option 2 - Restoration - Do you like it?:** Yes  
**Option 2 - What do you like?:** Retaining the existing Hall but giving it a fresh modern look/upgrade. Existing location is important to Brookton residents.  
**Option 2 - What don't you like?:** Like all the ideas  
**Option 2 - What would you change?:** Happy with plans already drafted  
**Option 3 - New Multi-use Hall - Do you like it?:** No  
**Option 3 - What do you like?:** Not in favour  
**Option 3 - What don't you like?:** Location is not suitable  
**Option 3 - What would you change?:** Location

**Do you have anything else you wish to add?:**

Not at this time

**Do you currently use the Hall?:**

No

**If not, why not?:**

But we do attend to support events being held at the Hall. Toilet blocks are currently unacceptable. Attended many events at the Hall in the past.

**Do you see yourself using a Hall in the future?:**

Yes

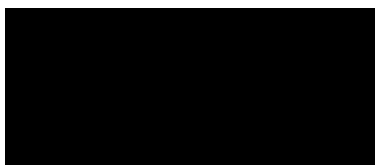
**Please indicate your preference.:**

Option 2 - Refurbishment

**Submitted:**

**IP:**

**Reference Id:**



Submission Form  
Brookton Community Hall



Option 1: Conservation

Option 2: Refurbishment

Option 3: New Multi-use Hall

To: Chief Executive Officer  
Shire of Brookton  
PO Box 42  
Brookton WA 6306

or email: [mail@brookton.wa.gov.au](mailto:mail@brookton.wa.gov.au)

Received By  
Shire of Brookton

05 FEB 2021

ADMO711

CEO/EGO

Officer

Please note – all information provided on this submission form will be published in the Shire of Brookton agenda and minutes relevant to this submission. Phone numbers and email addresses will be redacted for the Shire's website.

Name: JUDITH WILLIAMS

Organisation/Company (if applicable): \_\_\_\_\_

Email: \_\_\_\_\_

Option 1 - Conservation

Do you like it?

Yes ☒

No ☐

What do you like?

The focus on conservation and retention of existing features of the Memorial Hall complex, with emphasis on the history and development of the complex as the District developed.

What don't you like?

What would you change?

**Option 2 – Refurbishment**

Do you like it?

Yes ☒

No ☐



What do you like?

Plans to upgrade toilets. Brookton History Room - relevant to history of Halls - in original Agricultural Hall. Introduction of storage, access etc to stage area.

What don't you like?

Meeting room in original Agricultural Hall. There are adequate meeting rooms in Brookton. Siting of chair store. Bar and Kitchen in close proximity to each other

What would you change?

**Option 3 – New Multi-use Hall**

Do you like it?

Yes ☐

No ☒

What do you like?

There isn't anything about this proposal which appeals to me

What don't you like?

A new building is unnecessary.

What would you change?

Do you have anything you wish to add?

A new kitchen needs to be a suitable size, in relation to the maximum number of people who may be using the Hall/Halls.

The current Memorial Hall and Lesser Hall provide an excellent display area for an exhibition such as the Photographic, Art Exhibition, and the Patchwork Groups Display Space, lighting being the major attributes.

1. Do you currently use the Hall?

Yes ☒

No ☐

a) If not, why not?

2. Do you see yourself using a Hall in the future?

Yes ☐

No ☒

☐

b) If not, why not?

3. Please indicate your preference.



Option 1 - Conservation



Option 2 - Refurbishment



Option 3 - New Multi-use Hall

All supporting documentation is available to view on the Shire's website.

Signature: 

Date: 5.02.2021

Please attach additional comment/pages if required.



Submission Form  
Brookton Community Hall



Option 1: Conservation

Option 2: Refurbishment

Option 3: New Multi-use Hall

Shire of Brookton

To: Chief Executive Officer  
Shire of Brookton  
PO Box 42  
Brookton WA 6306

or email: [mail@brookton.wa.gov.au](mailto:mail@brookton.wa.gov.au)

05 FEB 2021  
File # ADM 0711  
Officer CEO - EGO

Please note – all information provided on this submission form will be published in the Shire of Brookton agenda and minutes relevant to this submission. Phone numbers and email addresses will be redacted for the Shire's website.

Name: JO WALTERS

Organisation/Company (if applicable): \_\_\_\_\_

Email: \_\_\_\_\_

**Option 1 - Conservation**

Do you like it?

Yes ☒

No ☐

What do you like?

the conservation plan.

What don't you like?

the hall becoming a Heritage Museum.  
not used by Community.

What would you change?

**Option 2 – Refurbishment**

Do you like it?

Yes ☒No ☐Shire of  
**Brookton**

What do you like?

Recognition of our three Historic Halls incorporating usable attractive community usage.  
Landscaping at Civic Centre with connection to oval, future reserve development & main street.

What don't you like?

1. Kitchen too small
2. Bar too small
3. Chair storage relocated elsewhere

What would you change?

Too much glass in extension - extra heating & cooling expenses.  
Kitchen to commercial standard.

**Option 3 – New Multi-use Hall**

Do you like it?

Yes ☐No ☒

What do you like?

Nothing - What this building is providing should have been addressed when the WB was built.  
Missed opportunity now - just have to live with it!!

What don't you like?

What would you change?

Do you have anything you wish to add?

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1. Do you currently use the Hall?

Yes ☐

No ☒

a) If not, why not?

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---

2. Do you see yourself using a Hall in the future?

Yes ☒ No ☐

☐

b) If not, why not?

---

---

3. Please indicate your preference.

☐ Option 1 - Conservation

☒ Option 2 – Refurbishment

☐ Option 3 – New Multi-use Hall

All supporting documentation is available to view on the Shire's website.

Signature:

*J. J. Walters*

Date:

05.02.2021

Please attach additional comment/pages if required.

Submission Form  
Brookton Community Hall



Option 1: Conservation

Option 2: Refurbishment

Option 3: New Multi-use Hall

To: Chief Executive Officer  
Shire of Brookton  
PO Box 42  
Brookton WA 6306

or email: [mail@brookton.wa.gov.au](mailto:mail@brookton.wa.gov.au)

Received By  
Shire of Brookton  
05 FEB 2021  
File # ADM 0711  
Officer CEO-EGO

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Name: CAROL BOND

Organisation/Company (if applicable): BROOKTON BRANCH C.W.A.

Email: \_\_\_\_\_

**Option 1 - Conservation**

Do you like it?

Yes ☐

No ☒

What do you like?

THAT HALL WILL BE PRESERVED FOR FUTURE  
GENERATIONS

What don't you like?

IT DOESN'T ENCOURAGE PEOPLE TO USE  
THE HALL IF IT STAYS THE SAME

What would you change?

NEEDS A BIG OVERHAUL AS IS IN  
OPTION 2

**Option 2 – Refurbishment**

Do you like it?

Yes ☒

No ☐



What do you like?

THE WHOLE REFURBISHMENT WILL MAKE THE  
HALL A GREAT ASSET TO OUR TOWN AND REALLY  
ENCOURAGE PEOPLE TO USE IT.

What don't you like?

WE DON'T LIKE THE BAR AND CHAIR STORAGE  
BEING PUT INTO THE KITCHEN.

What would you change?

PUT THE STORAGE WHERE ITS ACCESSABLE FOR  
INSIDE AND OUTSIDE ACTIVITIES.

**Option 3 – New Multi-use Hall**

Do you like it?

Yes ☐

No ☒

What do you like?

NOTHING

What don't you like?

DOESN'T LOOK AT ALL INVITING, TOO SMALL, DON'T NEED  
ANOTHER HALL BUILT UP AT THE OVAL

What would you change?

WE WOULDN'T BUILD IT

Do you have anything you wish to add?



WE ALL FEEL THAT OPTION TWO WILL BE BEST FOR OUR TOWN, IT WILL ENCOURAGE PEOPLE TO USE IT RETAINS THE HISTORY OF OUR TOWN.

FOR THOSE WHO ATTENDED THE MEETING IN THE HALL WITH THE ARCHITECT WE WERE IMPRESSED WITH WHAT HE HAS DONE AND WHAT HE SAID.

1. Do you currently use the Hall?

Yes ☒

No ☐

a) If not, why not?

WE JOIN WITH OTHER ORGANISATIONS USING THE HALL

2. Do you see yourself using a Hall in the future?

Yes ☒ No ☐

b) If not, why not?

3. Please indicate your preference.

☐ Option 1 - Conservation

☒ Option 2 - Refurbishment

☐ Option 3 - New Multi-use Hall

All supporting documentation is available to view on the Shire's website.

Signature:         BV Bond        

Date:         3/02/2021        

Please attach additional comment/pages if required.

\* SEE ATTACHMENT FOR MEMBERS NAMES

## **NAMES OF CWA MEMBERS TO GO WITH OUR SUBMISSION**

**Belinda Freebody**

**Merilyn Marchesi**

**Jac Allington**

**Coral Hall**

**Tricia Stewart**

**Di Eva**

**Jan Eva**

**Jess Lewis**

**Marj Day**

**Jane McCabe**

Submission Form  
Brookton Community Hall



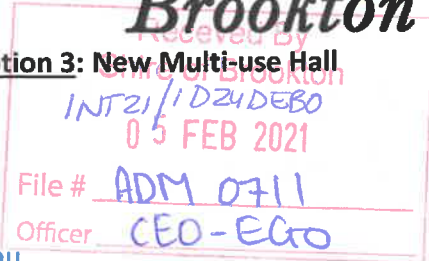
Option 1: Conservation

Option 2: Refurbishment

Option 3: New Multi-use Hall

To: Chief Executive Officer  
Shire of Brookton  
PO Box 42  
Brookton WA 6306

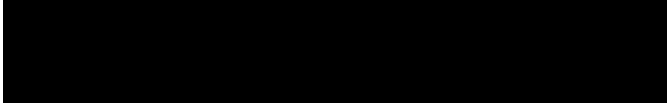
or email: [mail@brookton.wa.gov.au](mailto:mail@brookton.wa.gov.au)



Please note – all information provided on this submission form will be published in the Shire of Brookton agenda and minutes relevant to this submission. Phone numbers and email addresses will be redacted for the Shire's website.

Name: BH BASSETT

Organisation/Company (if applicable):

Email: 

**Option 1 - Conservation**

Do you like it?

Yes ☒

No ☐

What do you like?

- PRICE

- HERITAGE

What don't you like?

What would you change?

ADD A DECK ON EAST SIDE (ALFRESCO).

ADD A BIT OF OPTION 2.



**Option 2 – Refurbishment**

Do you like it?

Yes ☒

No ☐



What do you like?

- KEEPING THE HERITAGE BUILDING
- MAKING IT LOOK MODERN + INVITING

What don't you like?

COVERED AREA. (NOT NEEDED).  
TAKE OFF THE PLAN: NUMBER 21, 22, 23, 24, 5, 9

What would you change?

- TAKE THE UNDER COVER AREA OFF THE PLAN.
- MOVE THE CHAIR STORE ROOM (DON'T MAKE KITCHEN SMALLER)

**Option 3 – New Multi-use Hall**

Do you like it?

Yes ☐

No ☒

What do you like?

What don't you like?

What would you change?

Do you have anything you wish to add?

MAKE SURE THE KITCHEN IS NOT TOO SMALL AND IT  
WORKS.

1. Do you currently use the Hall?

Yes ☒

No ☐

a) If not, why not?

2. Do you see yourself using a Hall in the future?

☒ Yes ☐ No

b) If not, why not?

3. Please indicate your preference.

- 1 ☒ Option 1 - Conservation 1-5 JUST ADD THE LANDSCAPING TO OPTION 1.  
2 ☒ Option 2 - Refurbishment  
~~3 ☐ Option 3 - New Multi-use Hall~~

All supporting documentation is available to view on the Shire's website.

Signature: 

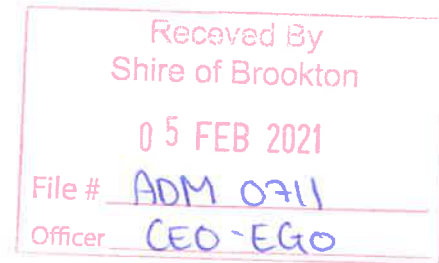
Date: 3.2.21

Please attach additional comment/pages if required.

**Submission Form  
Brookton Community Hall**

**Name:** Lynne & Richard Bassett

**Email:** [REDACTED]



**OPTION 1 - CONSERVATION**

**Do you like it** **Yes & No**

**What do you like?**

- We like that it conserves the heritage of the halls for our existing and future community members.
- We like that this comes at a cost that is more affordable to the Ratepayers of the Shire of Brookton
- For the amount the hall actually gets used we feel that this option meets the needs of the community.

**What don't you like?**

- The bar in the kitchen! The kitchen needs to retain all the current area.

**What would you change?**

- Probably to have better landscaping to what shows on the plan. More along the lines of Option 2
- Delete the new terrace on the E side (7) and build a store room. If we have lovely landscaping on White & Whittington Street then people can meet and mingle out there, perhaps a few heritage type gazebos for some shelter/shade.
- Delete the extra toilet block on the E side. The existing number of toilets has served the users of the halls for all these past years and into the future I cannot see more people using the halls than have done so in the past.
- Perhaps put a toilet (unisex) up the stage end if the outside one is deleted.
- The bar – it is a bit of a squeeze in the existing place but it is very handy to outside for deliveries and for serving users of both halls. People always congregate around the bar and thus out of the way of the event happening in the hall. Could it be brought out a little more into the foyer to make a little more room for the workers?
- OR perhaps a new bar area in the N/W corner of the lesser hall. Turn one set of the double doors that goes into the foyer into a servery?

## OPTION 2 – REFURBISHMENT

Do you like it?      Yes & No

### What do you like?

- We like that it conserves the heritage of the halls for our existing and future community members.
- We like the thought of the outside of the hall being landscaped to look attractive.
- We like that this comes at a cost that is more affordable to the Ratepayers of the Shire of Brookton

### What don't you like?

- We certainly **DON'T** like the new kitchen, store room and bar area. The new kitchen area will be **FAR TOO SMALL**
- We don't like that there are yet more meeting rooms. We feel that Brookton has plenty of meeting rooms to cover all types and sizes of meetings – WB Eva Pavilion – 2 areas, The Country Club – 2 areas, the old Bowling Clubhouse, The CWA rooms, The RSL rooms, St John Ambulance Sub Centre, the proposed new Men's Shed/Garden group shed, the proposed new Youth Group/Guides & Brownies shed plus both pubs host meetings. There may be more but these spring readily to mind.
- We don't like the amount of toilets that have been proposed. Toilets are expensive items to put in a build.
- We don't like the fact that there is no parking and access for workers to access the rear of the kitchen without having to walk through the hall.
- We don't like that the people doing the catering, usually predominantly women and often older women, will have to carry all the food and catering equipment a long distance to the kitchen.
- We don't like the traffic calming on Whittington & White Street. For the few times that it will be used by pedestrians it is a nuisance to a lot of people in vehicles multiple times every day. It is the only route to Kalkarni (staff, visitors & delivery trucks) , the Doctors surgery and Silver Chain and all the traffic that comes and goes from there every day as well as the route that Ambulance has to take to get to emergencies at those three venues.

### What would we change?

- Take the store room and bar out of the kitchen so the kitchen remains the size it currently is.
- A suggestion for a bar area is perhaps in the N/W corner of the lesser hall. Turn one set of the double door into a servery?
- Could the chair store, and we need to store tables as well as the Photographic groups items so it needs to be a decent size area, be put into what is earmarked as the 'community room'(20)
- Bring the new outside toilet block (25) across to the edge of the hall so it is accessible from the hall and the stage area and still accessible from the outdoor area. This would eliminate the need for 2 separate toilets for the stage area and, I would imagine be quite a cost saving in the building, cleaning and maintenance over time.
- Relocate the catering bay to the Covered area (21) and put a cover on the alfresco area & new verandah (shaded brown, 6 & 9). This would give kitchen workers better access and not so far to carry goods to the kitchen. The catering bay needs to be a minimum of 2 car bays and more if there is room.

**What do you like?**

- Nothing

**What don't you like?**

- The whole idea of a new Hall and having the existing Heritage Hall buildings demolished.
- The total cost of building the new hall. As Ratepayers of Brookton, we, and all other Ratepayers, will be paying for the venue for a long time to come.
- As I have said in '*do you have anything to add*', the cost of building option 3 is misleading because the cost of demolishing the existing halls is not included in the figures supplied by Council.

**What would you change?**

- Nothing because we wouldn't like to see it built.

**DO YOU HAVE ANYTHING YOU WISH TO ADD?**

- We would love to see the Brookton Memorial Hall (s) retained and conserved for future generations to enjoy.
- We don't know the needs of the Choral Society so make we make no comment on the stage area for Option 1 & 2 apart from the toilets
- If Option 1 or 2 is the preferred option, then the IN and the OUT door from the kitchen to the main hall needs to be retained as when you are serving a large crowd it makes entry and exit much safer with hot food
- A suggestion that if Option 2 is the preferred option that the new area to the east of the halls is tastefully and securely fenced as it not visible from any roadways and will possibly be an area targeted with antisocial behavior because it is out of sight with no close resident neighbours to be able to report.
- It is a shame that the pricings of the different options were not put in the plans on the web page with the submission form. Not everyone was able to go to the public meetings and not everyone knew that they were in the Council minutes.
- We find it very misleading that Council has not included the cost of demolishing the existing Halls in the cost of Option 3 and in fact does not even know what this cost would be. (we received an email to advising that Council does not know the demolition cost 5/2/2021) If Option 3 is the preferred option then the cost of demolition needs to be added to the cost of the build because that is the 'real' cost of the new build. Being such a big building the demolition cost will be a significant sum when a 'normal house' costs \$10,000 - \$20,000.
- We would also like to add that whatever facility the community ends up with, that it not be used as a storage area for all the excess items that Council has – as has been the case with the Lessor Hall for a long time.
- We would also like to suggest that Council have a proper maintenance plan (and use it) for the facility so that it never ends up in the state of neglect that the current Halls are in.
- We would like to hope that the current Council and Architect will listen to the Community and the ratepayers - those that will use and ultimately pay for the facilities - so that we don't end up with the same type of problems that we have with the WB Eva Pavilion. We acknowledge that the current council was not involved with the WB Eva Pavilion, but the Council or Executives of the time ignored the countless hours of meetings that the community had and the ideas that were put forward for what was needed.

Do you currently use the hall?

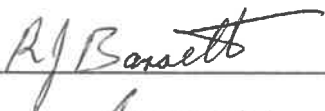
YES

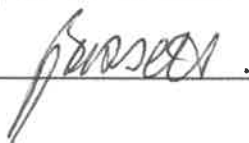
Do you see yourself using the hall in the future?

YES

Please indicate your preference

**Option 1 - Conservation & Compliance**

Signed:  Richard Bassett

Signed:  Lynne Bassett

5.2.2021

I \_\_\_\_\_ in my role as a Shire of Brookton employee, acknowledge receipt of the submission from Richard & Lynne Bassett on 5/2/2021

\_\_\_\_\_  
Signed 5/2/2021

Submission Form  
Brookton Community Hall

Shire of   
**Brookton**

Option 1: Conservation

Option 2: Refurbishment

Option 3: New Multi-use Hall

To: Chief Executive Officer  
Shire of Brookton  
PO Box 42  
Brookton WA 6306

or email: [mail@brookton.wa.gov.au](mailto:mail@brookton.wa.gov.au) #

Received By  
Shire of Brookton

05 FEB 2021

Officer

Please note – all information provided on this submission form will be published in the Shire of Brookton agenda and minutes relevant to this submission. Phone numbers and email addresses will be redacted for the Shire's website.

Name: MRS JO LUPTON

Organisation/Company (if applicable): \_\_\_\_\_

Email: 

**Option 1 - Conservation**

Do you like it?

Yes ☒

No ☐

What do you like?

The fact that, if this option is chosen, it will help to  
retain an important heritage building which is a  
long-standing community asset.

What don't you like?

Just conserving the building is really just "patching it up" –  
fixing the damage caused by time and usage and hoping  
that it won't happen again too soon! We need an upgrade  
as well to encourage the use of our Hall.

What would you change?

Regular attention to upkeep of the building by a specific  
group/committee so that such things as conservation and  
upgrade costs are spread over years rather than all happening  
at once. There used to be Trustees and a Hall Committee  
before it became a Local Government "responsibility!"

**Option 2 – Refurbishment**

Do you like it?

Yes ☒No ☐ Shire of**Brookton**

What do you like?

- The provision of attractive, useable space on the Eastern side of the Halls.
- The re-wiring of the theatre end of the Main Hall to better accommodate the stage properties and stage users.
- The provision of a children's playground ONSITE instead of across a street where traffic is likely to be moving.

What don't you like?

- There seems to be no indication of the use of the Bio Box
- The reduction of the kitchen size

What would you change?

N/A**Option 3 – New Multi-use Hall** Do you like it?Yes ☐No ☒

What do you like?

Nothing.

What don't you like?

- IT LOOKS CHARACTER-LESS – RATHER LIKE A BRICK! • IT WILL TAKE UP SPACE USED BY THE OLD TIME MOTOR SHOW.
- IT IS TOO FAR FROM THE TOWN CENTRE – ESPECIALLY FOOD SHOPS AND HOTELS.
- THE LOW ROOF LINE WOULD DO NOTHING TOWARDS GOOD ACOUSTICS.
- IT HAS THE POTENTIAL TO BE A SUB-STANDARD BUILDING LIKE THE WBEVA PAVILLION

What would you change?

NOT WORTH THINKING ABOUT!



Do you have anything you wish to add?

- There needs to be a PLAN/TIMETABLE set up with community input for the re-furbishing and improvement of the existing HALL COMPLEX. We should aim for an achievable finishing date.
  - Funding: There is probably a Heritage Grant that would help with this project, Community fund raising and donations are also feasible. (See added sheet on this point.)
  - Other rural towns seem to be able to attract touring performers. Is it probable that they don't come here because the backstage facilities are worse than poor? Improvement in this area could begin to bring quicker use of the Hall than if we wait for a super new building to materialise at the Sports Ground.
- \* SEE ALSO ATTACHED

1. Do you currently use the Hall?

Yes ☒

No ☐

~~a) If not, why not?~~

I personally do not use the Hall much these days but have been an active member of community groups that have used the Halls on many occasions. We should be promoting more uses of the building to all age groups in the community.

2. Do you see yourself using a Hall in the future?

☒ Yes

☐ No

☐

~~b) If not, why not?~~

- Events like the PHOTOGRAPHY & ART SHOW interest me.
- Other cultural/artistic events - especially musical - would also attract me to "using" the Hall.

3. Please indicate your preference.

☐

Option 1 - Conservation

☒

Option 2 - Refurbishment

☐

Option 3 - New Multi-use Hall

All supporting documentation is available to view on the Shire's website.

Signature: Jo Lupton

Date: 05. 02. 2021

Please attach additional comment/pages if required.

# BROOKTON COMMUNITY HALL SUBMISSION

AUTHOR: JO LEUPTON

## ADDITIONAL COMMENTS:

- The HALL COMPLEX is a vital space that may be needed at any time. Brookton has had in living memory, a major fire, and the Hall Kitchen was the place that provided adequate space for preparation of food for the fire fighters. Emergency situations arise without warning and, because of that, we need to keep this CENTRALLY-SITUATED space for such things as accommodation, mass food production and meetings.
- It is pleasing to see that Option 2 contains some conservation measures. Conservation does not mean that everything has to be made to look the same forever. Our HALL COMPLEX is an example of how a building can change over time to fit community needs and expectations. I see no reason why we could not continue this trend in 2021 by attending to structural needs, adding improvements to bring it up to modern standards and creating some new spaces for the community to use and enjoy. That, to my mind is how we can conserve our HALL/s.
- In this time of a global pandemic and modern technology that tend to lead to social isolation, we are constantly reminded about mental health. Our COMMUNITY HALL is an ideal place for people to socialise — providing there are events that attract them to the venue. Perhaps even our sporting clubs need to be thinking about ways they could use the HALLS for the benefit of all members of the community. The Choral Society has shown the way in 2020 so many other groups might follow suit.

→ OVER

# BROOKTON COMMUNITY HALL SUBMISSION

AUTHOR: JO LUPTON

## ADDITIONAL COMMENTS: (continued)

- In the Proposed Plans for the HALL there is very little indication of parking areas.
- I suggest that consideration be given to developing a properly laid out parking area adjacent to the Shire Council Office - near the old tennis courts or use the largely unused area on the corner of White and Whittington Streets (the former Croquet Club Ground).
- Further to FUNDING comments:  
This community raised the funds to build our first Hall and continued to follow this example to build other community buildings, such as the CWA Rooms, RSL Hall and our Aged Care buildings. Surely we need to find a way to make history repeat itself but use more modern methods of fundraising that are available through the Internet.

Submission Form  
Brookton Community Hall



Option 1: Conservation

Option 2: Refurbishment

Option 3: New Multi-use Hall

Shire of Brookton

05 FEB 2021

File # ADM 0711

Officer CEO- EGO

To: Chief Executive Officer  
Shire of Brookton  
PO Box 42  
Brookton WA 6306

or email: [mail@brookton.wa.gov.au](mailto:mail@brookton.wa.gov.au)

Please note – all information provided on this submission form will be published in the Shire of Brookton agenda and minutes relevant to this submission. Phone numbers and email addresses will be redacted for the Shire's website.

Name: BETTY MACINNES

Organisation/Company (if applicable): \_\_\_\_\_

Email: \_\_\_\_\_

Option 1 - Conservation

Do you like it?

Yes ☒

No ☐

What do you like?

all of it

What don't you like?

I don't like the bay in the kitchen as it  
would restrict the catering area  
Definitely no chairs in kitchen area

What would you change?

Maybe storage of chairs could be under stage?

**Option 2 – Refurbishment**

Do you like it?

Yes ☐

No ☐

Shire of   
**Brookton**

What do you like?

*Only some of it*

What don't you like?

*Definitely no bar or chair store in the kitchen as kitchen needs all the space its got.*

What would you change?

*Leave bar where it is & have chair storage under stage. Why have community room & meeting rooms & history room? Maybe one of these for chair storage?*

**Option 3 – New Multi-use Hall**

Do you like it?

Yes ☐

No ☒

What do you like?

*None of it*

What don't you like?

*Waste of money when we have a Memorial Hall that needs some upgrading & will serve the town for many more years*

What would you change?

Do you have anything you wish to add?

Don't demolish existing Town Hall.

1. Do you currently use the Hall?

Yes ☒

No ☐

a) If not, why not?

On Occasions

2. Do you see yourself using a Hall in the future?

☒ Yes ☐ No

b) If not, why not?

Maybe

3. Please indicate your preference.

- ☒ Option 1 - Conservation  
☐ Option 2 - Refurbishment  
☐ Option 3 - New Multi-use Hall

All supporting documentation is available to view on the Shire's website.

Signature:

A Macennies

Date:

5.2.2021

Please attach additional comment/pages if required.

**From:** Shire of Brookton <no-reply@sparkcms.com.au>  
**Sent:** Friday, 5 February 2021 3:11 PM  
**To:** Administration Officer  
**Subject:** Brookton Town Hall - Architectural Concept Designs Form Response



The following form was filled out on the Shire of Brookton website.

## Brookton Town Hall - Architectural Concept Designs

**Full Name:** Jennifer Ford  
**Email Address:** [REDACTED]  
**Option 1 - Conservation - Do you like it?:** Yes  
**Option 1 - What do you like?:** Everything  
**Option 1 - What don't you like?:** .  
**Option 1 - What would you change?:** .  
**Option 2 - Restoration - Do you like it?:** Yes  
**Option 2 - What do you like?:** Everything except the items proposed for the rear of the hall.  
**Option 2 - What don't you like?:** All the things outside the rear of the building. Keep kitchen the size it is otherwise it will be too small. Put the storeroom elsewhere. Cost is unnecessary when those facilities are available in other parts of town.  
**Option 2 - What would you change?:** See above  
**Option 3 - New Multi-use Hall - Do you like it?:** No  
**Option 3 - What do you like?:** .  
**Option 3 - What don't you like?:** .

**Option 3 - What  
would you  
change?:**

**Do you have  
anything else you  
wish to add?:**

**Do you currently  
use the Hall?:** Yes

**If not, why not?:** When functions are on

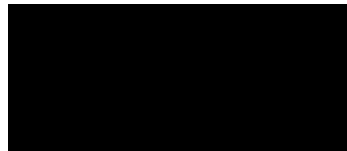
**Do you see yourself  
using a Hall in the  
future?:** Yes

**Please indicate  
your preference.:** Option 2 - Refurbishment

**Submitted:**

**IP:**

**Reference Id:**



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