Shire of Brookton

MINUTES

Ordinary Meeting of Council

Held **Thursday 19 November 2026**
Shire of Brookton Council Chambers
14 White Street, Brookton

These minutes were confirmed at the Ordinary Council Meeting held on …….. / …….. / ……..

Presiding Member:…… Date: ……

Disclaimer
Please read the following important disclaimer before proceeding:

Statements or decision made at this meeting should not be relied or acted on by any applicant or any other person until they have received written notification from the Shire. Notice of all approvals, include planning and building approvals, will be given to applicants in writing. The Shire of Brookton expressly disclaims liability for any loss or damages suffered by a person who relies or acts on statements or decisions made at a Council or Committee meeting before receiving written notification from the Shire.

Shire of Brookton

Living Values

Collaborate

We will be supportive, applaud courage, celebrate success for us and the community. We will adapt to new circumstances, apply curiosity and share new things.

I will

- listen hard, speak less, and ask questions for understanding and clarity.
- share ideas, remind my colleagues of our work goals and demonstrate my leadership behaviours. acknowledge when things are going well and when we are facing difficulties.
- seek ways of working together and recognise when we succeed in our work.
- Compliment others when they are courageous and speak up.

Learn

We will grow our knowledge and experience and have pride in ourselves, our efforts and community.

I will

- seek and accept new ways of doing things.
- research and share newfound skills and knowledge.
- ask for assistance and input when I'm not sure.

Integrity

We will demonstrate honest and open behaviour at all times. Our communications will be respectful, with empathy and be fully accountable for our own actions.

I will

- communicate honestly with colleagues and respect their views.
- actively contribute to a culture of trust and openness in the Shire.
- be brave and speak up when things are not right.
- offer my colleagues support regardless of their background, role or experience.

Resilient

We will meet the many challenges, identify and apply solutions and lean on our colleagues.

I will

- be sure to include and engage with my workmates in a positive and constructive manner.
- look after myself, be mindful of my self-esteem and that of others.
- maintain a 'can-do' approach and seek support from others. be aware that my behaviour may impact on others and reduce their confidence.
- know my strengths and aware of my weaknesses.

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1.11.26 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Shire President, Cr Rod Wallis, declared the Meeting open at 3:08pm.

On behalf of Council, I would like to acknowledge that this meeting is being held on the traditional lands of the Nyoongar People and pay respect to all Elders, past, present, and emerging. I wish to acknowledge and respect local people's continuing culture and the contribution they make to Country and its life.

Recording of proceedings

In accordance with Regulation 14I Local Government (Administration) Regulations this meeting is being recorded. Recordings will be available on the Shire's website.

By being present at this meeting, members of the public consent to the possibility that their voice will be recorded.

2.11.26 RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

Elected Members (Voting)

Cr RJ Wallis	President
Cr L McCabe	Deputy President
Cr C Andretta	
Cr BJ Copping	
Cr G Crouch	
Cr PL Harben	
Cr KA Toop	

Staff (Non-Voting)

Mr GA Sherry	Chief Executive Officer
Ms L Anderson	Acting Manager Corporate and Community
Mr K D'Alton	Acting Manager Infrastructure Works
Ms S Spencer	Executive Governance Officer

Apologies

Nil.

Leave of Absence

Nil.

Members of the Public

Mr G Teede
Ms K Clarke
Mr D Challenor

3.11.26 USE OF COMMON SEAL

The Table below details the Use of Common Seal under delegated authority.

Use of Common Seal Register		
File Ref:	**Purpose**	**Date Granted**
COR011	Construction Licence footpath Robinson Road – Arc Infrastructure	21/10/26
COR011	Placement of Groundwater monitoring bores in Pike Road Reserve – South 32	21/10/26
COR011	ARC Infrastructure Deed of Indemnity Robinson Road Round About	29/10/26

4.11.26 DELEGATED AUTHORITY – ACTIONS PERFORMED

The tables below detail the actions of Council performed under delegated authority.

Shire of Brookton, Delegation Register, 1.41 Building Matters – Permits, Certificates & Orders

BUILDING			
Permit No.	**Lot & Street**	**Type of Building Work**	**Date Granted**
9-26/27	145 Brookton Highway	Carport & Veranda	14/10/2026
12-26/27	125 Bodey Street	Dwelling	20/10/2026

Shire of Brookton, Delegation Register, 1.37 Specific Provisions under the Town Planning Scheme No. 4.

PLANNING				
File Ref	**Application Ref**	**Subject Land (Inc. Scheme No.)**	**Purpose**	**Date Granted**
A2757	P2026-004	11801 Great Southern Highway	Workforce Accommodation	23/10/2026
A56	P2026-003	1390 Strange Road	New Dwelling	27/10/2026
A2746	P2026-005	43 Gaynor Street	Grouped Dwelling	29/10/2026

5.11.26 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Regulation 11 of the Local Government (Administration) Regulations 1996 requires that a summary of each public question asked and the response given is included in Council Minutes. Questions Taken on Notice at one Council meeting will be researched and a written response provided to the questioner, assuming that Council has their contact information. These responses to questions taken on notice will be included in minutes of the following Meeting.

Nil.

6.11.26 PUBLIC QUESTION TIME

6.11.26.01 BROOKTON REFUSE SALVAGE RIGHTS LAID ON TABLE

Mr Guy Teede noted that he had repeatedly asked Councillors and staff why Council decided to "Lay on the Table" the Council consideration of a policy and procedure relating to the incentivisation of staff recycling and waste recover at the Brookton Refuse Site. Mr Teede still believes that if Councillors had concerns regarding that policy and procedure, then the Council meeting was the opportunity for those concerns to be raised openly.

The Shire President, Cr Wallis, explained that to a motion to "Lay on the Table" was a procedural motion that did not normally involve debate. Cr Wallis advised that he had received information from Cr Crouch that indicated further investigation of the matter was required before Council consideration. .

Cr Crouch advised that he had informed the Shire President that there was a formal investigation by the Corruption and Crime Commission (CCC) in relation to the matter.

The Chief Executive Officer, Mr Gary Sherry, advised that it was legislated that investigations conducted by the CCC are confidential.

7.11.26 APPLICATIONS FOR LEAVE OF ABSENCE

Nil.

8.11.26 PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil.

9.11.26 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

9.11.26.01 ORDINARY MEETING OF COUNCIL – 15 OCTOBER 2026

OCM 11.26-01
COUNCIL RESOLUTION
MOVED: Cr McCabe SECONDED: Cr Crouch

That the minutes of the Ordinary Meeting of Council held in the Shire of Brookton Council Chambers, on 15th October 2026, be confirmed as a true and correct record of the proceedings.

CARRIED BY SIMPLE MAJORITY VOTE 7/0

For: Cr Wallis, Cr McCabe, Cr Andretta, Cr Crouch, Cr Copping, Cr Harben, Cr Toop
Against: Nil.

9.11.26.02 SPECIAL MEETING OF COUNCIL – 29 OCTOBER 2026

OCM 11.26-02
COUNCIL RESOLUTION
MOVED: Cr Crouch SECONDED: Cr McCabe

That the minutes of the Special Meeting of Council held in the Shire of Brookton Council Chambers, on 29th October 2026, be confirmed as a true and correct record of the proceedings.

CARRIED BY SIMPLE MAJORITY VOTE 7/0

For: Cr Wallis, Cr McCabe, Cr Andretta, Cr Crouch, Cr Copping, Cr Harben, Cr Toop
Against: Nil.

10.11.26 ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION

Nil.

11.11.26 DISCLOSURE OF INTERESTS

Members and Officers to declare Financial, Proximity or Impartiality Interests & submit forms to the Chief Executive Officer at the commencement of the meeting and prior to the item.

Item No.	Member/Officer	Type of Interest	Nature of Interest
12.11.26.02	Cr Crouch	Impartiality Interest	President of Brookton Men's Shed
12.11.26.02	Cr Andretta	Impartiality Interest	Member of Brookton Men's Shed
18.11.26.01	Mr Sherry	Direct Financial Interest	Mr Sherry is the CEO seeking approval for leave.

12.11.26 TECHNICAL & DEVELOPMENT SERVICES REPORTS

12.11.26.01 DETAILED DESIGN AND HYDROLOGY REPORT BROOKTON HIGHWAY

File No:	WAS003
Date of Meeting:	15 October 2026
Location/Address:	Brookton Highway
Name of Applicant:	Shire of Brookton
Name of Owner:	Shire of Brookton
Author/s:	Kevin D'Alton – Acting Manager Infrastructure & Works
Authorising Officer:	Gary Sherry – Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements:	Absolute Majority
Previous Report:	Nil

Summary of Report:
Council to consider approval of:

- unbudgeted expenditure of up to $80,000 to complete a detailed design of the Brookton Highway drainage and an associated Hydrology report; and
- the transfer of up to $40,000 from Council's Roads Reserve to fund the Council portion of the project.

Description of Proposal:
Council has received an offer from Main Roads WA to assist financially in completing a detailed drainage design and hydrology report for Brookton Highway, through Brookton townsite.

The investigation will establish the causes of flooding, assess the capacity and performance of existing drainage infrastructure, and develop a coordinated solution to reduce impacts on local businesses, road users and the railway crossing.

This investigation will assess catchment flows, existing drainage capacity and required improvements, providing the technical basis for future drainage works, cost estimates and funding applications

The investigation consultancy will likely include:

- A review of available drainage plans, previous flood studies and records of the 2022 and 2025 storm events.
- A detailed survey of the highway, adjoining drainage infrastructure, relevant property thresholds and railway crossing.
- Hydrological assessment of contributing catchments and runoff under an appropriate range of storm events.
- Hydraulic modelling of existing drainage capacity, overland flow paths, ponding and potential restrictions.
- Assessment of improvement options, including their effects on businesses, road safety, railway infrastructure and downstream properties.
- Detailed design of the preferred solution, supported by drawings, specifications, quantities and construction cost estimates.
- Identification of approvals, construction staging and ongoing maintenance requirements.

The assessment should consider blockage sensitivity and appropriate allowances for future rainfall conditions. It should also identify practical opportunities to stage the works according to risk, available funding and coordination with relevant infrastructure managers.

This expenditure was not included in the adopted 2026/27 Budget. To commence this process, Council is required to authorise the out of budget expenditure and a transfer from the Road Reserve to complete the project.

Background:
The major storm events in 2022 and 2025 have highlighted the need to improve stormwater management along Brookton Highway within the Brookton townsite.

These events provide important reference points for assessing how runoff moves through the commercial area and interacts with the highway, adjoining properties and rail corridor. Available photographs, incident reports, maintenance records and observations from affected business owners should be incorporated into the investigation to establish flood extents, flow paths and locations where water accumulates or drainage capacity may be restricted.

The severity of the November 2025 event is supported by contemporary reporting. On 5 November 2025, Brookton experienced heavy rainfall and hail, with the Bureau of Meteorology rainfall total reported by ABC News as 50.2 millimetres. The report identified significant road damage, overnight repair work by Shire crews, and the closure of local businesses, including a hairdresser and two service stations store, because of extensive flood damage. These impacts demonstrate the consequences that severe stormwater flows can have for the townsite's infrastructure and commercial activity.

The drainage investigation will focus on protecting businesses fronting Brookton Highway and maintaining safe access through the commercial area. Flooding at business premises can cause damage to buildings, internal finishes, stock and equipment, together with clean-up costs and interruption to trading. Water across footpaths, parking areas and property entrances can also restrict access for customers, employees and deliveries, extending the economic impact beyond the period of rainfall.

The business closures documented following the 2025 storm reinforce the need to assess drainage performance beyond the road pavement itself. The design must consider the relationship between highway levels, kerbing, drainage inlets, property entrances and building floor levels. This will help identify measures that reduce the likelihood of stormwater entering commercial premises and improve the safe passage of runoff through the townsite.

The railway crossing over Brookton Highway is a critical location within the proposed investigation because it brings together road drainage, railway infrastructure and overland flow paths. Survey and modelling are required to establish whether the crossing approaches, track formation or associated drainage structures restrict or redirect stormwater, and how these features influence flooding along the highway and adjacent commercial properties.

Water accumulation at or near the crossing presents potential hazards for road users, including reduced visibility of the road surface, sediment and debris deposits, and deterioration of pavement or crossing approaches. Concentrated runoff may also create erosion or scour risks within the rail corridor. The investigation should establish whether

these conditions occurred during the 2022 and 2025 events and identify any implications for the safe operation and maintenance of the crossing.

Consultation with Main Roads Western Australia, Arc Infrastructure and, where applicable, the Public Transport Authority will be required to confirm infrastructure responsibilities, access requirements and relevant approval processes. Drainage improvements must address the interaction between the highway and railway without transferring unacceptable flood risk to adjoining land or downstream infrastructure.

Routine drain cleaning, debris removal and localised repairs remain necessary maintenance activities. However, an engineering assessment is required to determine whether maintenance alone can adequately address the flooding concerns or whether changes to drainage capacity, levels, alignment or discharge arrangements are needed.

Consultation:
Main Roads WA, Porters Consulting Engineers, Haddeo Infrastructure

Statutory Environment:
Local Government Act 1995
6.8. Expenditure from municipal fund not included in annual budget
(1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
    (a) is incurred in a financial year before the adoption of the annual budget by the local government; or
    (b) is authorised in advance by resolution*; or
    (c) is authorised in advance by the mayor or president in an emergency.
* Absolute majority required.
(1a) In subsection (1) —
    additional purpose means a purpose for which no expenditure estimate is included in the local government's annual budget.

Relevant Plans and Policy:
Strategic Community Plan 2022–2032 – sustainable community infrastructure and services.
Procurement Policy – procurement and assessment of quotations in accordance with the Shire's purchasing requirements.

Financial Implications:
The proposed a detailed design and hydrology report was considered during preparation of the 2026/27 Budget but was not included as an expenditure allocation in the adopted Budget.

The proposed expenditure is to be funded by a transfer from the Road Reserve.

Risk Assessment:
The major storm events in 2022 and 2025 highlighted drainage concerns along Brookton Highway through the townsite, including impacts on local businesses and the railway crossing. A detailed hydrological and hydraulic assessment, supported by engineering design, is required to establish drainage capacity, identify constraints and develop suitable improvements.

The following assessment considers the risks of delaying or not undertaking this work. Ratings are indicative, before the proposed treatments, and should be confirmed against the Shire's adopted risk matrix.

Risk	Risk Treatment	Consequence	Likelihood	Rating
Repeat flooding affects businesses, buildings and access along Brookton Highway.	Assess catchment flows and drainage capacity; prepare detailed designs to reduce flooding and improve stormwater conveyance.	Major	Likely	High
Water over the highway creates hazards for motorists and pedestrians and disrupts access.	Model flood depths and flow paths; incorporate safe drainage arrangements into the design and maintain interim monitoring and traffic controls.	Major	Possible	High
Floodwater affects the railway crossing, causing damage or disruption to road and rail movements.	Investigate drainage through the rail corridor and coordinate design requirements with Arc Infrastructure, PTA and Main Roads WA.	Major	Possible	High
Drainage works undertaken without sufficient investigation fail to address the cause or transfer flooding to other properties.	Complete hydrological and hydraulic modelling, survey and assessment of downstream impacts before finalising the design.	Major	Possible	High
Continued flooding causes erosion and deterioration of roads, drainage structures and surrounding infrastructure.	Identify vulnerable assets and design appropriate drainage capacity, erosion protection and maintenance access.	Moderate	Likely	High
Insufficient design information results in inaccurate budgets, variations or delays in securing funding and delivering works.	Prepare detailed drawings, quantities, cost estimates and a staged implementation plan to support budgeting, procurement and funding applications.	Moderate	Likely	High

Undertaking the report and detailed design will provide the technical basis for selecting and costing effective drainage improvements. Physical flood risks will remain until the recommended works are implemented; interim inspection, maintenance and storm-response arrangements should therefore continue.

Consequence / Likelihood	Insignificant	Minor	Moderate	Major	Extreme
Almost Certain	Medium	High	High	Severe	Severe
Likely	Low	Medium	High	High	Severe
Possible	Low	Medium	Medium	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

Risk Rating	Action
LOW	Monitor for continuous improvement.
MEDIUM	Comply with risk reduction measures to keep risk as low as reasonably practical.
HIGH	Review risk reduction and take additional measures to ensure risk is as low as reasonably achievable.
SEVERE	Unacceptable. Risk reduction measures must be implemented before proceeding.

Community & Strategic Objectives:
The proposal supports the Shire's objective of improving community infrastructure and drainage to limit the exposure to local businesses and infrastructure in the event of a major storm event. It is consistent with the direction of the Strategic Community Plan 2022–2032 and the relevant Corporate Business Plan.

Comment
The proposed transfer of funds from the Road Reserve is supported to enable the detailed drainage design and hydrology report for Brookton Highway.

This work will assess catchment flows, identify drainage deficiencies and develop a practical solution to reduce flooding affecting local businesses, road users and the railway crossing.

The investigation and design will establish the scope and estimated cost of future drainage improvements and support applications for external funding. The proposed allocation funds the investigation and design stage, with construction funding to be considered separately.

OFFICER'S RECOMMENDATION

That Council:

1. pursuant to section 6.8(1)(b) of the Local Government Act 1995, authorise unbudgeted expenditure for the completion of a detailed Drainage Report and Hydrology Engineering Report for storm water runoff on Brookton Highway for up to $80,000;

2. authorises a transfer from Council's Road Reserve to complete the detailed Drainage Report and Hydrology Engineering Report for the Brookton Highway storm water runoff of up to $40,000; and

3. notes that Main Roads WA have agreed to provide a financial contribution of 50% of the cost, up to $40,000, to complete the detailed Drainage Report and Hydrology Engineering Report for storm water runoff on Brookton Highway.

(Absolute majority vote required)

OCM 11.26-03

COUNCIL RESOLUTION
MOVED: Cr McCabe SECONDED: Cr Crouch

That Council:

1. ***pursuant to section 6.8(1)(b) of the Local Government Act 1995, authorise unbudgeted expenditure for the completion of a detailed Drainage Report and Hydrology Engineering Report for storm water runoff on Brookton Highway for up to $80,000;***

2. ***authorises a transfer from Council's Road Reserve to complete the detailed Drainage Report and Hydrology Engineering Report for the Brookton Highway storm water runoff of up to $40,000; and***

3. ***notes that Main Roads WA have agreed to provide a financial contribution of 50% of the cost, up to $40,000, to complete the detailed Drainage Report and Hydrology Engineering Report for storm water runoff on Brookton Highway.***

CARRIED BY ABSOLUTE MAJORITY VOTE 7/0

For: Cr Wallis, Cr McCabe, Cr Andretta, Cr Crouch, Cr Copping, Cr Harben, Cr Toop
Against: Nil

Cr Crouch declared an Impartiality Interest in item 12.11.26.02 as he is the President of the Brookton Men's Shed.

Cr Andretta declared an Imperiality Interest in item 12.11.26.02 as he is a member of the Brookton Men's Shed.

12.11.26.02 RFT 02-2026 BROOKTON REFUSE SITE MANAGEMENT

File No:	FIN012
Date of Meeting:	19 November 2026
Location/Address:	Brookton Refuse Site, Reserve 24588
Name of Applicant:	Shire of Brookton
Name of Owner:	Shire of Brookton
Author/s:	Kevin D'Alton– Acting Manager Infrastructure and Works
Authorising Officer:	Gary Sherry – Chief Executive Officer
Declaration of Interest:	The authors have no financial interest in this matter
Voting Requirements:	Simple Majority
Previous Report:	Nil

Summary of Item:
Council is to consider the tender submission received for RFT 02-2026 Brookton Refuse Site Management.

Description of Proposal:
RFT 02-2026 Brookton Refuse Site Management invited tender submissions from suitably qualified and experienced contractors to manage the Brookton Refuse Site.

One submission was received as follows:

Respondent	Price GST Inclusive per year	Eligibility	Calculated rank
Brookton Men's Shed	$165,000.00	Not Eligible	-

The evaluation of the submissions is included at Confidential Attachment 12.11.26.02B and 12.11.26.02C. The tender submission is included at Confidential Attachment 12.11.26.02D.

The evaluation determined that the submission from the Brookton Men's Shed did not meet the requirements to qualify for further consideration.

Background:
At the Ordinary Council Meeting held on 16 July 2026, Council resolved under Motion 07.26-10 to instruct Shire staff to prepare a tender for the management of the Brookton Refuse Site. This direction established the basis for seeking an external service provider through a formal tender process.

At the Council meeting held on 24 September 2026, Council approved RFT 02-26 for advertisement. Following that approval, the tender was issued on 5 October 2026, with a closing date of 2 November 2026.

Date	Action or outcome
16 July 2026	OCM Motion 07.26.10 instructed Shire staff to prepare a tender for management of the Brookton Refuse Site.
24 September 2026	Council approved RFT 24.09.26 for advertisement.
5 October 2026	Tender issued.
2 November 2026	Tender closed at 2pm.

At the close of tenders, the Shire received one submission for RFT 02-26 – Management of the Brookton Refuse Site, submitted by the Brookton Men's Shed. The submission was assessed against the qualitative evaluation criteria of relevant experience, methodology and resources. Both assessors identified substantial gaps in the supporting information and concluded that the submission did not adequately demonstrate the capability and operational arrangements required to deliver the contract.

Both scoring matrices identified substantial gaps in the Brookton Men's Shed submission for RFT 02/2026 – Brookton Refuse Site Management, particularly in demonstrated experience, operational methodology and available resources.

Evaluation Criterion	Weighting	Assessment 1 weighted score	Assessment 2 weighted score
Relevant experience	50%	0/50	10/50
Methodology	30%	0/30	6/30
Resources	20%	0/20	4/20
Total	**100%**	**0/100**	**20/100**

Assessment 1, included at Confidential Attachment 12.11.26.02B, awarded a nil score across all three criteria, noting that insufficient evidence of:

1. of comparable contracts;
2. no safety management documentation such as policies, induction procedures, training records and incident reporting forms; and
3. inadequate demonstration of the equipment and backup resources required to deliver the contract.

Assessment 2, Confidential Attachment 12.11.26.02C, awarded 20% for each criterion, producing a weighted total of 20/100. This assessment:

1. acknowledged references to management experience and volunteer support
2. identified missing comparable project examples and referees,
3. identified insufficient operational detail,
4. noted no documented quality assurance system,
5. noted unclear volunteer training and
6. identified incomplete personnel and equipment information.

The assessment raised uncertainty about the proposed loader purchase and contingency arrangements.

The simple average of the two assessments is 10/100; this is a calculated average, rather than a recorded moderated panel score.

Both assessments indicate that the submission did not adequately demonstrate the capability and arrangements required to manage the facility. The matrices assess qualitative criteria only and do not, by themselves, establish a formal mandatory compliance or disqualification decision.

Consultation:
The RFT 02-2026 Brookton Refuse Site Management was advertised statewide.

Statutory Environment:
Local Government Act 1995.
Local Government (Functions & General) Regulations 1996

Relevant Plans and Policy:
Procurement Policy.

Financial Implications:
There are no identified financial implications in this report.

The tender submission received is within 2026/27 Budget guidelines.

Should Council decide the Officer's Recommendation, the Shire of Brookton's management of the Refuse Site can also be completed with 2026/27 Budget guidelines.

Risk Assessment:
The assessment of the Brookton Men's Shed submission identified significant gaps in demonstrated experience, operational methodology, safety documentation and available resources. These gaps create material uncertainty about the respondent's capacity to manage the Brookton Refuse Site safely, reliably and to the required standard.

The two individual qualitative assessments recorded scores of 20/100 and 0/100. Both identified substantial shortcomings against the published criteria of relevant experience (50%), methodology (30%) and resources (20%).

An assessment, included at Attachment 12.11.26.02A reviews potential individual risks of awarding a contract on the tender submission received.

Consequence / Likelihood	Insignificant	Minor	Moderate	Major	Extreme
Almost Certain	Medium	High	High	Severe	Severe
Likely	Low	Medium	High	High	Severe
Possible	Low	Medium	Medium	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

Risk Rating	Action
LOW	Monitor for continuous improvement.
MEDIUM	Comply with risk reduction measures to keep risk as low as reasonably practical.
HIGH	Review risk reduction and take additional measures to ensure risk is as low as reasonably achievable.
SEVERE	Unacceptable. Risk reduction measures must be implemented before proceeding.

Community & Strategic Objectives:
Waste Management and the Shire of Brookton Refuse Site is a core business and service of the Shire of Brookton.

Comment:
On the current evaluation evidence, award of the tender to the Brookton Men's Shed is not recommended. The tender received has not provided sufficient assurance that the proposed service can be delivered with adequately demonstrated experience, systems, personnel and equipment. Awarding a contract with these matters unresolved, could expose the Shire to significant operational, safety, environmental and financial risks.

The Shire of Brookton is able to continue to provide Refuse Site management services for the foreseeable future.

OFFICER'S RECOMMENDATION

That Council not accept the tender submission from the Brookton Men's Shed.

(Simple majority vote required)

MOTION
MOVED: Cr McCabe SECONDED: Cr Copping

***That Council not accept the* tender submission from the Brookton Men's Shed.**

CARRIED BY SIMPLE MAJORITY VOTE 5/2

For: Cr Wallis, Cr McCabe, Cr Copping, Cr Harben, Cr Toop
Against: Cr Andretta, Cr Crouch

AMENDMENT

MOVED: Cr Harben SECONDED: Cr McCabe

That the Motion be amended by inserting a point 2 being "undertake the management and operation of the Brookton Refuse Site directly, utilising Council employees, plant, equipment and other resources, until such time as Council determines an alternative management arrangement may be appropriate."

CARRIED BY SIMPLE MAJORITY VOTE 5/2

For: Cr Wallis, Cr McCabe, Cr Copping, , Cr Harben, Cr Toop
Against: Cr Crouch Cr Andretta

The Amendment becomes the Motion.

OCM 11.26-04

COUNCIL RESOLUTION

MOVED: Cr McCabe SECONDED: Cr Copping

That Council:

1. ***not accept the tender submission from the Brookton Men's Shed; and***

2. ***undertake the management and operation of the Brookton Refuse Site directly, utilising Council employees, plant, equipment and other resources, until such time as Council determines an alternative management arrangement may be appropriate.***

CARRIED BY SIMPLE MAJORITY VOTE 5/2

For: Cr Wallis, Cr McCabe, Cr Copping, Cr Harben, Cr Toop
Against: Cr Crouch, Cr Andretta

Attachments

Attachment 12.11.26.02A -	Risk Matrix Evaluation
Confidential Attachment 12.11.26.02B -	Tender Scoring Matrix – Assessment 1.
Confidential Attachment 12.11.26.02C -	Tender Scoring Matrix – Assessment 2.
Confidential Attachment 12.11.26.02C -	Brookton Men's Shed Tender Submission.

Risk	Findings recorded in the evaluations	Potential consequence	Likelihood	Consequence	Rating	Risk treatment
Insufficient demonstrated experience	Both assessments identified an absence of substantiated examples of comparable contracts, including scope, duration, value and client references.	Operational errors, inadequate supervision and increased reliance on Shire staff to resolve service issues.	Almost Certain	Major	Severe	Do not recommend award on the current evidence. Record the experience gaps against the published requirements.
Inadequate operational methodology	Assessment 2 found the proposed methodology lacked detail and did not identify a quality assurance policy or system.	Inconsistent service delivery, inadequate operational records and failure to identify or correct performance issues.	Likely	Extreme	Severe	Require a credible, detailed operating approach and quality controls through the applicable procurement process before committing to an operator.
Insufficient demonstrated safety arrangements	Assessment 2 recorded missing safety policy, management system, induction and training information, incident and hazard forms, and workplace inspection processes.	Increased exposure of workers, volunteers and visitors to unmanaged hazards, including interaction with operating machinery and waste.	Likely	Extreme	Severe	Verify these findings against the full tender and submission. Do not commence contracted operations without adequate evidence of safety systems and personnel competence.
Uncertain plant availability	Assessors identified insufficient evidence of suitable equipment and	Delayed mobilisation, interrupted operations and	Possible	Major	High	Confirm equipment access, mobilisation

Risk	Findings recorded in the evaluations	Potential consequence	Likelihood	Consequence	Rating	Risk treatment
	backup arrangements. Assessment 2 noted proposed initial use of the Shire loader, followed by purchase of a loader, without clear acquisition timing.	continued demand on Shire machinery.				dates and practical backup arrangements. Avoid relying on unverified future purchases.
Uncertain staffing and continuity	Assessment 2 identified limited personnel information, unspecified volunteer training and insufficient detail about availability and contingency support.	Inadequate coverage, service interruptions or machinery operation by personnel whose competence has not been demonstrated.	Possible	Major	High	Establish verified roles, qualifications, availability, supervision and replacement personnel before accepting delivery assurance.
Environmental management failures	Limited methodology and quality assurance evidence reduces confidence that site controls would be consistently implemented. This is an inferred operational risk rather than a recorded environmental breach.	Inappropriate waste placement, litter, fire hazards, complaints and additional remediation work.	Possible	Major	High	Confirm site-specific operating controls, inspections, emergency arrangements and reporting responsibilities before award.
Additional unplanned Shire expenditure	Unresolved equipment, staffing and delivery arrangements could require Shire support. The assessments reviewed do not establish the adequacy of the tender price.	Additional expenditure on plant, labour, supervision, corrective works or replacement service arrangements.	Possible	Major	High	Complete the price and whole-of-contract cost assessment, including any proposed Shire contributions and contingency costs.

13.11.26 COMMUNITY SERVICES REPORTS

Nil.

14.11.26 CORPORATE SERVICES REPORTS

14.11.26.01 LIST OF PAYMENTS – OCTOBER 2026

File No:	N/A
Date of Meeting:	19 November 2026
Location/Address:	14 White Street, Brookton
Name of Applicant:	Shire of Brookton
Name of Owner:	Shire of Brookton
Author/s:	Katie Rigg – Finance Officer Creditors
Authorising Officer:	Leigh Anderson – Acting Manager Corporate and Community
Declaration of Interest:	The author and authorising officer do not have an interest in this item
Voting Requirements:	Simple Majority
Previous Report:	24 September 2026

Summary of Report:
Council is to consider the list of payments for the month of October 2026, as required under the *Local Government (Financial Management) Regulations 1996*.

Description of Proposal:
The accounts paid under Delegation 1.1, Power to Make Payments, are included within Attachment 14.11.26.01A.

A detailed transaction listing of credit card expenditure paid for the period ended 31 October 2026 is contained within Attachment 14.11.26.01B.

There was no expenditure on purchasing cards paid for the period ended 31 October 2026.

Background:
In accordance with *Local Government (Financial Management) Regulations 1996 Clause 13 (1)* schedules of all payments made through Council's bank accounts are presented to Council for inspection.

Consultation:
There has been no consultation on this matter.

Statutory Environment:
Regulation 13 of the *Local Government (Financial Management) Regulations 1996* states:

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —

(a) the payee's name; and

(b) the amount of the payment; and

(c) the date of the payment; and

(d) sufficient information to identify the transaction.

(2) A list of accounts for approval to be paid is to be prepared each month showing —

(a) for each account which requires council authorisation in that month —

(i) the payee's name; and

(ii) the amount of the payment; and

(iii) sufficient information to identify the transaction; and

(b) the date *of the meeting of the council to which the list is to be presented.*

(3) A list prepared under sub-regulation (1) or (2) is to be —

(a) *presented to the council at the next ordinary meeting of the council after the list is prepared; and*

(b) recorded in the minutes of that meeting.

13A. Payments by employees via purchasing cards

(1) If a local government has authorised an employee to use a credit, debit or other purchasing card, a list of payments made using the card must be prepared each month showing the following for each payment made since the last such list was prepared —

(a) the payee's name;

(b) the amount of the payment;

(c) the date of the payment;

(d) sufficient information to identify the payment.

(2) A list prepared under subregulation (1) must be —

(a) presented to the council at the next ordinary meeting of the council after the list is prepared; and

(b) recorded in the minutes of that meeting.

Local Government (Administration) Regulations 1996

13. Publication of unconfirmed minutes of meetings (Act s. 5.25(1)(i))

(1) The CEO must publish on the local government's official website —

(a) the unconfirmed minutes of each council and committee meeting that is open to members of the public;

Relevant Plans and Policy:

Policy 2.15 Procurement.

Financial Implications:

No financial implications have been identified at the time of preparing this report.

Risk Assessment:

The risk in relation to this matter is assessed as 'Medium' on the basis that if Council does not accept the payments. The risk identified would be failure to fulfil statutory regulations or compliance requirements. Shire Officer's provide a full detailed listing of payments made in a timely manner.

Consequence / Likelihood	Insignificant	Minor	Moderate	Major	Extreme
Almost Certain	Medium	High	High	Severe	Severe
Likely	Low	Medium	High	High	Severe
Possible	Low	Medium	Medium	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

Risk Rating	Action
LOW	Monitor for continuous improvement.
MEDIUM	Comply with risk reduction measures to keep risk as low as reasonably practical.
HIGH	Review risk reduction and take additional measures to ensure risk is as low as reasonably achievable.
SEVERE	Unacceptable. Risk reduction measures must be implemented before proceeding.

Community & Strategic Objectives:
This report relates to delivery of core business and services detailed in the Shire of Brookton Corporate Compendium – June 2032, duly appended to the BROOKTON Corporate Business Plan July 2022 to June 2032.

Comment:
Council has delegated, to the Chief Executive Officer, the exercise of its power to make payments from the Shire's Municipal and Trust funds. In accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid is to be provided to Council, where such delegation is made.

OFFICER'S RECOMMENDATION

That Council receive:

1. the list of accounts, totalling $792,045.15 paid under delegated authority in accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996 for the month of October 2026, as contained within Attachment 14.11.26.01A; and

2. the list of credit card transactions, totalling $8,295.84 paid in October 2026, as contained within Attachment 14.11.26.01B.

(Simple majority vote required)

OCM 11.26-05

COUNCIL RESOLUTION

MOVED: Cr McCabe SECONDED: Cr Copping

That Council receive:

1. ***the list of accounts, totalling $792,045.15 paid under delegated authority in accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996 for the month of October 2026, as contained within Attachment 14.11.26.01A; and***

2. ***the list of credit card transactions, totalling $8,295.84 paid in October 2026, as contained within Attachment 14.11.26.01B.***

CARRIED BY SIMPLE MAJORITY VOTE 7/0

For: Cr Wallis, Cr McCabe, Cr Andretta, Cr Crouch, Cr Copping, Cr Harben, Cr Toop
Against: Nil

Attachments

Attachment 14.11.26.01A – List of accounts paid.
Attachment 14.11.26.01B – Credit card transactions.

List of Payments Paid in October 2026

Chq/EFT	Date	Name	Description	Amount
EFT18814	07/10/2026	AUSTRALIA POST	MONTHLY POSTAGE CHARGES AUGUST 26 BCRC, ADMIN	$1,148.70
EFT18815	07/10/2026	B & N EYRE BROOKTON NEWSAGENCY	5X CARTONS A4 PAPER SEPTEMBER 26 BCRC, DEPOT STATIONERY ORDER SEPTEMBER 26 PAPER, BLUE PENS, BLACK PENS, BCRC MONTHLY PURCHASES SEPTEMBER 26 LEVER ARCH FILES, LAMINATING POUCHES, ENVELOPES, ADMIN MONTHLY PURCHASES SEPTEMBER 26 SHEET PROTECTORS, LAMINATING POUCHES, A4 PAPER	$513.70
EFT18816	07/10/2026	BENARC DEVELOPMENTS	COMPLETION PAYMENT REFURBISHMENT OF BATHROOM & LAUNDRY SEPTEMBER 26 U233WS	$8,195.00
EFT18817	07/10/2026	BOB WADDELL & ASSOCIATES PTY LTD	ASSISTANCE PROVIDED WITH AUGUST FUEL ISSUES, MONTHLY FINANCIAL STATEMENTS, BAS 6.25HRS, ASSISTANCE PROVIDED WITH ANNUAL FINANCIAL REPORT 0.75HRS SEPTEMBER 26, ASSISTANCE PROVIDED WITH ANNUAL FINANCIAL REPORT 3.5HRS SEPTEMBER 26, ASSISTANCE PROVIDED WITH ANNUAL FINANCIAL REPORT 3HRS SEPTEMBER 26	$2,376.00
EFT18818	07/10/2026	BOC GASES	MONTHLY SERVICE CHARGES SEPTEMBER 26 OXYGEN INDUST G SIZE, DISSOLVED ACETYLENE E SIZE, ARGOSHIELD UNIVERSAL E2 SIZE, OXYGEN MEDICAL C	$60.20
EFT18819	07/10/2026	BROOKTON COMMUNITY INC	COMMUNITY CHEST FUNDING - INSURANCE COSTS OCM 09.26-07 OCTOBER 26	$1,000.00
EFT18820	07/10/2026	BROOKTON PLUMBING	SUPPLY & INSTALL NEW TANK TAP HOCKEY SHED SEPTEMBER 26	$198.00
EFT18821	07/10/2026	BUDO GROUP PTY LTD	RAILWAY STATION REFURBISHMENT PROGRESS PAYMENT SEPTEMBER 26	$201,348.43
EFT18822	07/10/2026	CHARITY GISBORNE T/A CK KREATIONS	FIRE VEHICLE MAGNETS AUGUST 26 PU40, PU39, PT17	$320.00
EFT18823	07/10/2026	CHILD SUPPORT AGENCY EMPLOYER SERVICES	PAYROLL DEDUCTIONS	$292.04
EFT18824	07/10/2026	CIRCUITWEST INC	CIRCUITWEST - ANNUAL MEMBERSHIP 26/27	$858.00
EFT18825	07/10/2026	CITY OF ALBANY	ANNUAL LIBRARY SPYDUS LICENSE & IT SUPPORT 26/27	$4,200.90
EFT18826	07/10/2026	COTERRA ENVIRONMENT	ENVIRONMENTAL SERVICES DRF DANGIN MEARS ROAD TO 25.08.26	$2,061.40

Chq/EFT	Date	Name	Description	Amount
EFT18827	07/10/2026	CUBALLING WINDSCREENS	SUPPLY & FIT NEW FRONT WINDSCREEN PU42 SEPTEMBER 26	$500.00
EFT18828	07/10/2026	DAVID SPENCER	CARAVAN PARK REFUND REQUEST #16313072 1X NIGHT POWERED SITE 16.10.26	$31.00
EFT18829	07/10/2026	DELTA AGRIBUSINESS WA- BROOKTON RURAL TRADERS	WORKS MONTHLY PURCHASES AUGUST 26 BRACKETS, NO MORE GAPS, RIVETER, TAPE, MOWING HEAD, PAINT BRUSHES, BIN LINER 240L, PAINT, CONCRETE, GORILLA TUB, SUGAR SOAP, MOP & BUCKET, BBQ TOOLS, CAULKING GUN, IMPACT SCREWDRIVER SET, BOLTS, RAKE, DRILL BITS, LINE TRIMMER, HOSE, MEASURING JUG, DOOR LOCK, SEALANT, SCREEN DOOR ROLLER, SCOURER	$1,528.73
EFT18830	07/10/2026	DEPARTMENT OF LOCAL GOVERNMENT, INDUSTRY REGULATION & SAFTEY	CORRECTION OF INCORRECT BSL PAYMENT IN JULY 26	$16.44
EFT18831	07/10/2026	ELECTRON ENERGY PTY LTD	DEPOSIT FOR WORKS AT OVAL OCTOBER 26	$1,301.14
EFT18832	07/10/2026	FIESTA MANILA	REIMBURSEMENT REQUEST FOR OVERPAYMENT OF STREET TRADING PERMIT OCTOBER 26	$167.00
EFT18833	07/10/2026	GREAT SOUTHERN SUPPLIES T/AS G&M DETERGENTS	MONTHLY CLEANING SUPPLIES ORDER SEPTEMBER 26 WBEVA, ADMIOP, CARAOP, RRTLOP, BCRC, DEPOOP	$546.77
EFT18834	07/10/2026	GREAT SOUTHERN WASTE DISPOSAL	30.07.26 - 28.08.26 DOMESTIC RUBBISH COLLECTION 452 HOUSEHOLDS X 4 WEEKS = 1808, RECYCLING COLLECTION 336 HOUSEHOLDS X 2 WEEKS = 672, 6X BINS OF WASTE, 3X BINS OF CARBOARD	$6,378.24
EFT18835	07/10/2026	HARRIYANDLE FAMILY TRUST	ENGINEERING ADVICE BROOKTON HIGHWAY DRAINAGE SLRIP APPLICATION TRAVEL SEPTEMBER 26	$4,213.00
EFT18836	07/10/2026	HERSEY SAFETY PTY LTD	PPE FOR DEPOT SEPTEMBER 26	$876.17
EFT18837	07/10/2026	KEVIN D'ALTON	INTERNET REIMBURSEMENT JULY - OCTOBER 26 MIW AS PER EMPLOYMENT CONTRACT	$465.44
EFT18838	07/10/2026	MARK CHARLES	REIMBURSEMENT REQUEST DETAILING & CLEANING OF CESM VEHICLE & REIMBURSEMENT REQUEST PRE EMPLOYMENT MEDICAL CESM SEPTEMBER 26	$748.80
EFT18839	07/10/2026	MARKETFORCE	LOCAL GOVERNMENT NOTICE ADVERT 42 LENNARD STREET FORM 5 05.08.26	$1,275.32
EFT18840	07/10/2026	MONSTERBALL AMUSEMENTS AND HIRE	CHRISTMAS PARTY ENTERTAINMENT DEPOSIT FOR DECEMBER 26	$1,175.00
EFT18841	07/10/2026	NOURISH BROOKTON	GAS 2X 45KG HOUSEHOLD AUGUST 26 U2MSUOP	$416.00

Chq/EFT	Date	Name	Description	Amount
EFT18842	07/10/2026	OFFICEWORKS BUSINESS DIRECT	IPAD&COVER FOR FIREBREAK INSPECTION OCTOBER 26	$1,052.08
EFT18843	07/10/2026	QUALITY PRESS	PRINTING OF 2026-2027 FIRE BREAK HAZARD NOTICES SEPTEMBER 26	$752.93
EFT18844	07/10/2026	ROADSIDE PRODUCTS	STEEL GUIDE POSTS SEPTEMBER 26 CORBRRM	$2,261.60
EFT18845	07/10/2026	RODERICK WALLIS	REIMBURSEMENT COST TO FORMALLY IDENTIFY SELF FOR SALE OF 42 LENNARD STREET OCTOBER 26	$22.00
EFT18846	07/10/2026	ROTHWELL PUBLISHING	AUSTRALIA ADVENTURE PASSPORT SETUP & SUPPLY SEPTEMBER 26	$225.50
EFT18847	07/10/2026	RURAL TREE SERVICES WA	MEMORIAL PARK TREE 4 CROWN REDUCTION - LOPPING SEPTEMBER 26	$891.00
EFT18848	07/10/2026	SANDRA SPENCER	REIMBURSEMENT REQUEST FAREWELL GIFT CESM SEPTEMBER 26	$22.00
EFT18849	07/10/2026	SEABROOK ABORIGINAL CORPORATION	GRAVEL AGREEMENT-GLENROY PIT 6000M OCTOBER26	$17,160.00
EFT18850	07/10/2026	SHIRE OF BROOKTON	PAYROLL DEDUCTIONS	$3,150.00
EFT18851	07/10/2026	SHIRE OF CORRIGIN	CESM RENT 12.10.26 - 08.11.26	$1,000.00
EFT18852	07/10/2026	SIGNS PLUS	1X CR BADGE, 1X STAFF BADGE AUGUST 26	$52.00
EFT18853	07/10/2026	STALLION BUILDING CO PTY LTD T/AS STALLION HOMES & MULTICON COMMERCIAL CONSTRUCTIONS	EAST BROOKTON BFBB RFT 08/2023 FINAL RETENTION RELEASE SEPTEMBER 26	$18,988.12
EFT18854	07/10/2026	STUART BILLINGHAM	REIMBURSEMENT REQUEST INTERNET AS PER MCC EMPLOYMENT CONTRACT 13.06.26 - 13.10.26, REIMBURSEMENT REQUEST 50% ELECTRICITY AS PER MCC EMPLOYMENT CONTRACT 13.06.26 - 13.10.26	$410.31
EFT18855	07/10/2026	TWOS COMPLEMENT COMPUTING P/L T/A ZOODATA	CUSTOM SOFTWARE & IT SUPPORT FOR FIREBREAK INSPECTIONS ANNUAL SUBSCRIPTION SEPTEMBER 26	$18,590.00
EFT18856	07/10/2026	WA ERGO SUPPLIES	3X HEIGHT ADJUSTABLE WORKSTATIONS MCC, GO, EHOBS OCTOBER 26	$4,938.01
EFT18857	07/10/2026	WA LOCAL GOVERNMENT ASSN	MODULE 3 SERVING ON COUNCIL CR ANDRETTA SEPTEMBER 26, MODULE 4 MEETING PROCEDURES CR HARBEN SEPTEMBER 26, MODULE 1 UNDERSTANDING LOCAL GOVERNMENT CR ANDRETTA JULY 26	$1,254.00
EFT18858	20/10/2026	JUDITH WILLIAMS	GYM KEY BOND REFUND OCTOBER 26	$30.00
EFT18859	20/10/2026	MADELINE SMITH	GYM KEY BOND REFUND OCTOBER 26	$70.00
EFT18860	20/10/2026	PERTH CRICKET CLUB	FACILITY HIRE BOND REFUND SEPTEMBER 26	$250.00
EFT18861	20/10/2026	ATO	BAS RETURN SEPTEMBER 26	$36,728.00
EFT18926	22/10/2026	ALCOLIZER TECHNOLOGY	DRUGALIZER CARTRIDGES OCTOBER 26	$1,204.50

Chq/EFT	Date	Name	Description	Amount
EFT18927	22/10/2026	ALTUS TRAFFIC PTY LTD	TRAFFIC CONTROL YORK/WILLIAMS ROAD RFQ-03-2025 FEBRUARY 26	$16,869.60
EFT18928	22/10/2026	AMPAC DEBT RECOVERY	RATES DEBT RECOVERY FEE SEPTEMBER 26 A388 PROPERTY SEARCH & PALISADE PROFESSIONAL FEES, A2682 PALISADE PROFESSIONAL FEES, A137 PALISADE PROFESSIONAL FEES	$2,266.00
EFT18929	22/10/2026	ATU SEWAGE SERVICES	4 QUARTERLY INSPECTIONS ATU SYSTEM OCTOBER 26 EBSHEDOP	$1,055.00
EFT18930	22/10/2026	AUSTRALIA POST	ADMIN & BCRC POSTAGE CHARGES SEPTEMBER 26	$234.80
EFT18931	22/10/2026	AVON TURF SERVICES	OVAL MAINTENANCE PROGRAM SEPTEMBER 26	$3,340.03
EFT18932	22/10/2026	BEDFORD ARMS HOTEL	CATERING COUNCIL PLAN SESSION 06.08.26	$100.00
EFT18933	22/10/2026	BENJAMIN DAVID BINGHAM	DEPOSIT FOR DJ AT COMMUNITY CHRISTMAS PARTY DECEMBER 26	$200.00
EFT18934	22/10/2026	BERYL JOYCE COPPING	QUARTER 1 COUNCILLOR SITTING FEES 01.07.26 - 30.09.26	$1,041.25
EFT18935	22/10/2026	BOB WADDELL & ASSOCIATES PTY LTD	CONTRACTED SERVICES FOR SFO TASKS OCTOBER 26 ASSISTANCE WITH SEPTEMBER FUEL ALLOCATIONS, ASSETS & MONTHLY REPORTS 6.5HRS, CONTRACTED SERVICES FOR SFO TASKS OCTOBER 26 ASSISTANCE PROVIDED WITH SEPTEMBER BAS, OCTOBER MONTHLY STATEMENTS & TRAINEE GRANT 2 HRS	$1,496.00
EFT18936	22/10/2026	BOOKEASY AUSTRALIA PTY LTD	CARAVAN PARK ONLINE BOOKING SYSTEM MONTHLY FEE SEPTEMBER 26	$242.00
EFT18937	22/10/2026	BROOKTON CWA	COMMUNITY CHEST FUNDING OCM 09.26-08 100 YEARS CELEBRATION OCTOBER 26	$1,666.00
EFT18938	22/10/2026	BROOKTON ROADHOUSE	MONTHLY FUEL PURCHASES SEPTEMBER 26 PU39 X3, PU42 X2	$661.84
EFT18939	22/10/2026	BROOKTON TYREPOWER	4X SOLID TYRES FOR SKIDSTEER SEPTEMBER 26 PTR5	$9,140.00
EFT18940	22/10/2026	CARLO ANDRETTA	QUARTER 1 COUNCILLOR SITTING FEES 01.07.26 - 30.09.26	$1,309.05
EFT18941	22/10/2026	CHILD SUPPORT AGENCY EMPLOYER SERVICES	PAYROLL DEDUCTIONS	$318.94
EFT18942	22/10/2026	CK CROSSLAND CONTRACTING	CARAVAN PARK REFUND REQUEST #17030192 & 16361692 2X POWERED BAYS 12.-20.10.26 & 09-20.10.26	$630.00
EFT18943	22/10/2026	CONTRACT AQUATIC	SWIMMING POOL MANAGEMENT MONTHLY SERVICES OCTOBER 26	$25,465.00

Chq/EFT	Date	Name	Description	Amount
EFT18944	22/10/2026	CORPORATE TRAVEL MANAGEMENT	CARAVAN PARK REFUND REQUEST #16452676 1X NIGHT SALMON GUM CHALET 28.09.26	$151.00
EFT18945	22/10/2026	CORSIGN WA PTY LTD	REFUSE SITE SIGNAGE SEPTEMBER 26	$583.00
EFT18946	22/10/2026	DELTA AGRIBUSINESS WA- BROOKTON RURAL TRADERS	60X BAGS RAPIDSET CONCRETE SEPTEMBER 26, WORKS MONTHLY PURCHASES SEPTEMBER 26 GUTTER SCOOP, SCRAPER, DUST PAN SET, BUCKETS, PAINT, BARBS, JOINER BARS, POLYTUBE, BIN LINER 240LT, SPRAYER TANK LID & SEAL, RATCHET HANDLE & BIT SET, BATTERIES, PADLOCKS, CEMENT, TRIMMER LINE, FLOOD LIGHT, HEAT GUN, AIR INFLATOR DIAL GAUGE, WRENCH SET, GROUT, HOSE NOZZLE, SPAKFILLA, PVC COUPLING, PURCHASE GLYPHOSATE SEPTEMBER 26 TOWNOP	$2,808.76
EFT18947	22/10/2026	DEPARTMENT OF LOCAL GOVERNMENT, INDUSTRY REGULATION & SAFETY	BUILDING SERVICES LEVY PAYMENT SEPTEMBER 26 4X LEVIES A2775, A109, A902 X2	$3,208.14
EFT18948	22/10/2026	DESLEY HUTCHESON	CARAVAN PARK REFUND REQUEST #16324429 4X NIGHTS POWERED SITE 15-19.10.26	$124.00
EFT18949	22/10/2026	EDGE PLANNING & PROPERTY	TOWN PLANNING SERVICES SEPTEMBER 26 4.5HRS	$764.77
EFT18950	22/10/2026	ELECTRON ENERGY PTY LTD	OVAL LIGHTING UPGRADES OCTOBER 26	$8,757.69
EFT18951	22/10/2026	FITZ GERALD STRATEGIES	INDUSTRIAL RELATIONS ADVOCACY, AWARD INTERPRETATION, HR & STRATEGIC MANAGEMENT SERVICES ANNUAL SUBSCRIPTION 2026/27	$4,062.50
EFT18952	22/10/2026	FUEL DISTRIBUTORS OF WA	8000L DIESEL @ $2.4649P/L SEPTEMBER 26	$19,719.68
EFT18953	22/10/2026	FULTON HOGAN	60X 15KG BAGS OF EZ STREET POTHOLE REPAIR SEPTEMBER 26	$2,112.00
EFT18954	22/10/2026	GARY CROUCH	QUARTER 1 COUNCILLOR SITTING FEES 01.07.26 - 30.09.26	$1,182.36
EFT18955	22/10/2026	GERALDTON TRANSPORT	DELIVERY OF 1X PALLET FROM FULTON HOGAN SEPTEMBER 26	$277.17
EFT18956	22/10/2026	GETZ STUFF DONE	RENT 01.11.26 - 30.11.26 BCRC	$2,131.25
EFT18957	22/10/2026	GREAT SOUTHERN WASTE DISPOSAL	27.08.26 - 24.09.26 DOMESTIC RUBBISH COLLECTION 454 HOUSEHOLDS X 4 WEEKS = 1808, RECYCLING COLLECTION 339 HOUSEHOLDS X 2 WEEKS = 678, 6X BINS OF WASTE, 12X BINS OF CARBOARD	$7,405.86
EFT18958	22/10/2026	JESSICA HAMPSON	CARAVAN PARK REFUND REQUEST #16743799 7X NIGHTS POWERED SITE 02.11.26 - 09.11.26	$245.00

Chq/EFT	Date	Name	Description	Amount
EFT18959	22/10/2026	JOSHUA HOWAT	CARAVAN PARK REFUND REQUEST #16957779 2X NIGHTS SALMON GUN CHALET 25.09.26 - 27.09.26	$315.00
EFT18960	22/10/2026	KERRY ANNE TOOP	QUARTER 1 COUNCILLOR SITTING FEES 01.07.26 - 30.09.26	$1,041.25
EFT18961	22/10/2026	LACHLAN MCCABE	QUARTER 1 COUNCILLOR SITTING FEES 01.07.26 - 30.09.26	$1,527.50
EFT18962	22/10/2026	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	ANNUAL STATE CONFERENCE FULL REGISTRATION MCC 04.11.26	$1,880.00
EFT18963	22/10/2026	LOCK STOCK & FARRELL LOCKSMITH PTY LTD	MASTER KEYS CUT SEPTEMBER 26	$109.50
EFT18964	22/10/2026	LYN WAREHAM	CARAVAN PARK REFUND REQUEST #16313065 3X NIGHTS POWERED BAY 16-19.10.26	$93.00
EFT18965	22/10/2026	MICHAEL COLE	QUARTER 1 AUDIT & RISK COMMITTEE SITTING FEES 01.07.26 - 30.09.26	$1,548.72
EFT18966	22/10/2026	NARROGIN CASHAN ENTERPRISES PTY LTD T/A NARROGIN CARPETS & CURTAINS	REPLACE BLINDS OCTOBER 26 U233WS	$8,965.00
EFT18967	22/10/2026	NARROGIN GLASS	2 X KEYED ALIKE BARRELS TO FLYDOORS OCTOBER 26 U233WS	$145.24
EFT18968	22/10/2026	NARROGIN TOYOTA / MAZADA	90,000KM SERVICE & SAFETY INSPECTION SEPTEMBER PU41	$777.76
EFT18969	22/10/2026	NEIL WILLIAM BARRY	SEWERAGE INCENTIVE PROGRAM REIMBURSEMENT OCTOBER 26 A737 2/7 FALLS STREET	$400.00
EFT18970	22/10/2026	NOURISH BROOKTON	VENDING MACHINE RESTOCK SEPTEMBER 26, ADMIN MONTHLY PURCHASES SEPTEMBER 26 STAFF REFRESHMENTS, COUNCIL REFRESHMENTS, HARPIC CLEANER RRTLOP, BCRC MONTHLY PURCHASES SEPTEMBER 26 CUSTOMER REFRESHMENTS, STAFF REFRESHMENTS, TISSUES, DISHWASHING LIQUID, RUOK DAY SUPPLIES, DEPOT MONTHLY PURCHASES SEPTEMBER 26 STAFF REFRESHMENTS	$709.82
EFT18971	22/10/2026	PERTH REPTILE COMPANY	SNAKE RELOCATION TRAINING X9 & SNAKE CATCHING KITS X3 SEPTEMBER 26	$5,956.50
EFT18972	22/10/2026	PETA HARBEN	QUARTER 1 COUNCILLOR SITTING FEES 01.07.26 - 30.09.26	$1,144.25
EFT18973	22/10/2026	RODERICK WALLIS	QUARTER 1 COUNCILLOR SITTING FEES 01.07.26 - 30.09.26	$3,820.00

Chq/EFT	Date	Name	Description	Amount
EFT18974	22/10/2026	RSEA PTY LTD	PPE UNIFORM PLANT OPERATOR/GENERAL HAND OCTOBER 26	$544.26
EFT18975	22/10/2026	SEEK LIMITED	ADVERTISEMENT - EMPLOYMENT OPPORTUNITY - MANAGER INFRASTRUCTURE & WORKS OCTOBER 26	$610.50
EFT18976	22/10/2026	SHARON MAHONEY	CARAVAN PARK REFUND REQUEST #17063052 1X NIGHT POWERED SITE 14.10.26	$35.00
EFT18977	22/10/2026	SHIRE OF BROOKTON	PAYROLL DEDUCTIONS	$3,150.00
EFT18978	22/10/2026	SMART CRAFT CABINETRY	REPLACE KITCHEN WORKS OCTOBER 26 U233WS	$12,783.10
EFT18979	22/10/2026	STAR TRACK EXPRESS	1CTN FROM WESTATE EMBROIDERY SEPTEMBER 26	$12.36
EFT18980	22/10/2026	STEPHEN CARRICK ARCHITECTS PTY LTD AS TRUSTEE FOR THE S&S CARRICK FAMILY TRUST	CONTRACT ADMINISTRATION RAILWAY STATION REFURBISHMENT SEPTEMBER 26	$9,811.65
EFT18981	22/10/2026	STUMPYS GATEWAY ROADHOUSE	WORKS FUEL PURCHASES SEPTEMBER 26 PU40X1, PCS1X1, PU42X2, PU44X1, PT16X4, PM3X2, PM9X1	$1,359.83
EFT18982	22/10/2026	SUPAGAS PTY LIMITED	ANNUAL GAS BOTTLE RENTAL OCTOBER 26 23WHITOP, 25WHITOP	$198.00
EFT18983	22/10/2026	TOLL TRANSPORT PTY LTD	DELIVERY RUBBISH TIP SIGNAGE SEPTEMBER 26	$105.72
EFT18984	22/10/2026	TREE TECH AUSTRALIA	TREE PRUNING OCTOBER 26	$5,988.00
EFT18985	22/10/2026	TYREPOWER LTD	REPLACE PUNCTURED TYRE SEPTEMBER 26 PG8, ONSITE PUNCTURE REPAIR SEPTEMBER 26 PG9, REPLACE WORN TYRES SEPTEMBER 26 PU44, REPLACE TYRES PIG TRAILER SEPTEMBER 26 PPT2, REPLACE WORN TYRES X4 SEPTEMBER 26 PT18	$13,973.31
EFT18986	22/10/2026	WA CONTRACT RANGER SERVICES	RANGER SERVICES 22.09.26 3.5HRS, 30.09.26 3.75HRS	$887.46
EFT18987	22/10/2026	WALLIS COMPUTER SOLUTIONS	SOBO INTERNET SERVICE MONTHLY FEE OCTOBER 26	$148.50
EFT18988	22/10/2026	ZIRCODATA (TOTALLY CONFIDENTIAL RECORDS)	MONTHLY STORAGE CHARGES - X214 ARCHIVE BOXES SEPTEMBER 26	$56.73
EFT18989	29/10/2026	BEVERLEY CONCRETE & GARDENS	FOOTPATH CONSTRUCTION ROBINSON ROAD/BROOKTON HIGHWAY THROUGH RAIL RESERVE OCTOBER 26	$25,850.00
EFT18990	29/10/2026	MONSTERBALL AMUSEMENTS AND HIRE	DEPOSIT WARRIOR SLIDE & 1X OPERATOR AUSTRALIA DAY JANUARY 27	$1,195.00
DD9549.1	01/10/2026	SYNERGY	ELECTRICITY CHARGES 12.08.26 - 08.09.26 CARAOP, OVALOP, WBOP	$2,259.48
DD9552.1	05/10/2026	TELSTRA CORPORATION	INTERNET CHARGES RETIC SEWEOP, OVALOP, RWPKOP, MADIOP, MEMPOP, & PLANT PT19, PT20 16.09.26 - 15.10.26	$95.55

Chq/EFT	Date	Name	Description	Amount
DD9552.2	05/10/2026	WATER CORPORATION OF WA	WATER CHARGES 20.07.26 - 11.09.26 BCRC	$5,858.94
DD9552.3	05/10/2026	TYRO PAYMENTS LIMITED	MONTHLY EFTPOS TRANSACTION FEES & MACHINE RENTAL SEPTEMBER 26 BCRC	$31.84
DD9554.1	07/10/2026	SYNERGY	ELECTRICITY CHARGES 16.07.26 - 14.09.26 EBSHEDOP	$257.51
DD9557.1	12/10/2026	TELSTRA CORPORATION	MESSAGE BANK HARVEST & FIRE BANS 23.09.26 - 22.10.26	$6.00
DD9562.1	13/10/2026	AWARE SUPER PTY LTD	PAYROLL DEDUCTIONS	$6,576.35
DD9562.2	13/10/2026	MLC NOMINEES PTY LIMITED	SUPERANNUATION CONTRIBUTIONS	$765.13
DD9562.3	13/10/2026	AUSTRALIAN SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	$3,232.40
DD9562.4	13/10/2026	HUB24 SUPERFUND	SUPERANNUATION CONTRIBUTIONS	$404.72
DD9562.5	13/10/2026	THE TRUSTEE FOR JOHNS FAMILY SUPER FUND	SUPERANNUATION CONTRIBUTIONS	$593.39
DD9562.6	13/10/2026	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	$894.03
DD9562.7	13/10/2026	COLONIAL FIRST STATE CHOICE WHOLESALE PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	$638.76
DD9562.8	13/10/2026	HOSTPLUS	SUPERANNUATION CONTRIBUTIONS	$1,357.36
DD9562.9	13/10/2026	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	$267.86
DD9566.1	19/10/2026	SYNERGY	ELECTRICITY CHARGES 29.07.26 - 24.09.26 MADIOP	$406.24
DD9572.1	15/10/2026	3E ADVANTAGE PTY LTD	BCRC & ADMIN PRINTING & COPYING COSTS SEPTEMBER 26	$2,908.61
DD9572.2	14/10/2026	SHIRE OF BROOKTON - MASTERCARD - CEO	CEO CREDIT CARD PURCHASES SEPTEMBER 26 EASYAML - ID VERIFICATION, INVARION - TRAFFIC MANAGEMENT SOFTWARE RENEWAL, STARLINK - INTERNET CHARGES WB EVA PAVILION, WBSHEDOP, EBSHEDOP, CESM VEHICLE 06/08/26 - 05/09/2026, SINCH - MONTHLY ACCESS FEE 487.73, HILTON PERTH - ACCOMMODATION & MEALS FOR WALGA STATE CONFERENCE CEO, CR ANDRETTA, CR COUCH, TONY ROMAS - WALGA CONFERENCE DINNER WITH SHIRE OF PINGELLY, CITY OF PERTH - PARKING FOR WALGA CONFERENCE, OTR MADDINGTON - FUEL CEO VEHICLE	$6,409.74
DD9572.3	14/10/2026	SHIRE OF BROOKTON - MASTERCARD - MCC	MCC CREDIT CARD PURCHASES SEPTEMBER 26 SOFTWARE PUBLICATION - TRAINEE STUDY ITEMS, BIG W - VACUUM CLEANER HEAD	$165.40
DD9572.4	14/10/2026	SHIRE OF BROOKTON - MASTERCARD - MIW	MIW CREDIT CARD PURCHASES SEPTEMBER 26 NOVOTEL- ACCOMMODATION FOR TRAINING MIW, TIO	$1,716.70

Chq/EFT	Date	Name	Description	Amount
DD9572.5	14/10/2026	SHIRE OF BROOKTON - MASTERCARD - CESM	CESM CREDIT CARD PURCHASES SEPTEMBER 26 FEES ONLY	$4.00
DD9581.1	20/10/2026	SYNERGY	ELECTRICITY CHARGES 30.07.26 - 25.09.26 OVALOP	$5,563.18
DD9583.1	21/10/2026	TELSTRA CORPORATION	MOBILE CHARGES 02.10.26 - 01.11.26 BMO, CEO, WC, MCC, MP, CARAOP, CESM, POOLGO, TIO	$657.79
DD9583.2	21/10/2026	WATER CORPORATION OF WA	WATER CHARGES 20.08.26 - 18.09.26 CARAOP, WBOP	$204.27
DD9583.3	21/10/2026	SYNERGY	ELECTRICITY CHARGES 18.07.26 - 29.09.26 HAPPY VALLEY BORE FIELD	$752.18
DD9588.1	27/10/2026	AWARE SUPER PTY LTD	PAYROLL DEDUCTIONS	$6,508.91
DD9588.2	27/10/2026	MLC NOMINEES PTY LIMITED	SUPERANNUATION CONTRIBUTIONS	$950.55
DD9588.3	27/10/2026	AUSTRALIAN SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	$3,189.20
DD9588.4	27/10/2026	THE TRUSTEE FOR JOHNS FAMILY SUPER FUND	SUPERANNUATION CONTRIBUTIONS	$593.39
DD9588.5	27/10/2026	HUB24 SUPERFUND	SUPERANNUATION CONTRIBUTIONS	$404.72
DD9588.6	27/10/2026	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	$853.64
DD9588.7	27/10/2026	COLONIAL FIRST STATE CHOICE WHOLESALE PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	$638.76
DD9588.8	27/10/2026	HOSTPLUS	SUPERANNUATION CONTRIBUTIONS	$1,353.76
DD9588.9	27/10/2026	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	$267.86
DD9593.1	27/10/2026	SYNERGY	ELECTRICITY CHARGES 25.08.26 - 24.09.26 185X STREETLIGHT	$3,337.43
DD9598.1	30/10/2026	TYRO PAYMENTS LIMITED	MONTHLY EFTPOS TRANSACTION & DEVICE RENTAL FEES 25.09.26 - 24.10.26 ADMIN	$3,689.22
DD9598.2	30/10/2026	SYNERGY	ELECTRICITY CHARGES 29.07.26 - 24.09.26 U140WS, U240WS, U340WS, U440WS, U540WS, U640WS, U740WS, U840WS	$1,964.80
1628.1	02/10/2026	EWAY - CARAVAN PARK BOOKING SYSTEM FEES	CARAVAN PARK BOOKING SYSTEM FEES	$5.77
1628.1	06/10/2026	EWAY - CARAVAN PARK BOOKING SYSTEM FEES	CARAVAN PARK BOOKING SYSTEM FEES	$10.50
1628.1	05/10/2026	EWAY - CARAVAN PARK BOOKING SYSTEM FEES	CARAVAN PARK BOOKING SYSTEM FEES	$6.70
1628.1	06/10/2026	CBA MERCHA - BANK FEE - MERCHANT FEE	BANK FEE - MERCHANT FEE	$603.30
1628.1	01/10/2026	CBA MERCHA - BANK FEE - MERCHANT FEE	BANK FEE - ACCOUNT KEEPING FEE	$50.00
1628.1	01/10/2026	EWAY - CARAVAN PARK BOOKING SYSTEM FEES	CARAVAN PARK BOOKING SYSTEM FEES	$32.94
1629.1	08/10/2026	EWAY - CARAVAN PARK BOOKING SYSTEM FEES	CARAVAN PARK BOOKING SYSTEM FEES	$76.71
1629.1	07/10/2026	EWAY - CARAVAN PARK BOOKING SYSTEM FEES	CARAVAN PARK BOOKING SYSTEM FEES	$6.80
1629.1	12/10/2026	EWAY - CARAVAN PARK BOOKING SYSTEM FEES	CARAVAN PARK BOOKING SYSTEM FEES	$5.92
1629.1	09/10/2026	EWAY - CARAVAN PARK BOOKING SYSTEM FEES	CARAVAN PARK BOOKING SYSTEM FEES	$8.25

Chq/EFT	Date	Name	Description	Amount
1630.1	16/10/2026	EWAY - CARAVAN PARK BOOKING SYSTEM FEES	CARAVAN PARK BOOKING SYSTEM FEES	$6.07
1630.1	15/10/2026	EWAY - CARAVAN PARK BOOKING SYSTEM FEES	CARAVAN PARK BOOKING SYSTEM FEES	$16.91
1630.1	14/10/2026	EWAY - CARAVAN PARK BOOKING SYSTEM FEES	CARAVAN PARK BOOKING SYSTEM FEES	$4.42
1630.1	13/10/2026	EWAY - CARAVAN PARK BOOKING SYSTEM FEES	CARAVAN PARK BOOKING SYSTEM FEES	$3.57
1631.1	19/10/2026	EWAY - CARAVAN PARK BOOKING SYSTEM FEES	CARAVAN PARK BOOKING SYSTEM FEES	$17.20
1632.1	21/10/2026	EWAY - CARAVAN PARK BOOKING SYSTEM FEES	CARAVAN PARK BOOKING SYSTEM FEES	$18.07
1632.1	21/10/2026	EWAY - CARAVAN PARK BOOKING SYSTEM FEES	CARAVAN PARK BOOKING SYSTEM FEES	$10.75
1633.1	22/10/2026	CBA MERCHA - BANK FEE - MERCHANT FEE	BANK FEE DE FEES	$6.30
1633.1	22/10/2026	EWAY - CARAVAN PARK BOOKING SYSTEM FEES	CARAVAN PARK BOOKING SYSTEM FEES	$6.42
1634.1	23/10/2026	EWAY - CARAVAN PARK BOOKING SYSTEM FEES	CARAVAN PARK BOOKING SYSTEM FEES	$7.10
1635.1	26/10/2026	EWAY - CARAVAN PARK BOOKING SYSTEM FEES	CARAVAN PARK BOOKING SYSTEM FEES	$12.31
1636.1	28/10/2026	EWAY - CARAVAN PARK BOOKING SYSTEM FEES	CARAVAN PARK BOOKING SYSTEM FEES	$10.42
1636.1	27/10/2026	EWAY - CARAVAN PARK BOOKING SYSTEM FEES	CARAVAN PARK BOOKING SYSTEM FEES	$3.86
1636.1	28/10/2026	CBA MERCHA - BANK FEE - MERCHANT FEE	BANK FEE - DE FEE	$3.30
1637.1	29/10/2026	EWAY - CARAVAN PARK BOOKING SYSTEM FEES	CARAVAN PARK BOOKING SYSTEM FEES	$ 13.68
1637.1	30/10/2026	EWAY - CARAVAN PARK BOOKING SYSTEM FEES	CARAVAN PARK BOOKING SYSTEM FEES	$19.70
PAYJRUN*1349	13/10/2026	SALARIES & WAGES	WEEK 16 - PPE 13.10.2026	$75,193.54
PAYJRUN*1351	27/10/2026	SALARIES & WAGES	WEEK 18 - PPE 27.10.2026	$74,129.85
				$792,045.15

List of Credit Card Transactions Paid in October 2026

Shire of Brookton - Bendigo Bank Mastercard - CEO

Direct Debit	Date	Description	Amount
DD9572.2	14.10.26	02.09.26 - EASYAML - ID VERIFICATION FOR SALE OF 42 LENNARD STREET	$22.00
		05.09.26 - INVARION RAPIDPLAN - TRAFFIC MANAGEMENT SOFTWARE RENEWAL 01.09.26 - 31.08.27	$1,648.90
		06.09.26 - STARLINK - INTERNET CHARGES WB EVA PAVILION 05.09.26 - 05.10.26	$84.01
		06.09.26 - STARLINK - INTERNET CHARGES 05.09.26 - 05.10.26	$84.01
		06.09.26 - STARLINK - INTERNET CHARGES 05.09.26 - 05.10.26	$84.01
		06.09.26 - STARLINK - INTERNET CHARGES CESM VEHICLE 05.09.26 - 05.10.26	$85.00
		15.09.26 - SINCH MESSAGE MEDIA - MONTHLY ACCESS FEE SEPTEMBER 26	$487.73
		18.09.26 - HILTON PERTH - INCORRECT CHARGE - WILL BE REVERSED IN OCTOBER CREDIT CARD STATEMENT	$470.00
		19.09.26 - HILTON PERTH - WALGA STATE CONFERENCE ACCOMMODATION CEO, BREAKFAST CEO, DINNER CEO, CR WALLIS, CR CROUCH	$1,044.13
		19.09.26 - HILTON PERTH - WALGA STATE CONFERENCE ACCOMMODATION CR CROUCH	$894.96
		19.09.26 - HILTON PERTH - WALGA STATE CONFERENCE ACCOMMODATION CR ANDRETTA	$894.96
		19.09.26 - TONY ROMA'S - WALGA STATE CONFERENCE DINNER WITH SHIRE OF PINGELLY, CEO, CR WALLIS, CR MCCABE, CR ANDRETTA	$365.40
		20.09.26 - CITY OF PERTH PARKING - WALGA STATE CONFERENCE PARKING CEO VEHICLE	$80.77
		28.09.26 - OTR MADDINGTON - FUEL CEO VEHICLE	$159.86
		29.09.26 - CREDIT CARD FEE	$4.00
		TOTAL	**$6,409.74**

Shire of Brookton - Bendigo Bank Mastercard – MCC

Direct Debit	Date	Description	Amount
DD9572.3	14.10.26	01.09.26 - SOFTWARE PUBLICATION - TAFE BOOKS FOR TRAINEE	$94.90
		25.09.26 - BIG W - VACUUM CLEANER HEAD REPLACEMENT	$66.50
		29.09.26 - CREDIT CARD FEE	$4.00
		TOTAL	**$165.40**

Shire of Brookton - Bendigo Bank Mastercard – MIW

Direct Debit	Date	Description	Amount
DD9572.4	14.10.26	10.09.26 - NOVOTEL PERTH - ACCOMMODATION MIW FOR TRAINING	$829.35
		10.09.26 - NOVOTEL PERTH - ACCOMMODATION TIO FOR TRAINING	$829.35
		27.09.26 - NOVOTEL PERTH - CREDIT CARD TRANSACTION FEE	$54.00
		29.09.26 CREDIT CARD FEE	$4.00
		TOTAL	**$1,716.70**

Shire of Brookton - Bendigo Bank Mastercard - CESM

Direct Debit	Date	Description	Amount
DD9572.5	14.10.26	29.09.26 - CREDIT CARD FEE	$4.00
		TOTAL	**$4.00**

14.11.26.02 STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 OCTOBER 2026

File No:	FIN007
Date of Meeting:	19 November 2026
Location/Address:	N/A
Name of Applicant:	Shire of Brookton
Name of Owner:	Shire of Brookton
Author/s:	Bob Waddell - Bob Waddell and Associates Pty Ltd
Authorising Officer:	Leigh Anderson – Acting Manager Corporate & Community
Declaration of Interest:	The authors have no financial interest in this matter
Voting Requirements:	Simple Majority
Previous Report:	15 October 2026

Summary of Item:
Council is to consider the Statement of Financial Activity for the period ending 31 October 2026 with associated commentaries.

Description of Proposal:
The Statement of Financial Activity for the period ended 31 October 2026, as is included at Attachment 14.11.26.02A.

Background:
In accordance with regulation 34 of the *Local Government (Financial Management) Regulations* 1996, the Shire is to prepare a monthly Statement of Financial Activity for approval by Council. December and January's reports are presented in February as Council does not meet in January.

Consultation:
Reporting officers receive monthly updates to track expenditure and income.

Statutory Environment:
Section 6.4 of the *Local Government Act 1995* requires a Local Government to prepare an annual financial statement for the preceding year and other financial reports as they prescribed.

Regulation 34(1) of the *Local Government (Financial Management) Regulations 1996* as amended requires the Local Government to prepare monthly financial statements and report on actual performance against what was set out in the annual budget.

Relevant Plans and Policy:
There is no Council Policy relevant to this item.

Financial Implications:
The Budget is regularly monitored on at least a monthly basis, by the Chief Executive Officer and the Manager Corporate & Community. Responsible Officers are also required to review their particular line items for anomalies each month, with a major review in accordance with the *Local Government (Financial Management) Regulations 1996*, regulation 33A, council is required to carry out a review of its annual budget for that year by the last day of February.

Any material variances that have an impact on the outcome of the budgeted closing surplus position are detailed in the Monthly Financial Report contained within attachment 14.11.26.02A.

Risk Assessment:
The risk in relation to this matter is assessed as 'Low' on the basis that if Council does not receive the Monthly Financial Reports for the month reported leading to the Shire not meeting legislative requirements on financial reporting. The risk identified would be failure to fulfil statutory regulations or compliance requirements.

Consequence / Likelihood	Insignificant	Minor	Moderate	Major	Extreme
Almost Certain	Medium	High	High	Severe	Severe
Likely	Low	Medium	High	High	Severe
Possible	Low	Medium	Medium	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

Risk Rating	Action
LOW	Monitor for continuous improvement.
MEDIUM	Comply with risk reduction measures to keep risk as low as reasonably practical.
HIGH	Review risk reduction and take additional measures to ensure risk is as low as reasonably achievable.
SEVERE	Unacceptable. Risk reduction measures must be implemented before proceeding.

Community & Strategic Objectives:
This item relates to delivery of core business and services detailed in the Shire of Brookton Corporate Compendium – June 2032, duly appended to the BROOKTON Corporate Business Plan July 2022 to June 2032.

Comment:
The Monthly Financial Reports has been prepared in accordance with statutory requirements.

OFFICER'S RECOMMENDATION

That Council, accordance with Section 6.4 of the Local Government Act 1995 and Regulation 34 of the Local Government (Financial Management) Regulations 1995, receives the Monthly Statements of Financial Activity for the Period Ended 31 October 2026, as included at Attachment 14.11.26.02A.

(Simple majority vote required)

OCM 11.26-06

COUNCIL RESOLUTION

MOVED: Cr McCabe SECONDED: Cr Crouch

That Council, accordance with Section 6.4 of the Local Government Act 1995 and Regulation 34 of the Local Government (Financial Management) Regulations 1995, receives the Monthly Statements of Financial Activity for the Period Ended 31 October 2026, as included at Attachment 14.11.26.02A.

CARRIED BY SIMPLE MAJORITY VOTE 7/0

For: Cr Wallis, Cr McCabe, Cr Andretta, Cr Crouch, Cr Copping, Cr Harben, Cr Toop
Against: Nil

Attachment

Attachment 14.11.26.02A – Statement of Financial Activity for 31 October 2026.

Shire of Brookton
Growing the future

SHIRE OF BROOKTON

MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
FOR THE PERIOD ENDED 31 OCTOBER 2026

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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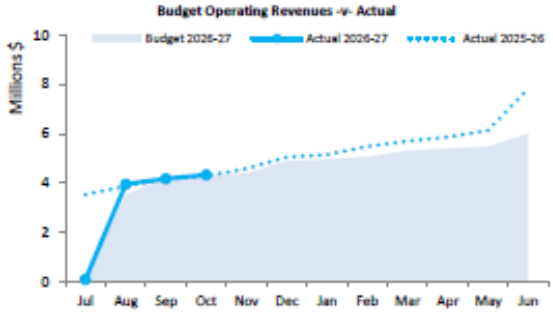
MONTHLY FINANCIAL REPORT

FOR THE PERIOD ENDED 31 OCTOBER 2026

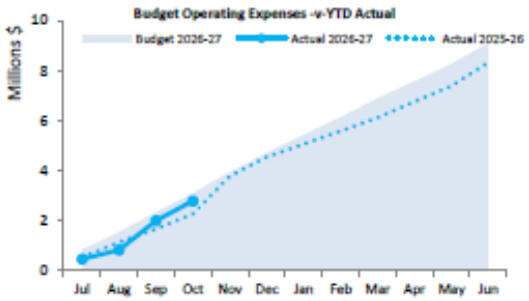
SUMMARY INFORMATION - GRAPHS

OPERATING ACTIVITIES

OPERATING REVENUE

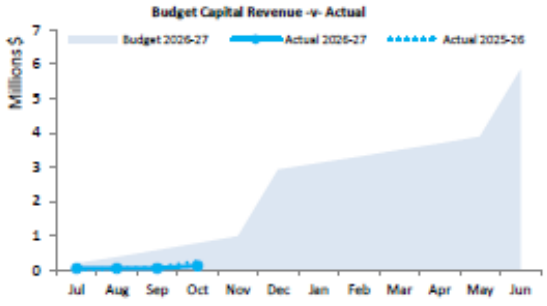


OPERATING EXPENSES

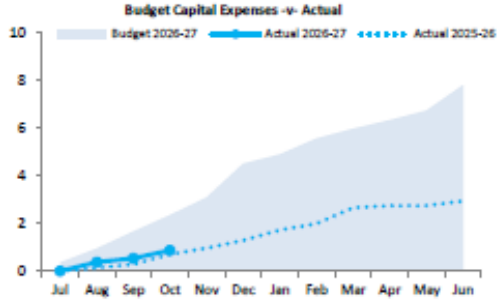


INVESTING ACTIVITIES

CAPITAL REVENUE

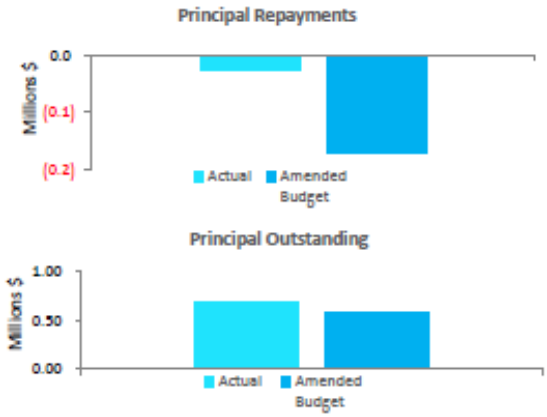


CAPITAL EXPENSES

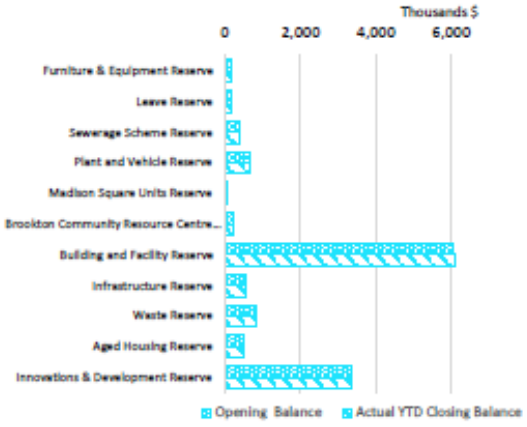


FINANCING ACTIVITIES

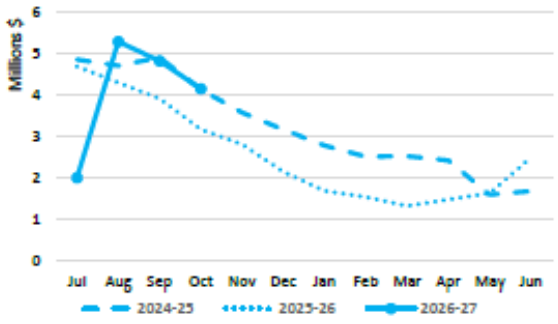
BORROWINGS



RESERVES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Funding surplus / (deficit) Components

Funding surplus / (deficit)

	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
Opening	$2.42 M	$2.42 M	$2.47 M	$0.04 M
Closing	$0.00 M	$3.00 M	$4.13 M	$1.14 M

Refer to Statement of Financial Activity

Cash and cash equivalents

	$16.84 M	% of total
Unrestricted Cash	$3.83 M	22.8%
Restricted Cash	$13.01 M	77.2%

Refer to Note 2 - Cash and Financial Assets

Payables

	$0.49 M	% Outstanding
Trade Payables	$0.18 M	
0 to 30 Days		6.0%
Over 30 Days		93.4%
Over 90 Days		0.5%

Refer to Note 5 - Payables

Receivables

	$1.46 M	% Collected
Rates Receivable	$1.22 M	69.3%
Trade Receivable	$0.24 M	% Outstanding
Over 30 Days		23.5%
Over 90 Days		11.7%

Refer to Note 3 - Receivables

Key Operating Activities

Amount attributable to operating activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
($0.47 M)	$2.14 M	$2.44 M	$0.31 M

Refer to Statement of Financial Activity

Rates Revenue

		% Variance
YTD Actual	$3.42 M	
YTD Budget	$3.46 M	(1.2%)

Refer to Statement of Financial Activity

Grants, Subsidies and Contributions

		% Variance
YTD Actual	$0.35 M	
YTD Budget	$0.34 M	4.9%

Refer to Note 13 - Operating Grants and Contributions

Fees and Charges

		% Variance
YTD Actual	$0.42 M	
YTD Budget	$0.40 M	6.8%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
($3.83 M)	($1.54 M)	($0.73 M)	$0.81 M

Refer to Statement of Financial Activity

Proceeds on sale

		%
YTD Actual	$0.00 M	
Adopted Budget	$0.02 M	(100.0%)

Refer to Note 7 - Disposal of Assets

Asset Acquisition

		% Spent
YTD Actual	$0.85 M	
Adopted Budget	$6.16 M	(86.2%)

Refer to Note 8 - Capital Acquisitions

Capital Grants and Contributions

		% Received
YTD Actual	$0.12 M	
Adopted Budget	$2.28 M	(94.7%)

Refer to Note 8 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
$1.88 M	($0.03 M)	($0.04 M)	($0.02 M)

Refer to Statement of Financial Activity

Borrowings

Principal repayments	$0.03 M
Interest expense	$0.01 M
Principal due	$0.68 M

Refer to Note 9 - Borrowings

Reserves

Reserves balance	$13.01 M
Interest earned	$0.02 M

Refer to Note 11 - Cash Reserves

Lease Liability

Principal repayments	$0.00 M
Interest expense	$0.00 M
Principal due	$0.02 M

Refer to Note 10 - Lease Liabilities

This information is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 31 OCTOBER 2026

NATURE DESCRIPTIONS

REVENUE

RATES
All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Excludes administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

GRANTS, SUBSIDIES AND CONTRIBUTIONS
Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS
Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS
Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES
Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, and other fees and charges.

SERVICE CHARGES
Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges.

INTEREST REVENUE
Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME
Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates, reimbursements etc.

PROFIT ON ASSET DISPOSAL
Excess of assets received over the net book value for assets on their disposal.

EXPENSES

EMPLOYEE COSTS
All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS
All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER)
Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE
All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL
Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION
Depreciation expense raised on all classes of assets. Excluding Land.

FINANCE COSTS
Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE
Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 OCTOBER 2026

BY NATURE

	Ref Note	Adopted Budget (a)	Amended Budget	YTD Budget (b)	YTD Actual (c)	Variance $ (c) - (b)	Variance % ((c) - (b))/(b)	Var.
		$	$	$	$	$	%	
OPERATING ACTIVITIES								
Revenue from operating activities								
Rates		3,457,408	3,457,408	3,457,408	**3,417,130**	(40,278)	(1.16%)	
Grants, subsidies and contributions	13	874,352	874,352	336,113	**352,569**	16,456	4.90%	
Fees and charges		777,958	777,958	395,807	**422,599**	26,792	6.77%	
Service charges		0	0	0	**0**	0	0.00%	
Interest revenue		504,957	504,957	17,296	**43,861**	26,565	153.59%	▲
Other revenue		380,983	380,983	114,212	**97,587**	(16,625)	(14.56%)	▼
Profit on disposal of assets	7	0	0	0	**0**	0	0.00%	
Gain on LG house Trust - Non cash		0	0	0	**0**			
		5,995,658	**5,995,658**	**4,320,836**	**4,333,746**	12,910	0.30%	
Expenditure from operating activities								
Employee costs		(3,347,863)	(3,347,863)	(1,134,465)	**(947,759)**	186,706	16.46%	▲
Materials and contracts		(2,460,453)	(2,460,453)	(804,406)	**(628,781)**	175,625	21.83%	▲
Utility charges		(264,662)	(264,662)	(88,104)	**(37,345)**	50,759	57.61%	▲
Depreciation		(2,580,718)	(2,580,718)	(860,164)	**(884,707)**	(24,543)	(2.85%)	
Finance costs		(39,399)	(39,399)	(13,771)	**(11,816)**	1,955	14.19%	
Insurance expenses		(225,233)	(225,233)	(106,950)	**(237,057)**	(130,107)	(121.65%)	▼
Other expenditure		(128,939)	(128,939)	(37,405)	**(29,684)**	7,721	20.64%	
Loss on disposal of assets	7	(34,996)	(34,996)	(34,996)	**0**	34,996	100.00%	▲
Loss on LG house Trust - Non cash		0	0	0	**0**	0	0.00%	
		(9,082,263)	**(9,082,263)**	**(3,080,261)**	**(2,777,150)**	303,111	(9.84%)	
Non-cash amounts excluded from operating activities	1(a)	2,615,714	2,615,714	895,160	**884,707**	(10,453)	(1.17%)	
Amount attributable to operating activities		**(470,891)**	**(470,891)**	**2,135,735**	**2,441,302**	305,567	14.31%	
INVESTING ACTIVITIES								
Inflows from investing activities								
Proceeds from capital grants, subsidies and contributions	14	2,277,477	2,277,477	755,425	**120,796**	(634,629)	(84.01%)	▼
Proceeds from disposal of assets	7	20,000	20,000	20,000	**0**	(20,000)	(100.00%)	▼
Proceeds from financial assets at amortised cost - self supporting loans	9	34,355	34,355	0	**0**	0	0.00%	
		2,331,832	**2,331,832**	**775,425**	**120,796**	(654,629)	(84.42%)	
Outflows from investing activities								
Payments for inventories, property, plant and equipment and infrastructure	8	(6,163,393)	(6,163,393)	(2,311,713)	**(851,319)**	1,460,394	63.17%	▲
Payments for financial assets at amortised cost - self supporting loans	9	0	0	0	**0**	0	0.00%	
		(6,163,393)	(6,163,393)	(2,311,713)	**(851,319)**	1,460,394	(63.17%)	▲
		(3,831,561)	**(3,831,561)**	**(1,536,288)**	**(730,523)**	805,765	(52.45%)	▲
Non-cash amounts excluded from investing activities	1(b)	0	0	0	**0**	0	0.00%	
Amount attributable to investing activities		**(3,831,561)**	**(3,831,561)**	**(1,536,288)**	**(730,523)**	805,765	(52.45%)	▲
FINANCING ACTIVITIES								
Inflows from financing activities								
Proceeds from new debentures	9	0	0	0	**0**	0	0.00%	
Transfer from reserves	11	3,498,298	3,498,298	0	**0**	0	0.00%	
Transfer from Restricted Cash - Other						0	0.00%	
		3,498,298	**3,498,298**	**0**	**0**	0	0.00%	
Outflows from financing activities								
Repayment of borrowings	9	(171,874)	(171,874)	(26,044)	**(25,755)**	289	1.11%	
Payments for principal portion of lease liabilities	10	(1,677)	(1,677)	(1,677)	**0**	1,677	100.00%	
Transfer to reserves	11	(1,446,403)	(1,446,403)	0	**(17,632)**	(17,632)	0.00%	▼
Transfer to Restricted Cash - Other						0	0.00%	
		(1,619,954)	(1,619,954)	(27,721)	**(43,387)**	(15,666)	56.51%	▼
Amount attributable to financing activities		**1,878,344**	**1,878,344**	**(27,721)**	**(43,387)**	(15,666)	56.51%	▼
MOVEMENT IN SURPLUS OR DEFICIT								
Net current assets at start of financial year - surplus/(deficit)	1(c)	2,424,108	2,424,108	2,424,108	**2,467,193**	43,085	1.78%	
Amount attributable to operating activities		(470,891)	(470,891)	2,135,735	**2,441,302**	305,567	14.31%	
Amount attributable to investing activities		(3,831,561)	(3,831,561)	(1,536,288)	**(730,523)**	805,765	(52.45%)	▲
Amount attributable to financing activities		1,878,344	1,878,344	(27,721)	**(43,387)**	(15,666)	56.51%	▼
Net current assets at end of financial year - surplus/(deficit)	1(c)	**0**	**0**	**2,995,834**	**4,134,586**	1,138,752	(38.01%)	▲

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 17 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

PROGRAM NAME AND OBJECTIVES	ACTIVITIES
GOVERNANCE To provide a decision making process for the efficient allocation of scarce resources.	Administration and operations of facilities and services to members of Council. Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services.
GENERAL PURPOSEFUNDING To collect revenue to allow for the provision of services.	Rates, general purpose grants and interest revenue.
LAW, ORDER, PUBLIC SAFETY To provide services to help ensure a safer community.	Supervision of various by-laws, fire prevention, emergency services and animal control.
HEALTH To provide an operational framework for good community health.	Inspection of food outlets and their control, provision of meat inspection services, noise control and waste disposal compliance.
EDUCATION AND WELFARE The Shire of Brookton provides low cost housing and Seniors accommodation units.	Support and provide assistance to senior citizens and other voluntary services.
HOUSING Provision and maintenance of rental housing to staff and non-staff tenants.	Provision and maintenance of rental housing to staff and non-staff tenants.
COMMUNITY AMENITIES Provision and maintenance of a sewerage overflow system; street; household and commercial refuse collection; refuse disposal site; administration of a town planning scheme; public conveniences and Brookton cemetery.	Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning scheme, cemetery and public conveniences
RECREATION AND CULTURE To establish and manage efficiently infrastructure and resources which will help the social well To establish and manage efficiently infrastructure and resources which will help the social well being of the community.	Maintenance of halls, aquatic centre, recreation centre and reserves, parks and gardens, library service, cultural and heritage services and facilities.
TRANSPORT Construction and maintenance of RAV network including traffic signs, footpaths, bridges, culverts and other drains, street cleaning and lighting of streets. Townscape projects and the maintenance of a works depot.	Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.
ECONOMIC SERVICES Tourism and promotion of Brookton, operation of Brookton Caravan Park, Brookton Community Resource Centre, building control and land care development of the Brookton district.	Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and stand pipes. Building control.
OTHER PROPERTY AND SERVICES Private works and indirect cost allocation pools for plant operation and public works.	Private works operations, public works operation, plant operation costs, gross salaries and wages.

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2026

BY PROGRAM

	Note	Adopted Annual Budget	Amended Annual Budget (d)	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)	Var. % (b)-(a)/(a)	Var. ▲▼	Significant Var. S
		$	$	$	$	$	%		
OPERATING ACTIVITIES									
Revenue from operating activities									
Governance		5,010	5,010	4,332	4,430	98	2.26%	▲	
General Purpose Funding - Rates	6	3,457,408	3,457,408	3,457,408	3,417,130	(40,278)	(1.16%)	▼	
General Purpose Funding - Other		636,145	636,145	(124,536)	(113,284)	11,252	(9.03%)	▲	
Law, Order and Public Safety		350,373	350,373	98,643	51,044	(47,599)	(48.25%)	▼	S
Health		300	300	100	45	(55)	(55.44%)	▼	
Education and Welfare		62,780	62,780	20,924	22,631	1,707	8.16%	▲	
Housing		136,186	136,186	30,660	41,501	10,841	35.36%	▲	S
Community Amenities		496,905	496,905	475,371	488,845	13,474	2.83%	▲	
Recreation and Culture		36,769	36,769	10,486	12,829	2,343	22.35%	▲	
Transport		150,482	150,482	140,982	140,982	0	0.00%		
Economic Services		548,136	548,136	168,086	203,707	35,621	21.19%	▲	S
Other Property and Services		115,164	115,164	38,380	63,887	25,507	66.46%	▲	S
		5,995,658	5,995,658	4,320,836	4,333,746	12,910	0.30%	▲	
Expenditure from operating activities									
Governance		(819,141)	(819,141)	(298,050)	(211,345)	86,705	29.09%	▲	S
General Purpose Funding		(531,881)	(531,881)	(176,092)	(143,663)	32,429	18.42%	▲	S
Law, Order and Public Safety		(653,383)	(653,383)	(221,949)	(245,144)	(23,195)	(10.45%)	▼	S
Health		(24,674)	(24,674)	(8,570)	(7,041)	1,529	17.84%	▲	
Education and Welfare		(135,458)	(135,458)	(45,559)	(114,349)	(68,790)	(150.99%)	▼	S
Housing		(190,236)	(190,236)	(64,302)	(50,014)	14,288	22.22%	▲	S
Community Amenities		(851,729)	(851,729)	(288,736)	(214,017)	74,719	25.88%	▲	S
Recreation and Culture		(1,257,789)	(1,257,789)	(395,681)	(322,073)	73,608	18.60%	▲	S
Transport		(3,594,993)	(3,594,993)	(1,228,596)	(1,124,996)	103,600	8.43%	▲	
Economic Services		(966,218)	(966,218)	(313,348)	(237,297)	76,051	24.27%	▲	S
Other Property and Services		(56,761)	(56,761)	(39,378)	(107,212)	(67,834)	(172.26%)	▼	S
		(9,082,263)	(9,082,263)	(3,080,261)	(2,777,150)	303,111	9.84%	▲	
Non-cash amounts excluded from operating activities	1(a)	2,615,714	2,615,714	895,160	884,707	(10,453)	(1.17%)		
Amount attributable to operating activities		(470,891)	(470,891)	2,135,735	2,441,302	305,567	14.31%		
INVESTING ACTIVITIES									
Inflows from investing activities									
Proceeds from capital grants, subsidies and contributions	14	2,277,477	2,277,477	755,425	120,796	(634,629)	(84.01%)	▼	S
Proceeds from Disposal of Assets	7	20,000	20,000	20,000	0	(20,000)	(100.00%)	▼	S
Proceeds from financial assets at amortised cost - self supporting loans	9	34,355	34,355	0	0	0			
		2,331,832	2,331,832	775,425	120,796	(654,629)	(84.42%)	▼	
Outflows from investing activities									
Payments for inventories, property, plant and equipment and infrastructure	8	(6,163,393)	(6,163,393)	(2,311,713)	(851,319)	1,460,394	63.17%	▲	S
		(6,163,393)	(6,163,393)	(2,311,713)	(851,319)	1,460,394	(63.17%)	▲	
Amount attributable to investing activities		(3,831,561)	(3,831,561)	(1,536,288)	(730,523)	805,765	(52.45%)	▲	
FINANCING ACTIVITIES									
Inflows from financing activities									
Transfer from Reserves	11	3,498,298	3,498,298	0	0	0			
		3,498,298	3,498,298	0	0	0			
Outflows from financing activities									
Repayment of borrowings	9	(171,874)	(171,874)	(26,044)	(25,755)	289	1.11%	▲	
Payments for principal portion of lease liabilities	10	(1,677)	(1,677)	(1,677)	0	1,677	100.00%	▲	
Transfer to Reserves	11	(1,446,403)	(1,446,403)	0	(17,632)	(17,632)		▼	S
		(1,619,954)	(1,619,954)	(27,721)	(43,387)	(15,666)	56.51%	▼	
Amount attributable to financing activities		1,878,344	1,878,344	(27,721)	(43,387)	(15,666)	56.51%	▼	
MOVEMENT IN SURPLUS OR DEFICIT									
Net current assets at start of financial year - surplus/(deficit)	1	2,424,108	2,424,108	2,424,108	2,467,193	43,085	1.78%	▲	
Amount attributable to operating activities		(470,891)	(470,891)	2,135,735	2,441,302	305,567	14.31%		
Amount attributable to investing activities		(3,831,561)	(3,831,561)	(1,536,288)	(730,523)	805,765	(52.45%)	▲	
Amount attributable to financing activities		1,878,344	1,878,344	(27,721)	(43,387)	(15,666)	56.51%	▼	
Net current assets at end of financial year - surplus/(deficit)	1	0	0	2,995,834	4,134,586	1,138,752	(38.01%)	▲	

KEY INFORMATION
▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 17 for an explanation of the reasons for the variance.
The material variance adopted by Council for the 2026/27 year is $10,000 and 10%.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

BASIS OF PREPARATION

The financial report has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying Regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 15 to these financial statements.

SIGNIFICANT ACCOUNTING POLICES

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities not readily apparent from other sources.
Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:
- estimation of fair values of certain financial assets
- estimation of fair values of fixed assets shown at fair value
- impairment of financial assets

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.
Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 31 October 2026

NOTE 1
STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32* .

Non-cash items excluded from operating activities	Notes	Adopted Budget	Amended Budget	YTD Budget (a)	YTD Actual (b)
		$	$	$	$
Adjustments to operating activities					
Add: Loss on asset disposals	7	34,996	34,996	34,996	0
Add: Depreciation on assets		2,580,718	2,580,718	860,164	884,707
Total non-cash items excluded from operating activities		**2,615,714**	**2,615,714**	**895,160**	**884,707**

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.		Adopted Budget Opening 30 June 2026	Amended Budget Opening 30 June 2026	Last Year Closing 30 June 2026	Year to Date 31 October 2026
Adjustments to net current assets					
Less: Reserves - restricted cash	11	(12,989,417)	(12,989,417)	(12,989,417)	**(13,007,049)**
Less: - Financial assets at amortised cost - self supporting loans	4	(34,355)	(34,355)	(34,355)	**(34,355)**
Add: Borrowings	9	171,874	171,874	171,874	**146,119**
Add: Lease liabilities	10	1,677	1,677	1,677	**1,677**
Total adjustments to net current assets		**(12,850,221)**	**(12,850,221)**	**(12,850,221)**	**(12,893,609)**

(c) Net current assets used in the Statement of Financial Activity

Current assets					
Cash and cash equivalents	2	2,639,462	2,639,462	2,639,462	**6,176,700**
Financial assets at amortised cost	4	12,989,417	12,989,417	12,989,417	**10,663,519**
Rates receivables	3	241,461	241,461	241,461	**1,145,720**
Receivables	3	242,293	242,293	239,423	**238,738**
Other current assets	4	101,416	101,416	112,169	**89,782**
Less: Current liabilities					
Payables	5	(233,429)	(233,429)	(233,430)	**(491,422)**
Borrowings	9	(171,874)	(171,874)	(171,874)	**(146,119)**
Contract liabilities	12	(130,512)	(130,512)	(95,309)	**(244,819)**
Lease liabilities	10	(1,677)	(1,677)	(1,677)	**(1,677)**
Provisions	12	(402,228)	(402,228)	(402,228)	**(402,228)**
Less: Total adjustments to net current assets	1(b)	(12,850,221)	(12,850,221)	(12,850,221)	**(12,893,609)**
Closing funding surplus / (deficit)		**2,424,108**	**2,424,108**	**2,467,193**	**4,134,586**

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 OCTOBER 2026

NOTE 1

STATEMENT OF FINANCIAL ACTIVITY INFORMATION (ALTERNATE PRESENTATION)

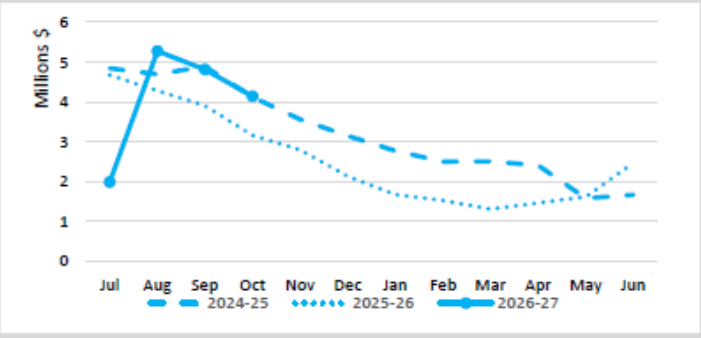
Adjusted Net Current Assets	Note	Last Years Closing 30/06/2026	This Time Last Year 31/10/2025	Year to Date Actual 31/10/2026
		$	$	$
Current Assets				
Cash Unrestricted	2	2,639,462	2,639,655	3,833,169
Cash Restricted - Reserves	2	12,989,417	12,617,455	13,007,049
Receivables - Rates	3	241,461	904,278	1,145,720
Receivables - Other	3	239,423	326,259	238,738
Other Financial Assets	4	34,355	32,086	34,355
Other Assets Other Than Inventories	4	11,952	0	10,753
Inventories	4	65,862	47,381	44,674
		16,221,932	16,567,113	18,314,459
Less: Current Liabilities				
Payables	5	(212,730)	(122,531)	(469,040)
Contract Liabilities/Capital Grant and Contribution Liabilities	12	(95,309)	(246,141)	(244,819)
Bonds & Deposits	5	(20,700)	(20,338)	(22,382)
Loan and Lease Liability	9	(173,551)	(169,416)	(147,796)
Provisions	12	(402,228)	(372,824)	(402,228)
		(904,517)	(931,251)	(1,286,264)
Less: Cash Reserves	11	(12,989,417)	(12,617,455)	(13,007,049)
Add Back: Loan and Lease Liability		173,551	169,416	147,796
Less : Loan Receivable - clubs/institutions		(34,355)	(32,086)	(34,355)
Net Current Funding Position		2,467,193	3,155,738	4,134,586

SIGNIFICANT ACCOUNTING POLICIES

Please see Note 1(a) for information on significant accounting polices relating to Net Current Assets.

KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.



This Year YTD Surplus(Deficit)
$4.13 M

Last Year YTD Surplus(Deficit)
$3.16 M

OPERATING ACTIVITIES
NOTE 2
CASH AND FINANCIAL ASSETS

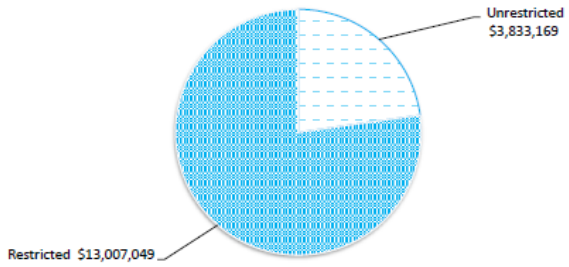
Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		$	$	$	$			
Cash on hand								
Cash Floats	Cash and cash equivalents	550		550		N/A	NIL	On hand
At Call Deposits								
Municipal Cash At Bank	Cash and cash equivalents	2,213,662		2,213,662		Bendigo	0.00%	N/A
Municipal Cash At Bank (Cash Management A/C)	Cash and cash equivalents	1,097,738		1,097,738		Bendigo	1.25%	N/A
Municipal Term Deposit	Cash and cash equivalents	500,000		500,000		WATC	4.55%	OCD
Bond Cash At Bank	Cash and cash equivalents	21,219		21,219		Bendigo	0.00%	N/A
Term Deposits								
Reserves Cash At Bank	Cash and cash equivalents		2,343,531	2,343,531		Bendigo	3.00%	20/12/2026
Reserves Cash At Bank	Financial assets at amortised cost		10,663,519	10,663,519		WATC	4.7261%	15/12/2026
Total		**3,833,169**	**13,007,049**	**16,840,219**	**0**			
Comprising								
Cash and cash equivalents		3,833,169	2,343,530	6,176,700	0			
Financial assets at amortised cost		0	10,663,519	10,663,519	0			
		3,833,169	**13,007,049**	**16,840,219**	**0**			

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

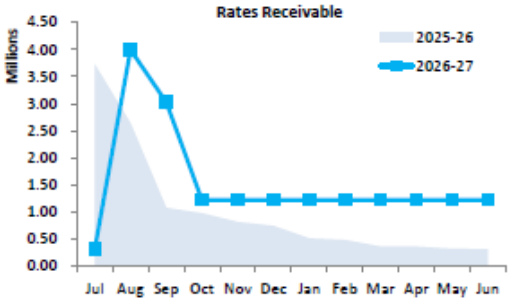
The local government classifies financial assets at amortised cost if both of the following criteria are met:
- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



OPERATING ACTIVITIES
NOTE 3
RECEIVABLES

Rates receivable	30 Jun 2026	31 Oct 2026
	$	$
Opening arrears previous years	221,097	313,061
Levied this year	3,502,934	3,653,278
Less - collections to date	(3,410,970)	(2,749,018)
Gross rates collectable	313,061	1,217,320
Net rates collectable	313,061	1,217,320
% Collected	91.6%	69.3%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	$	$	$	$	$	$
Receivables - general	(369)	37,702	13,113	379	6,751	57,575
Percentage	(0.6%)	65.5%	22.8%	0.7%	11.7%	
Balance per trial balance						
Sundry receivable						57,575
GST receivable						56,037
Other Receivables						69,765
Receivable - Employee Related Provisions - Current						55,361
Total receivables general outstanding						238,738

Amounts shown above include GST (where applicable)

KEY INFORMATION

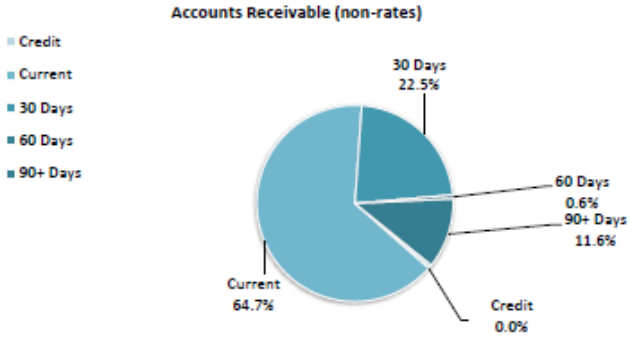
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



OPERATING ACTIVITIES
NOTE 4
OTHER CURRENT ASSETS

Other current assets	Opening Balance 1 July 2026	Asset Increase	Asset Reduction	Closing Balance 31 October 2026
	$	$	$	$
Other financial assets at amortised cost				
Financial assets at amortised cost - self supporting loans	34,355	0	0	34,355
Inventory				
Fuel and materials (including gravel)	65,862	0	(21,188)	44,674
Accrued income/prepayments	1,199	0	(1,199)	0
Contract assets				
Contract assets	10,753	0	0	10,753
Total other current assets	112,169	0	(22,387)	89,782

Amounts shown above include GST (where applicable)

KEY INFORMATION

Other financial assets at amortised cost

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Contract assets

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 OCTOBER 2026

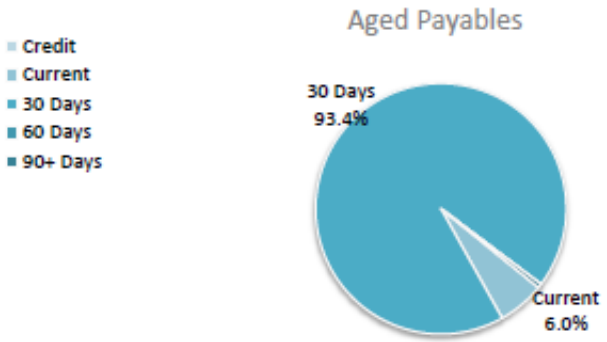
OPERATING ACTIVITIES
NOTE 5
PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	$	$	$	$	$	$
Payables - general	0	11,120	171,692	0	1,011	183,823
Percentage	0%	6%	93.4%	0%	0.5%	
Balance per trial balance						
Sundry creditors						183,823
Other creditors						197,317
ATO liabilities						6,934
Payroll creditors						65,010
Bonds and deposits held						22,382
Prepaid (Excess) Rates						6,562
Total payables general outstanding						491,422

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services.
The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.
The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



OPERATING ACTIVITIES
NOTE 6
RATE REVENUE

General rate revenue			Budget						YTD Actual			
		Rate in $ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE					$	$	$	$	$	$	$	$
Gross rental value												
Residential		0.076516	260	5,068,920	387,853	0	0	387,853	387,853.46	0	0	**387,853**
Industrial		0.076516	5	106,990	8,186	0	0	8,186	8,186.46	0	0	**8,186**
Commercial		0.076516	18	903,650	69,144	0	0	69,144	69,143.69	0	0	**69,144**
GRV		0.076516	2	387,500	29,650	0	0	29,650	29,649.95	0	0	**29,650**
Unimproved value												
Unimproved		0.005010	200	456,618,000	2,287,656	0	0	2,287,656	2,287,656.18	0	0	**2,287,656**
Sub-Total			**485**	**463,085,060**	**2,782,489**	**0**	**0**	**2,782,489**	**2,782,490**	**0**	**0**	**2,782,490**
Minimum payment		**Minimum $**										
Residential		1,055	71	237,058	74,905	0	0	74,905	74,905	0	0	**74,905**
Industrial		1,055	2	10,920	2,110	0	0	2,110	2,110	0	0	**2,110**
Commercial		1,055	14	93,680	14,770	0	0	14,770	14,770	0	0	**14,770**
GRV		1,055	1	8,100	1,055	0	0	1,055	1,055	0	0	**1,055**
Unimproved value												
Unimproved		1,763	173	33,301,527	304,999	0	0	304,999	304,999			**304,999**
Sub-total			**261**	**33,651,285**	**397,839**	**0**	**0**	**397,839**	**397,839**	**0**	**0**	**397,839**
			746	**496,736,345**	**3,180,328**	**0**	**0**	**3,180,328**	**3,180,329**	**0**	**0**	**3,180,329**
Concession								(1,900)				**0**
Amount from general rates								**3,178,428**				**3,180,329**
Specified area rates - Sewerage rates												
Sewerage - GRV - Rate in Dollar		0.057357	163	3,673,815	210,719	0	0	210,719	210,451	0	0	**210,451**
Sewerage Rates Minimium		775	34	190,314	26,350	0	0	26,350	26,350	0	0	**26,350**
Ex-gratia rates												
Ex-gratia rates (CBH)	Tonnage	0.106267	2	394,395	41,911	0	0	41,911				**0**
Total general rates								**3,457,408**		**0**	**0**	**3,417,130**
Total			**746**					**3,457,408**				**3,417,130**

KEY INFORMATION

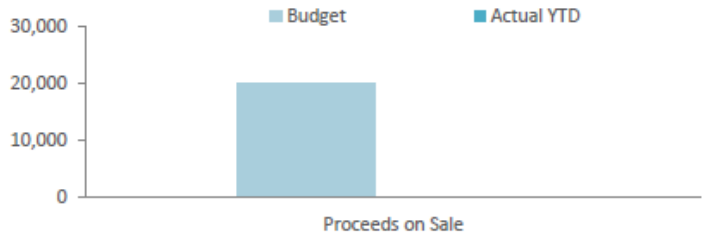
Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2026 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 OCTOBER 2026

OPERATING ACTIVITIES
NOTE 7
DISPOSAL OF ASSETS

		Budget				YTD Actual			
Asset Ref.	Asset description	Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		$	$	$	$	$	$	$	$
	Plant and equipment								
	Transport								
PT15	HINO 300 SERIES-BO5593	54,996	20,000	0	(34,996)	0	0	0	0
		54,996	**20,000**	**0**	**(34,996)**	**0**	**0**	**0**	**0**



INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS

Capital acquisitions	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	YTD Actual Variance
	$	$	$	$	$
Buildings	2,667,224	2,667,224	904,562	604,507	(300,055)
Furniture and equipment	80,150	80,150	48,546	0	(48,546)
Plant and equipment	590,000	590,000	196,664	0	(196,664)
Infrastructure - roads	2,535,403	2,535,403	1,056,776	223,312	(833,464)
Infrastructure - footpaths	54,932	54,932	18,304	23,500	5,196
Infrastructure - parks and gardens	12,457	12,457	12,457	0	(12,457)
Infrastructure - sewerage	223,227	223,227	74,404	0	(74,404)
Payments for Capital Acquisitions	**6,163,393**	**6,163,393**	**2,311,713**	**851,319**	**(1,460,394)**
Capital Acquisitions Funded By:					
	$	$	$	$	$
Capital grants and contributions	2,277,477	2,277,477	704,811	120,796	(584,015)
Other (disposals & C/Fwd)	20,000	20,000	20,000	0	(20,000)
Plant and Vehicle Reserve	590,000	590,000	0	0	0
Furniture & Equipment Reserve	179,098	179,098	0	0	0
Sewerage Scheme Reserve	158,160	158,160	0	0	0
Building and Facility Reserve	963,500	963,500	0	0	0
Waste Reserve	43,000	43,000	0	0	0
Innovations & Development Reserve	1,564,540	1,564,540	0	0	0
Contribution - operations	367,618	367,618	1,586,902	730,523	(856,379)
Capital funding total	**6,163,393**	**6,163,393**	**2,311,713**	**851,319**	**(1,460,394)**

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under $5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)* . These assets are expensed immediately.

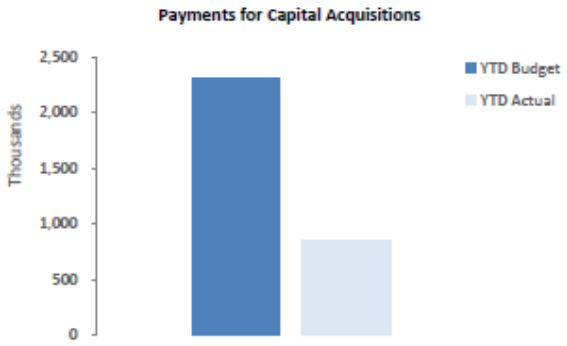
Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A.* Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.



INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS (CONTINUED)

Capital expenditure total

Level of completion indicators

- 0%
- 20%
- 40%
- 60%
- 80%
- 100%
- Over 100%

Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

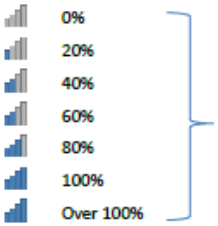
Level of completion indicator, please see table at the end of this note for further detail.

Account Number	Job Number	Balance Sheet Category	Account/Job Description	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Variance (Under)/Over
				$	$	$	$	$
Buildings								
E054510	EBSHEDCAP	9230	EAST BROOKTON BFB SHED	0	0	0	(17,262)	17,262
Total - Law, Order & Public Safety				0	0	0	(17,262)	17,262
Housing								
E091511	SHCOSFC3	9230	HOUSING PROGRAM ADDITIONAL STAFF HOUSING	(500,000)	(500,000)	(250,000)	0	(250,000)
E092510	RLANDCAP	9230	PURCHASE ADDITIONAL RESIDENTIAL LAND - STOCK	(45,000)	(45,000)	(15,000)	0	(15,000)
Total - Housing				(545,000)	(545,000)	(265,000)	0	(265,000)
Community Amenities								
E105510	CEMECAP	9230	CEMETERY NEW NICHE WALL AND SHELTER	(49,000)	(49,000)	(16,332)	(29,482)	13,150
E101510	TIPCAP	9230	LANDFILL GROUND WATER MONITORING BORES	(43,000)	(43,000)	0	0	0
Total - Community Amenities				(92,000)	(92,000)	(16,332)	(29,482)	13,150
Recreation And Culture								
E111512	KWHCAP	9230	KWEDA HALL - RENEWAL	(8,500)	(8,500)	(2,832)	0	(2,832)
E111511	MHALLSFC	9230	MEMORIAL HALL RENEWALS	(100,000)	(100,000)	0	0	0
E112510	POOLCAP	9230	POOL - CAPITAL	(229,500)	(229,500)	(59,665)	0	(59,665)
E112510	STBLOC	9230	STARTING BLOCKS - POOL	(20,000)	(20,000)	(3,333)	0	(3,333)
E115510	RWSTCAP	9230	RAILWAY STATION BUILDING REFURBISHMENT	(1,582,224)	(1,582,224)	(527,408)	(557,763)	30,355
E112510	POOLFP	9230	FOOTPATHS BROOKTON AQUATIC CENTRE	(20,000)	(20,000)	(6,664)	0	(6,664)
Total - Recreation And Culture				(1,960,224)	(1,960,224)	(599,902)	(557,763)	(42,139)
Economic Services								
E132510		9230	PURCHASE BUILDINGS	(20,000)	(20,000)	(6,664)	0	(6,664)
E136510	INDLCAP	9230	LAND FOR BROOKTON COMMERCIAL/INDUSTRIAL HUB	(50,000)	(50,000)	(16,664)	0	(16,664)
Total - Economic Services				(70,000)	(70,000)	(23,328)	0	(23,328)
				0	0	0	0	0
Total - Buildings				(2,667,224)	(2,667,224)	(904,562)	(604,507)	(300,055)
Plant & Equipment								
Community Amenities								
Total - Community Amenities				0	0	0	0	0
Other Property & Services								
E143530	PTA21	9234	PURCHASE P&E - REPLACEMENT PT15 TRUCK	(100,000)	(100,000)	(33,332)	0	(33,332)
E143530	PLA8	9234	PURCHASE P&E - NEW LOADER	(360,000)	(360,000)	(120,000)	0	(120,000)
E143530	PTA22	9234	PURCHASE P&E - NEW TRACTOR	(130,000)	(130,000)	(43,332)	0	(43,332)
Total - Other Property & Services				(590,000)	(590,000)	(196,664)	0	(196,664)
Total - Plant & Equipment				(590,000)	(590,000)	(196,664)	0	(196,664)
Furniture & Equipment								
Governance								
E042520	ELECCAP	9232	CAPEX - ELECTRONIC EQUIPMENT	(39,150)	(39,150)	(36,048)	0	(36,048)
Total - Governance				(39,150)	(39,150)	(36,048)	0	(36,048)
Recreation & Culture								
E115520	ARTCAP	9232	ARTWORK - PUBLIC AND VISUAL	(16,000)	(16,000)	(5,332)	0	(5,332)
E116520		9232	PURCHASE FURNITURE & EQUIPMENT	(18,000)	(18,000)	(6,000)	0	(6,000)
E113520		9232	PURCHASE FURNITURE & EQUIPMENT	(7,000)	(7,000)	(1,166)	0	(1,166)
Total - Recreation & Culture				(41,000)	(41,000)	(12,498)	0	(12,498)
Total - Furniture & Equipment				(80,150)	(80,150)	(48,546)	0	(48,546)
Infrastructure - Roads								
Transport								
E121555	YORKRRG	9250	YORK-WILLIAMS ROAD	(1,270,000)	(1,270,000)	(634,996)	(9,683)	(625,313)
E121555	BRKWRRG	9250	BROOKTON-KWEDA ROAD (RRG)	(865,012)	(865,012)	(288,328)	(76,101)	(212,227)
E121560	ROBIR2R	9250	ROBINSON ROAD	(85,800)	(85,800)	(28,600)	0	(28,600)
E121560	AVONR2R	9250	AVON BANK AND KORRNONG STREET	(179,037)	(179,037)	(59,672)	0	(59,672)
E121560	WILLR2R	9250	WILLS ROAD	(135,554)	(135,554)	(45,180)	(135,654)	90,474
E121565	WBSF3	9250	DANGIN-MEARS ROAD WBSF ENVIRONMENTAL REPORTS 25/26	0	0	0	(1,874)	1,874
Total - Transport				(2,535,403)	(2,535,403)	(1,056,776)	(223,312)	(833,464)
Total - Infrastructure - Roads				(2,535,403)	(2,535,403)	(1,056,776)	(223,312)	(833,464)
Infrastructure - Sewerage								
Community Amenities								
E102541	SEWPIPE	9254	SEWERAGE PIPE RELINING/UPGRADE	(94,000)	(94,000)	(31,332)	0	(31,332)
E102540	SEWEFE	9254	BROOKTON WASTEWATER (EFFLUENT) OXIDATION POND - FENCE	(103,130)	(103,130)	(34,376)	0	(34,376)
E102540	SEWEDS	9254	BROOKTON WASTEWATER (EFFLUENT) OXIDATION POND - DESLUDGING	(26,097)	(26,097)	(8,696)	0	(8,696)
Total - Community Amenities				(223,227)	(223,227)	(74,404)	0	(74,404)
Total - Infrastructure - Sewerage				(223,227)	(223,227)	(74,404)	0	(74,404)
Infrastructure - Footpaths								
Transport								

INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS (CONTINUED)

Capital expenditure total

Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

Account Number	Job Number	Balance Sheet Category	Account/Job Description	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Variance (Under)/Over
				$	$	$	$	$
E121575	FOOT01	9252	FOOTPATH CONSTRUCTION	(54,932)	(54,932)	(18,304)	(23,500)	5,196
Total - Transport				(54,932)	(54,932)	(18,304)	(23,500)	5,196
Total - Infrastructure - Footpaths				(54,932)	(54,932)	(18,304)	(23,500)	5,196
Infrastructure - Parks & Gardens								
Recreation And Culture								
E111550	WBSPCAP	9256	WB EVA SPORT PAVILION	(12,457)	(12,457)	(12,457)	0	(12,457)
Total - Recreation And Culture				(12,457)	(12,457)	(12,457)	0	(12,457)
Total - Infrastructure - Parks & Gardens				(12,457)	(12,457)	(12,457)	0	(12,457)
Grand Total				(6,163,393)	(6,163,393)	(2,311,713)	(851,319)	(1,460,394)

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2026

FINANCING ACTIVITIES
NOTE 9
BORROWINGS

Repayments - borrowings

Information on borrowings			New Loans			Principal Repayments			Principal Outstanding			Interest Repayments		
Particulars	Loan No.	1 July 2026	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget
		$	$	$	$	$	$	$	$	$	$	$	$	$
Community amenities														
Effluent Loan	83	526,080	0	0	0	(25,755)	(52,088)	(52,088)	500,325	473,992	473,992	(11,816)	(26,526)	(26,526)
Recreation and culture														
Sport & Recreation	81	130,385		0	0	0	(85,431)	(85,431)	130,385	44,954	44,954	0	(8,815)	(8,815)
		656,465	0	0	0	(25,755)	(137,519)	(137,519)	630,710	518,946	518,946	(11,816)	(35,348)	(35,348)
Self supporting loans														
General purpose funding														
Country Club	82	52,432		0	0	0	(34,355)	(34,355)	52,432	50,162	50,162	0	(3,546)	(3,546)
		52,432	0	0	0	0	(34,355)	(34,355)	52,432	50,162	50,162	0	(3,546)	(3,546)
Total		708,898	0	0	0	(25,755)	(171,874)	(171,874)	683,142.84	569,108	569,108	(11,816)	(38,894)	(38,894)
Current borrowings		171,874							146,119					
Non-current borrowings		537,024							537,024					
		708,898							683,143					

All debenture repayments were financed by general purpose revenue.
Self supporting loans are financed by repayments from third parties.

Unspent borrowings

Particulars	Date Borrowed	Unspent Balance 2026	Borrowed During Year	Expended During Year	Unspent Balance 31 October 2026
		$	$	$	$
Effluent Loan	2/09/2024	61,500	0	0	61,500
		61,500	0	0	61,500

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materiallly different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

Movement in carrying amounts

Information on leases			New Leases			Principal Repayments			Principal Outstanding			Interest Repayments		
Particulars	Lease No.	1 July 2026	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget
		$	$	$	$	$	$	$	$	$	$	$	$	$
Community amenities														
Re-Use Water Dam	LE-03	15,847	**0**	0	0	**0**	(1,677)	(1,677)	**15,847**	14,170	14,170	**0**	(505)	(505)
Total		15,847	**0**	0	0	**0**	(1,677)	(1,677)	**15,847**	14,170	14,170	**0**	(505)	(505)
Current lease liabilities		1,677							**1,677**					
Non-current lease liabilities		14,170							**14,170**					
		15,847							**15,847**					

All lease repayments were financed by general purpose revenue.

KEY INFORMATION

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is or contains a lease, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2026

OPERATING ACTIVITIES
NOTE 11
RESERVE ACCOUNTS

Reserve accounts

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	$	$	$	$	$	$	$	$	$
Furniture & Equipment Reserve	155,341	5,382	214	265,000	0	(179,098)	0	246,625	155,555
Leave Reserve	165,293	5,726	223	0	0	0	0	171,019	165,516
Sewerage Scheme Reserve	404,321	14,007	545	0	0	(158,160)	0	260,168	404,866
Plant and Vehicle Reserve	683,483	23,678	840	395,000	0	(590,000)	0	512,161	684,323
Madison Square Units Reserve	37,384	1,295	50	311	0	0	0	38,990	37,434
Brookton Community Resource Centre R	250,368	8,674	338	0	0	0	0	259,042	250,705
Building and Facility Reserve	6,073,350	210,403	8,254	145,000	0	(963,500)	0	5,465,253	6,081,604
Infrastructure Reserve	535,864	18,564	854	60,935	0	0	0	615,363	536,719
Waste Reserve	841,675	29,159	1,135	130,157	0	(43,000)	0	957,991	842,810
Aged Housing Reserve	479,422	16,609	646	0	0	0	0	496,031	480,069
Innovations & Development Reserve	3,362,915	116,503	4,533	0	0	(1,564,540)	0	1,914,878	3,367,448
	12,989,417	450,000	17,632	996,403	0	(3,498,298)	0	10,937,522	13,007,049

OPERATING ACTIVITIES
NOTE 12
OTHER CURRENT LIABILITIES

Other current liabilities	Note	Opening Balance 1 July 2026	Liability Increase	Liability Reduction	Closing Balance 31 Oct 2026
		$	$	$	$
Other liabilities					
- Contract liabilities		50,614	0	(17,693)	32,920
- Capital grant/contribution liabilities		44,695	288,000	(120,796)	211,899
Total other liabilities		**95,309**	**288,000**	**(138,489)**	**244,819**
Employee Related Provisions					
Annual leave		175,646	0	0	175,646
Long service leave		184,456	0	0	184,456
Provision for long service leave oncosts - Current		16,615	0	0	16,615
Provision for annual leave oncosts - Current		25,511	0	0	25,511
Total Employee Related Provisions		**402,228**	**0**	**0**	**402,228**
Total other current assets		**497,536**	**288,000**	**(138,489)**	**647,047**

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 13 and 14

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.
Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.
The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

NOTE 13
GRANTS, SUBSIDIES AND CONTRIBUTIONS

	Unspent grant, subsidies and contributions liability				Grants, subsidies and contributions revenue			
Provider	Liability 1 July 2026	Increase in Liability	Liability Reduction (As revenue)	Current Liability 31 Oct 2026	Adopted Budget Revenue	Adopted YTD Budget	Amended Annual Budget	YTD Revenue Actual
	$	$	$	$	$	$	$	$
General purpose funding								
Grants Commission - General (WALGGC)	0	0	0	0	215,888	53,972	215,888	53,126
Grants Commission - Roads (WALGGC)	0	0	0	0	112,277	28,069	112,277	18,694
Law, order, public safety	0							
DFES Grant - Fire Mitigation Activity Fund 24/25	0	0	0	0	109,558	36,516	109,558	0
DFES Grant - ESL operating Grant	0	0	0	0	88,320	22,080	88,320	44,160
Transport	0							
MRWA Direct Grant Funding	0	0	0	0	140,982	140,982	140,982	140,982
Economic services	0			0				
Seniors Week Event	0	0	0	0	1,000	1,000	1,000	0
Other Community Events Revenue	0	0	0	0	100	32	100	0
Community Christmas Party Revenue	0	0	0	0	2,000	0	2,000	5,396
Nadc (National Australia Day Council)	0	0	0	0	10,000	0	10,000	8,000
Youth Week Event Revenue	0	0	0	0	2,000	0	2,000	0
Grant Revenue - Stay On Your Feet	0	0	0	0	5,000	1,664	5,000	0
Grant Revenue -Dpird Crc Development Grant	0	0	0	0	3,000	1,000	3,000	0
Grant Revenue - Fitness Initiatives	0	0	0	0	5,000	1,664	5,000	0
Grant Revenue - End of Life Planning Capacity	614	0	0	614	0	0	0	0
CRC Operating Grant Revenue	0	0	0	0	127,227	31,806	127,227	64,518
Grant Funding The Lbw Trust Library Grant	0	0	0	0	2,000	664	2,000	0
DPIRD Regional Traineeship Program Funding	50,000	0	(17,169)	32,831	50,000	16,664	50,000	17,169
	50,614	0	(17,693)	32,920	874,352	336,113	874,352	352,569

NOTE 14
CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities				Capital grants, subsidies and contributions revenue			
	Liability 1 July 2026	Increase in Liability	Liability Reduction (As revenue)	Current Liability 31 Oct 2026	Adopted Budget Revenue	Adopted YTD Budget	Amended Annual Budget	YTD Revenue Actual
	$	$	$	$	$	$	$	$
Capital grants and subsidies								
General purpose funding								
WBDC & BPFS - Railway Station Building Refurbishment	44,695	0	(44,695)	**0**	44,695	11,173	44,695	**44,695**
Transport								
Avonbank Street - R2R Income	0	0	0	**0**	179,037	59,676	179,037	**0**
Robinson Street - R2R Income	0	0	0	**0**	85,800	28,600	85,800	**0**
Wills Road - R2R Income	0	0	0	**0**	135,554	45,184	135,554	**0**
York Williams Road RRG	0	0	0	**0**	1,270,000	423,332	1,270,000	**0**
Brookton-Kweda Road RRG	0	220,000	(76,101)	**143,899**	562,391	187,460	562,391	**76,101**
Bridge 3150A Aldersyde North Road (WALGGC) Income	0	68,000	0	**68,000**	0	0	0	**0**
	44,695	**288,000**	**(120,796)**	**211,899**	**2,277,477**	**755,425**	**2,277,477**	**120,796**

NOTE 15
BONDS & DEPOSITS AND TRUST FUNDS

In previous years, bonds and deposits were held as trust monies. They are still reported in this Note but also included in Restricted Cash - Bonds and Deposits and as a current liability in the books of Council.

Trust funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance 1 July 2026	Amount Received	Amount Paid	Closing Balance 31 Oct 2026
	$	$	$	$
Restricted Cash - Bonds and Deposits				
Bus Bonds	1,750	711	(350)	**2,111**
Facility Hire Bonds	9,000	766	(1,258)	**8,508**
Gym Bonds	9,650	1,330	(380)	**10,600**
Other Bonds	300	0	(300)	**0**
Sub-Total	**20,700**	**2,807**	**(2,288)**	**21,219**
	20,700	**2,807**	**(2,288)**	**21,219**

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2026

NOTE 16
BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				$	$	$	$
	Budget adoption						
	Grants, subsidies and contributions						0
	Fees and charges						0
	Interest revenue						0
	Other revenue						0
	Employee costs						0
	Materials and contracts						0
	Utility charges						0
	Other expenditure						0
	Capital grants, subsidies and contributions						0
	Purchase of land and buildings						0
	Purchase of furniture and equipment						0
	Purchase and construction of infrastructure-roads						0
	Purchase and construction of infrastructure-footpath						0
	Purchase and construction of infrastructure-water						0
	Transfers from reserve accounts						0
				0	0	0	0

NOTE 17
EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.
The material variance adopted by Council for the 2026-27 year is $10,000 or 10.00% whichever is the greater.

				Explanation of positive variances		Explanation of negative variances	
Nature or type	Var. $	Var. %		Timing	Permanent	Timing	Permanent
	$	%					
Revenue from operating activities							
Interest revenue	26,565	153.59%	▲	Actual interest revenue is greater than budget phasing.			
Other revenue	(16,625)	(14.56%)	▼		Workers Compensation reimbursement received but not budgeted for.	CESM expenditure reimbursements behind budget phasing. Various other revenue funds budgeted have yet to be received.	
Expenditure from operating activities							
Employee costs	186,706	16.46%	▲	Various Salaries & Wages expenditure accounts currently behind budget.			
Materials and contracts	175,625	21.83%	▲	Various Materials & Contract expenditure accounts currently behind budget.			
Utility charges	50,759	57.61%	▲	The budget phasing of utility expenditure is currently ahead of actual expenditure.			
Insurance expenses	(130,107)	(121.65%)	▼			Insurance premium expenditure incurred ahead of budget phasing.	
Loss on disposal of assets	34,996	100.00%	▲	The budget phasing for loss on the disposal of assets is currently ahead of actual expenditure.			
Investing activities							
Proceeds from capital grants, subsidies and contributions	(634,629)	(84.01%)	▼			Variance due to Accounting Standard AASB15 and AASB1058. Recognition of revenue happens when associated expenditure on project has ocurred.	
Proceeds from disposal of assets	(20,000)	(100.00%)	▼			The budget phasing for profit on the disposal of assets is currently ahead of actual revenue.	
Payments for inventories, property, plant and equipment and infrastructure	1,460,394	63.17%	▲	The variance relates to capital projects expenditure being behind budget phasing (Refer to Note 8 for details)			
Financing activities							
Transfer to reserves	(17,632)	0.00%	▼			Actual transfers to reserves are currently ahead of budgeted transfers.	

15.11.26 GOVERNANCE REPORTS

Nil.

16.11.26 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

17.11.26 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

17.11.26.01 URGENT BUSINESS – BROOKTON POST OFFICE

File No:	COM002
Date of Meeting:	19 November 2026
Location/Address:	N/A
Name of Applicant:	N/A
Name of Owner:	N/A
Author/s:	Gary Sherry – Chief Executive Officer
Authorising Officer:	Gary Sherry – Chief Executive Officer
Declaration of Interest:	The author and authorising officer do not have an interest in this item
Voting Requirements:	Simple Majority
Previous Report:	N/A

Summary of Report:
Council is to consider reviewing a request to consider urgent confidential business relating to the proposed purchase of the Brookton Post Office property at 107 Robinson Road, Brookton.

Description of Proposal:
The matter is presented for Council to determine whether it should be admitted as urgent confidential business in accordance with Clause 3.4 of the Shire's Meeting Procedures Policy.

Background:
The current owners of the Brookton Post Office have advised that they intend to cease operating the service from Friday, 4 December 2026 and the Shire is investigating options to retain a locally accessible postal service in Brookton.

Given the impending closure of the current service and the limited time available to consider the property purchase, it is considered necessary for Council to determine whether the matter should be considered at this meeting rather than deferred until the next Ordinary Council Meeting.

Consultation: Nil
Statutory Environment: Nil

Relevant Plans and Policy:
Shire of Brookton Meeting Procedures Policy
3.4 – New business of an urgent nature

(1) In cases of extreme urgency or other special circumstances, matters may, on a motion by the presiding member that is carried by the meeting, be raised without notice and decided by the meeting.

(2) In subclause (1), 'cases of extreme urgency or other special circumstances' means matters that have arisen after the preparation of the agenda that are considered by the presiding member to be of such importance and urgency that they are unable to be dealt with administratively by the local government and must be considered and dealt with by the council before the next meeting.

Financial Implications: Nil

Risk Assessment:
Should the Council not support this item, there is a reputational risk arising from not considering the urgent business.

Consequence / Likelihood	Insignificant	Minor	Moderate	Major	Extreme
Almost Certain	Medium	High	High	Severe	Severe
Likely	Low	Medium	High	High	Severe
Possible	Low	Medium	Medium	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

Risk Rating	Action
LOW	Monitor for continuous improvement.
MEDIUM	Comply with risk reduction measures to keep risk as low as reasonably practical.
HIGH	Review risk reduction and take additional measures to ensure risk is as low as reasonably achievable.
SEVERE	Unacceptable. Risk reduction measures must be implemented before proceeding.

Community & Strategic Objectives: Nil
Comment: Nil

PRESIDING MEMBER'S RECOMMENDATION

That Council, pursuant to Clause 3.4 of the Shire of Brookton Meeting Procedures Policy, consider urgent confidential business relating to the proposed purchase of the Brookton Post Office property at 107 Robinson Road, Brookton.

OCM 11.26-07
COUNCIL RESOLUTION
MOVED: Cr McCabe SECONDED: Cr Crouch

That Council, pursuant to Clause 3.4 of the Shire of Brookton Meeting Procedures Policy, consider urgent confidential business relating to the proposed purchase of the Brookton Post Office property at 107 Robinson Road, Brookton.

CARRIED BY SIMPLE MAJORITY VOTE 7/0

For: Cr Wallis, Cr McCabe, Cr Andretta, Cr Crouch, Cr Copping, Cr Harben, Cr Toop
Against: Nil

18.11.26 CONFIDENTIAL REPORTS

Local Government Act (1995)

5.23. Meetings generally open to public

(1) The following are to be open to members of the public —

(a) all council meetings;

(b) all meetings of a committee.

(2) Despite subsection (1), if any of the following matters is to be dealt with at a meeting, the council or committee must close the meeting to members of the public to the extent necessary to ensure that the matter is dealt with at the meeting on a confidential basis —

(a) a matter that a committee of a House of Parliament, or a joint committee of both Houses, has advised the local government must be dealt with on a confidential basis;

(b) a matter relating to the recruitment or employment of the CEO or a senior employee, including the following —

(i) the termination of employment;

(ii) a review of performance under section 5.38;

Shire of Brookton Meeting Procedures Policy

4. Public participation

4.1 Meetings not open to the public

(1) The CEO may, at any time, recommend that a meeting or part of a meeting be closed to members of the public.

(2) The council or a committee, in one or more of the circumstances dealt with in the Act, may at any time, by resolution, decide to close a meeting or part of a meeting.

(3) If a resolution under subclause (2) is carried -

(a) the presiding member is to direct everyone to leave the meeting except -

(i) the members;

(ii) the CEO; and

(iii) any officer specified by the presiding member; and

(b) the meeting is to be closed to the public until, at the conclusion of the matter justifying the closure of the meeting to the public, the council or the committee, by resolution, decides otherwise.

(4) A resolution under this clause may be made without notice.

(5) Once the meeting is reopened to members of the public, the presiding member is to ensure that any resolution of the council made while the meeting was closed is to be read out including a vote of a member to be included in the minutes.

8.1 Permissible procedural motions
In addition to the right to move an amendment to a substantive motion (under Part 7), a member may move the following procedural motions –
…
(f) that the meeting be closed to the public (see clause 4.1).

OFFICER'S RECOMMENDATION

That, because 18.11.26.01 refers to the employment of the CEO and the appointment of an Acting CEO, and the Brookton Post Office the meeting be closed to the public.

OCM 11.26-08
COUNCIL RESOLUTION
MOVED: Cr McCabe SECONDED: Cr Crouch

That, because 18.11.26.01 refers to the employment of the CEO and the appointment of an Acting CEO and 18.11.26.02 refers to the Brookton Post Office the meeting be closed to the public at 3:40pm.

CARRIED BY SIMPLE MAJORITY VOTE 7/0

For: Cr Wallis, Cr McCabe, Cr Andretta, Cr Crouch, Cr Copping, Cr Harben, Cr Toop
Against: Nil

Mr Teede, Ms Clarke and Mr Challenor left the Council Meeting at 3.40pm.

Mr Sherry declared a Financial Interest in item 18.11.26.01, in that he is the Chief Executive Officer requesting annual leave and left the meeting at 3:41pm.

18.11.26.01 CEO ANNUAL LEAVE – CHRISTMAS PERIOD 2026/27 AND APPOINTMENT OF ACTING CEO

OCM 11.26-09
COUNCIL RESOLUTION
MOVED: Cr Crouch SECONDED: Cr Copping

That Council:

1. ***approves the CEO, Mr Gary Sherry, taking 152 hours of accrued annual leave over the period commencing Friday 25 December 2026 and returning to duty on Monday 1 February 2027, together with the applicable four public holidays and two days in lieu of public holidays under the Local Government Officers' (Western Australia) Award; and***

2. ***appoints Mr Stuart Billingham as Acting Chief Executive Officer of the Shire of Brookton for the period Friday 25 December 2026 to and including Sunday 31 January 2027.***

CARRIED BY SIMPLE MAJORITY VOTE 7/0

For: Cr Wallis, Cr McCabe, Cr Andretta, Cr Crouch, Cr Copping, Cr Harben, Cr Toop
Against: Nil

Mr Sherry returned to the meeting at 3:41pm.

18.11.26.02 BROOKTON POST OFFICE

OCM 11.26-10

COUNCIL RESOLUTION
MOVED: Cr McCabe SECONDED: Cr Crouch

That Council:

1. ***Recognises the importance of retaining a locally accessible Australia Post service in Brookton and the potential economic and community consequences of the proposed closure of the Brookton Post Office on 4 December 2026;***

2. ***Authorises the Chief Executive Officer to undertake preliminary investigations into:***

    a. ***The potential purchase of the freehold property at 107 Robinson Road, Brookton.***
    b. ***The potential for the Shire to enter into an operating agreement with Australia Post to temporarily maintain postal services in Brookton.***
    c. ***The establishment costs, staffing requirements, operational arrangements and financial viability of the proposed service.***
    d. ***Potential future commercial arrangements, including the sale of the business operations or leasing of the premises to a private operator.***

3. ***Authorises expenditure of up to $10,000 to undertake the preliminary investigations, obtain professional advice and progress discussions with Australia Post and the property owner;***

4. ***Requires the Chief Executive Officer to present a further report to Council outlining the findings of the investigations, including:***

    a. ***An independent valuation and assessment of the property.***
    b. ***The proposed purchase and associated acquisition costs.***
    c. ***The contractual and operational requirements of Australia Post.***
    d. ***The establishment and ongoing operating costs, anticipated revenue and financial risks.***
    e. ***Recommended arrangements for the interim operation of the service.***

5. ***Confirms that this resolution does not authorise the purchase of the property, entry into an operating agreement with Australia Post or the commencement of postal operations, each of which will be subject to a further resolution of Council.***

CARRIED BY ABSOLUTE MAJORITY VOTE 7/0

For: Cr Wallis, Cr McCabe, Cr Andretta, Cr Crouch, Cr Copping, Cr Harben, Cr Toop
Against: Nil

OFFICER'S RECOMMENDATION

That the meeting be open to the public.

OCM 11.26-11
COUNCIL RESOLUTION
MOVED: Cr Crouch SECONDED: Cr Copping

That the meeting be open to the public at 4:02pm.

CARRIED BY SIMPLE MAJORITY VOTE 7/0

For: Cr Wallis, Cr McCabe, Cr Andretta, Cr Crouch, Cr Copping, Cr Harben, Cr Toop
Against: Nil

19.11.26 NEXT MEETING & CLOSURE

The next Ordinary meeting of the Council will be held on Thursday, 17th December 2026 in the Council Chambers at the Shire Administration Centre commencing at 3:00pm.

There being no further business, President Cr Wallis, declared the meeting closed at 4:02pm.