



**CONFIDENTIAL**

# MINUTES

## Ordinary Meeting of Council

Held Thursday 16 April 2026 at 6:00pm

Shire of Brookton Council Chambers

14 White Street, Brookton

These minutes were confirmed by Council as a true and correct record of proceedings by the Ordinary Council Meeting held on 21 / 5 / 26.

Presiding Member:  Date: 21 May 2026

### Disclaimer

Please read the following important disclaimer before proceeding:

Statements or decision made at this meeting should not be relied or acted on by any applicant or any other person until they have received written notification from the Shire. Notice of all approvals, include planning and building approvals, will be given to applicants in writing. The Shire of Brookton expressly disclaims liability for any loss or damages suffered by a person who relies or acts on statements or decisions made at a Council or Committee meeting before receiving written notification from the Shire.

# *Living Values*

## **Collaborate**

**We will be supportive, applaud courage, celebrate success for us and the community. We will adapt to new circumstances, apply curiosity and share new things.**

I will

- listen hard, speak less, and ask questions for understanding and clarity.
- share ideas, remind my colleagues of our work goals and demonstrate my leadership behaviours. acknowledge when things are going well and when we are facing difficulties.
- seek ways of working together and recognise when we succeed in our work.
- Compliment others when they are courageous and speak up.

**We will grow our knowledge and experience and have pride in ourselves, our efforts and community.**

I will

- seek and accept new ways of doing things.
- research and share newfound skills and knowledge.
- ask for assistance and input when I'm not sure.

## **Learn**

## **Integrity**

**We will demonstrate honest and open behaviour at all times. Our communications will be respectful, with empathy and be fully accountable for our own actions.**

I will

- communicate honestly with colleagues and respect their views.
- actively contribute to a culture of trust and openness in the Shire.
- be brave and speak up when things are not right.
- offer my colleagues support regardless of their background, role or experience.

**We will meet the many challenges, identify and apply solutions and lean on our colleagues.**

I will

- be sure to include and engage with my workmates in a positive and constructive manner.
- look after myself, be mindful of my self-esteem and that of others.
- maintain a 'can-do' approach and seek support from others. be aware that my behaviour may impact on others and reduce their confidence.
- know my strengths and aware of my weaknesses.

## **Resilient**

## TABLE OF CONTENTS

<b>1.04.26</b>	<b>DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS .....</b>	<b>4</b>
<b>2.04.26</b>	<b>RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE.....</b>	<b>4</b>
<b>3.04.26</b>	<b>USE OF COMMON SEAL.....</b>	<b>5</b>
<b>4.04.26</b>	<b>DELEGATED AUTHORITY – ACTIONS PERFORMED.....</b>	<b>5</b>
<b>5.04.26</b>	<b>RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE.....</b>	<b>5</b>
5.04.26.01	RESPONSE TO PUBLIC QUESTION TAKEN ON NOTICE - LEASES.....	5
<b>6.04.26</b>	<b>PUBLIC QUESTION TIME.....</b>	<b>9</b>
6.04.26.01	OUR CRAFT COLLECTIVE LEASE .....	9
6.04.26.01	OUR CRAFT COLLECTIVE LEASE – ANNUAL MAINTENANCE.....	9
6.04.26.01	OUR CRAFT COLLECTIVE LEASE – ANNUAL MAINTENANCE.....	9
6.04.26.01	OUR CRAFT COLLECTIVE LEASE – ANNUAL MAINTENANCE.....	10
6.04.26.02	BROOKTON COUNTRY CLUB Contribution.....	10
6.04.26.03	BROOKTON COMMUNITY GARDEN .....	10
6.04.26.04	TOWN HALL ROOF.....	11
6.04.26.05	CBH.....	11
<b>7.04.26</b>	<b>APPLICATIONS FOR LEAVE OF ABSENCE.....</b>	<b>11</b>
<b>8.04.26</b>	<b>PETITIONS/DEPUTATIONS/PRESENTATIONS.....</b>	<b>11</b>
8.04.26.01	RECOGNITION OF SERVICE TO SHIRE OF BROOKTON OF MRS DEANNE SWEENEY.....	11
<b>9.04.26</b>	<b>CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS.....</b>	<b>12</b>
9.04.26.01	ORDINARY MEETING OF COUNCIL – 19 MARCH 2026.....	12
9.04.26.02	BUSHFIRE ADVISORY COMMITTEE MEETING – 31 MARCH 2026 .....	12
<b>10.04.26</b>	<b>ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION .....</b>	<b>13</b>
<b>11.04.26</b>	<b>DISCLOSURE OF INTERESTS .....</b>	<b>13</b>
<b>12.04.26</b>	<b>TECHNICAL &amp; DEVELOPMENT SERVICES REPORTS.....</b>	<b>13</b>
12.04.26.01	TERMINATE LEASE – 3/33 WHITTINGTON STREET, BROOKTON – BAPTISTCARE .....	13
12.04.26.02	REMOVAL OF INFRASTRUCTURE AT TOWN ENTRANCE SIGNS.....	18
12.04.26.03	2026/27 10 YEAR BUILDING MAINTENANCE PROGRAM.....	22
12.04.26.04	2026/27 10 YEAR PLANT REPLACEMENT PROGRAM.....	39
<b>13.04.26</b>	<b>COMMUNITY SERVICES REPORTS.....</b>	<b>48</b>
<b>14.04.26</b>	<b>CORPORATE SERVICES REPORTS .....</b>	<b>48</b>
14.04.26.01	LIST OF PAYMENTS – MARCH 2026.....	48
14.04.26.02	STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 MARCH 2026 .....	63
<b>15.04.26</b>	<b>GOVERNANCE REPORTS.....</b>	<b>93</b>
15.04.26.01	2025-26 CEO PERFORMANCE REVIEW AND KPI SETTING.....	93
15.04.26.02	REVIEW OF LOCAL LAWS.....	137
<b>16.04.26</b>	<b>ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN .....</b>	<b>143</b>
<b>17.04.26</b>	<b>NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING .....</b>	<b>143</b>
<b>18.04.26</b>	<b>CONFIDENTIAL REPORTS.....</b>	<b>143</b>
<b>19.04.26</b>	<b>NEXT MEETING &amp; CLOSURE.....</b>	<b>143</b>

#### **1.04.26 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

The Shire President, Cr Rod Wallis, declared the meeting open at 6:00pm.

On behalf of Council, I would like to acknowledge that this meeting is being held on the traditional lands of the Nyoongar People and pay respect to all Elders, past, present, and emerging. I wish to acknowledge and respect local people's continuing culture and the contribution they make to Country and its life.

#### **Recording of proceedings**

In accordance with Regulation 14I Local Government (Administration) Regulations this meeting is being recorded. Recordings will be available on the Shire's website.

By being present at this meeting, members of the public consent to the possibility that their voice will be recorded.

#### **2.04.26 RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE**

##### Elected Members (Voting)

Cr RJ Wallis	President
Cr L McCabe	Deputy President
Cr BJ Copping	
Cr G Crouch	
Cr PL Harben	

##### Staff (Non-Voting)

Mr GA Sherry	Chief Executive Officer
Ms D Sweeney	Manager Corporate and Community
Mr K D'Alton	Acting Manager Infrastructure and Works
Ms S Spencer	Executive Governance Officer

##### Apologies

Cr KA Toop

##### Leave of Absence

Nil

##### Members of the Public

Ms Georgia Wallis  
Mrs Jenny Windsor  
Mrs Judy Sudholz  
Mr Guy Teede  
Mrs Katrina Crute  
Ms Kay Clarke

### **3.04.26 USE OF COMMON SEAL**

The Table below details the Use of Common Seal under delegated authority.

<b>Use of Common Seal Register</b>		
<b>File Ref:</b>	<b>Purpose</b>	<b>Date Granted</b>
Nil.		

### **4.04.26 DELEGATED AUTHORITY – ACTIONS PERFORMED**

The tables below detail the actions of Council performed under delegated authority.

Shire of Brookton, Delegation Register, 1.41 Building Matters – Permits, Certificates & Orders

<b>BUILDING</b>			
<b>Permit No.</b>	<b>Lot &amp; Street</b>	<b>Type of Building Work</b>	<b>Date Granted</b>
Nil			

Shire of Brookton, Delegation Register, 1.37 Specific Provisions under the Town Planning Scheme No. 4.

<b>PLANNING</b>				
<b>File Ref</b>	<b>Application Ref</b>	<b>Subject Land (Inc. Scheme No.)</b>	<b>Purpose</b>	<b>Date Granted</b>
Nil.				

### **5.04.26 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Regulation 11 of the Local Government (Administration) Regulations 1996 requires that a summary of each public question asked and the response given is included in Council Minutes. Questions Taken on Notice at one Council meeting will be researched and a written response provided to the questioner, assuming that Council has their contact information. These responses to questions taken on notice will be included in minutes of the following Meeting.

#### **5.04.26.01 RESPONSE TO PUBLIC QUESTION TAKEN ON NOTICE - LEASES**

Ms Jenny Windsor asked a public question at the Ordinary Council Meeting held on 19 March 2026, that was taken on notice at. Ms Windsor raised the following matters for Council's consideration:

- Can the Shire provide a full list of all current leaseholders and their annual charges?
- What is the process for setting or reviewing lease charges for community groups?
- Are there existing guidelines or criteria for determining eligibility for peppercorn or discounted leases?
- Is the Shire considering population and demographic trends in planning for future community facility use?

In response, the Chief Executive Officer, Mr Gary Sherry, has provided Ms Windsor with correspondence that includes the following information:

1. **Current community leases**  
The Shire of Brookton maintains a register of current community group leases, including the applicable annual lease fees, as well as any financial or in-kind contributions provided by the Council and the services delivered under these agreements. A summary of these leases is included below.
2. **Process for setting and reviewing lease charges**  
Lease charges for community groups are determined through the formal consideration and approval of individual lease agreements by Council. All current agreements have been approved by Council resolution. Some agreements also contain provisions allowing for periodic increases, such as indexation in line with inflation.
3. **Peppercorn or discounted lease arrangements**  
Council has adopted a policy intended to guide the determination of eligibility for peppercorn or discounted lease arrangements. However, it is noted that historically community group lease arrangements have not always been established strictly in accordance with this policy.
4. **Consideration of demographic trends**  
The Shire does consider population and demographic trends as part of its strategic planning for community facilities. This includes ensuring facilities remain suitable for the needs of existing community members while also supporting Council's broader objectives of attracting and retaining residents by maintaining accessible and appropriate community infrastructure.

Group	Location	Lease	Lease \$	Financial Contribution		Services Provided By Shire								Comment
					\$	Toilet	Cleaning	Water	Power	Pest Control	Waste	Insurance	Maintenance	
Brookton Community Inc.	Community Garden	Negotiating a lease	-	No	-	No	No	Yes	No	Yes	Yes	Yes	Yes	<ul style="list-style-type: none"> <li>• Building is unsafe.</li> <li>• Shire has disconnected electricity.</li> <li>• Lease not yet agreed</li> </ul>
Brookton & Districts Historical Society	Museum	Lease	\$1.10	Yes	\$2,410	Yes	No	No	No	No	Yes	Yes	Yes	Contribution for Society to complete building maintenance.
Brookton Girl Guides	Youth Shed	Lease	\$10	No	-	Yes	No	Yes	Yes	Yes	Yes	Yes	Yes	
Brookton Country Club Inc	Country Club	Lease	\$14.06	Yes	\$10,000	Yes	No	No	No	No	No	No	No	Contribution made for Club for <ol style="list-style-type: none"> <li>1. building maintenance</li> <li>2. reserve for future capital work</li> </ol>
Brookton Mens Shed Inc.	Mens Shed	Lease	\$900	No	-	Yes	No	Yes	Yes	Yes	Yes	Yes	Yes	
Our Community	Old Bowling Club	Lease	\$900	No	-	Yes	No	Yes	Yes	Yes	Yes	Yes	Yes	

Group	Location	Lease	Lease \$	Financial Contribution		Services Provided By Shire									Comment
					\$	Toilet	Cleaning	Water	Power	Pest Control	Waste	Insurance	Maintenance		
Brookton Cricket Club	WB Eva	Fees & Charges	\$850	No	-	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	
Brookton Hockey Club	WB Eva	Fees & Charges	\$850	No	-	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	
Brookton Pingelly Football Club	WB Eva	Fees & Charges	\$1,606	No	-	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	
Brookton Playgroup Inc.	WB Eva	Fees & Charges	\$408	No	-	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	
Brookton Tennis Club	WB Eva	Agreement	\$1,624	No	-	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	

## **6.04.26 PUBLIC QUESTION TIME**

### **6.04.26.01 OUR CRAFT COLLECTIVE LEASE**

Ms Judy Sudholz noted, in response to the reply provided to Mrs J Windsor after the March 2026 Ordinary Meeting, the Our Craft Collective Inc (OCC) believe there are inequalities in the lease rents paid and financial contributions made to some local organisations by the Shire of Brookton. Ms Sudholz asked does the Shire of Brookton follow its policy and procedures criteria when reviewing lease agreements and financial assistance for organisations?

The OCC notes that the Brookton Men's Shed Inc. (BMS) and OCC pay \$900 each per year for their lease rent. OCC has spent approximately \$10,000, including some works in kind, in improvements and maintenance to their leased premises. The Shire has yet to make the exit fire doors compliant with the building codes as per our lease agreement. OCC would also like to complete the budgeted painting of the kitchen and toilets if the Shire would install an air conditioner. OCC has yet to have a reply.

Chief Executive Officer, Mr Gary Sherry, explained with regards to the leases, these decisions were made by Council, Councillors made those decisions with each of the leases. In general, the leases reflect a level of what is provided by the lessee. Brookton Country Club for example, the Shire provides very little. The Shire provides more to OCC and BMS. Mr Sherry expects the BCI to be on a similar lease arrangement as Our Craft Collective and Brookton Men's Shed.

Mr Sherry noted that the properties leased by the OCC and BMS and the property used by Brookton Community Inc. (BCI) were all historically properties operated by the Shire of Brookton. These properties share access to utilities including power and water and there are not individual meters for each of the properties and the Shire currently has no way of charging for each groups use. While installation of new meters could be completed, the cost for this is likely to outweigh any benefit received.

The Acting Manager of Infrastructure and Works, Mr Kevin Dalton, advised that an air conditioning is being sourced through a third part electrician.

### **6.04.26.01 OUR CRAFT COLLECTIVE LEASE – ANNUAL MAINTENANCE**

Ms Judy Sudholz asked what the Shire of Brookton annual budget was for maintenance for the building the Our Craft Collective Inc (OCC) lease?

The Shire President, Cr Rod Wallis , took this question on notice.

### **6.04.26.01 OUR CRAFT COLLECTIVE LEASE – ANNUAL MAINTENANCE**

Ms Judy Sudholz asked the Shire of Brookton arrived at the annual charges for respective leases.

The Chief Executive Officer, Mr Gary Sherry, explained that lease decisions were made individually by Council. Mr Sherry believes that the annual lease fees reflect the level of benefit provided by Council to each lessee. For example, the clauses of the Brookton Country Club Inc lease have the Shire of Brookton providing very little to that Club. The Council leases with Our Craft Collective Inc and the Brookton Mens Shed provide significantly more benefit to those groups. The Shire's arrangements with sporting groups at WB Eva Pavilion provide significantly more benefits than the leases.

#### **6.04.26.01 OUR CRAFT COLLECTIVE LEASE – ANNUAL MAINTENANCE**

Ms Judy Sudholz noted that she was the treasurer of the Brookton Community Inc. (BCI) when the Community Garden Group commenced using the Old Tennis Facilities under the BCI's lease. Ms Sudholz noted that BCI did not ask and did not receive formal permission from the Shire of Brookton to remove any of the facilities (kitchen and toilets) from the building. Ms Sudholz asked if the Shire would hold BCI responsible for the removal of those facilities and if so, how?

The Chief Executive Officer, Mr Gary Sherry, explained that following a Shire inspection, Shire staff had considered the Old Tennis Facilities unsafe and has the electricity connected. This condition of the building was not a new situation and it was Mr Sherry's understanding that the toilets and sewerage at this facility were not operational well before use by the BCI.

Mr Sherry advised that the Shire is seeking to work with the BCI over the condition of this building and, with connection of utilities, expects the BCI to enter into a similar lease arrangement as Our Craft Collective and Brookton Men's Shed.

#### **6.04.26.02 BROOKTON COUNTRY CLUB Contribution**

Mrs Jenny Windsor asked if the Shire of Brookton consider it fair that Council pays \$10,000 to the Brookton Country Club Inc for their maintenance when the Our Craft Collective Inc (OCC) complete maintenance and get nothing.

The Chief Executive Officer, Mr Gary Sherry, declared an Impartiality Interest in that he is a member of the Brookton Country Club.

Mr Sherry explained the Country Club provide all their own cleaning, pay for all of the utilities including power and water at the site and they provide for the long term capital improvement of all of this facilities.

The Manager of Corporate and Community, Mrs Deanne Sweeney, advised that \$5,000 of the contribution is for the Brookton Country Club Inc hold in a financial reserve for the replacement of assets like the lawn bowls turf surface. Council has not planned and does not expect to help the Brookton Country Club Inc replace the turf in the future. This is quite a substantial amount of money with the last replacement costing \$200,000 and being fully funded by the Brookton Country Club Inc.

Cr Harben advised that the Brookton Country Club Inc have a licence to crop Reserve 50860 from which they receive an income of \$10,000 per year. Cr Harben believes that this equates to a \$20,000 annual contribution from the Shire of Brookton. Cr Harben believes that no other sporting club have been given the opportunity to access Reserve 50860 for cropping.

#### **6.04.26.03 BROOKTON COMMUNITY GARDEN**

Mr Guy Teede asked if the Shire of Brookton was going to clean up the Brookton Community Garden. Mr Teede advises that the first thing you see driving down White Street is the rickety pallets and ripped up bitumen of the garden.

The Chief Executive Officer, Mr Gary Sherry, explained there has been no standards set for the Community Garden. As the Community Garden make progress, it's looking better and better.

The Acting Manager of Infrastructure and Works, Mr Kevin Dalton advised that Shire staff had removed bitumen some short time ago.

Shire President Cr Wallis said the question will be taken on notice to allow the confusion over what had been removed to be clarified.

#### **6.04.26.04 TOWN HALL ROOF**

Mr Guy Teede asked if the Shire of Brookton was going to review the recently replaced roof on the Brookton Memorial Hall. During a storm in 2025 the roof over the kitchen leaked and Mr Teede believes that the roof has been installed in an incorrect manner and without rectification it will result in a financial loss for Council.

The Chief Executive Officer, Mr Gary Sherry, advised that he was confident that the hall roof was replaced in a correct manner. The storm that resulted in the leak in the kitchen was a very significant amount of rainfall and other Shire properties had leaks of some description. The Shire of Brookton's insurance \$1,000 not \$10,000.

#### **6.04.26.05 CBH**

Mr Guy Teede asked if CBH Group pay rates and if they make a contribution to the Shire of Brookton. Mr Teede believes that the every Shire of Brookton rate payer pays for our roads and CBH should contribute.

The Chief Executive Officer, Mr Gary Sherry, advised that CBH Group do not pay rates but they do make a significant ex gratia contribution that is calculated on the amount of grain storage at their sites. This is not a Shire of Brookton decision, rather a state government agreement.

**Mrs Windsor, Mrs Sudholz, Ms Clarke left the meeting at 6.24pm.**

#### **7.04.26 APPLICATIONS FOR LEAVE OF ABSENCE**

Nil.

#### **8.04.26 PETITIONS/DEPUTATIONS/PRESENTATIONS**

##### **8.04.26.01 RECOGNITION OF SERVICE TO SHIRE OF BROOKTON OF MRS DEANNE SWEENEY**

Mrs Katrina Crute made a presentation recognising that tonight is Mrs Deanne Sweeney's final Council meeting with the Shire of Brookton.

Deanne returned the Shire of Brookton in early 2022 at a time when the Community and Corporate Services team needed strong, steady and encouraging leadership. Deanne brought exactly that. Together with Gary, Deanne has built a team that is not only capable, but loyal and empowered in the work they do.

Deanne has also taken the Shire's financial management to an exceptionally high standard. Being recognised by the Office of the Auditor General as demonstrating best practice in financial reporting for two consecutive years is no small achievement. The first time the Shire received this recognition was Deanne's first full budget year with the Shire of Brookton in 2022/23, and then again in 2023/24. Mrs Crute has no doubt that when the 2024/2025

results are released, Brookton will once again be recognised. This is an extraordinary achievement, and Deanne you should be incredibly proud of.

Deanne's career is a great example of what's possible in Local Government. From starting with the Shire back in 2006 or 2007 as a Creditors Officer to now being a senior manager. Deanne has taken every opportunity that came her way, even when that meant crossing the border for a short while.

Beyond Deanne's professional contribution, the Brookton community will miss both her and Michael. The time and effort Deanne and Micheal have given to local clubs and organisations has made a real difference.

On a personal note, Mrs Crute is incredibly grateful for your friendship and support and know that connection will continue well into the future.

Mrs Crute wished Deanne every success in your new role with the Shire of Broomehill-Tambellup. They are very fortunate to have her, and Mrs Crute believes her career will continue to go from strength to strength.

**Mrs Crute left the meeting at 6.36pm.**

<b>9.04.26</b>	<b>CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS</b>
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<b>9.04.26.01</b>	<b>ORDINARY MEETING OF COUNCIL – 19 MARCH 2026</b>
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**OCM 04.26-01**

**COUNCIL RESOLUTION**

**MOVED Cr Crouch    SECONDED Cr McCabe**

*That the minutes of the Ordinary Meeting of Council held in the Shire of Brookton Council Chambers, on 19<sup>th</sup> March 2026, be confirmed as a true and correct record of the proceedings.*

**CARRIED BY SIMPLE MAJORITY VOTE 5/0**

**For: Cr Wallis, Cr McCabe, Cr Crouch, Cr Copping, Cr Harben**

**Against: Nil.**

<b>9.04.26.02</b>	<b>BUSHFIRE ADVISORY COMMITTEE MEETING – 31 MARCH 2026</b>
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**OCM 04.26-02**

**COUNCIL RESOLUTION**

**MOVED Cr McCabe    SECONDED Cr Crouch**

*That the minutes of the Bushfire Advisory Committee Meeting held at the East Brookton Fire Brigade Building on 31<sup>st</sup> March 2026 be received by Council.*

**CARRIED BY SIMPLE MAJORITY VOTE 5/0**

**For: Cr Wallis, Cr McCabe, Cr Crouch, Cr Copping, Cr Harben**

**Against: Nil.**

**10.04.26 ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION**

Nil.

**11.04.26 DISCLOSURE OF INTERESTS**

Item No.	Members	Type of Interest	Nature of Interest
15.04.26.01	Mr Gary Sherry	Financial	I am the employee being reviewed.

**12.04.26 TECHNICAL & DEVELOPMENT SERVICES REPORTS****12.04.26.01 TERMINATE LEASE – 3/33 WHITTINGTON STREET, BROOKTON – BAPTISTCARE**

<b>File No:</b>	HOU003 – 3/33 Whittington Street, Brookton
<b>Date of Meeting:</b>	16 April 2026
<b>Location/Address:</b>	33 Whittington Street, Brookton
<b>Name of Applicant:</b>	Shire of Brookton
<b>Name of Owner:</b>	Shire of Brookton
<b>Author/s:</b>	Gary Sherry – Chief Executive Officer
<b>Authorising Officer:</b>	Gary Sherry – Chief Executive Officer
<b>Declaration of Interest:</b>	The author and authorising officer do not have an interest in this item
<b>Voting Requirements:</b>	Simple Majority
<b>Previous Report:</b>	N/A

**Summary of Report:**

This report seeks Council’s approval to terminate the periodic residential tenancy agreement for Unit 3, 33 Whittington Street, Brookton, currently leased to Baptistcare, in order to make the property available for allocation as Shire employee housing.

**Description of Proposal:**

The Shire is currently experiencing increasing difficulty attracting and retaining suitably qualified staff due to limited housing availability within Brookton. This reflects a broader structural issue affecting many regional local governments.

An existing employee recently appointed into a specialised finance role is at immediate risk of losing their accommodation due to changed personal circumstances. The position has previously proven difficult to recruit to despite multiple advertising processes.

Loss of this employee would present operational and financial risks including:

- Recruitment delays
- Increased use of contract staff
- Increased operational costs
- Service delivery disruption

The availability of suitable staff housing is recognised as a critical workforce retention tool across regional WA and is identified within the Shire’s Workforce Plan.

The subject property represents the most suitable available option within the Shire’s housing portfolio to address this immediate operational risk.

Council effectively has two options:

**Option 1 – Terminate tenancy and allocate for employee housing (Recommended)**

Advantages

- Supports retention of a skilled employee
- Reduces organisational workforce risk
- Avoids recruitment and contractor costs
- Supports continuity of financial management functions
- Consistent with workforce planning priorities

Disadvantages

- Requires termination of an existing community service tenancy
- May require Baptistcare to source alternate accommodation

**Option 2 – Maintain existing tenancy**

Advantages

- Maintains existing tenancy arrangements
- Avoids tenancy transition impacts

Disadvantages

- High likelihood of losing a key employee
- Increased recruitment costs
- Potential operational disruption
- Possible increased reliance on contract staff

From a risk management and organisational sustainability perspective, Option 1 is considered the most prudent course of action.

**Background:**

The Shire currently leases Unit 3, 33 Whittington Street to Baptistcare under a periodic residential tenancy arrangement as part of a long-standing local service arrangement.

The three units at 33 Whittington Street were gifted to the Shire by the Brookton Senior Citizens organisation in December 2017. The Shire is not aware of any legal encumbrances restricting the use of these properties.

Current occupancy arrangements at the 33 Whittington Street complex are:

- Unit 1 – Shire employee tenant
- Unit 2 – Long-term aged residential tenant
- Unit 3 – Baptistcare employee tenants (subject tenancy)

In addition, the Shire currently owns and manages the following residential properties:

Aged housing

- 8 one-bedroom aged persons units at 40 White Street

Staff and operational housing

- 10 Marsh Avenue
- 6 Matthew Street
- 8 Matthew Street
- 23 Whittington Street

- 25 Whittington Street
- Unit 5/28 Williams Street

Other managed housing

- Units 1–4 at 28 Williams Street - joint venture restrictions apply
- Unit 6/28 Williams Street – Shire contractor accommodation

**Consultation:**

No external consultation has occurred at this stage.

Should Council support the recommendation:

- Baptistcare will be formally notified in accordance with legislative requirements
- Reasonable transition time will be provided
- Officers will work cooperatively to minimise disruption where possible

**Statutory Environment:**

Residential Tenancies Act 1987

The current tenancy is a periodic agreement. Under the Act, Council must provide a minimum of 60 days written notice to terminate the agreement without grounds. Council is legally entitled to terminate the tenancy provided statutory notice requirements are met.

**Relevant Plans and Policy:**

Council Policy 1.22 – Community Housing

This policy provides guidance on the management and allocation of Shire housing assets.

Shire of Brookton Workforce Plan

Identifies staff housing availability as a key workforce sustainability issue.

**Financial Implications:**

There is no material financial impact associated with the recommendation.

The current rental income from the Baptistcare tenancy is approximately \$18,200 per annum. Should the property be allocated for employee housing, similar rental revenue is expected to be maintained.

Indirect financial benefits may include:

- Avoided recruitment costs
- Avoided contract staffing costs
- Improved staff retention outcomes
- Reduced operational disruption risk

**Risk Assessment:**

The primary organisational risk relates to workforce sustainability. Failure to provide suitable housing may result in the loss of key staff and increased reliance on higher-cost contract resources.

Risk Assessment (Not proceeding)

Consequence: Moderate

Likelihood: Likely

Providing staff housing is considered a reasonable mitigation measure consistent with the

Shire’s Councils workforce risk management approach.

Consequence Likelihood	Insignificant	Minor	Moderate	Major	Extreme
Almost Certain	Medium	High	High	Severe	Severe
Likely	Low	Medium	High	High	Severe
Possible	Low	Medium	Medium	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

Risk Rating	Action
LOW	Monitor for continuous improvement.
MEDIUM	Comply with risk reduction measures to keep risk as low as reasonably practical.
HIGH	Review risk reduction and take additional measures to ensure risk is as low as reasonably achievable.
SEVERE	Unacceptable. Risk reduction measures must be implemented before proceeding.

### Community & Strategic Objectives:

While there may be some short-term impact on community housing availability for service organisations, the proposal supports Council’s ability to maintain delivery of core services to the broader community.

### Comment

Access to housing is one of the most significant structural constraints facing regional local governments.

Like many Wheatbelt councils, the Shire of Brookton must actively manage its housing portfolio to ensure it can maintain essential organisational capability.

The decision before Council is fundamentally a risk management decision balancing:

- Community housing support
- Workforce sustainability
- Financial risk
- Service delivery continuity

Given:

- The periodic nature of the tenancy
- Legislative rights available to Council
- The identified workforce risk
- The broader community benefit of maintaining organisational capability

The Officer considers the recommendation to represent a reasonable, proportionate and defensible decision consistent with sound local government governance and asset management principles.

### OFFICER’S RECOMMENDATION

That Council:

1. Terminates the periodic residential tenancy agreement for Unit 3, 33 Whittington

Street, Brookton currently leased to Baptistcare;

2. Authorises the Chief Executive Officer to issue the required 60-day notice in accordance with the Residential Tenancies Act 1987; and
3. Allocates the property for Shire employee housing following vacancy.

(Simple majority vote required)

**OCM 04.26-03**

**COUNCIL RESOLUTION**

**MOVED Cr Copping    SECONDED Cr McCabe**

***That Council:***

1. ***addresses the immediate need for employee accommodation by terminating the periodic residential tenancy agreement for Unit 3, 33 Whittington Street, Brookton, currently leased to Baptistcare;***
2. ***authorises the Chief Executive Officer to issue the required 60 days' notice in accordance with the Residential Tenancies Act 1987;***
3. ***allocates the property for Shire employee housing once vacant;***
4. ***considers longer-term employee housing solutions as part of the 2026/27 Council Budget process; and***
5. ***notes that it is Council's intention to return the property to seniors accommodation at Unit 3, 33 Whittington Street, Brookton, once employee housing pressures have been addressed.***

**CARRIED BY SIMPLE MAJORITY VOTE 4/1**

***For: Cr Wallis, Cr McCabe, Cr Crouch, Cr Copping***

***Against: Cr Harben***

**12.04.26.02 REMOVAL OF INFRASTRUCTURE AT TOWN ENTRANCE SIGNS**

<b>File No:</b>	Not Applicable
<b>Date of Meeting:</b>	16 April 2026
<b>Location/Address:</b>	Brookton Highway
<b>Name of Applicant:</b>	Shire of Brookton
<b>Name of Owner:</b>	Main Roads WA
<b>Author/s:</b>	Kevin D’Alton Acting MIW
<b>Authorising Officer:</b>	Gary Sherry – Chief Executive Officer
<b>Declaration of Interest:</b>	The author and authorising officer do not have an interest in this item
<b>Voting Requirements:</b>	Simple Majority
<b>Previous Report:</b>	N/A

**Summary of Report:**

This report seeks Council’s endorsement to remove the garden bed located at the western Town Entry Statement on Brookton Highway and transition the area to a more sustainable, low-maintenance landscape treatment.

**Description of Proposal:**

The Shire Works Department has proposed to remove the existing garden bed at the western approach to the Brookton townsite and replace it with an alternative, low-maintenance treatment that maintains an appropriate visual standard while reducing ongoing operational demands.

The current garden bed presents several operational challenges. It is not connected to a reticulated irrigation system and relies entirely on manual watering. This results in a disproportionate use of staff time, particularly during warmer months, and creates inefficiencies in service delivery. Routine maintenance activities—including watering, weeding, pruning, and plant replacement—are resource-intensive and difficult to sustain within existing workforce capacity.

Additionally, the garden bed is located within the Brookton Highway reserve, requiring Traffic Management Plans (TMPs) for maintenance activities. This introduces further complexity, administrative burden, and indirect costs to what would otherwise be routine works.

Maintaining the garden bed to an acceptable standard has proven inconsistent, particularly during periods of competing operational priorities. This creates a risk that the town entry statement—being a highly visible and symbolic location—presents below the desired standard, which may negatively influence community perception and visitor experience.

The proposed approach supports a transition to more sustainable and practical landscaping outcomes. Alternative treatments, such as drought-tolerant plantings, mulch finishes, or simplified landscape design, will significantly reduce water usage, minimise ongoing maintenance, and improve consistency in presentation.

**Background:**

The western Town Entry Statement on Brookton Highway serves as a key visual gateway to the Brookton townsite and is of high community interest.

The existing garden bed was established to enhance the visual appeal of the entry statement; however, over time it has become increasingly difficult to maintain due to the absence of

irrigation infrastructure and its location within a Main Roads-managed road reserve. In public meetings, the Council has heard that the original design for the attractive entry statement did not include the garden. This garden has now grown up to partially shield the entry statement from view.

No formal Council resolution is required to undertake removal works; however, given the prominence of the site and its importance to the community, it is considered appropriate to seek Council endorsement prior to proceeding.

**Consultation:**

Internal consultation has been undertaken with the Chief Executive Officer, Acting Manager Infrastructure and Works, and the Technical/Operations team.

Given the minor nature of the physical change and the intent to maintain an appropriate visual standard, broader public consultation has not been undertaken. The matter is presented to Council to ensure transparency and provide an opportunity for elected member input on a feature of high community visibility.

**Statutory Environment:**

*Local Government Act 1995 – General Functions of Local Government.*

No specific statutory approvals are required to remove the garden bed; however, works within the Brookton Highway reserve are subject to standard traffic management requirements.

**Relevant Plans and Policy:**

Shire of Brookton Strategic Community Plan 2021–2032

Objective: Maintain and enhance the presentation and liveability of the townsite.

Corporate Business Plan 2022–2026

Outcome: Deliver sustainable and efficient asset management practices.

**Financial Implications:**

There are no direct costs associated with the removal of the garden bed, with works to be undertaken using existing operational resources.

The proposal will result in ongoing operational savings through reduced labour, water usage, and elimination of Traffic Management Plan requirements associated with routine maintenance.

**Risk Assessment:**

Risk	Likelihood	Consequence	Rating	Mitigation
Reduced visual amenity at town entry	Possible	Minor	Medium	Implement alternative low-maintenance landscaping treatment to maintain presentation standard
Community concern regarding removal	Likely	Minor	Medium	Council endorsement and clear communication of rationale
Continued inefficiency if no action taken	Likely	Moderate	High	Remove garden bed and adopt sustainable treatment

Consequence Likelihood	Insignificant	Minor	Moderate	Major	Extreme
	Almost Certain	Medium	High	High	Severe
Likely	Low	Medium	High	High	Severe
Possible	Low	Medium	Medium	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

Risk Rating	Action
LOW	Monitor for continuous improvement.
MEDIUM	Comply with risk reduction measures to keep risk as low as reasonably practical.
HIGH	Review risk reduction and take additional measures to ensure risk is as low as reasonably achievable.
SEVERE	Unacceptable. Risk reduction measures must be implemented before proceeding.

### Community & Strategic Objectives:

The proposal aligns with the Shire of Brookton Strategic Community Plan 2021–2032 by supporting:

- A well-presented and welcoming townsite
- Sustainable and efficient use of resources
- Practical and maintainable infrastructure outcomes

It also aligns with the Corporate Business Plan through improved service efficiency and asset sustainability.

### Comment:

While the garden bed has historically contributed to the visual presentation of the town entry, it is no longer considered fit-for-purpose given the ongoing maintenance burden and lack of supporting infrastructure.

The proposed removal represents a balanced and pragmatic approach that maintains the intent of a welcoming entry statement while aligning with the Shire’s operational capacity and sustainability objectives.

Endorsing the proposal ensures that the Shire can continue to present a neat and consistent town entrance without diverting disproportionate resources from higher-priority services and infrastructure.

### OFFICER’S RECOMMENDATION

That Council endorse the removal of the garden bed located at the western Town Entry Statement on Brookton Highway and support the implementation of a low-maintenance alternative treatment.

(Simple majority vote required)

**OCM 04.26-04**

**COUNCIL RESOLUTION**

**MOVED Cr McCabe SECONDED Cr Copping**

***That Council endorse the removal of the garden bed located at the Western Town Entry Statement on Brookton Highway and support the implementation of a low-maintenance alternative treatment.***

***CARRIED BY SIMPLE MAJORITY VOTE 5/0***

***For: Cr Wallis, Cr McCabe, Cr Crouch, Cr Copping, Cr Harben***

***Against: Nil.***

**12.04.26.03 2026/27 10 YEAR BUILDING MAINTENANCE PROGRAM**

<b>File No:</b>	Not Applicable
<b>Date of Meeting:</b>	16 April 2026
<b>Location/Address:</b>	N/A
<b>Name of Applicant:</b>	N/A
<b>Name of Owner:</b>	N/A
<b>Author/s:</b>	Kevin D'Alton Acting MIW
<b>Authorising Officer:</b>	Gary Sherry – Chief Executive Officer
<b>Declaration of Interest:</b>	The author and authorising officer do not have an interest in this item
<b>Voting Requirements:</b>	Simple Majority
<b>Previous Report:</b>	N/A

**Summary of Report:**

Council is to consider endorsing the 26/27 10 Year Building Maintenance Plan as presented and to consider inclusion as part of its annual budget deliberations.

**Background:**

The Shire of Brookton maintains a diverse portfolio of commercial and residential buildings that support the delivery of essential community services, staff accommodation, and operational functions. To ensure these assets remain safe, functional, and fit for purpose, Council has adopted a long-term, strategic approach to asset maintenance through the development of a Ten-Year Building Maintenance Plan.

This Plan is reviewed and updated annually to reflect current asset conditions, emerging priorities, cost fluctuations, and operational requirements. It provides a structured and forward-looking framework to guide the programmed maintenance, renewal, and upgrade of Council-owned buildings. By adopting a planned approach, the Shire aims to minimise reactive maintenance, reduce lifecycle costs, and ensure compliance with relevant safety and regulatory standards.

The Ten-Year Building Maintenance Plan complements the Shire's broader asset management practices, aligning with long-term financial planning and informing annual budget deliberations. It enables Council to make informed decisions regarding the allocation of resources, prioritisation of works, and sustainability of its building assets over time.

Regular review of the Plan ensures that it remains responsive to changing circumstances, including asset deterioration, unforeseen failures, legislative requirements, and community expectations. The updated 2026/27 Plan reflects the most current assessment of building conditions and incorporates both ongoing maintenance requirements and identified renewal works necessary to maintain service levels.

**Consultation:**

Consultation in respect to the 10 Year Building Maintenance Plan has occurred between the Shire of Brookton's Chief Executive Officer and Acting Manager Infrastructure and Building Maintenance Officer.

**Statutory Environment:** Nil.

**Relevant Plans and Policy:** Nil.

### Financial Implications:

The estimated purchase cost for the 2026/27 Building Maintenance Program is \$280,569 as per below table:

Building Maintenance Schedule	\$147,836
ILU Maintenance Schedule	\$63,918
Housing Maintenance Schedule	\$68,815
<b>Total</b>	<b>\$280,569</b>

### Risk Assessment:

Consequence Likelihood	Insignificant	Minor	Moderate	Major	Extreme
Almost Certain	Medium	High	High	Severe	Severe
Likely	Low	Medium	High	High	Severe
Possible	Low	Medium	Medium	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

Risk Rating	Action
LOW	Monitor for continuous improvement.
MEDIUM	Comply with risk reduction measures to keep risk as low as reasonably practical.
HIGH	Review risk reduction and take additional measures to ensure risk is as low as reasonably achievable.
SEVERE	Unacceptable. Risk reduction measures must be implemented before proceeding.

### Community & Strategic Objectives:

There are no notable community or strategic objectives identified in this report.

### Comment:

The Ten-Year Building Maintenance Plan is a critical component of the Shire's asset management framework and provides a proactive, structured approach to maintaining Council's building assets. The Plan's adoption supports improved long-term financial planning, ensures prioritisation of essential works, and reduces the risk of unexpected asset failures and associated costs.

By endorsing the Plan, Council demonstrates its commitment to maintaining safe, functional, and compliant facilities for both community use and operational purposes. The forward planning approach also enables more efficient allocation of resources and supports informed decision-making during annual budget deliberations.

Officers support the adoption of the 2026/27 Ten-Year Building Maintenance Plan as presented and recommend its inclusion in Council's long-term financial planning and annual budgeting processes.

### OFFICER'S RECOMMENDATION

That Council endorse the proposed 2026/27 10 Year Building Maintenance Program included at Attachment 12.04.26.03A and consider possible inclusion as part of its annual budget deliberations.

(Simple majority vote required)

### **OCM 04.26-05**

#### **COUNCIL RESOLUTION**

**MOVED Cr McCabe    SECONDED Cr Crouch**

***That Council endorse the proposed 2026/27 10 Year Building Maintenance Program included at Attachment 12.04.26.03A and consider possible inclusion as part of its annual budget deliberations.***

***CARRIED BY SIMPLE MAJORITY VOTE 5/0***

***For: Cr Wallis, Cr McCabe, Cr Crouch, Cr Copping, Cr Harben  
Against: Nil.***

### **Attachments**

**Attachment 12.04.26.03A – 2026/27 10 Year Building Maintenance Program.**

### 2026/27 10 Year Building Maintenance Program

COA	Job	Property details	Item Description	Change Frequency Years	Year 1 2026/27	Year 2 2027/28	Year 3 2028/29	Year 4 2029/30	Year 5 2030/31	Year 6 2031/32	Year 7 2032/33	Year 8 2033/34	Year 9 2034/35	Year 10 2035/36	10 Year Cost			
<b>SHIRE HOUSING</b>																		
E042480	ADMINOP	ADMIN BUILDING MAINTENANCE	Pest Control		\$410.00	\$422.30	\$434.97	\$448.02	\$461.46	\$475.30	\$489.56	\$504.25	\$519.38	\$534.96	\$4,700.19			
			RCD Inspections		\$760.00	\$782.80	\$806.28	\$830.47	\$855.39	\$881.05	\$907.48	\$934.70	\$962.75	\$991.63	\$8,712.55			
			Fire Equipment Inspections		\$135.00	\$139.05	\$143.22	\$147.52	\$151.94	\$156.50	\$161.20	\$166.03	\$171.01	\$176.14	\$1,547.62			
			Air Conditioner Services		\$1,750.00	\$1,802.50	\$1,856.58	\$1,912.27	\$1,969.64	\$2,028.73	\$2,089.59	\$2,152.28	\$2,216.85	\$2,283.35	\$20,061.79			
			Hygiene Services		\$1,240.00	\$1,277.20	\$1,315.52	\$1,354.98	\$1,395.63	\$1,437.50	\$1,480.62	\$1,525.04	\$1,570.79	\$1,617.92	\$14,215.21			
			Rubbish/ESL		\$990.00	\$1,019.70	\$1,050.29	\$1,081.80	\$1,114.25	\$1,147.68	\$1,182.11	\$1,217.58	\$1,254.10	\$1,291.73	\$11,349.24			
			<b>Specified Maintenance</b>		Ceiling Repair Chambers and Meeting Room/Include electrical		\$20,000.00										\$20,000.00	
					Internal Painting Chambers/meeting room								\$15,000.00				\$15,000.00	
					Chambers/meeting room carpet										\$16,500.00	\$16,500.00	\$33,000.00	
					Replacement Air Conditioner				\$7,500.00	\$7,500.00	\$7,500.00						\$22,500.00	
					Replacement Stove						\$2,500.00						\$2,500.00	
					Unspecified Maintenance		\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$50,000.00	
					Contingency												\$0.00	
					<b>Budget allocation IE 379</b>			\$30,285.00	\$10,443.55	\$18,106.86	\$20,775.06	\$18,448.31	\$11,126.76	\$11,310.57	\$26,499.88	\$28,194.88	\$28,395.73	\$203,586.60
<b>Memorial Hall</b>																		
E111010	MHALLOP	Memorial Hall	Pest Control		\$660.00	\$679.80	\$700.19	\$721.20	\$742.84	\$765.12	\$788.07	\$811.72	\$836.07	\$861.15	\$7,566.16			
			RCD Inspections		\$500.00	\$515.00	\$530.45	\$546.36	\$562.75	\$579.64	\$597.03	\$614.94	\$633.39	\$652.39	\$5,731.94			
			Fire Equipment Inspections		\$135.00	\$139.05	\$143.22	\$147.52	\$151.94	\$156.50	\$161.20	\$166.03	\$171.01	\$176.14	\$1,547.62			
			Air Conditioner Services		\$250.00	\$257.50	\$265.23	\$273.18	\$281.38	\$289.82	\$298.51	\$307.47	\$316.69	\$326.19	\$2,865.97			
			Hygiene Services		\$720.00	\$741.60	\$763.85	\$786.76	\$810.37	\$834.68	\$859.72	\$885.51	\$912.07	\$939.44	\$8,253.99			
			Rubbish and ESL		\$990.00	\$1,019.70	\$1,050.29	\$1,081.80	\$1,114.25	\$1,147.68	\$1,182.11	\$1,217.58	\$1,254.10	\$1,291.73	\$11,349.24			
			<b>Specified Maintenance</b>		External Painting								\$45,000.00				\$45,000.00	
					Internal Painting												\$0.00	
					Replacement Air Conditioner												\$0.00	
					Replacement Stove												\$0.00	
					Unspecified Maintenance		\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$30,000.00	
					Contingency												\$0.00	
					<b>Budget allocation IE 379</b>			\$6,255.00	\$6,352.65	\$6,453.23	\$6,556.83	\$6,663.53	\$6,773.44	\$6,886.64	\$52,003.24	\$7,123.34	\$7,247.04	\$112,314.93
			<b>WB Eva Pavilion</b>															
E111020	WBOP	WB Eva Pavilion	Pest Control		\$550.00	\$566.50	\$583.50	\$601.00	\$619.03	\$637.60	\$656.73	\$676.43	\$696.72	\$717.63	\$6,305.13			
			RCD Inspections		\$500.00	\$515.00	\$530.45	\$546.36	\$562.75	\$579.64	\$597.03	\$614.94	\$633.39	\$652.39	\$5,731.94			
			Fire Equipment Inspections		\$135.00	\$139.05	\$143.22	\$147.52	\$151.94	\$156.50	\$161.20	\$166.03	\$171.01	\$176.14	\$1,547.62			
			Air Conditioner Services		\$500.00	\$515.00	\$530.45	\$546.36	\$562.75	\$579.64	\$597.03	\$614.94	\$633.39	\$652.39	\$5,731.94			
			Hygiene Services		\$1,240.00	\$1,277.20	\$1,315.52	\$1,354.98	\$1,395.63	\$1,437.50	\$1,480.62	\$1,525.04	\$1,570.79	\$1,617.92	\$14,215.21			
			Rubbish and ESL		\$990.00	\$1,019.70	\$1,050.29	\$1,081.80	\$1,114.25	\$1,147.68	\$1,182.11	\$1,217.58	\$1,254.10	\$1,291.73	\$11,349.24			
			<b>Specified Maintenance</b>		Roof Ventilation Installation												\$0.00	
					Shade Sail Repair/Renew												\$0.00	
					Replacement Air Conditioner												\$0.00	

COA	Job	Property details	Item Description	Change Frequency	Year 1 2026/27	Year 2 2027/28	Year 3 2028/29	Year 4 2029/30	Year 5 2030/31	Year 6 2031/32	Year 7 2032/33	Year 8 2033/34	Year 9 2034/35	Year 10 2035/36	10 Year Cost
		<b>SHIRE HOUSING</b>		<b>Years</b>											
			Replace Emergency exit infrastructure		\$10,000.00										\$10,000.00
			Replacement Stove												\$0.00
			Unspecified Maintenance Contingency		\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$30,000.00
															\$0.00
			<b>Budget allocation IE 379</b>		\$16,915.00	\$7,032.45	\$7,153.42	\$7,278.03	\$7,406.37	\$7,538.56	\$7,674.71	\$7,814.96	\$7,959.40	\$8,108.19	\$84,881.09
<b>E111040</b>	<b>KHALLOP</b>	<b>Kweda Hall</b>	Pest Control		\$385.00	\$396.55	\$408.45	\$420.70	\$433.32	\$446.32	\$459.71	\$473.50	\$487.71	\$502.34	\$4,413.59
			RCD Inspections		\$135.00	\$139.05	\$143.22	\$147.52	\$151.94	\$156.50	\$161.20	\$166.03	\$171.01	\$176.14	\$1,547.62
			Unspecified Maintenance Contingency		\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$5,000.00
			Painting			\$5,000.00									\$5,000.00
			<b>Budget allocation IE 379</b>		\$1,020.00	\$6,035.60	\$1,051.67	\$1,068.22	\$1,085.26	\$1,102.82	\$1,120.91	\$1,139.53	\$1,158.72	\$1,178.48	\$15,961.22
<b>E112480</b>	<b>POOLOP</b>	<b>Aquatic Centre</b>	Pest Control		\$450.00	\$463.50	\$477.41	\$491.73	\$506.48	\$521.67	\$537.32	\$553.44	\$570.05	\$587.15	\$5,158.75
			RCD Inspections		\$400.00	\$412.00	\$424.36	\$437.09	\$450.20	\$463.71	\$477.62	\$491.95	\$506.71	\$521.91	\$4,585.55
			Fire Equipment Inspections		\$135.00	\$139.05	\$143.22	\$147.52	\$151.94	\$156.50	\$161.20	\$166.03	\$171.01	\$176.14	\$1,547.62
			Annual Testing		\$310.00	\$319.30	\$328.88	\$338.75	\$348.91	\$359.37	\$370.16	\$381.26	\$392.70	\$404.48	\$3,553.80
			Hygiene Services		\$1,240.00	\$1,277.20	\$1,315.52	\$1,354.98	\$1,395.63	\$1,437.50	\$1,480.62	\$1,525.04	\$1,570.79	\$1,617.92	\$14,215.21
			Rubbish and ESL		\$990.00	\$1,019.70	\$1,050.29	\$1,081.80	\$1,114.25	\$1,147.68	\$1,182.11	\$1,217.58	\$1,254.10	\$1,291.73	\$11,349.24
		<b>Specified Maintenance</b>	First Aid Room Repairs												\$0.00
			Change room Roofing Install												\$0.00
			Pump motors require soft start (compliance)												\$0.00
			RegROUT pool edge tiles and clean												\$0.00
			Painting							\$7,500.00					\$7,500.00
			Paving Repairs												\$0.00
			Changeroom Drainage Repairs												\$0.00
			Install Changeroom Doors												\$0.00
			Replacement Air Conditioner												\$0.00
			Replacement Stove												\$0.00
			Unspecified Maintenance Contingency		\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$25,000.00
															\$0.00
			<b>Budget allocation IE 379</b>		\$6,025.00	\$6,130.75	\$6,239.67	\$6,351.86	\$6,467.42	\$14,086.44	\$6,709.03	\$6,835.31	\$6,965.36	\$7,099.33	\$72,910.17
<b>E113030</b>	<b>MENSSHED</b>	<b>Old Bowling Club/Mens Shed</b>	Pest Control		\$275.00	\$283.25	\$291.75	\$300.50	\$309.51	\$318.80	\$328.36	\$338.22	\$348.36	\$358.81	\$3,152.57
			RCD Inspections		\$400.00	\$412.00	\$424.36	\$437.09	\$450.20	\$463.71	\$477.62	\$491.95	\$506.71	\$521.91	\$4,585.55
			Fire Equipment Inspections		\$135.00	\$139.05	\$143.22	\$147.52	\$151.94	\$156.50	\$161.20	\$166.03	\$171.01	\$176.14	\$1,547.62
			Air Conditioner Services		\$260.00	\$267.80	\$275.83	\$284.11	\$292.63	\$301.41	\$310.45	\$319.77	\$329.36	\$339.24	\$2,980.61
			Rubbish and ESL		\$990.00	\$1,019.70	\$1,050.29	\$1,081.80	\$1,114.25	\$1,147.68	\$1,182.11	\$1,217.58	\$1,254.10	\$1,291.73	\$11,349.24
		<b>Specified Maintenance</b>	External Painting												\$0.00
			Internal Painting												\$0.00
			Unspecified Maintenance Contingency		\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$10,000.00
			Asbestos Removal & Renovations												\$0.00

COA	Job	Property details	Item Description	Change Frequency Years	Year 1 2026/27	Year 2 2027/28	Year 3 2028/29	Year 4 2029/30	Year 5 2030/31	Year 6 2031/32	Year 7 2032/33	Year 8 2033/34	Year 9 2034/35	Year 10 2035/36	10 Year Cost
		SHIRE HOUSING													
			<b>Budget allocation IE 379</b>		\$3,060.00	\$3,121.80	\$3,185.45	\$3,251.02	\$3,318.55	\$3,388.10	\$3,459.75	\$3,533.54	\$3,609.55	\$3,687.83	\$33,615.59
<b>E115010</b>	<b>RWSTOP</b>	<b>Railway Station</b>	Pest Control		\$660.00	\$679.80	\$700.19	\$721.20	\$742.84	\$765.12	\$788.07	\$811.72	\$836.07	\$861.15	\$7,566.16
			RCD Inspections		\$300.00	\$309.00	\$318.27	\$327.82	\$337.65	\$347.78	\$358.22	\$368.96	\$380.03	\$391.43	\$3,439.16
			Fire Equipment Inspections		\$135.00	\$139.05	\$143.22	\$147.52	\$151.94	\$156.50	\$161.20	\$166.03	\$171.01	\$176.14	\$1,547.62
			Hygiene Services		\$500.00	\$515.00	\$530.45	\$546.36	\$562.75	\$579.64	\$597.03	\$614.94	\$633.39	\$652.39	\$5,731.94
			Rubbish and ESL		\$110.00	\$113.30	\$116.70	\$120.20	\$123.81	\$127.52	\$131.35	\$135.29	\$139.34	\$143.53	\$1,261.03
			<b>Specified Maintenance</b>	Assessment & Engineering Design											\$0.00
				External Painting											\$0.00
				Internal Painting											\$0.00
				Unspecified Maintenance											\$25,000.00
				Contingency	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$25,000.00
															\$0.00
			<b>Budget allocation IE 379</b>		\$4,205.00	\$4,256.15	\$4,308.83	\$4,363.10	\$4,418.99	\$4,476.56	\$4,535.86	\$4,596.93	\$4,659.84	\$4,724.64	\$44,545.91
<b>E115020</b>	<b>MUSEOP</b>	<b>Historical Museum</b>	Pest Control		\$286.00	\$294.58	\$303.42	\$312.52	\$321.90	\$331.55	\$341.50	\$351.74	\$362.30	\$373.17	\$3,278.67
			Annual Maintenance Council Contribution												\$0.00
			<b>Specified Maintenance</b>	Correction of Floor Levels											\$0.00
				Disable Access											\$0.00
				Unspecified Maintenance											\$16,500.00
				Contingency	\$6,000.00						\$10,500.00				\$16,500.00
															\$0.00
			<b>Budget allocation IE 379</b>		\$6,286.00	\$294.58	\$303.42	\$312.52	\$321.90	\$331.55	\$10,841.50	\$351.74	\$362.30	\$373.17	\$19,778.67
<b>E105010</b>	<b>RRTLOP</b>	<b>Robinson Street Public Toilet</b>	Pest Control		\$150.00	\$154.50	\$159.14	\$163.91	\$168.83	\$173.89	\$179.11	\$184.48	\$190.02	\$195.72	\$1,719.58
			RCD Inspections		\$250.00	\$257.50	\$265.23	\$273.18	\$281.38	\$289.82	\$298.51	\$307.47	\$316.69	\$326.19	\$2,865.97
			Hygiene Services		\$1,240.00	\$1,277.20	\$1,315.52	\$1,354.98	\$1,395.63	\$1,437.50	\$1,480.62	\$1,525.04	\$1,570.79	\$1,617.92	\$14,215.21
			sharps		\$1,240.00	\$1,277.20	\$1,315.52	\$1,354.98	\$1,395.63	\$1,437.50	\$1,480.62	\$1,525.04	\$1,570.79	\$1,617.92	\$14,215.21
			<b>Specified Maintenance</b>	Internal & External Paint											\$0.00
				Septic tank pumpout	\$600.00	\$618.00	\$636.54	\$655.64	\$675.31	\$695.56	\$716.43	\$737.92	\$760.06	\$782.86	\$6,878.33
				Install Clear Roof Sheeting											\$0.00
				Unspecified Maintenance											\$15,000.00
				Contingency	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$15,000.00
															\$0.00
			<b>Budget allocation IE 379</b>		\$4,980.00	\$5,084.40	\$5,191.93	\$5,302.69	\$5,416.77	\$5,534.27	\$5,655.30	\$5,779.96	\$5,908.36	\$6,040.61	\$54,894.30
<b>E105020</b>	<b>CEMEOP</b>	<b>Cemetery</b>	Unspecified Maintenance		\$1,500.00	\$1,545.00	\$1,591.35	\$1,639.09	\$1,688.26	\$1,738.91	\$1,791.08	\$1,844.81	\$1,900.16	\$1,957.16	\$17,195.82
			Contingency												\$0.00
			<b>Specified Maintenance</b>	Kerb & Path Repairs	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$25,000.00
				Grave surrounds Funerals	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$15,000.00
															\$0.00
			<b>Budget allocation IE 379</b>		\$5,500.00	\$5,545.00	\$5,591.35	\$5,639.09	\$5,688.26	\$5,738.91	\$5,791.08	\$5,844.81	\$5,900.16	\$5,957.16	\$57,195.82
<b>E132010</b>	<b>CARAOP</b>	<b>Caravan Park</b>	Pest Control		\$500.00	\$515.00	\$530.45	\$546.36	\$562.75	\$579.64	\$597.03	\$614.94	\$633.39	\$652.39	\$5,731.94
			RCD Inspections		\$400.00	\$412.00	\$424.36	\$437.09	\$450.20	\$463.71	\$477.62	\$491.95	\$506.71	\$521.91	\$4,585.55
			Fire Equipment Inspections		\$120.00	\$123.60	\$127.31	\$131.13	\$135.06	\$139.11	\$143.29	\$147.58	\$152.01	\$156.57	\$1,375.67

COA	Job	Property details	Item Description	Change Frequency	Year 1 2026/27	Year 2 2027/28	Year 3 2028/29	Year 4 2029/30	Year 5 2030/31	Year 6 2031/32	Year 7 2032/33	Year 8 2033/34	Year 9 2034/35	Year 10 2035/36	10 Year Cost
		<b>SHIRE HOUSING</b>													
			Hygiene Services		\$1,240.00	\$1,277.20	\$1,315.52	\$1,354.98	\$1,395.63	\$1,437.50	\$1,480.62	\$1,525.04	\$1,570.79	\$1,617.92	\$14,215.21
			Rubbish and ESL		\$990.00	\$1,019.70	\$1,050.29	\$1,081.80	\$1,114.25	\$1,147.68	\$1,182.11	\$1,217.58	\$1,254.10	\$1,291.73	\$11,349.24
		<b>Specified Maintenance</b>	External Painting												\$0.00
			Internal Painting												\$0.00
			Dump Point		\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$35,000.00
			Servicing of ATU Septic System		\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$15,000.00
			Unspecified Maintenance		\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$50,000.00
			Contingency												\$0.00
			<b>Budget allocation IE 379</b>		\$13,250.00	\$13,347.50	\$13,447.93	\$13,551.36	\$13,657.90	\$13,767.64	\$13,880.67	\$13,997.09	\$14,117.00	\$14,240.51	\$137,257.61
<b>E142480</b>	<b>DEPOOP</b>	<b>Depot Building Maintenance</b>	Pest Control		\$400.00	\$412.00	\$424.36	\$437.09	\$450.20	\$463.71	\$477.62	\$491.95	\$506.71	\$521.91	\$4,585.55
			RCD Inspections		\$750.00	\$772.50	\$795.68	\$819.55	\$844.13	\$869.46	\$895.54	\$922.41	\$950.08	\$978.58	\$8,597.91
			Fire Equipment Inspections		\$120.00	\$123.60	\$127.31	\$131.13	\$135.06	\$139.11	\$143.29	\$147.58	\$152.01	\$156.57	\$1,375.67
			Air Conditioner Services		\$500.00	\$515.00	\$530.45	\$546.36	\$562.75	\$579.64	\$597.03	\$614.94	\$633.39	\$652.39	\$5,731.94
			Backflow Device Testing		\$550.00	\$566.50	\$583.50	\$601.00	\$619.03	\$637.60	\$656.73	\$676.43	\$696.72	\$717.63	\$6,305.13
			TV for training/Toolbox		\$1,000.00									\$0.00	\$1,000.00
			Unspecified Maintenance		\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$25,000.00
			Contingency												\$0.00
			<b>Budget allocation IE 379</b>		\$5,820.00	\$4,889.60	\$4,961.29	\$5,035.13	\$5,111.18	\$19,997.20	\$5,270.20	\$5,353.31	\$5,438.91	\$5,527.07	\$52,596.20
<b>E142480</b>	<b>YGGOP</b>	<b>Youth Precinct Shed/Building</b>	Pest Control		\$250.00	\$257.50	\$265.23	\$273.18	\$281.38	\$289.82	\$298.51	\$307.47	\$316.69	\$326.19	\$2,865.97
			RCD Inspections		\$190.00	\$195.70	\$201.57	\$207.62	\$213.85	\$220.26	\$226.87	\$233.68	\$240.69	\$247.91	\$2,178.14
			Fire Equipment Inspections		\$130.00	\$133.90	\$137.92	\$142.05	\$146.32	\$150.71	\$155.23	\$159.88	\$164.68	\$169.62	\$1,490.30
			Acetylene Bottle Rental												\$0.00
			Backflow Device Testing												\$0.00
			Purchase new TV for training		\$1,000.00										\$1,000.00
			Unspecified Maintenance		\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$25,000.00
			Contingency												\$0.00
			<b>Budget allocation IE 379</b>		\$4,070.00	\$3,087.10	\$3,104.71	\$3,122.85	\$3,141.54	\$3,160.79	\$3,180.61	\$3,201.03	\$3,222.06	\$3,243.72	\$32,534.41
<b>E142480</b>	<b>MENSSHED</b>	<b>Community Garden / Mensshed Precinct Building (Shed)</b>	Pest Control		\$275.00	\$283.25	\$291.75	\$300.50	\$309.51	\$318.80	\$328.36	\$338.22	\$348.36	\$358.81	\$3,152.57
			RCD Inspections		\$190.00	\$195.70	\$201.57	\$207.62	\$213.85	\$220.26	\$226.87	\$233.68	\$240.69	\$247.91	\$2,178.14
			Fire Equipment Inspections		\$130.00	\$133.90	\$137.92	\$142.05	\$146.32	\$150.71	\$155.23	\$159.88	\$164.68	\$169.62	\$1,490.30
			Acetylene Bottle Rental												\$0.00
			Backflow Device Testing												\$0.00
			Internal Office Crib Room Paint												\$0.00
			Unspecified Maintenance		\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$15,000.00
			Contingency												\$0.00
			<b>Budget allocation IE 379</b>		\$2,095.00	\$2,112.85	\$2,131.24	\$2,150.17	\$2,169.68	\$2,189.77	\$2,210.46	\$2,231.77	\$2,253.73	\$2,276.34	\$21,821.01

COA	Job	Property details	Item Description	Change Frequency Years	Year 1 2026/27	Year 2 2027/28	Year 3 2028/29	Year 4 2029/30	Year 5 2030/31	Year 6 2031/32	Year 7 2032/33	Year 8 2033/34	Year 9 2034/35	Year 10 2035/36	10 Year Cost			
<b>SHIRE HOUSING</b>																		
E142480	CARAOP	Caravan Park Chalet 2 Bedroom Disable Access Wandoo	Pest Control		\$275.00	\$283.25	\$291.75	\$300.50	\$309.51	\$318.80	\$328.36	\$338.22	\$348.36	\$358.81	\$3,152.57			
			RCD Inspections		\$190.00	\$195.70	\$201.57	\$207.62	\$213.85	\$220.26	\$226.87	\$233.68	\$240.69	\$247.91	\$247.91	\$2,178.14		
			Fire Equipment Inspections		\$130.00	\$133.90	\$137.92	\$142.05	\$146.32	\$150.71	\$155.23	\$159.88	\$164.68	\$169.62	\$169.62	\$1,490.30		
			Acetylene Bottle Rental													\$0.00		
			Air Conditioner Services		\$500.00	\$515.00	\$530.45	\$546.36	\$562.75	\$579.64	\$597.03	\$614.94	\$633.39	\$652.39	\$652.39	\$5,731.94		
			Internal Paint													\$0.00		
			Replacement Air Conditioner													\$0.00		
			Replacement Stove					\$1,500.00								\$1,500.00	\$3,000.00	
			Replacement Washing Machine		\$1,500.00						\$1,500.00						\$3,000.00	
			Unspecified Maintenance Contingency		\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$50,000.00	
																	\$0.00	
			<b>Budget allocation IE 379</b>		\$7,595.00	\$6,127.85	\$7,661.69	\$6,196.54	\$6,232.43	\$7,769.41	\$6,307.49	\$6,346.71	\$6,387.11	\$7,928.73	\$68,552.95			
E142480	CARAOP	Caravan Park Chalet 2 Bedroom Disable Access Sheoak	Pest Control		\$275.00	\$283.25	\$291.75	\$300.50	\$309.51	\$318.80	\$328.36	\$338.22	\$348.36	\$358.81	\$3,152.57			
			RCD Inspections		\$190.00	\$195.70	\$201.57	\$207.62	\$213.85	\$220.26	\$226.87	\$233.68	\$240.69	\$247.91	\$247.91	\$2,178.14		
			Fire Equipment Inspections		\$130.00	\$133.90	\$137.92	\$142.05	\$146.32	\$150.71	\$155.23	\$159.88	\$164.68	\$169.62	\$169.62	\$1,490.30		
			Acetylene Bottle Rental													\$0.00		
			Air Conditioner Services		\$500.00	\$515.00	\$530.45	\$546.36	\$562.75	\$579.64	\$597.03	\$614.94	\$633.39	\$652.39	\$652.39	\$5,731.94		
			Internal Paint													\$0.00		
			Replacement Air Conditioner													\$0.00		
			Replacement Stove					\$1,500.00								\$1,500.00	\$3,000.00	
			Replacement Washing Machine					\$1,500.00				\$1,500.00				\$3,000.00		
			Unspecified Maintenance Contingency		\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$50,000.00		
																	\$0.00	
			<b>Budget allocation IE 379</b>		\$6,095.00	\$6,127.85	\$9,161.69	\$6,196.54	\$6,232.43	\$6,269.41	\$6,307.49	\$7,846.71	\$6,387.11	\$7,928.73	\$68,552.95			
E142480	CARAOP	Caravan Park Campers Kitchen	Pest Control		\$275.00	\$283.25	\$291.75	\$300.50	\$309.51	\$318.80	\$328.36	\$338.22	\$348.36	\$358.81	\$3,152.57			
			RCD Inspections		\$190.00	\$195.70	\$201.57	\$207.62	\$213.85	\$220.26	\$226.87	\$233.68	\$240.69	\$247.91	\$247.91	\$2,178.14		
			Fire Equipment Inspections		\$130.00	\$133.90	\$137.92	\$142.05	\$146.32	\$150.71	\$155.23	\$159.88	\$164.68	\$169.62	\$169.62	\$1,490.30		
			Acetylene Bottle Rental													\$0.00		
			Air Conditioner Services		\$500.00	\$515.00	\$530.45	\$546.36	\$562.75	\$579.64	\$597.03	\$614.94	\$633.39	\$652.39	\$652.39	\$5,731.94		
			Replace Fridge						\$1,500.00					\$1,500.00		\$3,000.00		
			Replacement Stove					\$1,500.00							\$1,500.00	\$3,000.00		
			Unspecified Maintenance Contingency		\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$50,000.00		
																	\$0.00	
						<b>Budget allocation IE 379</b>		\$6,095.00	\$6,127.85	\$7,661.69	\$7,696.54	\$6,232.43	\$6,269.41	\$6,307.49	\$6,346.71	\$7,887.11	\$7,928.73	\$68,552.95
			E142480	CARAOP	Caravan Park chalet 1 Bedroom Salmon Gum	Pest Control		\$275.00	\$283.25	\$291.75	\$300.50	\$309.51	\$318.80	\$328.36	\$338.22	\$348.36	\$358.81	\$3,152.57
RCD Inspections		\$190.00				\$195.70	\$201.57	\$207.62	\$213.85	\$220.26	\$226.87	\$233.68	\$240.69	\$247.91	\$247.91	\$2,178.14		

COA	Job	Property details	Item Description	Change Frequency Years	Year 1 2026/27	Year 2 2027/28	Year 3 2028/29	Year 4 2029/30	Year 5 2030/31	Year 6 2031/32	Year 7 2032/33	Year 8 2033/34	Year 9 2034/35	Year 10 2035/36	10 Year Cost
		<b>SHIRE HOUSING</b>													
			Fire Equipment Inspections		\$130.00	\$133.90	\$137.92	\$142.05	\$146.32	\$150.71	\$155.23	\$159.88	\$164.68	\$169.62	\$1,490.30
			Acetylene Bottle Rental												\$0.00
			Air Conditioner Services		\$500.00	\$515.00	\$530.45	\$546.36	\$562.75	\$579.64	\$597.03	\$614.94	\$633.39	\$652.39	\$5,731.94
			Internal Paint												\$0.00
			Replacement Air Conditioner												\$0.00
			Replacement Stove				\$1,500.00							\$1,500.00	\$3,000.00
			Unspecified Maintenance Contingency		\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$50,000.00
															\$0.00
			<b>Budget allocation IE 379</b>		\$6,095.00	\$6,127.85	\$7,661.69	\$6,196.54	\$6,232.43	\$6,269.41	\$6,307.49	\$6,346.71	\$6,387.11	\$7,928.73	\$65,552.95
<b>E142480</b>	<b>CARAOP</b>	<b>Caravan Park chalet 1 Bedroom Powderbark</b>													
			Pest Control		\$275.00	\$283.25	\$291.75	\$300.50	\$309.51	\$318.80	\$328.36	\$338.22	\$348.36	\$358.81	\$3,152.57
			RCD Inspections		\$190.00	\$195.70	\$201.57	\$207.62	\$213.85	\$220.26	\$226.87	\$233.68	\$240.69	\$247.91	\$2,178.14
			Fire Equipment Inspections		\$130.00	\$133.90	\$137.92	\$142.05	\$146.32	\$150.71	\$155.23	\$159.88	\$164.68	\$169.62	\$1,490.30
			Acetylene Bottle Rental												\$0.00
			Air Conditioner Services		\$500.00	\$515.00	\$530.45	\$546.36	\$562.75	\$579.64	\$597.03	\$614.94	\$633.39	\$652.39	\$5,731.94
			Internal Paint												\$0.00
			Replacement Air Conditioner												\$0.00
			Replacement Stove				\$1,500.00							\$1,500.00	\$3,000.00
			Unspecified Maintenance Contingency		\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$50,000.00
															\$0.00
			<b>Budget allocation IE 379</b>		\$6,095.00	\$6,127.85	\$7,661.69	\$6,196.54	\$6,232.43	\$6,269.41	\$6,307.49	\$6,346.71	\$6,387.11	\$7,928.73	\$65,552.95
<b>E136103</b>	<b>BCRCOP</b>	<b>Brookton Community Resource Centre</b>													
			Pest Control		\$275.00	\$283.25	\$291.75	\$300.50	\$309.51	\$318.80	\$328.36	\$338.22	\$348.36	\$358.81	\$3,152.57
			RCD Inspections		\$190.00	\$195.70	\$201.57	\$207.62	\$213.85	\$220.26	\$226.87	\$233.68	\$240.69	\$247.91	\$2,178.14
			Fire Equipment Inspections		\$130.00	\$133.90	\$137.92	\$142.05	\$146.32	\$150.71	\$155.23	\$159.88	\$164.68	\$169.62	\$1,490.30
			Acetylene Bottle Rental												\$0.00
			Air Conditioner Services		\$500.00	\$515.00	\$530.45	\$546.36	\$562.75	\$579.64	\$597.03	\$614.94	\$633.39	\$652.39	\$5,731.94
			Internal Paint												\$0.00
			Replacement Air Conditioner												\$0.00
			Replacement Stove												\$0.00
			Unspecified Maintenance Contingency		\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$50,000.00
															\$0.00
			<b>Budget allocation IE 379</b>		\$6,095.00	\$6,127.85	\$6,161.69	\$6,196.54	\$6,232.43	\$6,269.41	\$6,307.49	\$6,346.71	\$6,387.11	\$6,428.73	\$62,552.95
<b>Muni Buildings</b>					<b>\$147,836.00</b>	<b>\$114,501.08</b>	<b>\$127,201.11</b>	<b>\$123,437.15</b>	<b>\$120,710.26</b>	<b>\$138,329.25</b>	<b>\$126,372.21</b>	<b>\$178,763.38</b>	<b>\$136,696.28</b>	<b>\$144,172.17</b>	<b>\$1,343,211.22</b>

## 2026/27 Independent Living Units Maintenance Schedule

COA	Job	Property details	Item Description	Change Frequency Years	Year 1 2026/27	Year 2 2027/28	Year 3 2028/29	Year 4 2029/30	Year 5 2030/31	Year 6 2031/32	Year 7 2032/33	Year 8 2033/34	Year 9 2034/35	Year 10 2035/36	10 Year Cost		
E087020	SENIOP	Senior Citizen Homes	Common Areas	Pest Control	\$250.00	\$257.50	\$265.23	\$273.18	\$281.38	\$289.82	\$298.51	\$307.47	\$316.69	\$326.19	\$2,865.97		
				Unspecified Maintenance Contingency	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$50,000.00	
				<b>Specified Maintenance</b>	Replace faulty retic <b>Whittington St</b>												\$0.00
				Replace internal lawn & retic <b>White St</b>													\$0.00
				<b>Budget allocation IE 379</b>			\$5,250.00	\$5,257.50	\$5,265.23	\$5,273.18	\$5,281.38	\$5,289.82	\$5,298.51	\$5,307.47	\$5,316.69	\$5,326.19	\$52,865.97
E087020	U133WS	UNIT 1 33 WHITTINGTON ST		Pest Control	\$200.00	\$206.00	\$212.18	\$218.55	\$225.10	\$231.85	\$238.81	\$245.97	\$253.35	\$260.95	\$2,292.78		
				RCD Inspections / Smoke Alarm Testing	\$185.00	\$190.55	\$196.27	\$202.15	\$208.22	\$214.47	\$220.90	\$227.53	\$234.35	\$241.38	\$2,120.82		
				Air Conditioner Services	\$200.00	\$206.00	\$212.18	\$218.55	\$225.10	\$231.85	\$238.81	\$245.97	\$253.35	\$260.95	\$2,292.78		
				Rates, Rubbish and ESL	\$551.00	\$567.53	\$584.56	\$602.09	\$620.16	\$638.76	\$657.92	\$677.66	\$697.99	\$718.93	\$6,316.60		
				<b>Specified Maintenance</b>	External Painting				\$5,000.00								\$5,000.00
				Internal Painting						\$5,000.00							\$5,000.00
				Floor Coverings													\$0.00
				Replacement Air Conditioner						\$3,000.00							\$3,000.00
				Replacement Stove								\$1,000.00					\$1,000.00
				Unspecified Maintenance Contingency	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$15,000.00
	<b>Budget allocation IE 379</b>			\$2,636.00	\$2,670.08	\$2,705.18	\$7,741.34	\$10,778.58	\$3,816.94	\$2,856.44	\$2,897.14	\$2,939.05	\$2,982.22	\$42,022.97			
E087020	U233WS	UNIT 2 33 WHITTINGTON ST		Pest Control	\$250.00	\$257.50	\$265.23	\$273.18	\$281.38	\$289.82	\$298.51	\$307.47	\$316.69	\$326.19	\$2,865.97		
				RCD Inspections / Smoke Alarm Testing	\$185.00	\$190.55	\$196.27	\$202.15	\$208.22	\$214.47	\$220.90	\$227.53	\$234.35	\$241.38	\$2,120.82		
				Air Conditioner Services	\$200.00	\$206.00	\$212.18	\$218.55	\$225.10	\$231.85	\$238.81	\$245.97	\$253.35	\$260.95	\$2,292.78		
				Rates, Rubbish and ESL	\$551.00	\$567.53	\$584.56	\$602.09	\$620.16	\$638.76	\$657.92	\$677.66	\$697.99	\$718.93	\$6,316.60		
				<b>Specified Maintenance</b>	External Painting				\$5,000.00								\$5,000.00
				Blind Replacement	\$6,500.00												\$6,500.00
				Internal Painting						\$5,000.00							\$5,000.00
				Floor Coverings													\$0.00
				Replacement Air Conditioner						\$3,000.00							\$3,000.00
				Replacement Stove								\$1,000.00					\$1,000.00
	Unspecified Maintenance Contingency	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$15,000.00			
	<b>Budget allocation IE 379</b>			\$9,186.00	\$2,721.58	\$2,758.23	\$7,795.97	\$10,834.85	\$3,874.90	\$2,916.15	\$2,958.63	\$3,002.39	\$3,047.46	\$49,096.16			
E087020	U333WS	UNIT 3 33 WHITTINGTON ST		Pest Control	\$250.00	\$257.50	\$265.23	\$273.18	\$281.38	\$289.82	\$298.51	\$307.47	\$316.69	\$326.19	\$2,865.97		
				RCD Inspections / Smoke Alarm Testing	\$185.00	\$190.55	\$196.27	\$202.15	\$208.22	\$214.47	\$220.90	\$227.53	\$234.35	\$241.38	\$2,120.82		
				Air Conditioner Services	\$200.00	\$206.00	\$212.18	\$218.55	\$225.10	\$231.85	\$238.81	\$245.97	\$253.35	\$260.95	\$2,292.78		
				Rates, Rubbish and ESL	\$551.00	\$567.53	\$584.56	\$602.09	\$620.16	\$638.76	\$657.92	\$677.66	\$697.99	\$718.93	\$6,316.60		
				<b>Specified Maintenance</b>	External Painting				\$5,000.00								\$5,000.00
				Internal Painting						\$5,000.00							\$5,000.00
				Floor Coverings													\$0.00
				Replacement Air Conditioner						\$3,000.00							\$3,000.00
				Replacement Stove								\$1,000.00					\$1,000.00

COA	Job	Property details	Item Description	Change Frequency Years	Year 1 2026/27	Year 2 2027/28	Year 3 2028/29	Year 4 2029/30	Year 5 2030/31	Year 6 2031/32	Year 7 2032/33	Year 8 2033/34	Year 9 2034/35	Year 10 2035/36	10 Year Cost
			Unspecified Maintenance Contingency		\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$15,000.00
			<b>Budget allocation IE 379</b>		\$2,686.00	\$2,721.58	\$2,758.23	\$7,795.97	\$10,834.85	\$3,874.90	\$2,916.15	\$2,958.63	\$3,002.39	\$3,047.46	\$42,596.16
E087020	U140WS	UNIT 1 40 WHITE ST	Pest Control		\$175.00	\$180.25	\$185.66	\$191.23	\$196.96	\$202.87	\$208.96	\$215.23	\$221.68	\$147.58	\$1,925.43
			RCD Inspections / Smoke Alarm Testing		\$135.00	\$139.05	\$143.22	\$147.52	\$151.94	\$156.50	\$161.20	\$166.03	\$171.01	\$147.58	\$1,519.06
			Air Conditioner Services		\$200.00	\$210.00	\$216.30	\$222.79	\$229.47	\$236.36	\$243.45	\$250.75	\$258.27	\$147.58	\$2,214.98
			Rates, Rubbish and ESL		\$510.00	\$525.30	\$541.06	\$557.29	\$574.01	\$591.23	\$608.97	\$627.24	\$646.05	\$147.58	\$5,328.73
			<b>Specified Maintenance</b>		\$3,000.00										\$3,000.00
			External Painting												\$0.00
			Internal Painting												\$0.00
			Floor Coverings												\$0.00
			Replacement Air Conditioner					\$3,000.00						\$3,000.00	\$6,000.00
			Replacement Stove						\$1,000.00						\$1,000.00
			Unspecified Maintenance Contingency		\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$15,000.00
			<b>Budget allocation IE 379</b>		\$5,520.00	\$2,554.60	\$2,586.24	\$5,618.83	\$3,652.39	\$2,686.96	\$2,722.57	\$2,759.25	\$2,797.02	\$5,090.34	\$35,988.20
E087020	U240WS	UNIT 2 40 WHITE ST	Pest Control		\$175.00	\$180.25	\$185.66	\$191.23	\$196.96	\$202.87	\$208.96	\$215.23	\$221.68	\$228.34	\$2,006.18
			RCD Inspections / Smoke Alarm Testing		\$135.00	\$139.05	\$143.22	\$147.52	\$151.94	\$156.50	\$161.20	\$166.03	\$171.01	\$176.14	\$1,547.62
			Air Conditioner Services		\$200.00	\$210.00	\$216.30	\$222.79	\$229.47	\$236.36	\$243.45	\$250.75	\$258.27	\$266.02	\$2,333.41
			Rates, Rubbish and ESL		\$510.00	\$525.30	\$541.06	\$557.29	\$574.01	\$591.23	\$608.97	\$627.24	\$646.05	\$665.43	\$5,846.58
			<b>Specified Maintenance</b>		\$3,000.00										\$3,000.00
			Internal Painting												\$0.00
			Floor Coverings												\$0.00
			Replacement Air Conditioner					\$3,000.00						\$3,000.00	\$6,000.00
			Replacement Stove						\$1,000.00						\$1,000.00
			Unspecified Maintenance Contingency		\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$15,000.00
			<b>Budget allocation IE 379</b>		\$5,520.00	\$2,554.60	\$2,586.24	\$5,618.83	\$3,652.39	\$2,686.96	\$2,722.57	\$2,759.25	\$2,797.02	\$5,835.94	\$36,733.79
E087020	U340WS	UNIT 3 40 WHITE ST	Pest Control		\$175.00	\$180.25	\$185.66	\$191.23	\$196.96	\$202.87	\$208.96	\$215.23	\$221.68	\$228.34	\$2,006.18
			RCD Inspections / Smoke Alarm Testing		\$135.00	\$139.05	\$143.22	\$147.52	\$151.94	\$156.50	\$161.20	\$166.03	\$171.01	\$176.14	\$1,547.62
			Air Conditioner Services		\$200.00	\$210.00	\$216.30	\$222.79	\$229.47	\$236.36	\$243.45	\$250.75	\$258.27	\$266.02	\$2,333.41
			Rates, Rubbish and ESL		\$510.00	\$525.30	\$541.06	\$557.29	\$574.01	\$591.23	\$608.97	\$627.24	\$646.05	\$665.43	\$5,846.58
			<b>Specified Maintenance</b>		\$3,000.00										\$3,000.00
			Internal Painting												\$0.00
			Floor Coverings												\$0.00
			Replacement Air Conditioner					\$3,000.00						\$3,000.00	\$6,000.00
			Replacement Stove						\$1,000.00						\$1,000.00
			Unspecified Maintenance Contingency		\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$15,000.00
			<b>Budget allocation IE 379</b>		\$5,520.00	\$2,554.60	\$2,586.24	\$5,618.83	\$3,652.39	\$2,686.96	\$2,722.57	\$2,759.25	\$2,797.02	\$5,835.94	\$36,733.79
E087020	U440WS	UNIT 4 40 WHITE ST	Pest Control		\$175.00	\$180.25	\$185.66	\$191.23	\$196.96	\$202.87	\$208.96	\$215.23	\$221.68	\$228.34	\$2,006.18

COA	Job	Property details	Item Description	Change Frequency Years	Year 1 2026/27	Year 2 2027/28	Year 3 2028/29	Year 4 2029/30	Year 5 2030/31	Year 6 2031/32	Year 7 2032/33	Year 8 2033/34	Year 9 2034/35	Year 10 2035/36	10 Year Cost
			RCD Inspections / Smoke Alarm Testing		\$135.00	\$139.05	\$143.22	\$147.52	\$151.94	\$156.50	\$161.20	\$166.03	\$171.01	\$176.14	\$1,547.62
			Air Conditioner Services		\$200.00	\$210.00	\$216.30	\$222.79	\$229.47	\$236.36	\$243.45	\$250.75	\$258.27	\$266.02	\$2,333.41
			Rates, Rubbish and ESL		\$510.00	\$525.30	\$541.06	\$557.29	\$574.01	\$591.23	\$608.97	\$627.24	\$646.05	\$665.43	\$5,846.58
			<b>Specified Maintenance</b>		\$3,000.00										\$3,000.00
			Internal Painting												\$0.00
			Floor Coverings												\$0.00
			Replacement Air Conditioner					\$3,000.00						\$3,000.00	\$6,000.00
			Replacement Stove						\$1,000.00						\$1,000.00
			Unspecified Maintenance Contingency		\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$15,000.00
															\$0.00
			<b>Budget allocation IE 379</b>		\$5,520.00	\$2,554.60	\$2,586.24	\$5,618.83	\$3,652.39	\$2,686.96	\$2,722.57	\$2,759.25	\$2,797.02	\$5,835.94	\$36,733.79
E087020	U540WS	UNIT 5 40 WHITE	Pest Control		\$175.00	\$180.25	\$185.66	\$191.23	\$196.96	\$202.87	\$208.96	\$215.23	\$221.68	\$228.34	\$2,006.18
			RCD Inspections / Smoke Alarm Testing		\$135.00	\$139.05	\$143.22	\$147.52	\$151.94	\$156.50	\$161.20	\$166.03	\$171.01	\$176.14	\$1,547.62
			Air Conditioner Services		\$200.00	\$210.00	\$216.30	\$222.79	\$229.47	\$236.36	\$243.45	\$250.75	\$258.27	\$266.02	\$2,333.41
			Rates, Rubbish and ESL		\$510.00	\$525.30	\$541.06	\$557.29	\$574.01	\$591.23	\$608.97	\$627.24	\$646.05	\$665.43	\$5,846.58
			<b>Specified Maintenance</b>		\$3,000.00										\$3,000.00
			Internal Painting												\$0.00
			Floor Coverings												\$0.00
			Replacement Air Conditioner					\$3,000.00						\$3,000.00	\$6,000.00
			Replacement Stove						\$1,000.00						\$1,000.00
			Unspecified Maintenance Contingency		\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$15,000.00
															\$0.00
			<b>Budget allocation IE 379</b>		\$5,520.00	\$2,554.60	\$2,586.24	\$5,618.83	\$3,652.39	\$2,686.96	\$2,722.57	\$2,759.25	\$2,797.02	\$5,835.94	\$36,733.79
E087020	U640WS	UNIT 6 40 WHITE	Pest Control		\$175.00	\$180.25	\$185.66	\$191.23	\$196.96	\$202.87	\$208.96	\$215.23	\$221.68	\$228.34	\$2,006.18
			RCD Inspections / Smoke Alarm Testing		\$135.00	\$139.05	\$143.22	\$147.52	\$151.94	\$156.50	\$161.20	\$166.03	\$171.01	\$176.14	\$1,547.62
			Air Conditioner Services		\$200.00	\$210.00	\$216.30	\$222.79	\$229.47	\$236.36	\$243.45	\$250.75	\$258.27	\$266.02	\$2,333.41
			Rates, Rubbish and ESL		\$510.00	\$525.30	\$541.06	\$557.29	\$574.01	\$591.23	\$608.97	\$627.24	\$646.05	\$665.43	\$5,846.58
			<b>Specified Maintenance</b>		\$3,000.00										\$3,000.00
			Internal Painting												\$0.00
			Floor Coverings												\$0.00
			Replacement Air Conditioner					\$3,000.00						\$3,000.00	\$6,000.00
			Replacement Stove						\$1,000.00						\$1,000.00
			Unspecified Maintenance Contingency		\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$15,000.00
															\$0.00
			<b>Budget allocation IE 379</b>		\$5,520.00	\$2,554.60	\$2,586.24	\$5,618.83	\$3,652.39	\$2,686.96	\$2,722.57	\$2,759.25	\$2,797.02	\$5,835.94	\$36,733.79
E087020	U740WS	UNIT 7 40 WHITE	Pest Control		\$175.00	\$180.25	\$185.66	\$191.23	\$196.96	\$202.87	\$208.96	\$215.23	\$221.68	\$228.34	\$2,006.18
			RCD Inspections / Smoke Alarm Testing		\$135.00	\$139.05	\$143.22	\$147.52	\$151.94	\$156.50	\$161.20	\$166.03	\$171.01	\$176.14	\$1,547.62
			Air Conditioner Services		\$200.00	\$210.00	\$216.30	\$222.79	\$229.47	\$236.36	\$243.45	\$250.75	\$258.27	\$266.02	\$2,333.41
			Rates, Rubbish and ESL		\$510.00	\$525.30	\$541.06	\$557.29	\$574.01	\$591.23	\$608.97	\$627.24	\$646.05	\$665.43	\$5,846.58
			<b>Specified Maintenance</b>		\$3,000.00										\$3,000.00
			Internal Painting												\$0.00
			Floor Coverings												\$0.00

COA	Job	Property details	Item Description	Change Frequency Years	Year 1 2026/27	Year 2 2027/28	Year 3 2028/29	Year 4 2029/30	Year 5 2030/31	Year 6 2031/32	Year 7 2032/33	Year 8 2033/34	Year 9 2034/35	Year 10 2035/36	10 Year Cost
			Replacement Air Conditioner					\$3,000.00						\$3,000.00	\$6,000.00
			Replacement Stove						\$1,000.00						\$1,000.00
			Unspecified Maintenance Contingency		\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$15,000.00
															\$0.00
			<b>Budget allocation IE 379</b>		\$5,520.00	\$2,554.60	\$2,586.24	\$5,618.83	\$3,652.39	\$2,686.96	\$2,722.57	\$2,759.25	\$2,797.02	\$5,835.94	\$36,733.79
E087020	U840WS	UNIT 8 40 WHITE	Pest Control		\$175.00	\$180.25	\$185.66	\$191.23	\$196.96	\$202.87	\$208.96	\$215.23	\$221.68	\$228.34	\$2,006.18
			RCD Inspections / Smoke Alarm Testing		\$135.00	\$139.05	\$143.22	\$147.52	\$151.94	\$156.50	\$161.20	\$166.03	\$171.01	\$176.14	\$1,547.62
			Air Conditioner Services		\$200.00	\$210.00	\$216.30	\$222.79	\$229.47	\$236.36	\$243.45	\$250.75	\$258.27	\$266.02	\$2,333.41
			Rates, Rubbish and ESL		\$510.00	\$525.30	\$541.06	\$557.29	\$574.01	\$591.23	\$608.97	\$627.24	\$646.05	\$665.43	\$5,846.58
			<b>Specified Maintenance</b>		\$3,000.00										\$3,000.00
			Blind Replacement												\$0.00
			Internal Painting												\$0.00
			Floor Coverings												\$0.00
			Replacement Air Conditioner					\$3,000.00						\$3,000.00	\$6,000.00
			Replacement Stove						\$1,000.00						\$1,000.00
			Unspecified Maintenance Contingency		\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$15,000.00
															\$0.00
			<b>Budget allocation IE 379</b>		\$5,520.00	\$2,554.60	\$2,586.24	\$5,618.83	\$3,652.39	\$2,686.96	\$2,722.57	\$2,759.25	\$2,797.02	\$5,835.94	\$36,733.79
			<b>Independent Living Units</b>		<b>\$63,918.00</b>	<b>\$33,807.54</b>	<b>\$34,176.77</b>	<b>\$73,557.07</b>	<b>\$66,948.78</b>	<b>\$38,352.24</b>	<b>\$35,767.81</b>	<b>\$36,195.85</b>	<b>\$36,636.72</b>	<b>\$60,345.23</b>	<b>\$479,706.01</b>

## 2026/27 Housing Maintenance Schedule

Seq	COA	Job	Property details	Item Description	Change Frequency	Year 1 2026/27	Year 2 2027/28	Year 3 2028/29	Year 4 2029/30	Year 5 2030/31	Year 6 2031/32	Year 7 2032/33	Year 8 2033/34	Year 9 2034/35	Year 10 2035/36	10 Year Cost
<b>SHIRE HOUSING</b>																
1	E091010	U1MSUOP	STAFFH UNIT 1 / 4 MATTHEW STREET	Pest Control	Years	\$200.00	\$206.00	\$212.18	\$218.55	\$225.10	\$231.85	\$238.81	\$245.97	\$253.35	\$260.95	\$2,292.78
				RCD Inspections / Smoke Alarm Testing		\$185.00	\$190.55	\$196.27	\$202.15	\$208.22	\$214.47	\$220.90	\$227.53	\$234.35	\$241.38	\$2,120.82
				Air Conditioner Services		\$250.00	\$257.50	\$265.23	\$273.18	\$281.38	\$289.82	\$298.51	\$307.47	\$316.69	\$326.19	\$2,865.97
				Rates, Rubbish and ESL		\$350.00	\$360.50	\$371.32	\$382.45	\$393.93	\$405.75	\$417.92	\$430.46	\$443.37	\$456.67	\$4,012.36
				Other Maintenance		\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$35,000.00
				Replacement Air Conditioner												\$0.00
				Replacement Stove												\$0.00
				<b>Specified Maintenance</b>			\$5,000.00									\$5,000.00
				External Painting			\$5,000.00									\$5,000.00
				Internal Painting				\$5,000.00								\$5,000.00
				<b>Budget allocation IE 379</b>		\$4,485.00	\$9,514.55	\$9,544.99	\$4,576.34	\$4,608.63	\$4,641.88	\$4,676.14	\$4,711.43	\$4,747.77	\$4,785.20	\$56,291.92
2	E091010	U2MSUOP	STAFFH UNIT 2 / 4 MATTHEW STREET	Pest Control		\$200.00	\$206.00	\$212.18	\$218.55	\$225.10	\$231.85	\$238.81	\$245.97	\$253.35	\$260.95	\$2,292.78
				RCD Inspections / Smoke Alarm Testing		\$185.00	\$190.55	\$196.27	\$202.15	\$208.22	\$214.47	\$220.90	\$227.53	\$234.35	\$241.38	\$2,120.82
				Air Conditioner Services		\$250.00	\$257.50	\$265.23	\$273.18	\$281.38	\$289.82	\$298.51	\$307.47	\$316.69	\$326.19	\$2,865.97
				Rates, Rubbish and ESL		\$350.00	\$360.50	\$371.32	\$382.45	\$393.93	\$405.75	\$417.92	\$430.46	\$443.37	\$456.67	\$4,012.36
				Other Maintenance		\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$35,000.00
				Replacement Air Conditioner												\$0.00
				Replacement Stove												\$0.00
				<b>Specified Maintenance</b>			\$5,000.00									\$5,000.00
				External Painting			\$5,000.00									\$5,000.00
				Internal Painting				\$5,000.00								\$5,000.00
				<b>Budget allocation IE 379</b>		\$4,485.00	\$9,514.55	\$9,544.99	\$4,576.34	\$4,608.63	\$4,641.88	\$4,676.14	\$4,711.43	\$4,747.77	\$4,785.20	\$56,291.92
7	E091010	28AWSOP	STAFFH 5 /28 WILLIAMS STREET	Pest Control		\$200.00	\$206.00	\$212.18	\$218.55	\$225.10	\$231.85	\$238.81	\$245.97	\$253.35	\$260.95	\$2,292.78
				RCD Inspections / Smoke Alarm Testing		\$185.00	\$190.55	\$196.27	\$202.15	\$208.22	\$214.47	\$220.90	\$227.53	\$234.35	\$241.38	\$2,120.82
				Air Conditioner Services		\$250.00	\$257.50	\$265.23	\$273.18	\$281.38	\$289.82	\$298.51	\$307.47	\$316.69	\$326.19	\$2,865.97
				Rates, Rubbish and ESL		\$350.00	\$360.50	\$371.32	\$382.45	\$393.93	\$405.75	\$417.92	\$430.46	\$443.37	\$456.67	\$4,012.36
				Other Maintenance		\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$25,000.00
				Replacement Air Conditioner												\$0.00
				Replacement Stove												\$0.00
				<b>Specified Maintenance</b>												\$0.00
				External Painting												\$0.00
				Internal Painting												\$0.00
				<b>Budget allocation IE 379</b>		\$3,485.00	\$3,514.55	\$3,544.99	\$3,576.34	\$3,608.63	\$3,641.88	\$3,676.14	\$3,711.43	\$3,747.77	\$3,785.20	\$36,291.92
8	E091010	28BWSOP	STAFFH 6 /28 WILLIAMS STREET	Pest Control		\$200.00	\$206.00	\$212.18	\$218.55	\$225.10	\$231.85	\$238.81	\$245.97	\$253.35	\$260.95	\$2,292.78
				RCD Inspections / Smoke Alarm Testing		\$185.00	\$190.55	\$196.27	\$202.15	\$208.22	\$214.47	\$220.90	\$227.53	\$234.35	\$241.38	\$2,120.82
				Air Conditioner Services		\$250.00	\$257.50	\$265.23	\$273.18	\$281.38	\$289.82	\$298.51	\$307.47	\$316.69	\$326.19	\$2,865.97
				Rates, Rubbish and ESL		\$350.00	\$360.50	\$371.32	\$382.45	\$393.93	\$405.75	\$417.92	\$430.46	\$443.37	\$456.67	\$4,012.36

Seq	COA	Job	Property details	Item Description	Change Frequency	Year 1 2026/27	Year 2 2027/28	Year 3 2028/29	Year 4 2029/30	Year 5 2030/31	Year 6 2031/32	Year 7 2032/33	Year 8 2033/34	Year 9 2034/35	Year 10 2035/36	10 Year Cost
			<b>SHIRE HOUSING</b>		<b>Years</b>											
				Other Maintenance		\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$25,000.00
				Replacement Air Conditioner												\$0.00
				Replacement Stove												\$0.00
			<b>Specified Maintenance</b>	External Painting												\$0.00
				Blinds Replacement												\$0.00
																\$0.00
			<b>Budget allocation IE 379</b>			\$3,485.00	\$3,514.55	\$3,544.99	\$3,576.34	\$3,608.63	\$3,641.88	\$3,676.14	\$3,711.43	\$3,747.77	\$3,785.20	\$36,291.92
9	<b>E091010</b>	10MAOP	STAFFH 10 MARSH AVENUE	Pest Control		\$200.00	\$206.00	\$212.18	\$218.55	\$225.10	\$231.85	\$238.81	\$245.97	\$253.35	\$260.95	\$2,292.78
				RCD Inspections / Smoke Alarm Testing		\$185.00	\$190.55	\$196.27	\$202.15	\$208.22	\$214.47	\$220.90	\$227.53	\$234.35	\$241.38	\$2,120.82
				Air Conditioner Services		\$350.00	\$360.50	\$371.32	\$382.45	\$393.93	\$405.75	\$417.92	\$430.46	\$443.37	\$456.67	\$4,012.36
				Rates, Rubbish and ESL		\$420.00	\$432.60	\$445.58	\$458.95	\$472.71	\$486.90	\$501.50	\$516.55	\$532.04	\$548.00	\$4,814.83
				Other Maintenance		\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$50,000.00
				Replacement Oven		\$3,500.00										\$3,500.00
				Replacement Stove												\$0.00
			<b>Specified Maintenance</b>	External Painting												\$0.00
				Internal Painting												\$0.00
				HWS replacement												\$0.00
			<b>Budget allocation IE 379</b>			\$9,655.00	\$6,189.65	\$6,225.34	\$6,262.10	\$6,299.96	\$6,338.96	\$6,379.13	\$6,420.50	\$6,463.12	\$6,507.01	\$66,740.78
15	<b>E091010</b>	23WHITOP	23 WHITTINGTON STREET	Pest Control		\$200.00	\$206.00	\$212.18	\$218.55	\$225.10	\$231.85	\$238.81	\$245.97	\$253.35	\$260.95	\$2,292.78
				RCD Inspections / Smoke Alarm Testing		\$185.00	\$190.55	\$196.27	\$202.15	\$208.22	\$214.47	\$220.90	\$227.53	\$234.35	\$241.38	\$2,120.82
				Air Conditioner Services		\$250.00	\$257.50	\$265.23	\$273.18	\$281.38	\$289.82	\$298.51	\$307.47	\$316.69	\$326.19	\$2,865.97
				Rates, Rubbish and ESL		\$2,450.00	\$2,523.50	\$2,599.21	\$2,677.18	\$2,757.50	\$2,840.22	\$2,925.43	\$3,013.19	\$3,103.59	\$3,196.69	\$28,086.50
				Other Maintenance		\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$25,000.00
				Replacement Air Conditioner												\$0.00
				Replacement Stove												\$0.00
			<b>Specified Maintenance</b>	External Painting												\$0.00
				Internal Painting												\$0.00
				Carpets												\$0.00
			<b>Budget allocation IE 379</b>			\$5,585.00	\$5,677.55	\$5,772.88	\$5,871.06	\$5,972.19	\$6,076.36	\$6,183.65	\$6,294.16	\$6,407.99	\$6,525.23	\$60,366.07
16	<b>E091010</b>	25WHITOP	25 WHITTINGTON STREET	Pest Control		\$200.00	\$206.00	\$212.18	\$218.55	\$225.10	\$231.85	\$238.81	\$245.97	\$253.35	\$260.95	\$2,292.78
				RCD Inspections / Smoke Alarm Testing		\$185.00	\$190.55	\$196.27	\$202.15	\$208.22	\$214.47	\$220.90	\$227.53	\$234.35	\$241.38	\$2,120.82
				Air Conditioner Services		\$250.00	\$257.50	\$265.23	\$273.18	\$281.38	\$289.82	\$298.51	\$307.47	\$316.69	\$326.19	\$2,865.97
				Rates, Rubbish and ESL		\$2,450.00	\$2,523.50	\$2,599.21	\$2,677.18	\$2,757.50	\$2,840.22	\$2,925.43	\$3,013.19	\$3,103.59	\$3,196.69	\$28,086.50
				Replacement Air Conditioner												\$0.00
				Replacement Stove												\$0.00
				Other Maintenance		\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$25,000.00
			<b>Specified Maintenance</b>	External Painting												\$0.00
				Internal Painting												\$0.00
				Carpets												\$0.00
			<b>Budget allocation IE 379</b>			\$5,585.00	\$5,677.55	\$5,772.88	\$5,871.06	\$5,972.19	\$6,076.36	\$6,183.65	\$6,294.16	\$6,407.99	\$6,525.23	\$60,366.07

Seq	COA	Job	Property details	Item Description	Change Frequency	Year 1 2026/27	Year 2 2027/28	Year 3 2028/29	Year 4 2029/30	Year 5 2030/31	Year 6 2031/32	Year 7 2032/33	Year 8 2033/34	Year 9 2034/35	Year 10 2035/36	10 Year Cost
<b>SHIRE HOUSING</b>					Years											
<b>SHIRE HOUSING TOTAL</b>						<b>\$36,765.00</b>	<b>\$43,602.95</b>	<b>\$43,951.04</b>	<b>\$34,309.57</b>	<b>\$34,678.86</b>	<b>\$35,059.22</b>	<b>\$35,451.00</b>	<b>\$35,854.53</b>	<b>\$36,270.16</b>	<b>\$36,698.27</b>	<b>\$372,640.60</b>
<b>MADISON SQUARE</b>																
10	E092010	U1MSOP	UNIT 1 HOUSE MADISON SQUARE	Pest Control		\$200.00	\$206.00	\$212.18	\$218.55	\$225.10	\$231.85	\$238.81	\$245.97	\$253.35	\$260.95	\$2,292.78
				RCD Inspections / Smoke Alarm Testing		\$185.00	\$190.55	\$196.27	\$202.15	\$208.22	\$214.47	\$220.90	\$227.53	\$234.35	\$241.38	\$2,120.82
				Air Conditioner Services		\$100.00	\$103.00	\$106.09	\$109.27	\$112.55	\$115.93	\$119.41	\$122.99	\$126.68	\$130.48	\$1,146.39
				Rates, Rubbish and ESL		\$2,115.00	\$2,178.45	\$2,243.80	\$2,311.12	\$2,380.45	\$2,451.86	\$2,525.42	\$2,601.18	\$2,679.22	\$2,759.60	\$24,246.10
				Replacement Air Conditioner												\$0.00
				Replacement Stove												\$0.00
				<b>Specified Maintenance</b>												\$0.00
				External Painting												\$0.00
				Internal Painting												\$0.00
				Floor Coverings												\$0.00
				Unspecified Maintenance		\$5,000.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$27,500.00
				Contingency												\$0.00
				<b>Budget allocation IE 379</b>		<b>\$7,600.00</b>	<b>\$5,178.00</b>	<b>\$5,258.34</b>	<b>\$5,341.09</b>	<b>\$5,426.32</b>	<b>\$5,514.11</b>	<b>\$5,604.54</b>	<b>\$5,697.67</b>	<b>\$5,793.60</b>	<b>\$5,892.41</b>	<b>\$57,306.09</b>
11	E092010	U2MSOP	UNIT 2 HOUSE MADISON SQUARE	Pest Control		\$200.00	\$206.00	\$212.18	\$218.55	\$225.10	\$231.85	\$238.81	\$245.97	\$253.35	\$260.95	\$2,292.78
				RCD Inspections / Smoke Alarm Testing		\$185.00	\$190.55	\$196.27	\$202.15	\$208.22	\$214.47	\$220.90	\$227.53	\$234.35	\$241.38	\$2,120.82
				Air Conditioner Services		\$100.00	\$103.00	\$106.09	\$109.27	\$112.55	\$115.93	\$119.41	\$122.99	\$126.68	\$130.48	\$1,146.39
				Rates, Rubbish and ESL		\$2,115.00	\$2,178.45	\$2,243.80	\$2,311.12	\$2,380.45	\$2,451.86	\$2,525.42	\$2,601.18	\$2,679.22	\$2,759.60	\$24,246.10
				Replacement Air Conditioner												\$0.00
				Replacement Stove												\$0.00
				<b>Specified Maintenance</b>												\$0.00
				External Painting												\$0.00
				Internal Painting												\$0.00
				Floor Coverings												\$0.00
				Replace bathroom cupboard												\$0.00
				Replace hand basin												\$0.00
				Unspecified Maintenance		\$5,000.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$27,500.00
				Contingency												\$0.00
				<b>Budget allocation IE 379</b>		<b>\$7,600.00</b>	<b>\$5,178.00</b>	<b>\$5,258.34</b>	<b>\$5,341.09</b>	<b>\$5,426.32</b>	<b>\$5,514.11</b>	<b>\$5,604.54</b>	<b>\$5,697.67</b>	<b>\$5,793.60</b>	<b>\$5,892.41</b>	<b>\$57,306.09</b>
12	E092010	U3MSOP	UNIT 3 HOUSE MADISON SQUARE	Pest Control		\$200.00	\$206.00	\$212.18	\$218.55	\$225.10	\$231.85	\$238.81	\$245.97	\$253.35		\$2,031.82
				RCD Inspections / Smoke Alarm Testing		\$185.00	\$190.55	\$196.27	\$202.15	\$208.22	\$214.47	\$220.90	\$227.53	\$234.35		\$1,879.43
				Air Conditioner Services		\$100.00	\$103.00	\$106.09	\$109.27	\$112.55	\$115.93	\$119.41	\$122.99	\$126.68		\$1,015.91
				Rates, Rubbish and ESL		\$2,115.00	\$2,178.45	\$2,243.80	\$2,311.12	\$2,380.45	\$2,451.86	\$2,525.42	\$2,601.18	\$2,679.22		\$21,486.51
				Replacement Air Conditioner												\$0.00
				Replacement Stove												\$0.00
				<b>Specified Maintenance</b>												\$0.00
				External Painting												\$0.00
				Internal Painting												\$0.00
				Floor Coverings												\$0.00
				Replace hand basin												\$0.00

Seq	COA	Job	Property details	Item Description	Change Frequency	Year 1 2026/27	Year 2 2027/28	Year 3 2028/29	Year 4 2029/30	Year 5 2030/31	Year 6 2031/32	Year 7 2032/33	Year 8 2033/34	Year 9 2034/35	Year 10 2035/36	10 Year Cost
			<b>SHIRE HOUSING</b>		<b>Years</b>											
				Unspecified Maintenance Contingency		\$5,000.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$27,500.00
																\$0.00
				<b>Budget allocation IE 379</b>		\$7,600.00	\$5,178.00	\$5,258.34	\$5,341.09	\$5,426.32	\$5,514.11	\$5,604.54	\$5,697.67	\$5,540.25	\$2,500.00	\$53,913.68
13	<b>E092010</b>	U4MSOP	UNIT 4 HOUSE MADISON SQUARE	Pest Control		\$200.00	\$206.00	\$212.18	\$218.55	\$225.10	\$231.85	\$238.81	\$245.97	\$253.35	\$260.95	\$2,292.78
				RCD Inspections / Smoke Alarm Testing		\$185.00	\$190.55	\$196.27	\$202.15	\$208.22	\$214.47	\$220.90	\$227.53	\$234.35	\$241.38	\$2,120.82
				Air Conditioner Services		\$100.00	\$103.00	\$106.09	\$109.27	\$112.55	\$115.93	\$119.41	\$122.99	\$126.68	\$130.48	\$1,146.39
				Rates, Rubbish and ESL		\$2,115.00	\$2,178.45	\$2,243.80	\$2,311.12	\$2,380.45	\$2,451.86	\$2,525.42	\$2,601.18	\$2,679.22	\$2,759.60	\$24,246.10
				Replacement Air Conditioner												\$0.00
				Replacement Stove												\$0.00
				<b>Specified Maintenance</b>												\$0.00
				External Painting												\$0.00
				Internal Painting												\$0.00
				Floor Coverings												\$0.00
				Unspecified Maintenance Contingency		\$5,000.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$27,500.00
																\$0.00
				<b>Budget allocation IE 379</b>		\$7,600.00	\$5,178.00	\$5,258.34	\$5,341.09	\$5,426.32	\$5,514.11	\$5,604.54	\$5,697.67	\$5,793.60	\$5,892.41	\$57,306.09
14	<b>E092010</b>	U5MSOP	MADISON SQUARE COMMON AREA	Pest Control		\$250.00	\$257.50	\$265.23	\$273.18	\$281.38	\$289.82	\$298.51	\$307.47	\$316.69	\$326.19	\$2,865.97
				<b>Specified Maintenance</b>												\$0.00
				Driveway paving maintenance												\$0.00
				Unspecified Maintenance Contingency		\$1,400.00	\$1,400.00	\$1,400.00	\$1,400.00	\$1,400.00	\$1,400.00	\$1,400.00	\$1,400.00	\$1,400.00	\$1,400.00	\$14,000.00
																\$0.00
						\$1,650.00	\$1,657.50	\$1,665.23	\$1,673.18	\$1,681.38	\$1,689.82	\$1,698.51	\$1,707.47	\$1,716.69	\$1,726.19	\$16,865.97
						<b>\$32,050.00</b>	<b>\$22,369.50</b>	<b>\$22,698.59</b>	<b>\$23,037.54</b>	<b>\$23,386.67</b>	<b>\$23,746.27</b>	<b>\$24,116.66</b>	<b>\$24,498.16</b>	<b>\$24,637.75</b>	<b>\$21,903.42</b>	<b>\$242,697.90</b>
				<b>Housing</b>		<b>\$68,815.00</b>	<b>\$65,972.45</b>	<b>\$66,649.62</b>	<b>\$57,347.11</b>	<b>\$58,065.53</b>	<b>\$58,805.49</b>	<b>\$59,567.66</b>	<b>\$60,352.69</b>	<b>\$60,907.91</b>	<b>\$58,601.69</b>	<b>\$615,338.50</b>

**12.04.26.04 2026/27 10 YEAR PLANT REPLACEMENT PROGRAM**

<b>File No:</b>	Not Applicable
<b>Date of Meeting:</b>	16 April 2026
<b>Location/Address:</b>	N/A
<b>Name of Applicant:</b>	Shire of Brookton
<b>Name of Owner:</b>	Shire of Brookton
<b>Author/s:</b>	Kevin D'Alton Acting MIW
<b>Authorising Officer:</b>	Gary Sherry – Chief Executive Officer
<b>Declaration of Interest:</b>	The author and authorising officer do not have an interest in this item
<b>Voting Requirements:</b>	Simple Majority
<b>Previous Report:</b>	N/A

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**Summary of Report:**

Council is to consider endorsing the 26/27 Plant Replacement Program as presented and to consider inclusion as part of its annual budget deliberations.

**Background:**

The Shire of Brookton's 10 year Plant Replacement Program is reviewed annually and provides a structured changeover and acquisition plan for all its machinery and vehicles. Council adopted the 2025/26 Plant Replacement Program in June 2025.

Staff have utilised the Institute of Public Works Engineers Australia's (IPWEA) Plant and Vehicle Management Manual optimum replacement timings as the basis of the program. This document is recognised as best practice for local government in Australia and ensures that the fleet is managed efficiently and is updated to meet Councils current and future plant requirements. An excerpt of the Manual is included at Attachment 12.04.26.04B.

**Consultation:**

Consultation in respect to the Plant Replacement Program has occurred between the Shire of Brookton's Chief Executive Officer, Acting Manager Infrastructure and Works, Works Coordinator and Operators.

**Statutory Environment:**

Section 3.57 (Tenders for providing goods and services) and section 3.58 (Disposing of Property) of the Local Government Act 1995 are applicable to this item.

**Relevant Plans and Policy:**

Council Policies 2.30 (Light Vehicle) and 2.36 (Procurement) are relevant and are used by staff where required.

**Financial Implications:**

The estimated purchase cost for the 2026/27 Plant Replacement Program is \$625,000. with the total disposal value based on current market trends calculated at \$20,000. The total investment in 2026/27 will be \$605,000.

## Risk Assessment:

Consequence Likelihood	Insignificant	Minor	Moderate	Major	Extreme
Almost Certain	Medium	High	High	Severe	Severe
Likely	Low	Medium	High	High	Severe
Possible	Low	Medium	Medium	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

Risk Rating	Action
LOW	Monitor for continuous improvement.
MEDIUM	Comply with risk reduction measures to keep risk as low as reasonably practical.
HIGH	Review risk reduction and take additional measures to ensure risk is as low as reasonably achievable.
SEVERE	Unacceptable. Risk reduction measures must be implemented before proceeding.

## Community & Strategic Objectives:

There are no notable community or strategic objectives identified in this report.

## Comment

The draft plant replacement program for FY26/27 has been adjusted to meet the recommendations in the Institute of Public Works Engineering Australia Plant & Vehicle Management Manual and is presented to Council for adoption.

The draft Plant Replacement Program is Attachment 12.04.26.04A and includes Part 2 of the Plant and Heavy Vehicle management document in Attachment 12.04.26.04B.

It is proposed that Council changeover its existing 5 tonne Hino Truck and purchase new a Front End Loader to replace the existing 624L John Deere Front End Loader that will be relocated to the Brookton Refuse site and new Tractor with mowing and slashing attachments for townsite works and parks and gardens mowing.

## OFFICER'S RECOMMENDATION

That Council endorse the proposed 2026/27 Plant Replacement Program included at Attachment 12.04.26.04A consider possible inclusion as part of its annual budget deliberations.

(Simple majority vote required)

**COUNCIL RESOLUTION**

**MOVED Cr Crouch    SECONDED Cr McCabe**

***That Council endorse the proposed 2026/27 Plant Replacement Program included at Attachment 12.04.26.04A consider possible inclusion as part of its annual budget deliberations.***

***CARRIED BY SIMPLE MAJORITY VOTE 5/0***

***For: Cr Wallis, Cr McCabe, Cr Crouch, Cr Copping, Cr Harben  
Against: Nil.***

**Attachments**

Attachment 12.04.26.04A – 2026/27 Plant Replacement Program.

Attachment 12.04.26.04B – IPWEA Plant Replacement Guidelines.

## 2026/27 Plant Replacement Program

Asset No. Reg No.	Plant Description	Use	Year of Manufacture	Current Hour / km	Replacement Due	Budget for 2026/27	Budget for 2027/28	Budget for 2028/29	Budget for 2029/30	Budget for 2030/31	Budget for 2031/32	Budget for 2032/33	Budget for 2033/34	Budget for 2034/35	Budget for 2035/36
						1	2	3	4	5	6	7	8	9	10
<b>Graders</b>															
PG8 BO 5515	Grader John Deere 670G	Maintenance	2017	7686.0	8,000hrs 10 years		540,000 (100,000)								
PG9 BO 5509	Grader John Deere 670GP	Construction	2020	4168.0	8,000hrs 10 years					540,000 (100,000)					
<b>Heavy Trucks</b>															
PT18 BO 437	Truck 6 Wheeler Hino	Construction	2023	30662.0	500,000km 8 years							237,000 (35,000)			
PT14 BO 637	Truck 6 Wheeler Hino	Construction	2019	107759.0	500,000km 10 years				230,000 (35,000)						
PT17 BO727	Water Cart Hino 700 SERIES	Construction	2023	15545.0	500,000km 8 years								350,000 (35,000)		
<b>Light Trucks</b>															
PT15 BO 5593	5 Tonne Truck Hino	Maintenance	2020	96200.0	200,000km 8 years	100,000 (20,000)									100,000 (20,000)
PT16 BO 207	2 Tonne Truck Hino	Parks & Gardens	2022	22000.0	200,000km 8 years							80,000 (10,000)			
<b>Loaders</b>															
PL7 BO 5589	Loader John Deere 624L	Construction	2019	2310.5	8,000hrs 8 years	375,000 0									
PTR5 BO 5459	Loader Case Skid Steer	Construction	2013	266.0	5,000hrs 5 years							110,000 (20,000)			
PE01 BO 5418	Excavator Yanmah Excavator	Construction	2024	46.0	5,000hrs 9 years								110,000 (20,000)		
<b>Rollers</b>															
PR12 1IKT 738	Roller Bomag Multi Tyred	Construction	2023	24.5	5,000hrs 10 years									220,000 (50,000)	
PR9 BO 5416	Roller Bomag Smooth Drum	Construction	2012	2697.0	5,000hrs 10 years										230,000 (50,000)
<b>Street Sweeper</b>															

Asset No. Reg No.	Plant Description	Use	Year of Manufacture	Current Hour / km	Replacement Due	Budget for 2026/27	Budget for 2027/28	Budget for 2028/29	Budget for 2029/30	Budget for 2030/31	Budget for 2031/32	Budget for 2032/33	Budget for 2033/34	Budget for 2034/35	Budget for 2035/36
PRB2 BO 4539	Street Sweeper Sewell Tow Behind	Maintenance	2019	N/A	2,000hrs 5 years				50,000 (5,000)						

#### Mowers

PM9 1GXF299	Cub Cadet Zero Turn Mower	Parks & Gardens	2019	225.0	2,000hrs 5 years				35,000 (2,000)						
PM10 BO 122	Toro Reelmaster Sidewinder	Parks & Gardens	2020	578.0	2,000hrs 5 years						60,000 (5,000)				
TBC	Small Tractor - Mower	Parks & Gardens	2026			150,000									

#### Trailers

PPT1 1TJV015	Howard Porter Tandem Trailer	Construction	2009	N/A	10 years				70,000 (10,000)						
PPT2 BO 4357	Howard Porter Tandem Trailer	Construction	2011	N/A	10 years						70,000 (10,000)				
PPT3 1TBH117	Boxtop Trailer With Dog Cage	Maintenance	2011	N/A	10 years				5,000 (500)						
PPT4 BO 4365	Portable Traffic Lights With Trailer	Construction	2011	N/A	10 years									30,000 (1,000)	
PT5 1TPV113	Portable Message Board With Trailer	Maintenance	2014	N/A	10 years									40,000 (5,000)	
PT6 1TPV114	Portable Message Board With Trailer	Maintenance	2014	N/A	10 years									40,000 (5,000)	
PPT8 1TND460	Wangst Fuel Trailer 2000ltr	Construction	2012	N/A	10 years				10,000 (1,000)						
PPT9 1TSN195	Coastmac 4.5 Tonne Plant Trailer	Maintenance	2017	N/A	10 years				20,000 (10,000)						
PPT10 1TUK088	Coastmac Galvanised Trailer with Generator	Construction	2019	N/A	10 years						10,000 (1,000)				
PPT11 1TUW260	Custom Made Toilet Trailer	Construction	2019	N/A	10 years				10,000 (1,000)						
PCBT 6TA124	Custom Made Boxtop Trailer	Maintenance	1978	N/A	10 years										
PSP11 KM21736	Custom Made Boxtop Signs Trailer	Construction	1979	N/A	10 years										

Asset No. Reg No.	Plant Description	Use	Year of Manufacture	Current Hour / km	Replacement Due	Budget for 2026/27	Budget for 2027/28	Budget for 2028/29	Budget for 2029/30	Budget for 2030/31	Budget for 2031/32	Budget for 2032/33	Budget for 2033/34	Budget for 2034/35	Budget for 2035/36
PCBT01 1TKK143	Trailer Maintenance	Maintenance	1978	N/A	10 years										
<b>Bus</b>															
PCB1 BO 659	Community Bus Toyota Coaster	Community	2003	125058.0	150,000km 8 years				150,000						
<b>Light Fleet Vehicles</b>															
PAV6 01BO	Isuzu MU-X	CEO	2026	2500.0	90,000km 3 years				60,000			60,000			60,000
									(25,000)			(25,000)			(25,000)
PAV3 7BO	Isuzu 4X4 Diesel	MIW	2025	13000.0	90,000km 3 years				55,000			55,000			55,000
									(25,000)			(25,000)			(25,000)
PAV7 1BO	Isuzu MU-X Sedan Petrol	MCC	2021	9846.0	90,000km 3 years			55,000			55,000			55,000	
								(25,000)			(25,000)			(25,000)	
PU35 1GYK393	Mitsubishi Triton 4 x 4 Diesel	CESM	2020	130601.0	90,000km 3 years			65,000			65,000			65,000	
								(25,000)			(25,000)			(25,000)	
PU40 BO 731	Mitsubishi Triton GLX 4X4 Diesel	Senior LH Works	2024	3024.0	90,000km 3 years			55,000			55,000			55,000	
								(25,000)			(25,000)			(25,000)	
PU39 19BO	Mitsubishi Triton GLX 4X4 Diesel	WC	2024	10000.0	90,000km 3 years			55,000			55,000			55,000	
								(25,000)			(25,000)			(25,000)	
PU34 33BO	Mitsubishi Triton GLX 4 x 4 Diesel	Construction	2024	102888.0	90,000km 3 years			50,000			50,000			50,000	
								(25,000)			(25,000)			(25,000)	
PU38 1HSZ 894	Isuzu D-Max 4 x 2 Diesel	BMO	2022	27896.0	90,000km 3 years				48,000			48,000			48,000
									(15,000)			(15,000)			(15,000)
PU33 BO039	Mitsubishi Triton GLX 4 x 2 Diesel	Parks & Gardens	2019	83956.0	90,000km 3 years				45,000			45,000			45,000
									(15,000)			(15,000)			(15,000)
PU37 1HDJ517	Tunland Foton 4 x 2 Diesel	Grader Operator	2020	123632.0	90,000km 3 years				45,000			45,000			45,000
									(15,000)			(15,000)			(15,000)
<b>Miscellaneous</b>															
PVAC	Billy Goat Vacuum	Parks & Gardens	2019	N/A	8 years						20,000				
											(1,000)				
Purchase Cost						625,000	820,000	253,000	580,000	820,000	413,000	427,000	740,000	473,000	440,000
Trade In Value						(20,000)	(225,000)	(95,000)	(44,500)	(225,000)	(97,000)	(65,000)	(180,000)	(145,000)	(61,000)
<b>Total Purchase Cost</b>						<b>605,000</b>	<b>595,000</b>	<b>158,000</b>	<b>535,500</b>	<b>595,000</b>	<b>316,000</b>	<b>362,000</b>	<b>560,000</b>	<b>328,000</b>	<b>379,000</b>

Asset No. Reg No.	Plant Description	Use	Year of Manufacture	Current Hour / km	Replacement Due	Budget for 2026/27	Budget for 2027/28	Budget for 2028/29	Budget for 2029/30	Budget for 2030/31	Budget for 2031/32	Budget for 2032/33	Budget for 2033/34	Budget for 2034/35	Budget for 2035/36
					Total Purchase Cost	(605,000)	(595,000)	(158,000)	(535,500)	(595,000)	(316,000)	(362,000)	(560,000)	(328,000)	(379,000)
					Plant Reserve Opening Balance	515,786	285,786	65,786	282,786	122,286	(97,714)	(38,714)	(25,714)	(210,714)	(87,214)
					Budgeted Transfer From Municipal Funds	375,000	375,000	375,000	375,000	375,000	375,000	375,000	375,000	375,000	375,000
					Budgeted Transfer From Municipal Funds Minus Budgeted Spend	(230,000)	(220,000)	217,000	(160,500)	(220,000)	59,000	13,000	(185,000)	47,000	375,000
					Closing Balance of Plant Reserve Fund	285,786	65,786	282,786	122,286	(97,714)	(38,714)	(25,714)	(210,714)	(163,714)	287,786

## IPWEA Plant Replacement Guidelines

Optimum Replacement benchmarks recommended in the Institute of Public Works Engineering Australia (IPWEA) Plant & Vehicle Management Manual

### Part 2 - Plant / Heavy Vehicle Replacement & Management

#### 2.2.1 Utilisation

Plant and Heavy Vehicle Utilisation be reviewed at least annually to ensure machinery is meeting budget utilisation forecasts

#### 2.2.2 Optimum Replacement Timing

The optimum replacement timing for a vehicle or an item of plant is calculated to best estimate the optimum time, in either kilometres or engine hours, and time, to achieve the lowest average annual cost during the life of the machine.

The optimum replacement point in the life of the plant item is near when the decreasing line of depreciation intersects with the increasing cost of repairs and maintenance costs. Actual depreciation figures will show two distinct steep drops in resale value. The first significant drop is immediately post purchase. The second drop is prior to a major component overhaul, which is when second hand buyers are aware of a large impending repair and maintenance bill.

Utilisation is as critical in optimum replacement as time, understanding the importance of replacing plant before resale values fall dramatically and repairs & maintenance costs increase. Adopting optimum replacement reduces annual plant replacement costs in the long term, reduce maintenance costs and most importantly reduce downtime in the outside operations.

Group / Type	Utilisation - Engine Hrs / Kms Travelled	Optimum Replacement Timing	
		Years	Kms / Hrs
Grader	1,000 hrs	10	8,000 hrs
Loader	800 hrs	8	8,000 hrs
Backhoe Loader	800 hrs	7	5,000 hrs
Skid Steer	700 hrs	5	5,000 hrs
Excavator (15 Tonne)	1,000 hrs	10	8,000 hrs
Excavator (8 Tonne)	800 hrs	10	8,000 hrs
Excavator (3.5 Tonne)	700 hrs	8	5,000 hrs
Heavy duty Truck (HR & HC)	35,000 kms	8	500,000 kms
Medium duty Truck (MR)	20,000 kms	8	200,000 kms
Light duty Truck (LR)	10,000 kms	6	150,000 kms
Rubber Tyred Roller	500 hrs	10	5,000 hrs
Vibrating Drum Roller	500 hrs	8	5,000 hrs
Mower Front Deck	500 hrs	5	2,000 hrs
Slasher Mower	500 hrs	7	5,000 hrs
Tractor (PTO hours)	800 hrs	7	5,000 hrs
Rear Lift Compactor	1,000 hrs	10	8,000 hrs
Side Lift Compactor	25,000 kms / 1,700 hrs	8	8,000 hrs

Group / Type	Utilisation - Engine Hrs / Kms Travelled	Optimum Replacement Timing	
		Years	Kms / Hrs
Landfill Compactor	1,000 hrs	10	8,000 hrs
Landfill Wheel Loader	1,000 hrs	10	8,000 hrs
Road Sweeper (Large)	1,700 hrs	8	8,000 hrs
Road/Footpath Sweeper (Small)	500 hrs	5	2,000 hrs
Wood Chipper	800 hrs	8	5,000 hrs
Bus Mini	20,000 kms	8	150,000 kms
Trailer Heavy	N/A	15	N/A
Trailer Light	N/A	10	N/A

## 13.04.26 COMMUNITY SERVICES REPORTS

Nil.

## 14.04.26 CORPORATE SERVICES REPORTS

### 14.04.26.01 LIST OF PAYMENTS – MARCH 2026

<b>File No:</b>	N/A
<b>Date of Meeting:</b>	16 April 2026
<b>Location/Address:</b>	14 White Street, Brookton
<b>Name of Applicant:</b>	Shire of Brookton
<b>Name of Owner:</b>	Shire of Brookton
<b>Author/s:</b>	Katie Rigg – Finance Officer Creditors
<b>Authorising Officer:</b>	Deanne Sweeney – Manager Corporate and Community
<b>Declaration of Interest:</b>	The author and authorising officer do not have an interest in this item
<b>Voting Requirements:</b>	Simple Majority
<b>Previous Report:</b>	19 March 2026

#### Summary of Report:

The purpose of this report is to present the list of payments for the month of March 2026, as required under the *Local Government (Financial Management) Regulations 1996*.

#### Description of Proposal:

The accounts paid under Delegation 1.1, Power to Make Payments, are included within Attachment 14.04.26.01A.

A detailed transaction listing of credit card expenditure paid for the period ended 31 March 2026 is contained within Attachment 14.04.26.01B.

In the period ended 31<sup>st</sup> March 2026, there were no purchases completed on fuel cards.

#### Background:

In accordance with *Local Government (Financial Management) Regulations 1996 Clause 13 (1)* schedules of all payments made through Council's bank accounts are presented to Council for inspection.

#### Consultation:

There has been no consultation on this matter.

#### Statutory Environment:

Regulation 13 of the *Local Government (Financial Management) Regulations 1996* states:

13. *Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.*
- (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared –*
  - (a) *the payee's name; and*
  - (b) *the amount of the payment; and*
  - (c) *the date of the payment; and*
  - (d) *sufficient information to identify the transaction.*

- (2) A list of accounts for approval to be paid is to be prepared each month showing —
- (a) for each account which requires council authorisation in that month —
- (i) the payee’s name; and
- (ii) the amount of the payment; and
- (iii) sufficient information to identify the transaction; and
- (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under sub-regulation (1) or (2) is to be —
- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting.
- 13A. Payments by employees via purchasing cards
- (1) If a local government has authorised an employee to use a credit, debit or other purchasing card, a list of payments made using the card must be prepared each month showing the following for each payment made since the last such list was prepared —
- (a) the payee’s name;
- (b) the amount of the payment;
- (c) the date of the payment;
- (d) sufficient information to identify the payment.
- (2) A list prepared under subregulation (1) must be —
- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting.

*Local Government (Administration) Regulations 1996*

13. Publication of unconfirmed minutes of meetings (Act s. 5.25(1)(i))

- (1) The CEO must publish on the local government’s official website —
- (a) the unconfirmed minutes of each council and committee meeting that is open to members of the public;

**Relevant Plans and Policy:**

Policy 2.15 Procurement.

**Financial Implications:**

No financial implications have been identified at the time of preparing this report.

**Risk Assessment:**

The risk in relation to this matter is assessed as ‘Medium’ on the basis that if Council does not accept the payments. The risk identified would be failure to fulfil statutory regulations or compliance requirements. Shire Officer’s provide a full detailed listing of payments made in a timely manner.

Consequence Likelihood	Insignificant	Minor	Moderate	Major	Extreme
	Almost Certain	Medium	High	High	Severe
Likely	Low	Medium	High	High	Severe
Possible	Low	Medium	Medium	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

Risk Rating	Action
LOW	Monitor for continuous improvement.
MEDIUM	Comply with risk reduction measures to keep risk as low as reasonably practical.
HIGH	Review risk reduction and take additional measures to ensure risk is as low as reasonably achievable.
SEVERE	Unacceptable. Risk reduction measures must be implemented before proceeding.

### Community & Strategic Objectives:

This report relates to delivery of core business and services detailed in the Shire of Brookton Corporate Compendium – June 2032, duly appended to the BROOKTON Corporate Business Plan July 2022 to June 2032.

### Comment:

Council has delegated, to the Chief Executive Officer, the exercise of its power to make payments from the Shire’s Municipal and Trust funds. In accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid is to be provided to Council, where such delegation is made.

### OFFICER’S RECOMMENDATION

That Council receive:

1. the list of accounts, totalling \$811,998.84 paid under delegated authority in accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996 for the month of March 2026, as contained within Attachment 14.04.26.01A; and
2. the list of credit card transactions, totalling \$3,141.29 paid in March 2026, as contained within Attachment 14.04.26.01B.

(Simple majority vote required)

### **OCM 04.26-07**

#### **COUNCIL RESOLUTION**

**MOVED Cr McCabe SECONDED Cr Copping**

*That Council receive:*

1. *the list of accounts, totalling \$811,998.84 paid under delegated authority in accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996 for the month of March 2026, as contained within Attachment 14.04.26.01A; and*
2. *the list of credit card transactions, totalling \$3,141.29 paid in March 2026, as contained within Attachment 14.04.26.01B.*

**CARRIED BY SIMPLE MAJORITY VOTE 5/0**

**For: Cr Wallis, Cr McCabe, Cr Crouch, Cr Copping, Cr Harben  
Against: Nil.**

### **Attachments**

Attachment 14.04.26.01A – List of accounts paid.

Attachment 14.04.26.01B – Credit card transactions.

## List of Payments Paid in March 2026

Chq/EFT	Date	Name	Description	Amount
EFT18059	12/03/2026	AC ELECTRICS WA	SUPPLY AND REPLACE DAMAGED POWERHEAD CARAOP JANUARY 26	\$1,218.25
EFT18060	12/03/2026	ALCOLIZER TECHNOLOGY	DRUGLIZER LE5 CALIBRATION & SERVICE FEBRUARY 26	\$621.50
EFT18061	12/03/2026	ALTUS TRAFFIC PTY LTD	TRAFFIC CONTROL YORK/WILLIAMS ROAD 16/02/26-20/02/26	\$32,630.82
EFT18062	12/03/2026	ATKINS MECHANICAL SERVICE	REPLACE/INSTALL SUBSTITUTE FUEL PUMP PSP11 FEBRUARY 26	\$533.83
EFT18063	12/03/2026	B & N EYRE BROOKTON NEWSAGENCY	PAINT BRUSH SET -- BOOKCASE	\$43.90
EFT18064	12/03/2026	BOB WADDELL & ASSOCIATES PTY LTD	ASSISTANCE WITH JANUARY & FEBRUARY MONTHLY FINANCIAL STATEMENTS INCLUDING FUEL ALLOCATIONS & BAS 6HRS FEBRUARY 26	\$968.00
EFT18065	12/03/2026	BOC GASES	WORKS RENTAL CHARGES OXYGEN, ACETYLENE, ARGOSHIELD, OXYGEN MEDICAL DEPOOP 29/01/26 - 25/02/26	\$54.14
EFT18066	12/03/2026	BOOEASY AUSTRALIA PTY LTD	ROOM MANAGER MONTHLY FEE FEBRUARY 26 CARAOP	\$242.00
EFT18067	12/03/2026	BROOKTON GIRL GUIDES	AUSTRALIA DAY EVENT COHOST DONATION JANUARY 26	\$400.00
EFT18068	12/03/2026	BROOKTON PLUMBING	EXCAVATE SITE, REPLACE PUMP, PUMPOUT SEPTIC TANK CARAOP & REPLACE TAPS & UNBLOCK VANITYS U340WS, U640WS MARCH 26	\$3,641.00
EFT18069	12/03/2026	BROOKTON PROFESSIONAL SERVICES CENTRE	CRC RENT MARCH 26	\$1,050.00
EFT18070	12/03/2026	BUILDING & ENERGY	BSL PAYMENT FOR FEBRUARY 26, 1X LEVY COLLECTED A2638	\$1,274.03
EFT18071	12/03/2026	BUNNINGS TRADE	GARDENGLO 200LM SOLAR POWERED TWIN LED SPOTLIGHT X 8 SCULPTURE COMPETITION FEBRUARY 26	\$372.40
EFT18072	12/03/2026	C.A HARTL & C.E HARTL T/A JELCOBINE FARMS	4X LONG TABLE CENTRES IN CONTAINER WITH YELLOW & PINK FLOWERS, 2X FLORAL BOUQUET LARGE FEBRUARY 26 1E1150400.379	\$560.00
EFT18073	12/03/2026	CHARLOTTE COOKE	REIMBURSE SFO PARKING ERP DEMONSTRATION 05/03/26 - 06/03/26	\$28.00
EFT18074	12/03/2026	CHILD SUPPORT AGENCY EMPLOYER SERVICES	PAYROLL DEDUCTIONS	\$292.04
EFT18075	12/03/2026	CONTRACT AQUATIC	SWIMMING POOL MANAGEMENT SERVICES MARCH 26	\$23,925.00
EFT18076	12/03/2026	CORSIGN WA PTY LTD	PURCHASE OF STOP HERE SIGNAGE & FREIGHT DEPOOP JANUARY 26	\$1,206.70

Chq/EFT	Date	Name	Description	Amount
EFT18077	12/03/2026	COTERRA ENVIRONMENT	ENVIRONMENTAL SERVICES DRF DANGIN MEARS ROAD - FAUNA & BLACK COCKATOO HABITAT SURVEY TRAVEL WBSF3 16/12/25-22/02/26	\$961.40
EFT18078	12/03/2026	CUBALLING WINDSCREENS	INSURANCE EXCESS FOR MAZDA CX-8 WINDCREEN PAV6 MARCH 26	\$300.00
EFT18079	12/03/2026	DARRY'S PLUMBING & GAS DARR BEST PLUMBING PTY LTD	SUPPLY & INSTALL FUJICLEAN SEWER TREATMENT SYSTEM AT ROBINSON ROAD PUBLIC TOILET ROBIATU MARCH 26	\$28,930.00
EFT18080	12/03/2026	DAVID WILLS AND ASSOCIATES	RAILWAY SAFETY MANAGEMENT PLAN AND PROTECTION OFFICER VARIATION 2 (EFFLUENT STORAGE DAM YOURALLING RD & EFFLUENT PIPE RAILWAY CROSSING WHITHALL STREET) SEWEOP JANUARY 26	\$4,182.19
EFT18081	12/03/2026	DEANNE SWEENEY	REIMBURSE MCC PARKING ERP DEMONSTRATION 05/03/26	\$14.00
EFT18082	12/03/2026	DELTA AGRIBUSINESS WA- BROOKTON RURAL TRADERS	HUSQVARNA CONNECTOR HOSE & TAP ADAPTOR WBOP DECEMBER 25 & CARAVAN PARK MONTHLY PURCHASES JANUARY 2026 20L BIN, 25L BIN & TILBURY PLATFORM TROLLEY 150KG CAPACITY & STORAGE TUBS & LOCKABLE DOOR HANDLE BCRC FEBRUARY 26	\$260.88
EFT18083	12/03/2026	GARDNER AUTOS PTY LTD	1BO 30,000KM SERVICE FEBRUARY 26	\$1,019.15
EFT18084	12/03/2026	GREAT SOUTHERN FUEL SUPPLIES	7000L DIESEL @ \$1.47738EX FEBRUARY 26	\$22,711.77
EFT18085	12/03/2026	GREENFIELD TECHNICAL SERVICES	PROVISION OF SITE INSPECTION, PROJECT AND FINANCIAL MANAGEMENT FOR AGRN1061 SERVICES PROVIDED 01/01/26 - 31/01/26	\$1,133.83
EFT18086	12/03/2026	HARRIYANDLE FAMILY TRUST	TECHNICAL AND PROJECT MANAGEMENT SERVICES FEBRUARY 26 & SITE VISIT 20/02/26 RICHR2R	\$3,652.00
EFT18087	12/03/2026	IT VISION	ALTUS ECM UPGRADE FEBRUARY	\$1,100.00
EFT18088	12/03/2026	KENNEDYS (AUSTRALASIA) PARTNERSHIP	MEMBER RETAINED RISK PAYMENT - MANAGEMENT LIABILITY POLICY JANUARY 26	\$1,877.15
EFT18089	12/03/2026	LANDGATE (DOLA)	GRV INTERIM VALUATIONS - REGIONAL SCHEDULE NO: G2026/1 06/12/25 - 16/01/26	\$51.68
EFT18090	12/03/2026	LGIS INSURANCE	EMPLOYEE ASSISTANCE PROGRAM 25/26 ADMIN, CRC, DEPOT	\$2,823.15
EFT18091	12/03/2026	MARKET CREATIONS AGENCY MARKET CREATIONS AGENCY PTY LTD	WEBSITE DESIGN REFRESH PHASE 4 FEBRUARY 26	\$1,891.78
EFT18092	12/03/2026	MCLEODS BARRISTERS & SOLICITORS	LEGAL ADVICE ON THE APPLICATION OF THE NOONGAR BOODJA LAND SUB PTY LTD'S RATES EXEMPTION FEBRUARY 26	\$2,934.80

Chq/EFT	Date	Name	Description	Amount
EFT18093	12/03/2026	NARROGIN BETTA HOME LIVING	1X SLUMBERCARE BED BASE - SINGLE, 1X SLUMBERCARE BED BASE - QUEEN MARCH 26 CARAOP	\$3,150.00
EFT18094	12/03/2026	NARROGIN TOYOTA / MAZADA	CESM VEHICLE 45,000KM SERVICE & SAFETY INSPECTION FEBRUARY 26 PU41	\$546.96
EFT18095	12/03/2026	NEW GROUND WATER SERVICES PTY LTD	WETTING AGENT INSECTICIDE & SAND TOP-DRESSING MEMPOP & SPRAY TREATMENT MADIOP, RWPKOP FEBRUARY 26	\$6,162.20
EFT18096	12/03/2026	OFFICEWORKS BUSINESS DIRECT	STATIONERY ORDER FEBRUARY 26 5X CERTIFICATE FRAMES, CABLE BOX, SIGN HERE TAGS, GLUE STICKS, LAMINATING POUCHES, 2X KEYBOARDS	\$399.42
EFT18097	12/03/2026	PYNC INVASIVE ANIMAL CONTROL	FOX ERADICATION TIPOP MARCH 26	\$440.00
EFT18098	12/03/2026	SEABROOK ABORIGINAL CORPORATION	AUSTRALIA DAY WELCOME TO COUNTRY, BUSH FOOD, ELDERS PAYMENT, FLAGS, GAZEBOS, COOKING JANUARY 26	\$2,000.00
EFT18099	12/03/2026	SEEK LIMITED	ADVERTISEMENT - ADMINISTRATION TRAINEE FEBRUARY 26	\$379.50
EFT18100	12/03/2026	SHIRE OF BROOKTON	PAYROLL DEDUCTIONS	\$2,200.00
EFT18101	12/03/2026	ST JOHN AMBULANCE WESTERN AUSTRALIA LTD	FIRST AID KITS SERVICES CARAOP, ADMIOP, MENSSHED, MHALLOP, PAV7, SEWEOP FEBRUARY 26	\$480.00
EFT18102	12/03/2026	STATE LIBRARY OF WA	BETTER BEGININGS 2025-26	\$104.50
EFT18104	12/03/2026	WALLIS COMPUTER SOLUTIONS	SUPPLY & INSTALL NEW SERVER & LICENCING JANUARY 26 & MANAGED IT SUPPORT AGREEMENT - EXCESS BILLABLE HOURS 2024/25	\$81,880.22
EFT18105	12/03/2026	WESTATE EMBROIDERY	EMBROIDERY - LEFT CHEST BROOKTON LOGO""	\$130.90
EFT18106	12/03/2026	JOANNE BENNELL	FACILITY HIRE BOND REFUND - NO ALCOHOL	\$250.00
EFT18107	12/03/2026	KAREN JOY BLURTON	FACILITY HIRE BOND REFUND - NO ALCOHOL	\$250.00
EFT18108	12/03/2026	TIARA ATKINS	GYM KEY BOND REFUND	\$70.00
EFT18109	16/03/2026	ATO	BAS RETURN FEBRUARY 2026	\$36,657.00
EFT18110	19/03/2026	JEFFREY DOUGLAS	FACILITY HIRE BOND REFUND - NO ALCOHOL	\$250.00
EFT18111	26/03/2026	A&L HOBBS	RATES REFUND FOR ASSESSMENT A2942 149 HOBBS ROAD BROOKTON WA 6306	\$3,295.62
EFT18112	26/03/2026	AC ELECTRICS WA	REPLACE EXPIRED SMOKE ALARMS ADMIOP, BOWLOP, U3MSOP, 28BWSOP, 25WHITOP, BCR COP MARCH 26	\$936.10
EFT18113	26/03/2026	ALTUS TRAFFIC PTY LTD	TRAFFIC CONTROL YORK/WILLIAMS ROAD YORKRRG 10/03/26 - 14/03/26	\$24,665.31

Chq/EFT	Date	Name	Description	Amount
EFT18114	26/03/2026	AMPAC DEBT RECOVERY	RATES DEBT RECOVERY FEE FEBRUARY 26 A388: PROPERTY SEARCH, LANDGATE DOCUMENT ORDER FEE, PALISADE PROFESSIONAL FEES, A137: PALISADE DISBURSEMENTS, A2682: PALISADE PROFESSIONAL FEES	\$836.71
EFT18115	26/03/2026	ANDREW RUSSELL	CARAVAN PARK REFUND #15930974 VARIOUS SITE MADE IN ERROR 27/03/26 - 29/03/26	\$142.00
EFT18116	26/03/2026	ARM SECURITY	ALARM MONITORING CHARGES ADMIN OFFICE 01/04/26 - 30/06/26	\$203.78
EFT18117	26/03/2026	ATKINS MECHANICAL SERVICE	ADJUST CUTTING BLADES PM10 FEBRUARY 26 & UNBLOCK CUTTING BLADE PM10 MARCH 26	\$286.00
EFT18118	26/03/2026	AUSTRALIA POST	MONTHLY POSTAGE FEES ADMIN & CRC FEBRUARY 26 & POST BOX RENEWAL	\$691.99
EFT18119	26/03/2026	B & N EYRE BROOKTON NEWSAGENCY	REXEL OPTIMUM AUTOFEED SHREDDER 50X CROSS CUT BCRC FEBRUARY 26 & ADMIN MONTHLY PURCHASES FEBRUARY 26 A3 PAPER, A4 PAPER, STICKY TAPE	\$500.35
EFT18120	26/03/2026	BEDFORD ARMS HOTEL	CATERING SCULPTURE COMPETITION OPENING EVENT 27/02/26	\$593.50
EFT18121	26/03/2026	BERYL JOYCE COPPING	QUARTER 3 COUNCILLOR SITTING FEES 01/01/26 - 30/03/26	\$1,005.00
EFT18122	26/03/2026	BOB WADDELL & ASSOCIATES PTY LTD	ASSISTANCE WITH FEBRUARY MONTHLY FINANCIALS & BAS 6.5HRS MARCH 26	\$1,144.00
EFT18123	26/03/2026	BROOKTON BUNCH	FLOWERS FOR CITIZENSHIP CEREMONY FEBRUARY 26	\$250.00
EFT18124	26/03/2026	BUDO GROUP PTY LTD	BROOKTON RAILWAY STATION REFURBISHMENT WORKS MARCH 26	\$44,042.66
EFT18125	26/03/2026	C & D CUTRI	PREVENTATIVE MAINTENANCE BRIDGE 4878A KWEDA ROAD MARCH 26 FUNGICIDE TREATMENT, SEALING, TIGHTENING OF BOLTS, WINGCAPPING	\$33,880.00
EFT18126	26/03/2026	CAROLYN'S CREATIONS	CARAVAN PARK REFUND #15087971 3X NIGHTS POWERED CARAVAN BAY 26/03/26 - 29/03/26	\$102.00
EFT18127	26/03/2026	CHILD SUPPORT AGENCY EMPLOYER SERVICES	PAYROLL DEDUCTIONS	\$292.04
EFT18128	26/03/2026	DARRY'S PLUMBING & GAS DARR BEST PLUMBING PTY LTD	SEPTIC TANKS PUMP OUT RRTLOP MARCH 26	\$1,045.00
EFT18129	26/03/2026	DAWSONS CONCRETE & REINFORCING	CONCRETE WORKS CORBERDING ROAD FOOTPATH MARCH 26	\$45,980.00
EFT18130	26/03/2026	DEANNE SWEENEY	REIMBURSEMENT MCC INTERNET JULY 25 - MARCH 26 AS PER SIGNED CONTRACTUAL ARRANGEMENT	\$1,251.00

Chq/EFT	Date	Name	Description	Amount
EFT18131	26/03/2026	DELTA AGRIBUSINESS WA- BROOKTON RURAL TRADERS	WPOS-107.00-GAL V ANISED-FENCE DROPPER-B45 FEBRUARY 26 YORKRRG & GLYPHOSATE 450 20LT NUFARM FEBRUARY 26 MADIOP & 2X GARDEN HOSES FEBRUARY 26 MADIOP & PAINT FOR BOOK EXCHANGE CUPBOARD FEBRUARY 26 CARAOP & IRRIGATION BOX FEBRUARY 26 RWPKOP & 2X MAT ANTI FATIGUE 80X120CM FEBRUARY 26 CARAOP & REPLACEMENT TAPS FEBRUARY 26 WBOP & AUGER DUAL SPIRAL 150MM X 800MM DEPOOP FEBRUARY 26 & ALL CLEAR DS 5LT FEBRUARY 26 RWPKOP	\$3,280.46
EFT18132	26/03/2026	DENTAL HEALTH SERVICES	REFUND CARAVAN PARK VARIOUS BOOKINGS - INCORRECT CHALET SELECTED SEPTEMBER - DECEMBER 26	\$12,080.00
EFT18133	26/03/2026	DFES	2025/26 ESL QUARTER 3 CONTRIBUTION	\$25,778.22
EFT18134	26/03/2026	EDGE PLANNING & PROPERTY	BROOKTON CARAVAN PARK MASTERPLAN WORKS MARCH 26 & TOWN PLANNING SERVICES 2.75HRS FEBRUARY 26	\$3,265.21
EFT18135	26/03/2026	ELLETT CONTRACTING	CARAVAN PARK REFUND #15947047 19/02/26 1X NIGHT CHALET WANDOO	\$207.00
EFT18136	26/03/2026	FLICK ANTICIMEX	SUPPLY & SERVICING OF SANITARY DISPOSAL UNITS FEBRUARY 26 - JULY 26 ADMIO, DEPOOP, CARAOP, WBOP, RRTLOP, POOLOP, BCRC	\$5,784.60
EFT18137	26/03/2026	GARY CROUCH	QUARTER 3 COUNCILLOR SITTING FEES 01/01/26 - 30/03/26	\$1,005.00
EFT18138	26/03/2026	GREAT SOUTHERN SUPPLIES T/AS G&M DETERGENTS	MONTHLY CLEANING ORDER FEBRUARY 26 CARAOP, DEPOOP, RRTLOP, WBOP, MHALLOP, ADMIO	\$451.59
EFT18139	26/03/2026	GREAT SOUTHERN WASTE DISPOSAL	DOMESTIC RUBBISH COLLECTION 29/01/26 - 26/02/26 450 HOUSEHOLDS X 4 WEEKS = 1800, RECYCLING COLLECTION 334 HOUSEHOLDS X 2 WEEKS = 668, REFUSE SITE 33 LABOUR HOURS X 4 WEEKENDS = 132, 3 MACHINE HOURS X 4 WEEKENDS = 12, 6 BINS OF WASTE, 6 BINS OF CARBOARD, 1 TRAILER OF WASTE RUBBOP, TIPOP	\$17,425.76
EFT18140	26/03/2026	GS HOBBS CONTRACTING	DIG GRAVE - 3 X LABOURERS & TOOLING FEBRUARY 26	\$6,239.00
EFT18141	26/03/2026	HERSEY SAFETY PTY LTD	PPE FOR SHIRE DEPOT MARCH 26	\$433.95
EFT18142	26/03/2026	HOLLY BASSETT	REIMBURSEMENT PARKING FEES ERP CONSORTIUM WORKSHOP 05/03/26	\$14.00
EFT18143	26/03/2026	IRIS CONSULTING GROUP PTY LTD	10HRS RECORDS MANAGEMENT CONSULTING MARCH 26	\$1,980.00
EFT18144	26/03/2026	JESSIKA ASHWORTH	REIMBURSEMENT PARKING FEES ERP WORKSHOP 06/03/26	\$14.00
EFT18145	26/03/2026	JOANNE BENNELL	REFUND FOR HIRE OF PA SYSTEM FEBRUARY 26	\$22.00

Chq/EFT	Date	Name	Description	Amount
EFT18146	26/03/2026	JOANNE MAREE WILLIAMS	REFUND REQUEST - APPLICATION FEE PAID TO KEEP 2+ DOGS WAS NOT NEEDED	\$124.00
EFT18147	26/03/2026	JOY REITER	DONATION TO PAINT BOOK EXCHANGE CUPBOARD MARCH 26 CARAOP	\$20.00
EFT18148	26/03/2026	KERRY ANNE TOOP	QUARTER 3 COUNCILLOR SITTING FEES 01/01/26 - 30/03/26	\$1,005.00
EFT18149	26/03/2026	LACHLAN MCCABE	QUARTER 3 COUNCILLOR SITTING FEES 01/01/26 - 30/03/26	\$1,473.75
EFT18150	26/03/2026	MAIN ROADS WESTERN AUSTRALIA	CARAVAN PARK REFUND #16011778 CHALET 07/03/26-09/03/26	\$302.00
EFT18151	26/03/2026	MARKETFORCE	ADVERTISING LOCAL LAW REVIEWS IN THE NARROGIN OBSERVER 12 FEBRUARY 2026	\$526.17
EFT18152	26/03/2026	MOORE AUSTRALIA (WA) PTY LTD	NUTS AND BOLTS - FINANCE WORKSHOP - FOP 17/04/2026	\$1,485.00
EFT18153	26/03/2026	NARROGIN CASHAN ENTERPRISES PTY LTD T/A NARROGIN CARPETS & CURTAINS	8X DOUBLE ROLLERS AND DUO SCREEN, 2X ROLLERBLINDS, 1X VERTICAL BLIND U133CAP MARCH 26	\$6,789.20
EFT18154	26/03/2026	NARROGIN GLASS	SUPPLY & FIT FLYSCREEN DOOR & EXTRA BARREL BACK FLYSCREEN U1MSUOP AUGUST 25 & SUPPLY & FIT FLYSCREEN DOOR U2MSUOP JANUARY 26	\$2,784.25
EFT18155	26/03/2026	NOURISH BROOKTON	45KG GAS BOTTLE FEBRUARY 26 CARAOP & ADMIN MONTHLY PURCHASES NOVEMBER 25 STAFF REFRESHMENTS, SERVIETTES, PAPER TOWEL, 2X KEYS CUT & CRC MONTHLY PURCHASES FEBRUARY 26 STAFF REFRESHMENTS, TISSUES, SANITISER, HAND SOAP, KEYS CUT & WORKS MONTHLY PURCHASES FEBRUARY 26 STAFF REFRESHMENTS & ADMIN MONTHLY PURCHASES FEBRUARY 26 - ELECTED MEMBER REFRESHMENTS, STAFF REFRESHMENTS, MOP MHALLOP, SERVIETTES, HAND SOAP	\$1,212.64
EFT18156	26/03/2026	PAUL EDWARD GROVER	Rates refund for assessment A2939 269 GROVER ROAD BROOKTON WA 6306	\$1,286.70
EFT18157	26/03/2026	PETA HARBEN	QUARTER 3 COUNCILLOR SITTING FEES 01/01/26 - 30/03/26	\$1,103.00
EFT18158	26/03/2026	PINGELLY MENS SHED INC	10X WOODEN EGGS 100CM X 70CM EASTER DECORATIONS MARCH 26 TOWNOP	\$550.00
EFT18159	26/03/2026	QUALITY PRESS	1000X WINDOW FACE ENVELOPES & 1000X PLAIN FACE ENVELOPES FEBRUARY 26	\$660.00
EFT18160	26/03/2026	REBECCA NOORDINK	CARAVAN PARK REFUND #15087987 2X NIGHTS UNPOWERED TENT SITE 27/03/26 - 29/03/26	\$50.00
EFT18161	26/03/2026	RODERICK WALLIS	QUARTER 3 COUNCILLOR SITTING FEES 01/01/26 TO 30/03/26	\$3,686.25

Chq/EFT	Date	Name	Description	Amount
EFT18162	26/03/2026	RSEA PTY LTD	3X NEEDLE STICK PROTECTIVE GLOVES MARCH 26	\$396.87
EFT18163	26/03/2026	SEEK LIMITED	MANAGER CORPORATE & COMMUNITY POSITION ADVERTISEMENT MARCH 26	\$324.50
EFT18164	26/03/2026	SHIRE OF BROOKTON	PAYROLL DEDUCTIONS	\$2,200.00
EFT18165	26/03/2026	SOUTHWEST VEHICLE GROUP	19BO 30000KM SERVICE MARCH 26	\$692.41
EFT18166	26/03/2026	STAR TRACK EXPRESS	PICK UP JACKETS FROM WESTATE EMBROIDERY & DELIVER TO SHIRE OFFICE MARCH 26	\$220.21
EFT18167	26/03/2026	STUMPYS GATEWAY ROADHOUSE	WORKS DEPARTMENT MONTHLY PURCHASES FEBRUARY 26 - UNLEADED 21.30L @ \$1.83, 4X BAGS ICE, DIESEL 29.08L @ \$1.85	\$116.38
EFT18168	26/03/2026	SUNHALL HOLDINGS PTY LTD	CARAVAN PARK REFUND #15846207 CHALET 23/03/26-27/03/26	\$872.00
EFT18169	26/03/2026	TAMARA DE LANGE	QUARTER 3 COUNCILLOR SITTING FEES 01/01/26 - 30/03/26	\$1,005.00
EFT18170	26/03/2026	THE LOCAL GUYS - TEST AND TAG WA TNT	9KG FOAM FIRE EXTINGUISHER & 9KG CHEMICAL FIRE EXTINGUISHER TIPOP MARCH 26	\$335.50
EFT18171	26/03/2026	THE WEST AUSTRALIAN	ADVERTISING FOR SCULPTURE COMPETITION 23/10/25	\$275.00
EFT18172	26/03/2026	TREE TECH AUSTRALIA	MOBILISE EQUIPMENT TO SITE. CARRY OUT ALL PRE TEST AND SAFETY START CHECKS ON ALL EQUIPMENT. COMPLETE JOB SITE HAZARD AND ENVIRONMENTAL ASSESSMENTS. SAFELY PRUNE STREET TREES AS MARKED ON THE WESTERN POWERS LIST WHAT INCLUDES 4 SIDE PRUNES AND 46 FULL SHAPES ALL MATERIAL WILL BE MOVED FROM SITE. ALL WORKS CARRIED OUT BY A FULLY TRAINED ARBORIST WITH CERTIFICATE 3 QUALIFICATIONS. MEALS AND ACCOMMODATION FOR 3 STAFF FOR 1 NIGHT	\$8,816.00
EFT18173	26/03/2026	WA CONTRACT RANGER SERVICES	RANGER SERVICES 17/2/26 4HRS, 25/02/26 3HRS, 27/02/26 4HRS & RANGER SERVICES 03/03/26 3HRS & 09/03/26 4.5HRS	\$2,177.45
EFT18174	26/03/2026	WA LOCAL GOVERNMENT ASSN	CME MODULE 4 - MEETING PROCEDURES - CR CROUCH FEBRUARY 26	\$671.00
EFT18175	26/03/2026	WALLIS COMPUTER SOLUTIONS	SECURE ERASURE & DISPOSAL OF OLD SERVER MARCH 26	\$973.50
EFT18176	26/03/2026	ZIRCODATA (TOTALLY CONFIDENTIAL RECORDS)	MONTHLY STORAGE CHARGES 214 X ARCHIVE BOXES FEBRUARY 26	\$56.73
EFT18177	31/03/2026	ABORIGINAL HEALTH COUNCIL OF WA	FACILITY HIRE BOND REFUND - NO ALCOHOL	\$250.00
EFT18178	31/03/2026	CORRIGIN FARM IMPROVEMENT GROUP	FACILITY HIRE BOND REFUND - WITH ALCOHOL	\$500.00
EFT18179	31/03/2026	DEANNE SWEENEY	GYM KEY BOND REFUND	\$70.00
EFT18180	31/03/2026	KALPANA KAFLEY	GYM KEY BOND REFUND	\$70.00
EFT18181	31/03/2026	RURAL HEALTH WEST	BUS HIRE BOND REFUND	\$600.00

Chq/EFT	Date	Name	Description	Amount
18526	26/03/2026	DEPARTMENT OF TRANSPORT	PAYMENT OF LICENCE REGISTRATION FOR SHIRE CARS & PLANT VEHICLES X 48 01/04/26 TO 31/03/27	\$8,815.80
DD9144.1	03/03/2026	AWARE SUPER PTY LTD	PAYROLL DEDUCTIONS	\$4,884.75
DD9144.2	03/03/2026	REST INDUSTRY SUPER	PAYROLL DEDUCTIONS	\$387.77
DD9144.3	03/03/2026	COLONIAL FIRST STATE CHOICE WHOLESALE PERSONAL SUPER	PAYROLL DEDUCTIONS	\$641.80
DD9144.4	03/03/2026	MLC NOMINEES PTY LIMITED	SUPERANNUATION CONTRIBUTIONS	\$568.15
DD9144.5	03/03/2026	SANDHURST TRUSTEES	SUPERANNUATION CONTRIBUTIONS	\$1,137.00
DD9144.6	03/03/2026	HUB24 SUPERFUND	SUPERANNUATION CONTRIBUTIONS	\$386.38
DD9144.7	03/03/2026	AUSTRALIAN SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	\$3,863.02
DD9144.8	03/03/2026	THE TRUSTEE FOR JOHNS FAMILY SUPER FUND	SUPERANNUATION CONTRIBUTIONS	\$566.47
DD9144.9	03/03/2026	EQUIP SUPER	SUPERANNUATION CONTRIBUTIONS	\$641.56
DD9146.1	03/03/2026	WA TREASURY CORPORATION	LOAN PAYMENT, PRINCIPAL & INTEREST FOR LOAN 83, 01/03/26 - 28/05/26	\$37,571.25
DD9146.2	03/03/2026	SYNERGY	ELECTRICITY CHARGES 22/11/25 - 23/01/26 U140WS, U240WS, U340WS, U440WS, U540WS, U540WS, U640WS,U740WS,U840WS	\$862.99
DD9146.3	02/03/2026	TYRO PAYMENTS LIMITED	EFTPOS TRANSACTION & DEVICE RENTAL FEES 25/01/26 - 24/02/26	\$333.38
DD9148.1	04/03/2026	SYNERGY	ELECTRICITY CHARGES 14/01/26 - 10/02/26 CARAOP, OVALOP, WBOP	\$3,136.29
DD9151.1	05/03/2026	TYRO PAYMENTS LIMITED	EFTPOS TRANSACTION & MACHINE RENTAL FEES CRC 28/01/26 - 27/02/26	\$32.70
DD9154.1	09/03/2026	TELSTRA CORPORATION	MONTHLY WIRELESS M2M DATA PLAN 16/02/26 TO 15/03/26 OVALOP, SEWEOP, PT19, PT20	\$39.48
DD9157.1	15/03/2026	GARDNER AUTOS PTY LTD	1BO 30,000KM SERVICE FEBRUARY 26 PAV7	\$1,019.15
DD9159.1	15/03/2026	GARDNER AUTOS PTY LTD	REVERSAL 1BO 30,000KM SERVICE FEBRUARY 26 PAV7	-\$1,019.15
DD9169.1	14/03/2026	SHIRE OF BROOKTON - MASTERCARD - CESM	CESM CREDIT CARD PURCHASES FEBRUARY 26 FEES ONLY	\$4.00
DD9169.2	14/03/2026	SHIRE OF BROOKTON - MASTERCARD - MCC	MCC CREDIT CARD PURCHASES FEBRUARY 26, WEEKEND NOTES ADVERTISING FOR SCULPTURE COMPETITION, AVELING BCRC HEALTH & SAFETY REP TRAINING, KMART EASELS & PICTURE FRAMES FOR SCULPTURE COMPETITION OPENING NIGHT, BAKERS DELIGHT REFRESHMENTS ANNUAL ELECTORS MEETING, HOUSE ADMIN CUTLERY, COLES REFRESHMENTS ANNUAL ELECTORS	\$2,067.66

Chq/EFT	Date	Name	Description	Amount
			MEETING, WOOLWORTHS SCULPTURE COMPETITION JUDGES GIFTS, CREDIT CARD FEES	
DD9169.3	14/03/2026	SHIRE OF BROOKTON - MASTERCARD - CEO	CEO CREDIT CARD PURCHASES FEBRUARY 26, ATLAS FUEL & REST, STARLINK INTERNET CHARGES WB EVA PAVILION, WBSHEDOP, EBSHEDOP 06/02/26 - 05/03/2026, STARLINK INTERNET CHARGES CESM VEHICLE 06/02/26 TO 05/03/26, PETRO FUELS, SINCH MESSAGE MEDIA - MONTHLY ACCESS FEE 01/02/26 - 28/02/26, CREDIT CARD FEES	\$1,069.63
DD9174.1	16/03/2026	3E ADVANTAGE PTY LTD	ADMIN PRINTING & PHOTOCOPIER COSTS FEBRUARY 26, 4,500 B&W, 4,500 COLOUR & CRC PRINTING & PHOTOCOPIER COSTS FEBRUARY 26 10,300 B&W, 9,000 COLOUR	\$2,718.71
DD9180.1	17/03/2026	TELSTRA CORPORATION	MESSAGE BANK FOR HARVEST & FIRE BANS 23/02/26 - 22/03/26	\$6.00
DD9181.1	17/03/2026	AWARE SUPER PTY LTD	PAYROLL DEDUCTIONS	\$5,140.85
DD9181.2	17/03/2026	REST INDUSTRY SUPER	PAYROLL DEDUCTIONS	\$387.77
DD9181.3	17/03/2026	COLONIAL FIRST STATE CHOICE WHOLESALE PERSONAL SUPER	PAYROLL DEDUCTIONS	\$623.80
DD9181.4	17/03/2026	MLC NOMINEES PTY LIMITED	SUPERANNUATION CONTRIBUTIONS	\$602.45
DD9181.5	17/03/2026	SANDHURST TRUSTEES	SUPERANNUATION CONTRIBUTIONS	\$1,136.99
DD9181.6	17/03/2026	HUB24 SUPERFUND	SUPERANNUATION CONTRIBUTIONS	\$386.37
DD9181.7	17/03/2026	AUSTRALIAN SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	\$3,629.99
DD9181.8	17/03/2026	THE TRUSTEE FOR JOHNS FAMILY SUPER FUND	SUPERANNUATION CONTRIBUTIONS	\$566.47
DD9181.9	17/03/2026	EQUIP SUPER	SUPERANNUATION CONTRIBUTIONS	\$641.56
DD9187.1	19/03/2026	WATER CORPORATION OF WA	WATER CHARGES 21/12/26 - 19/02/26 CARAOP, WBOP	\$1,036.12
DD9192.1	20/03/2026	NAYAX AU PTY LTD	MONTHLY SERVICE FEE & MERCHANT ACCOUNT FEE FOR VENDING MACHINE FEBRUARY 26	\$38.17
DD9195.1	23/03/2026	TELSTRA CORPORATION	ADMIN MOBILE CHARGES MARCH 26	\$725.79
DD9205.1	27/03/2026	SYNERGY	185X STREETLIGHTS ELECTRICITY CHARGES 25/01/26 - 24/02/26	\$3,059.18
DD9205.2	30/03/2026	TYRO PAYMENTS LIMITED	ADMIN EFTPOS TRANSACTION & DEVICE RENTAL FEES 25/02/26 - 24/03/26	\$482.88
DD9205.3	30/03/2026	WATER CORPORATION OF WA	WATER CHARGES 15/01/26 - 12/03/26 U1MSOP, U2MSOP, U3MSOP, U4MSOP, 28AWSOP, 28BWSOP, U1MSUOP, U2MSUOP, 25WHITOP, 10MAOP, 23 WHITOP	\$2,423.15
DD9209.1	31/03/2026	AWARE SUPER PTY LTD	PAYROLL DEDUCTIONS	\$4,888.58

Chq/EFT	Date	Name	Description	Amount
DD9209.2	31/03/2026	REST INDUSTRY SUPER	PAYROLL DEDUCTIONS	\$387.77
DD9209.3	31/03/2026	COLONIAL FIRST STATE CHOICE WHOLESAL PERSONAL SUPER	PAYROLL DEDUCTIONS	\$623.80
DD9209.4	31/03/2026	MLC NOMINEES PTY LIMITED	SUPERANNUATION CONTRIBUTIONS	\$597.73
DD9209.5	31/03/2026	SANDHURST TRUSTEES	SUPERANNUATION CONTRIBUTIONS	\$1,066.16
DD9209.6	31/03/2026	HUB24 SUPERFUND	SUPERANNUATION CONTRIBUTIONS	\$386.37
DD9209.7	31/03/2026	AUSTRALIAN SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	\$3,624.35
DD9209.8	31/03/2026	THE TRUSTEE FOR JOHNS FAMILY SUPER FUND	SUPERANNUATION CONTRIBUTIONS	\$566.47
DD9209.9	31/03/2026	EQUIP SUPER	SUPERANNUATION CONTRIBUTIONS	\$641.56
DD9144.10	03/03/2026	HOSTPLUS	SUPERANNUATION CONTRIBUTIONS	\$617.76
DD9144.11	03/03/2026	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	\$341.80
DD9181.10	17/03/2026	HOSTPLUS	SUPERANNUATION CONTRIBUTIONS	\$562.85
DD9181.11	17/03/2026	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	\$227.94
DD9209.10	31/03/2026	HOSTPLUS	SUPERANNUATION CONTRIBUTIONS	\$583.44
DD9209.11	31/03/2026	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	\$217.29
1552.1	04/03/2026	EWAY - CARAVAN PARK BOOKING SYSTEM FEES	CARAVAN PARK BOOKING SYSTEM FEES	\$27.82
1552.1	03/03/2026	CBA MERCHA - BANK FEE - MERCHANT FEE	BANK FEE - MERCHANT FEE	\$24.10
1552.1	02/03/2026	EWAY - CARAVAN PARK BOOKING SYSTEM FEES	CARAVAN PARK BOOKING SYSTEM FEES	\$8.80
1553.1	05/03/2026	EWAY - CARAVAN PARK BOOKING SYSTEM FEES	CARAVAN PARK BOOKING SYSTEM FEES	\$20.30
1553.1	06/03/2026	EWAY - CARAVAN PARK BOOKING SYSTEM FEES	CARAVAN PARK BOOKING SYSTEM FEES	\$6.46
1554.1	10/03/2026	EWAY - CARAVAN PARK BOOKING SYSTEM FEES	CARAVAN PARK BOOKING SYSTEM FEES	\$6.38
1555.1	11/03/2026	EWAY - CARAVAN PARK BOOKING SYSTEM FEES	CARAVAN PARK BOOKING SYSTEM FEES	\$11.42
1556.1	12/03/2026	EWAY - CARAVAN PARK BOOKING SYSTEM FEES	CARAVAN PARK BOOKING SYSTEM FEES	\$18.34
1557.1	13/03/2026	EWAY - CARAVAN PARK BOOKING SYSTEM FEES	CARAVAN PARK BOOKING SYSTEM FEES	\$9.46
1558.1	16/03/2026	EWAY - CARAVAN PARK BOOKING SYSTEM FEES	CARAVAN PARK BOOKING SYSTEM FEES	\$8.46
1559.1	17/03/2026	EWAY - CARAVAN PARK BOOKING SYSTEM FEES	CARAVAN PARK BOOKING SYSTEM FEES	\$10.08
1559.1	18/03/2026	EWAY - CARAVAN PARK BOOKING SYSTEM FEES	CARAVAN PARK BOOKING SYSTEM FEES	\$23.48
1560.1	19/03/2026	EWAY - CARAVAN PARK BOOKING SYSTEM FEES	CARAVAN PARK BOOKING SYSTEM FEES	\$27.79
1561.1	20/03/2026	EWAY - CARAVAN PARK BOOKING SYSTEM FEES	CARAVAN PARK BOOKING SYSTEM FEES	\$2.52
1561.1	23/03/2026	EWAY - CARAVAN PARK BOOKING SYSTEM FEES	CARAVAN PARK BOOKING SYSTEM FEES	\$96.28
1562.1	24/03/2026	EWAY - CARAVAN PARK BOOKING SYSTEM FEES	CARAVAN PARK BOOKING SYSTEM FEES	\$633.88
1562.1	25/03/2026	EWAY - CARAVAN PARK BOOKING SYSTEM FEES	CARAVAN PARK BOOKING SYSTEM FEES	\$10.20
1563.1	26/03/2026	EWAY - CARAVAN PARK BOOKING SYSTEM FEES	CARAVAN PARK BOOKING SYSTEM FEES	\$7.66

Chq/EFT	Date	Name	Description	Amount
1564.1	27/03/2026	EWAY - CARAVAN PARK BOOKING SYSTEM FEES	CARAVAN PARK BOOKING SYSTEM FEES	\$11.00
1564.1	27/03/2026	CBA MERCHA - BANK FEE - MERCHANT FEE	BANK FEE DE FEES	\$6.60
1565.1	31/03/2026	EWAY - CARAVAN PARK BOOKING SYSTEM FEES	CARAVAN PARK BOOKING SYSTEM FEES	\$17.12
PAYJRUN*1313	3/03/2026	SALARIES & WAGES	WEEK 36 - PPE 03/03/2026	\$73,901.39
PAYJRUN*1315	17/03/2026	SALARIES & WAGES	WEEK 38 - PPE 17/03/2026	\$70,098.65
				<b>\$811,998.84</b>

## List of Credit Card Transactions Paid in March 2026

## Shire of Brookton - Bendigo Bank Mastercard – CESM

Direct Debit	Date	Description	Amount
DD9169.1	14/03/2026	CREDIT CARD FEES	\$4.00
		<b>TOTAL</b>	<b>\$4.00</b>

## Shire of Brookton - Bendigo Bank Mastercard – MCC

Direct Debit	Date	Description	Amount
DD9169.2	14/03/2026	WEEKEND NOTES - ADVERTISING FOR SCULPTURE COMPETITION	\$405.00
		AVELING BCRCC HEALTH & SAFETY REP TRAINING	\$1,089.00
		KMART EASELS & PICTURE FRAMES FOR SCULPTURE COMPETITION OPENING NIGHT	\$390.00
		BAKERS DELIGHT REFRESHMENTS ANNUAL ELECTORS MEETING	\$35.83
		HOUSE ADMIN CUTLERY	\$30.00
		COLES REFRESHMENTS ANNUAL ELECTORS MEETING	\$17.20
		WOOLWORTHS SCULPTURE COMPETITION JUDGES GIFTS	\$37.50
		CREDIT CARD FEES	\$4.00
		COLES REFRESHMENTS ANNUAL ELECTORS MEETING GST FREE	\$59.13
		<b>TOTAL</b>	<b>\$2,067.66</b>

## Shire of Brookton - Bendigo Bank Mastercard - CEO

Direct Debit	Date	Description	Amount
DD9169.3	14/03/2026	ATLAS FUEL & REST, FUEL CEO VEHICLE	\$77.20
		STARLINK - INTERNET CHARGES WB EVA PAVILION 06/02/2026 - 05/03/2026	\$108.00
		STARLINK - INTERNET CHARGES WBSHEDOP 06/02/2026 - 05/03/2026	\$108.00
		STARLINK - INTERNET CHARGES EBSHEDOP 06/02/2026 - 05/03/2026	\$108.00
		STARLINK - INTERNET CHARGES FOR CESM VEHICLE - MINI MONTHLY SUBSCRIPTION 06/02/2026 - 05/03/2026	\$80.00
		PETRO FUELS FUEL CEO VEHICLE	\$96.70
		SINCH MESSAGE MEDIA - MONTHLY ACCESS FEE 01/02/26 - 28/02/26	\$487.73
		CREDIT CARD FEES	\$4.00
		<b>TOTAL</b>	<b>\$1,069.63</b>

**14.04.26.02 STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 MARCH 2026**

<b>File No:</b>	FIN007
<b>Date of Meeting:</b>	16 April 2026
<b>Location/Address:</b>	N/A
<b>Name of Applicant:</b>	Shire of Brookton
<b>Name of Owner:</b>	Shire of Brookton
<b>Author/s:</b>	Bob Waddell - Bob Waddell and Associates Pty Ltd
<b>Authorising Officer:</b>	Deanne Sweeney - Manager Corporate & Community
<b>Declaration of Interest:</b>	The authors have no financial interest in this matter
<b>Voting Requirements:</b>	Simple Majority
<b>Previous Report:</b>	19 March 2026

**Summary of Item:**

The Statement of Financial Activity for the period ending 31 March 2026 together with associated commentaries are present for Council's consideration.

**Description of Proposal:**

That Council receives the Statement of Financial Activity for the period ended 31 March 2026, as presented.

**Background:**

In accordance with regulation 34 of the *Local Government (Financial Management) Regulations 1996*, the Shire is to prepare a monthly Statement of Financial Activity for approval by Council. December and January's reports are presented in February as Council does not meet in January.

**Consultation:**

Reporting officers receive monthly updates to track expenditure and income.

**Statutory Environment:**

Section 6.4 of the *Local Government Act 1995* requires a Local Government to prepare an annual financial statement for the preceding year and other financial reports as they prescribed.

Regulation 34(1) of the *Local Government (Financial Management) Regulations 1996* as amended requires the Local Government to prepare monthly financial statements and report on actual performance against what was set out in the annual budget.

**Relevant Plans and Policy:**

There is no Council Policy relevant to this item.

**Financial Implications:**

The Budget is regularly monitored on at least a monthly basis, by the Chief Executive Officer and the Manager Corporate & Community. Responsible Officers are also required to review their particular line items for anomalies each month, with a major review in accordance with the *Local Government (Financial Management) Regulations 1996*, regulation 33A, council is required to carry out a review of its annual budget for that year by the last day of February.

Any material variances that have an impact on the outcome of the budgeted closing surplus position are detailed in the Monthly Financial Report contained within attachment 14.04.26.02A.

**Risk Assessment:**

The risk in relation to this matter is assessed as 'Low' on the basis that if Council does not receive the Monthly Financial Reports for the month reported leading to the Shire not meeting legislative requirements on financial reporting. The risk identified would be failure to fulfil statutory regulations or compliance requirements.

Consequence Likelihood	Insignificant	Minor	Moderate	Major	Extreme
Almost Certain	Medium	High	High	Severe	Severe
Likely	Low	Medium	High	High	Severe
Possible	Low	Medium	Medium	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

Risk Rating	Action
LOW	Monitor for continuous improvement.
MEDIUM	Comply with risk reduction measures to keep risk as low as reasonably practical.
HIGH	Review risk reduction and take additional measures to ensure risk is as low as reasonably achievable.
SEVERE	Unacceptable. Risk reduction measures must be implemented before proceeding.

**Community & Strategic Objectives:**

This item relates to delivery of core business and services detailed in the Shire of Brookton Corporate Compendium – June 2032, duly appended to the BROOKTON Corporate Business Plan July 2022 to June 2032.

**Comment:**

The Monthly Financial Reports has been prepared in accordance with statutory requirements.

**OFFICER'S RECOMMENDATION**

That Council, accordance with Section 6.4 of the Local Government Act 1995 and Regulation 34 of the Local Government (Financial Management) Regulations 1995, receives the Monthly Statements of Financial Activity for the Period Ended 31 March 2026, as presented in Attachment 14.04.26.02A.

(Simple majority vote required)

**OCM 04.26-08****COUNCIL RESOLUTION**

**MOVED Cr Copping    SECONDED Cr Crouch**

***That Council, accordance with Section 6.4 of the Local Government Act 1995 and Regulation 34 of the Local Government (Financial Management) Regulations 1995, receives the Monthly Statements of Financial Activity for the Period Ended 31 March 2026, as presented in Attachment 14.04.26.02A.***

***CARRIED BY SIMPLE MAJORITY VOTE 5/0***

***For: Cr Wallis, Cr McCabe, Cr Crouch, Cr Copping, Cr Harben  
Against: Nil.***

**Attachment**

**Attachment 14.04.26.02A – Statement of Financial Activity for 31 March 2026.**

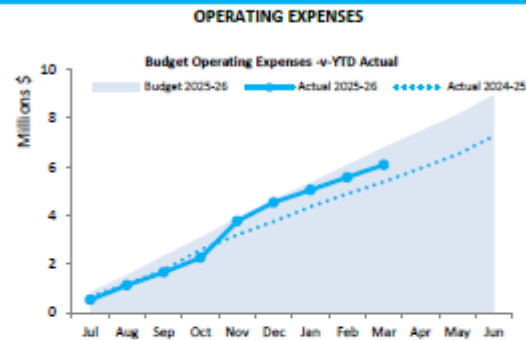
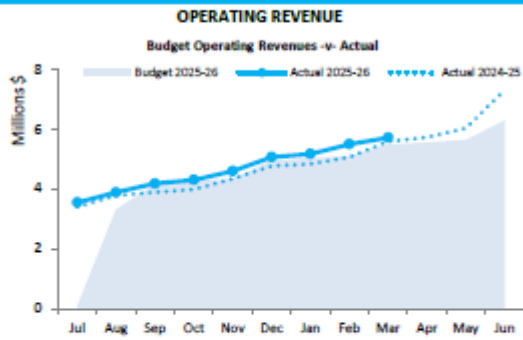
**SHIRE OF BROOKTON**  
**MONTHLY FINANCIAL REPORT**  
(Containing the Statement of Financial Activity)  
**FOR THE PERIOD ENDED 31 MARCH 2026**

*LOCAL GOVERNMENT ACT 1995*  
*LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996*

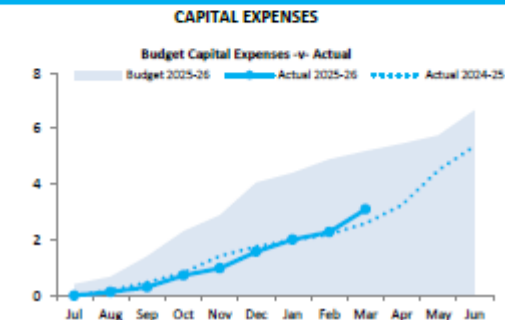
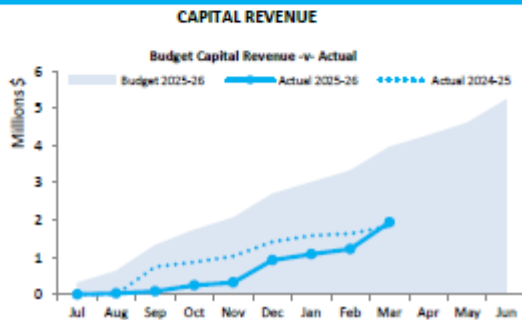
**TABLE OF CONTENTS**

Summary Information - Graphs	2
Executive Summary	3
Statement of Financial Activity by Nature	4
Statement of Financial Activity by Program	6
Basis of Preparation	8
Note 1 Statement of Financial Activity Information	9
Note 1 Statement of Financial Activity Information (Alternative Presentation)	10
Note 2 Cash and Financial Assets	11
Note 3 Receivables	12
Note 4 Other Current Assets	13
Note 5 Payables	14
Note 6 Rate Revenue	15
Note 7 Disposal of Assets	16
Note 8 Capital Acquisitions	17
Note 9 Borrowings	20
Note 10 Lease Liabilities	21
Note 11 Reserve Accounts	22
Note 12 Other Current Liabilities	23
Note 13 Grants, subsidies and contributions	24
Note 14 Capital grants, subsidies and contributions	25
Note 15 Trust Fund	26
Note 16 Budget Amendments	27
Note 17 Explanation of Material Variances	28

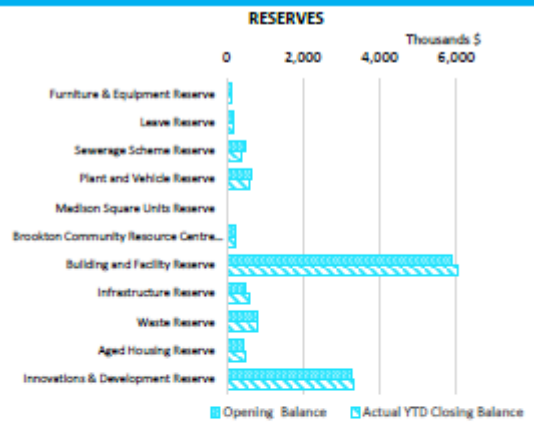
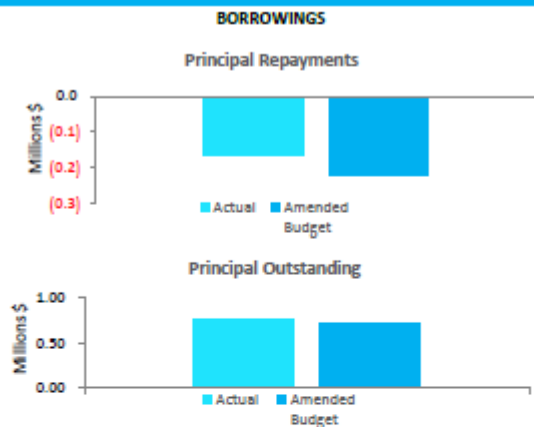
OPERATING ACTIVITIES



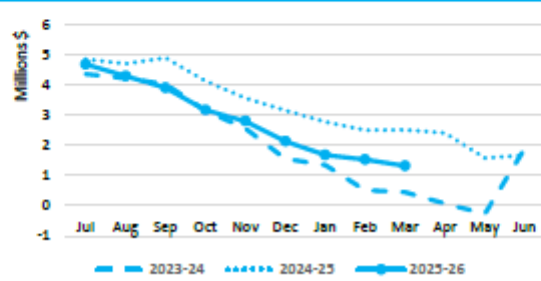
INVESTING ACTIVITIES



FINANCING ACTIVITIES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$1.58 M	\$1.66 M	\$1.66 M	\$0.00 M
Closing	\$0.00 M	\$0.94 M	\$1.32 M	\$0.37 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$	% of total
Unrestricted Cash	\$1.38 M	9.7%
Restricted Cash	\$12.85 M	90.3%

Refer to Note 2 - Cash and Financial Assets

Payables		
	\$	% Outstanding
Trade Payables	\$0.42 M	
0 to 30 Days		46.7%
Over 30 Days		52.2%
Over 90 Days		1.1%

Refer to Note 5 - Payables

Receivables		
	\$	% Collected
Rates Receivable	\$0.36 M	90.4%
Trade Receivable	\$0.83 M	
Over 30 Days		2.3%
Over 90 Days		29.1%

Refer to Note 3 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.49 M)	\$0.51 M	\$1.60 M	\$1.09 M

Refer to Statement of Financial Activity

Rates Revenue		
	\$	% Variance
YTD Actual	\$3.27 M	
YTD Budget	\$3.26 M	0.0%

Refer to Statement of Financial Activity

Grants, Subsidies and Contributions		
	\$	% Variance
YTD Actual	\$0.98 M	
YTD Budget	\$0.96 M	1.3%

Refer to Note 13 - Operating Grants and Contributions

Fees and Charges		
	\$	% Variance
YTD Actual	\$0.75 M	
YTD Budget	\$0.59 M	28.3%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$3.22 M)	(\$2.59 M)	(\$1.53 M)	\$1.07 M

Refer to Statement of Financial Activity

Proceeds on sale		
	\$	%
YTD Actual	\$0.10 M	
Adopted Budget	\$0.16 M	(37.1%)

Refer to Note 7 - Disposal of Assets

Asset Acquisition		
	\$	% Spent
YTD Actual	\$2.66 M	
Adopted Budget	\$5.20 M	(48.9%)

Refer to Note 8 - Capital Acquisitions

Capital Grants and Contributions		
	\$	% Received
YTD Actual	\$1.02 M	
Adopted Budget	\$1.80 M	(43.2%)

Refer to Note 8 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$2.12 M	\$1.36 M	(\$0.42 M)	(\$1.78 M)

Refer to Statement of Financial Activity

Borrowings		
	\$	
Principal repayments	\$0.16 M	
Interest expense	\$0.03 M	
Principal due	\$0.77 M	

Refer to Note 9 - Borrowings

Reserves		
	\$	
Reserves balance	\$12.85 M	
Interest earned	\$0.25 M	0.0%

Refer to Note 11 - Cash Reserves

Lease Liability		
	\$	
Principal repayments	\$0.00 M	
Interest expense	\$0.00 M	
Principal due	\$0.02 M	

Refer to Note 10 - Lease Liabilities

This information is to be read in conjunction with the accompanying Financial Statements and notes.

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Excludes administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, and other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges.

INTEREST REVENUE

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates, reimbursements etc.

PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

EXPENSES

EMPLOYEE COSTS

All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION

Depreciation expense raised on all classes of assets. Excluding Land.

FINANCE COSTS

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MARCH 2026

BY NATURE

	Ref	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Variance	Variance	Var.
	Note	(a)		(b)	(c)	\$ (c) - (b)	% ((c) - (b))/(b)	
		\$	\$	\$	\$	\$	%	
<b>OPERATING ACTIVITIES</b>								
<b>Revenue from operating activities</b>								
Rates		3,264,056	3,264,056	3,264,056	3,265,015	959	0.03%	
Grants, subsidies and contributions	13	1,183,646	1,237,525	963,607	976,149	12,542	1.30%	
Fees and charges		695,934	745,166	586,698	752,494	165,796	28.26%	▲
Interest revenue		309,326	513,836	270,678	313,616	42,938	15.86%	▲
Other revenue		459,197	490,562	362,614	389,394	26,780	7.39%	
Profit on disposal of assets	7	23,502	23,502	23,502	1,852	(21,650)	(92.12%)	▼
		5,935,661	6,274,647	5,471,155	5,698,519	227,364	4.16%	
<b>Expenditure from operating activities</b>								
Employee costs		(2,947,669)	(2,860,829)	(2,091,870)	(1,738,434)	353,436	16.90%	▲
Materials and contracts		(2,797,644)	(2,932,951)	(2,255,411)	(1,880,146)	375,265	16.64%	▲
Utility charges		(262,666)	(257,166)	(192,618)	(131,454)	61,164	31.75%	▲
Depreciation		(2,428,295)	(2,428,295)	(1,821,033)	(1,968,850)	(147,817)	(8.12%)	
Finance costs		(53,632)	(53,632)	(43,145)	(34,193)	8,932	20.75%	
Insurance expenses		(232,447)	(232,447)	(232,412)	(232,068)	344	0.15%	
Other expenditure		(103,278)	(152,442)	(119,866)	(82,086)	37,780	31.52%	▲
Loss on disposal of assets	7	(45,524)	(45,524)	(45,524)	(20,702)	24,822	54.53%	▲
		(8,871,155)	(8,963,286)	(6,801,879)	(6,087,933)	713,946	(10.50%)	
Non-cash amounts excluded from operating activities	1(a)	2,450,317	2,450,317	1,843,055	1,987,700	144,645	7.85%	
Amount attributable to operating activities		(485,177)	(238,322)	512,331	1,598,286	1,085,955	211.96%	
<b>INVESTING ACTIVITIES</b>								
<b>Inflows from investing activities</b>								
Proceeds from capital grants, subsidies and contributions	14	1,796,744	2,118,900	1,589,145	1,019,950	(569,195)	(35.82%)	▼
Proceeds from disposal of assets	7	156,000	156,000	156,000	98,182	(57,818)	(37.06%)	▼
Proceeds from financial assets at amortised cost - self supporting loans	9	32,086	32,086	16,043	15,769	(274)	(1.71%)	
		1,984,830	2,306,986	1,761,188	1,133,900	(627,288)	(35.62%)	
<b>Outflows from investing activities</b>								
Payments for inventories, property, plant and equipment and infrastructure	8	(5,202,033)	(5,098,512)	(4,354,423)	(2,659,367)	1,695,056	38.93%	▲
		(5,202,033)	(5,098,512)	(4,354,423)	(2,659,367)	1,695,056	(38.93%)	▲
Amount attributable to investing activities		(3,217,203)	(2,791,526)	(2,593,235)	(1,525,467)	1,067,768	(41.18%)	▲
<b>FINANCING ACTIVITIES</b>								
<b>Inflows from financing activities</b>								
Transfer from reserves	11	3,383,589	2,938,129	2,203,596	804,320	(1,399,276)	(63.50%)	▼
		3,383,589	2,938,129	2,203,596	804,320	(1,399,276)	(63.50%)	▼
<b>Outflows from financing activities</b>								
Repayment of borrowings	9	(222,321)	(222,321)	(166,379)	(164,874)	1,505	0.90%	
Payments for principal portion of lease liabilities	10	(1,622)	(1,622)	(1,622)	(1,622)	0	0.03%	
Transfer to reserves	11	(1,035,169)	(1,345,095)	(672,547)	(1,055,577)	(383,030)	(56.95%)	▼
		(1,259,112)	(1,569,038)	(840,548)	(1,222,073)	(381,525)	45.39%	▼
Amount attributable to financing activities		2,124,477	1,369,091	1,363,048	(417,753)	(1,780,801)	(130.65%)	
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>								
Net current assets at start of financial year - surplus/(deficit)	1(c)	1,577,903	1,660,757	1,660,757	1,660,758	1	0.00%	
Amount attributable to operating activities		(485,177)	(238,322)	512,331	1,598,286	1,085,955	211.96%	
Amount attributable to investing activities		(3,217,203)	(2,791,526)	(2,593,235)	(1,525,467)	1,067,768	(41.18%)	▲
Amount attributable to financing activities		2,124,477	1,369,091	1,363,048	(417,753)	(1,780,801)	(130.65%)	
Net current assets at end of financial year - surplus/(deficit)	1(c)	0	0	942,901	1,315,825	372,924	(39.55%)	▲

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 17 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

<b>PROGRAM NAME AND OBJECTIVES</b>	<b>ACTIVITIES</b>
<p><b>GOVERNANCE</b> To provide a decision making process for the efficient allocation of scarce resources.</p>	<p>Administration and operations of facilities and services to members of Council. Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services.</p>
<p><b>GENERAL PURPOSE FUNDING</b> To collect revenue to allow for the provision of services.</p>	<p>Rates, general purpose grants and interest revenue.</p>
<p><b>LAW, ORDER, PUBLIC SAFETY</b> To provide services to help ensure a safer community.</p>	<p>Supervision of various by-laws, fire prevention, emergency services and animal control.</p>
<p><b>HEALTH</b> To provide an operational framework for good community health.</p>	<p>Inspection of food outlets and their control, provision of meat inspection services, noise control and waste disposal compliance.</p>
<p><b>EDUCATION AND WELFARE</b> The Shire of Brookton provides low cost housing and Seniors accommodation units.</p>	<p>Support and provide assistance to senior citizens and other voluntary services.</p>
<p><b>HOUSING</b> Provision and maintenance of rental housing to staff and non-staff tenants.</p>	<p>Provision and maintenance of rental housing to staff and non-staff tenants.</p>
<p><b>COMMUNITY AMENITIES</b> Provision and maintenance of a sewerage overflow system; street; household and commercial refuse collection; refuse disposal site; administration of a town planning scheme; public conveniences and Brookton cemetery.</p>	<p>Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning scheme, cemetery and public conveniences</p>
<p><b>RECREATION AND CULTURE</b> To establish and manage efficiently infrastructure and resources which will help the social well being of the community.</p>	<p>Maintenance of halls, aquatic centre, recreation centre and reserves, parks and gardens, library service, cultural and heritage services and facilities.</p>
<p><b>TRANSPORT</b> Construction and maintenance of RAV network including traffic signs, footpaths, bridges, culverts and other drains, street cleaning and lighting of streets. Townscape projects and the maintenance of a works depot.</p>	<p>Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.</p>
<p><b>ECONOMIC SERVICES</b> Tourism and promotion of Brookton, operation of Brookton Caravan Park, Brookton Community Resource Centre, building control and land care development of the Brookton district.</p>	<p>Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and stand pipes. Building control.</p>
<p><b>OTHER PROPERTY AND SERVICES</b> Private works and indirect cost allocation pools for plant operation and public works.</p>	<p>Private works operations, public works operation, plant operation costs, gross salaries and wages.</p>

STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MARCH 2026

BY PROGRAM

	Note	Adopted Annual Budget	Amended Annual Budget (d)	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var. ▲▼	Significant Var. \$
		\$	\$	\$	\$	\$	%		
<b>OPERATING ACTIVITIES</b>									
<b>Revenue from operating activities</b>									
Governance		5,010	5,875	5,395	5,885	490	9.08%	▲	
General Purpose Funding - Rates	6	3,264,056	3,264,056	3,264,056	3,265,015	959	0.03%	▲	
General Purpose Funding - Other		779,663	1,051,152	617,674	676,065	58,391	9.45%	▲	
Law, Order and Public Safety		394,225	398,475	298,842	213,960	(84,882)	(28.40%)	▼	\$
Health		300	300	225	632	407	180.81%	▲	
Education and Welfare		57,338	62,780	47,079	51,928	4,849	10.30%	▲	
Housing		136,186	136,186	68,985	86,869	17,884	25.93%	▲	\$
Community Amenities		470,081	493,721	484,254	495,321	11,067	2.29%	▲	
Recreation and Culture		34,540	39,940	32,892	47,644	14,752	44.85%	▲	\$
Transport		338,025	338,025	285,699	275,182	(10,517)	(3.68%)	▼	
Economic Services		430,837	428,737	324,519	474,644	150,125	46.26%	▲	\$
Other Property and Services		25,400	55,400	41,535	105,374	63,839	153.70%	▲	\$
		<b>5,935,661</b>	<b>6,274,647</b>	<b>5,471,155</b>	<b>5,698,519</b>	<b>227,364</b>	<b>4.16%</b>	<b>▲</b>	
<b>Expenditure from operating activities</b>									
Governance		(735,385)	(784,896)	(565,752)	(485,591)	80,161	14.17%	▲	\$
General Purpose Funding		(485,778)	(510,179)	(381,087)	(353,883)	27,204	7.14%	▲	
Law, Order and Public Safety		(780,050)	(774,378)	(584,182)	(583,895)	287	0.05%	▲	
Health		(24,067)	(23,567)	(17,367)	(14,698)	2,669	15.37%	▲	
Education and Welfare		(135,611)	(120,111)	(91,143)	(67,485)	23,658	25.96%	▲	\$
Housing		(186,353)	(162,853)	(123,677)	(94,695)	28,982	23.43%	▲	\$
Community Amenities		(763,673)	(786,456)	(602,996)	(498,793)	104,203	17.28%	▲	\$
Recreation and Culture		(1,165,801)	(1,195,088)	(933,651)	(856,397)	77,254	8.27%	▲	
Transport		(3,593,672)	(3,599,442)	(2,715,583)	(2,550,452)	165,131	6.08%	▲	
Economic Services		(946,337)	(910,403)	(689,314)	(544,363)	144,951	21.03%	▲	\$
Other Property and Services		(54,428)	(95,913)	(97,127)	(37,683)	59,444	61.20%	▲	\$
		<b>(8,871,155)</b>	<b>(8,963,286)</b>	<b>(6,801,879)</b>	<b>(6,087,933)</b>	<b>713,946</b>	<b>10.50%</b>	<b>▲</b>	
Non-cash amounts excluded from operating activities	1(a)	2,450,317	2,450,317	1,843,055	1,987,700	144,645	7.85%		
Amount attributable to operating activities		<b>(485,177)</b>	<b>(238,322)</b>	<b>512,331</b>	<b>1,598,286</b>	<b>1,083,955</b>	<b>211.96%</b>		
<b>INVESTING ACTIVITIES</b>									
<b>Inflows from investing activities</b>									
Proceeds from capital grants, subsidies and contributions	14	1,796,744	2,118,900	1,589,145	1,019,950	(569,195)	(35.82%)	▼	\$
Proceeds from Disposal of Assets	7	156,000	156,000	156,000	98,182	(57,818)	(37.06%)	▼	\$
Proceeds from financial assets at amortised cost - self supporting loans	9	32,086	32,086	16,043	15,769	(274)	(1.71%)	▼	
		<b>1,984,830</b>	<b>2,306,986</b>	<b>1,761,188</b>	<b>1,133,900</b>	<b>(627,288)</b>	<b>(35.82%)</b>	<b>▼</b>	
<b>Outflows from investing activities</b>									
Payments for inventories, property, plant and equipment and infrastructure	8	(5,202,033)	(5,098,512)	(4,354,423)	(2,659,367)	1,695,056	38.93%	▲	\$
		<b>(5,202,033)</b>	<b>(5,098,512)</b>	<b>(4,354,423)</b>	<b>(2,659,367)</b>	<b>1,695,056</b>	<b>(38.93%)</b>	<b>▲</b>	
Amount attributable to investing activities		<b>(3,217,203)</b>	<b>(2,791,526)</b>	<b>(2,593,235)</b>	<b>(1,525,467)</b>	<b>1,067,768</b>	<b>(41.18%)</b>	<b>▲</b>	
<b>FINANCING ACTIVITIES</b>									
<b>Inflows from financing activities</b>									
Transfer from Reserves	11	3,383,589	2,938,129	2,203,596	804,320	(1,399,276)	(63.50%)	▼	\$
		<b>3,383,589</b>	<b>2,938,129</b>	<b>2,203,596</b>	<b>804,320</b>	<b>(1,399,276)</b>	<b>(63.50%)</b>	<b>▼</b>	
<b>Outflows from financing activities</b>									
Repayment of borrowings	9	(222,321)	(222,321)	(166,379)	(164,874)	1,505	0.90%	▲	
Payments for principal portion of lease liabilities	10	(1,622)	(1,622)	(1,622)	(1,622)	0	0.03%	▲	
Transfer to Reserves	11	(1,035,169)	(1,345,095)	(672,547)	(1,055,577)	(383,030)	(26.95%)	▼	\$
		<b>(1,259,112)</b>	<b>(1,569,038)</b>	<b>(840,548)</b>	<b>(1,222,073)</b>	<b>(381,525)</b>	<b>(45.38%)</b>	<b>▼</b>	
Amount attributable to financing activities		<b>2,124,477</b>	<b>1,369,091</b>	<b>1,363,048</b>	<b>(417,753)</b>	<b>(1,780,801)</b>	<b>(130.65%)</b>	<b>▼</b>	
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>									
Net current assets at start of financial year - surplus/(deficit)	1	1,577,903	1,660,757	1,660,757	1,660,758	1	0.00%	▲	
Amount attributable to operating activities		(485,177)	(238,322)	512,331	1,598,286	1,083,955	211.96%		
Amount attributable to investing activities		(3,217,203)	(2,791,526)	(2,593,235)	(1,525,467)	1,067,768	(41.18%)	▲	
Amount attributable to financing activities		2,124,477	1,369,091	1,363,048	(417,753)	(1,780,801)	(130.65%)	▼	
Net current assets at end of financial year - surplus/(deficit)	1	<b>0</b>	<b>0</b>	<b>942,901</b>	<b>1,315,825</b>	<b>372,924</b>	<b>(39.55%)</b>	<b>▲</b>	

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 17 for an explanation of the reasons for the variance. The material variance adopted by Council for the 2025/26 year is \$10,000 and 10%.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

#### BASIS OF PREPARATION

The financial report has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying Regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

#### THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 15 to these financial statements.

#### SIGNIFICANT ACCOUNTING POLICIES

##### CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimation of fair values of certain financial assets
- estimation of fair values of fixed assets shown at fair value
- impairment of financial assets

##### GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

##### ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

##### PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 31 March 2026

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Notes	Adopted Budget	Amended Budget	YTD Budget (a)	YTD Actual (b)
<b>Non-cash items excluded from operating activities</b>					
		\$	\$	\$	\$
<b>Adjustments to operating activities</b>					
Less: Profit on asset disposals	7	(23,502)	(23,502)	(23,502)	(1,852)
Add: Loss on asset disposals	7	45,524	45,524	45,524	20,702
Add: Depreciation on assets		2,428,295	2,428,295	1,821,033	1,968,850
<b>Total non-cash items excluded from operating activities</b>		<b>2,450,317</b>	<b>2,450,317</b>	<b>1,843,055</b>	<b>1,987,700</b>

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

	Adopted Budget Opening 30 June 2025	Amended Budget Opening 30 June 2025	Last Year Closing 30 June 2025	Year to Date 31 March 2026
<b>Adjustments to net current assets</b>				
Less: Reserves - restricted cash	11	(12,600,298)	(12,600,298)	(12,851,555)
Less: - Financial assets at amortised cost - self supporting loans	4	(32,086)	(32,086)	(16,317)
Add: Borrowings	9	222,321	222,321	57,446
Add: Lease liabilities	10	1,622	1,622	0
<b>Total adjustments to net current assets</b>		<b>(12,408,441)</b>	<b>(12,408,441)</b>	<b>(12,810,426)</b>

(c) Net current assets used in the Statement of Financial Activity

<b>Current assets</b>					
Cash and cash equivalents	2	2,089,647	2,089,647	2,172,337	3,776,373
Financial assets at amortised cost	4	12,632,384	12,632,384	12,600,298	10,453,177
Rates receivables	3	152,766	152,766	152,766	287,731
Receivables	3	356,315	356,315	356,315	830,549
Other current assets	4	105,749	105,749	137,836	76,371
<b>Less: Current liabilities</b>					
Payables	5	(593,222)	(593,222)	(608,764)	(568,026)
Borrowings	9	(222,321)	(222,321)	(222,321)	(57,446)
Contract liabilities	12	(160,528)	(160,528)	(144,822)	(299,654)
Lease liabilities	10	(1,622)	(1,622)	(1,622)	0
Provisions	12	(372,824)	(372,824)	(372,824)	(372,824)
<b>Less: Total adjustments to net current assets</b>	1(b)	<b>(12,408,441)</b>	<b>(12,408,441)</b>	<b>(12,408,442)</b>	<b>(12,810,426)</b>
<b>Closing funding surplus / (deficit)</b>		<b>1,577,903</b>	<b>1,577,903</b>	<b>1,660,758</b>	<b>1,315,825</b>

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

STATEMENT OF FINANCIAL ACTIVITY INFORMATION (ALTERNATE PRESENTATION)

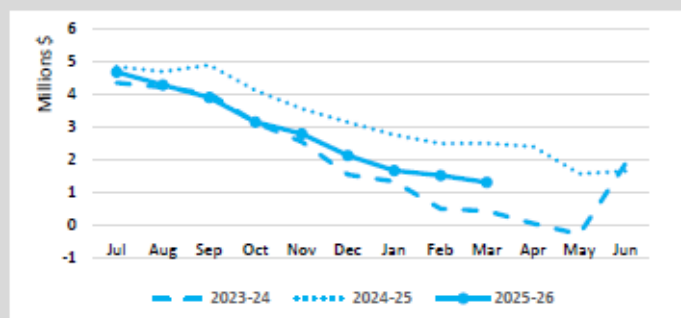
Adjusted Net Current Assets	Note	Last Years Closing 30/06/2025	This Time Last Year 31/03/2025	Year to Date Actual 31/03/2026
		\$	\$	\$
<b>Current Assets</b>				
Cash Unrestricted	2	2,172,337	3,018,020	1,377,994
Cash Restricted - Reserves	2	12,600,298	12,470,253	12,851,555
Receivables - Rates	3	152,766	194,904	287,731
Receivables - Other	3	356,315	698,201	830,549
Other Financial Assets	4	32,086	15,239	16,317
Inventories	4	57,012	20,049	60,054
		<b>15,419,552</b>	<b>16,416,667</b>	<b>15,424,201</b>
<b>Less: Current Liabilities</b>				
Payables	5	(591,407)	(115,573)	(547,352)
Contract Liabilities/Capital Grant and Contribution Liabilities	12	(144,822)	(937,676)	(299,654)
Bonds & Deposits	5	(17,357)	(19,737)	(20,674)
Loan and Lease Liability	9	(223,942)	(53,136)	(57,446)
Provisions	12	(372,824)	(353,756)	(372,824)
		<b>(1,350,352)</b>	<b>(1,479,878)</b>	<b>(1,297,950)</b>
<b>Less: Cash Reserves</b>	11	<b>(12,600,298)</b>	<b>(12,470,253)</b>	<b>(12,851,555)</b>
Add Back: Loan and Lease Liability		223,942	53,136	57,446
Less: Loan Receivable - clubs/institutions		(32,086)	(15,239)	(16,317)
<b>Net Current Funding Position</b>		<b>1,660,758</b>	<b>2,504,431</b>	<b>1,315,825</b>

SIGNIFICANT ACCOUNTING POLICIES

Please see Note 1(a) for information on significant accounting policies relating to Net Current Assets.

KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.



This Year YTD

Surplus(Deficit)

**\$1.32 M**

Last Year YTD

Surplus(Deficit)

**\$2.5 M**

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MARCH 2026

OPERATING ACTIVITIES  
NOTE 2  
CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
<b>Cash on hand</b>								
Cash Floats	Cash and cash equivalents	550		550		N/A	NIL	On hand
<b>At Call Deposits</b>								
Municipal Cash At Bank	Cash and cash equivalents	224,003		224,003		Bendigo	0.00%	N/A
Municipal Cash At Bank (Cash Management A/C)	Cash and cash equivalents	134,001		134,001		Bendigo	1.25%	N/A
Municipal Term Deposit	Cash and cash equivalents	1,000,000		1,000,000		WATC	3.55%	OCD
Bond Cash At Bank	Cash and cash equivalents	19,440		19,440		Bendigo	0.00%	N/A
<b>Term Deposits</b>								
Reserves Cash At Bank	Cash and cash equivalents		2,398,378	2,398,378		Bendigo	2.95%	20/06/2026
Reserves Cash At Bank	Financial assets at amortised cost		10,453,177	10,453,177		WATC	4.01%	22/06/2026
<b>Total</b>		<b>1,377,994</b>	<b>12,851,555</b>	<b>14,229,550</b>	<b>0</b>			
<b>Comprising</b>								
Cash and cash equivalents		1,377,994	2,398,378	3,776,373	0			
Financial assets at amortised cost		0	10,453,177	10,453,177	0			
		<b>1,377,994</b>	<b>12,851,555</b>	<b>14,229,550</b>	<b>0</b>			

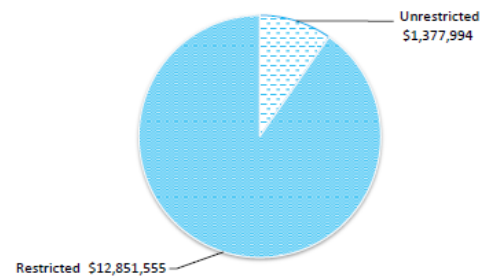
**KEY INFORMATION**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

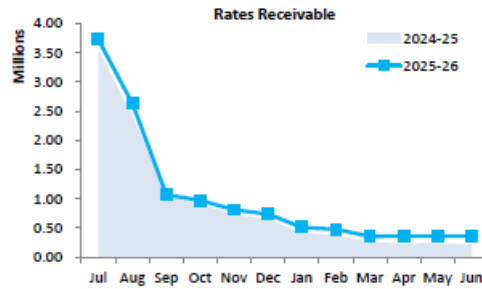
The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



Rates receivable	30 June 2025	31 Mar 2026
	\$	\$
Opening arrears previous years	167,905	221,097
Levied this year	3,375,487	3,501,357
Less - collections to date	(3,322,294)	(3,366,392)
<b>Gross rates collectable</b>	<b>221,097</b>	<b>356,062</b>
<b>Net rates collectable</b>	<b>221,097</b>	<b>356,062</b>
% Collected	93.8%	90.4%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	0	460,375	15,369	97	195,148	670,989
Percentage	0.0%	68.6%	2.3%	0%	29.1%	
<b>Balance per trial balance</b>						
Sundry receivable						670,989
GST receivable						73,448
Other Receivables						30,751
Receivable - Employee Related Provisions - Current						55,361
<b>Total receivables general outstanding</b>						<b>830,549</b>

Amounts shown above include GST (where applicable)

**KEY INFORMATION**

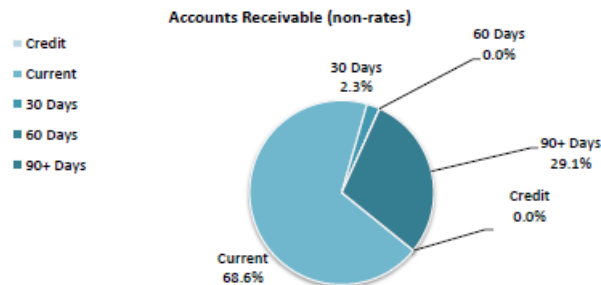
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

**Classification and subsequent measurement**

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



	Opening Balance 1 July 2025	Asset Increase	Asset Reduction	Closing Balance 31 March 2026
<b>Other current assets</b>	\$	\$	\$	\$
<b>Other financial assets at amortised cost</b>				
Financial assets at amortised cost - self supporting loans	32,086	0	(15,769)	16,317
<b>Inventory</b>				
Fuel and materials (including gravel)	57,012	3,042	0	60,054
Accrued income/prepayments	48,737	0	(48,737)	0
<b>Total other current assets</b>	<b>137,836</b>	<b>3,042</b>	<b>(64,506)</b>	<b>76,371</b>

Amounts shown above include GST (where applicable)

**KEY INFORMATION**

**Other financial assets at amortised cost**

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

**Inventory**

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	196,658	219,615	0	4,824	421,097
Percentage	0%	46.7%	52.2%	0%	1.1%	
<b>Balance per trial balance</b>						
Sundry creditors						421,097
Other creditors						8,263
ATO liabilities						45,878
Payroll creditors						43,940
Bonds and deposits held						20,674
Prepaid (Excess) Rates						28,173
<b>Total payables general outstanding</b>						<b>568,026</b>

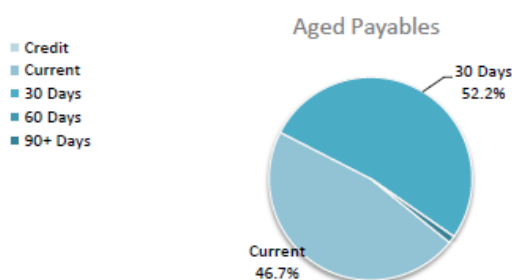
Amounts shown above include GST (where applicable)

**KEY INFORMATION**

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services.

The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MARCH 2026

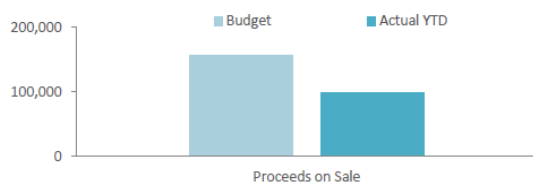
OPERATING ACTIVITIES  
NOTE 6  
RATE REVENUE

General rate revenue	Budget							YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE				\$	\$	\$	\$	\$	\$	\$	\$
<b>Gross rental value</b>											
Residential	0.07217	257	4,991,820	360,260	0	0	360,260	360,260	3,350	115	363,724
Industrial	0.07217	5	106,990	7,721	0	0	7,721	7,721	0	0	7,721
Commercial	0.07217	19	867,425	63,739	0	0	62,602	65,729	(313)	0	65,416
GRV	0.07217	2	387,500	27,966	0	0	27,966	27,966	0	0	27,966
<b>Unimproved value</b>											
Unimproved	0.00535	201	404,271,000	2,162,850	0	0	2,162,850	2,162,850	(1,427)	(4,782)	2,156,641
<b>Sub-Total</b>		<b>484</b>	<b>410,624,735</b>	<b>2,622,536</b>	<b>0</b>	<b>0</b>	<b>2,621,399</b>	<b>2,624,526</b>	<b>1,610</b>	<b>(4,667)</b>	<b>2,621,468</b>
<b>Minimum payment</b>	<b>Minimum \$</b>										
Residential	995	73	235,473	72,635	0	0	72,635	72,635	0	0	72,635
Industrial	995	2	10,920	1,990	0	0	1,990	1,990	0	0	1,990
Commercial	995	14	108,046	13,930	0	0	13,930	13,930	0	0	13,930
GRV	995	1	8,100	995	0	0	995	995	0	0	995
Unimproved	1,663	174	29,400,490	289,362	0	0	289,362	289,362			289,362
<b>Sub-total</b>		<b>264</b>	<b>29,763,029</b>	<b>378,912</b>	<b>0</b>	<b>0</b>	<b>378,912</b>	<b>378,912</b>	<b>0</b>	<b>0</b>	<b>378,912</b>
		<b>748</b>	<b>440,387,764</b>	<b>3,001,448</b>	<b>0</b>	<b>0</b>	<b>3,000,311</b>	<b>3,003,438</b>	<b>1,610</b>	<b>(4,667)</b>	<b>3,000,380</b>
Concession							(1,900)				(1,039)
<b>Amount from general rates</b>							<b>2,998,411</b>				<b>2,999,341</b>
Sewerage - GRV - Rate in Dollar	0.05411	163	369,085	196,911			196,911	198,790	(237)	0	198,554
Sewerage Rates Minimum	731	36	190,314	26,316			26,316	24,854	0	0	24,854
Ex-gratia rates (CBH)	Tonnage	2		42,418			42,418				42,266
<b>Total general rates</b>							<b>3,264,056</b>		<b>0</b>	<b>0</b>	<b>3,265,015</b>
<b>Total</b>		<b>748</b>					<b>3,264,056</b>				<b>3,265,015</b>

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2025 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book		Profit	(Loss)	Net Book		Profit	(Loss)
		Value	Proceeds			Value	Proceeds		
\$	\$	\$	\$	\$	\$	\$	\$		
	<b>Plant and equipment</b>								
	<b>Governance</b>								
PAV6	2021 MAZDA CX-8 DIESEL FWD - 01BO	39,570	25,000	0	(14,570)	42,000	25,455	0	(16,545)
PAV317	2022 MITSUBISHI TRITON MR4X47 4X4 DUAL CAB - MIW	28,113	25,000	0	(3,113)	30,344	29,091	0	(1,254)
PU38	2022 ISUZU D-MAX 4X2 SINGLE CAB - BMO	25,925	15,000		(10,925)	25,630	22,727	0	(2,903)
	<b>Transport</b>								
PR9	2012 BOMAG SMOOTH DRUM ROLLER - BOS416	37,292	50,000	12,708	0	0	0	0	0
PPT4	BARTCO PORTABLE TRAFFIC LIGHT SYSTEM & TRAILER	7,792	1,000	0	(6,792)	0	0	0	0
PT5	PORTABLE MESSAGE BOARD TRAILER	10,062	5,000	0	(5,062)	0	0	0	0
PT6	PORATABLE MESSAGE BOARD TRAILER	10,062	5,000	0	(5,062)	0	0	0	0
PU33	MITSUBISHI MR4L20 GLX 4.2 SINGLE CAB UTILITY-BO039	15,000	15,000	0	0	15,000	16,364	1,364	0
PU37	2014 FOTON TUNLAND UTE	4,206	15,000	10,794	0	4,057	4,545	489	0
		<b>178,022</b>	<b>156,000</b>	<b>23,502</b>	<b>(45,524)</b>	<b>117,031</b>	<b>98,182</b>	<b>1,852</b>	<b>(20,702)</b>



Capital acquisitions	Adopted	Amended		YTD Actual	YTD Actual Variance
	Budget	Budget	YTD Budget		
	\$	\$	\$	\$	\$
Buildings	2,684,583	2,562,704	1,948,484	429,223	(1,519,261)
Furniture and equipment	151,500	152,892	144,638	117,105	(27,533)
Plant and equipment	593,000	593,000	593,000	508,764	(84,236)
Infrastructure - roads	1,320,111	1,338,088	1,306,698	1,311,597	4,899
Infrastructure - footpaths	75,000	75,000	68,747	57,712	(11,035)
Infrastructure - parks and gardens	41,000	41,000	41,000	10,164	(30,836)
Infrastructure - sewerage	329,339	329,339	246,996	218,312	(28,684)
Infrastructure - water	7,500	6,489	4,860	6,489	1,629
<b>Payments for Capital Acquisitions</b>	<b>5,202,033</b>	<b>5,098,512</b>	<b>4,354,423</b>	<b>2,659,367</b>	<b>(1,695,056)</b>
<b>Capital Acquisitions Funded By:</b>					
	\$	\$	\$	\$	\$
Capital grants and contributions	1,796,744	2,118,900	1,555,273	1,019,950	(535,324)
Other (disposals & C/Fwd)	156,000	156,000	156,000	98,182	(57,818)
Plant and Vehicle Reserve	593,000	593,000	508,138	508,138	0
Furniture & Equipment Reserve	178,710	178,710	132,203	132,203	0
Sewerage Scheme Reserve	199,680	199,680	130,950	130,950	0
Building and Facility Reserve	304,583	304,583	33,029	33,029	0
Infrastructure Reserve	97,616	97,616	0	0	0
Innovations & Development Reserve	1,564,540	1,564,540	0	0	0
Contribution - operations	311,160	(114,517)	1,838,829	736,916	(1,101,914)
<b>Capital funding total</b>	<b>5,202,033</b>	<b>5,098,512</b>	<b>4,354,423</b>	<b>2,659,367</b>	<b>(1,695,056)</b>

#### SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

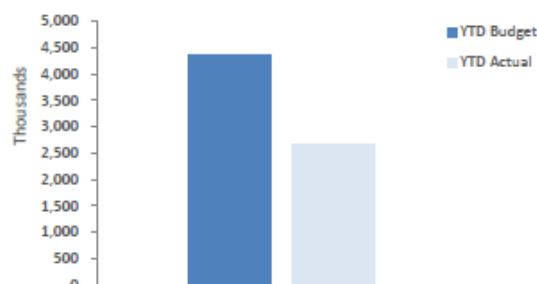
#### Initial recognition and measurement for assets held at cost

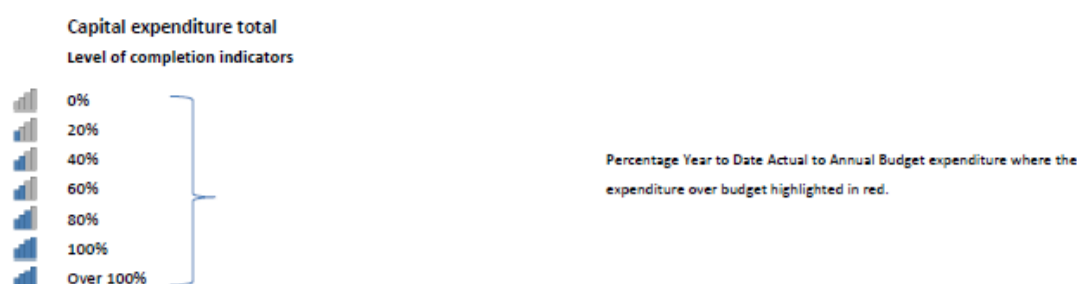
Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognised at fair value. Assets held at cost are depreciated and assessed for impairment annually.

#### Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

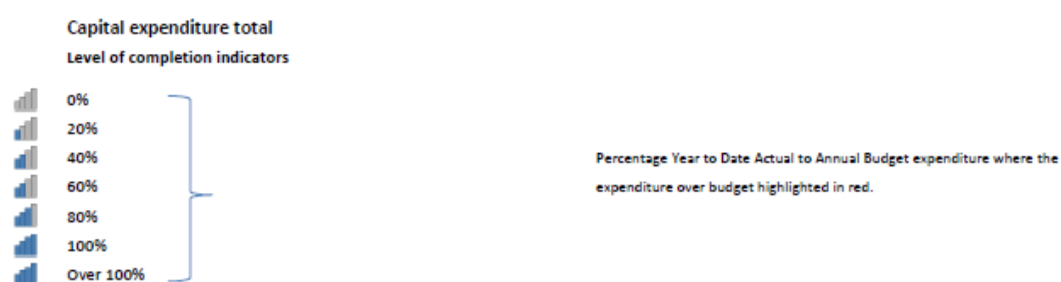
Payments for Capital Acquisitions





Level of completion indicator, please see table at the end of this note for further detail.

Account Number	Job Number	Sheet Category	Account/Job Description	Adopted	Amended	YTD Budget	YTD Actual	Variance (Under)/Over
				Budget	Budget			
				\$	\$	\$	\$	\$
<b>Buildings</b>								
E042510	SHADCAP	9230	SHADE SHETER - ADMINISTRATION OFFICE	(15,000)	(15,000)	(15,000)	(10,169)	(4,831)
<b>Total - Governance</b>				(15,000)	(15,000)	(15,000)	(10,169)	(4,831)
E054510	EBSHEDCAP	9230	EAST BROOKTON BFB SHED	(56,583)	(56,583)	(42,435)	(49,933)	7,498
<b>Total - Law, Order &amp; Public Safety</b>				(56,583)	(56,583)	(42,435)	(49,933)	7,498
E087511	U133CAP	9230	INDE U1 33 WHITTINGTON ST IMPROVEMENTS	0	(14,172)	(10,629)	(6,789)	(3,840)
<b>Total - Education &amp; Welfare</b>				0	(14,172)	(10,629)	(6,789)	(3,840)
<b>Housing</b>								
E091511	SHCOSFC3	9230	HOSUING PROGRAM ADDITIONAL STAFF HOUSING	(500,000)	0	0	0	0
E091515	10MACAP	9230	10 MARSH AVE	(12,000)	(12,000)	(9,000)	(11,770)	2,770
E092510	RLANDCAP	9230	PURCHASE ADDITIONAL RESIDENTIAL LAND - STOCK	(45,000)	(45,000)	(33,750)	0	(33,750)
<b>Total - Housing</b>				(557,000)	(57,000)	(42,750)	(11,770)	(30,980)
<b>Community Amenities</b>								
E105510	ROBIATU	9230	FUJICLEAN ATU SEWER TREATMENT SYSTEM ROBINSON RD PUB	0	(26,300)	(19,719)	(26,300)	6,581
<b>Total - Community Amenities</b>				0	(26,300)	(19,719)	(26,300)	6,581
<b>Recreation And Culture</b>								
E111512		9230	KWEDA HALL RENEWAL	(8,500)	0	0	0	0
E111511	MHALLSFC	9230	MEMORIAL HALL RENEWALS	(100,000)	(100,000)	(80,000)	0	(80,000)
E112510	POOLCAP	9230	POOL - CAPITAL	(51,000)	(51,000)	(51,000)	(12,223)	(38,777)
E112510	STBLOC	9230	STARTING BLOCKS - POOL	(20,000)	(20,000)	(19,998)	0	(19,998)
E115510	RWSTCAP	9230	RAILWAY STATION BUILDING REFURBISHMENT	(1,700,000)	(2,077,529)	(1,558,143)	(306,920)	(1,251,223)
E112510	POOLFP	9230	FOOTPATHS BROOKTON AQUATIC CENTRE	(20,000)	(20,000)	(14,994)	0	(14,994)
E115510	MUSECAP	9230	MUSEUM - CAPITAL	(10,500)	0	0	0	0
E113510	TENNCAP	9230	OLD TENNIS PAVILION - REFURBISHMENT	(50,000)	(50,000)	(37,494)	0	(37,494)
E113510	MENSCAP	9230	MENSSHED - OLD BOWLING CLUB CAPITAL	(20,000)	0	0	0	0
<b>Total - Recreation And Culture</b>				(1,980,000)	(2,318,529)	(1,761,629)	(319,142)	(1,442,487)
<b>Economic Services</b>								
E132510		9230	PURCHASE BUILDINGS	(20,000)	(20,000)	(14,994)	0	(14,994)
E136510	INDLCAP	9230	LAND FOR BROOKTON COMMERCIAL/INDUSTRIAL HUB	(50,000)	(50,000)	(37,494)	0	(37,494)
E136510	SEACON	9230	SEA CONTAINER STORAGE	(6,000)	(5,120)	(3,834)	(5,120)	1,286
<b>Total - Economic Services</b>				(76,000)	(75,120)	(56,322)	(5,120)	(51,202)
<b>Total - Buildings</b>				(2,684,583)	(2,562,704)	(1,948,484)	(429,223)	(1,519,261)
<b>Plant &amp; Equipment</b>								
<b>Governance</b>								
E042531		9234	ADMIN PURCHASE CEO VEHICLE	(60,000)	(60,000)	(60,000)	(60,626)	626
E042534		9234	ADMIN PURCHASE MIW VEHICLE	(55,000)	(55,000)	(55,000)	(54,525)	(475)
E042533		9234	ADMIN PURCHASE BMO VEHICLE	(48,000)	(48,000)	(48,000)	(41,267)	6,733
<b>Total - Governance</b>				(163,000)	(163,000)	(163,000)	(156,418)	6,884
<b>Other Property &amp; Services</b>								
E143530	EP005	9234	PURCHASE P&E - REPLACEMENT PR9 2012 BOMAG SMOOTH DR	(230,000)	(230,000)	(230,000)	(179,990)	(50,010)
E143530	LIGHTV6	9234	PURCHASE P&E - REPLACEMENT PPT4 BARTCO PORTABLE TRAFFIC LIGHT SYSTEM & TRAILER	(30,000)	(30,000)	(30,000)	(29,285)	(715)
E143530	LIGHTV7	9234	PURCHASE P&E - REPLACEMENT PT5 PORTABLE MESSAGE BOARD TRAILER	(40,000)	(40,000)	(40,000)	(30,365)	(9,635)
E143530	LIGHTV8	9234	PURCHASE P&E - REPLACEMENT PT6 PORTABLE MESSAGE BOARD TRAILER	(40,000)	(40,000)	(40,000)	(30,365)	(9,635)
E143530	LIGHTV9	9234	PURCHASE P&E - REPLACEMENT PU33 MITSUBISHI MR4L20 GLX 4.2 SINGLE CAB UTILITY-BO039	(45,000)	(45,000)	(45,000)	(41,113)	(3,888)
E143530	LIGHTV3	9234	PURCHASE P&E - REPLACEMENT 2014 FOTON TUNLAND UTE	(45,000)	(45,000)	(45,000)	(41,228)	(3,773)
<b>Total - Other Property &amp; Services</b>				(430,000)	(430,000)	(430,000)	(352,346)	(77,654)
<b>Total - Plant &amp; Equipment</b>				(593,000)	(593,000)	(593,000)	(508,764)	(70,769)
<b>Furniture &amp; Equipment</b>								
<b>Governance</b>								
E042520	ELECCAP	9232	CAPEX - ELECTRONIC EQUIPMENT	(31,500)	(31,500)	(31,500)	(27,159)	(4,341)
E042520	SERVCAP	9232	ADMIN SERVER	(75,000)	(75,000)	(75,000)	(72,596)	(2,404)
<b>Total - Governance</b>				(106,500)	(106,500)	(106,500)	(99,755)	(6,745)
<b>Recreation &amp; Culture</b>								
E115520	ARTCAP	9232	ARTWORK - PUBLIC AND VISUAL	(20,000)	(15,000)	(11,250)	0	(11,250)
E116520		9232	PURCHASE FURNITURE & EQUIPMENT	(18,000)	(18,000)	(13,500)	(17,350)	3,850
E113520		9232	PURCHASE FURNITURE & EQUIPMENT	(7,000)	(7,000)	(6,996)	0	(6,996)
<b>Total - Recreation &amp; Culture</b>				(45,000)	(40,000)	(31,746)	(17,350)	(14,396)
<b>Economic Services</b>								
E132520		9232	PURCHASE FURNITURE & EQUIPMENT	0	(6,392)	(6,392)	0	6,392
<b>Total - Economic Services</b>				0	(6,392)	(6,392)	0	6,392
<b>Total - Furniture &amp; Equipment</b>				(151,500)	(152,892)	(144,638)	(117,105)	(14,749)
<b>Infrastructure - Roads</b>								
<b>Transport</b>								
E121555	YORKRRG	9250	YORK-WILLIAMS ROAD	(709,036)	(709,036)	(709,032)	(720,908)	11,876
E121560	RICHR2R	9250	RICHARDSON STREET - RESEAL (RTR)	(55,000)	(55,000)	(55,000)	(59,333)	4,333
E121560	YOURR2R	9250	YOURALLING ROAD R2R	(85,097)	(85,097)	(85,096)	(88,388)	3,292
E121560	YOUNR2R	9250	YOUNG ROAD R2R	(57,000)	(57,000)	(57,000)	(58,379)	1,379
E121560	MCGSR2R	9250	MCGRATH STREET R2R	(12,000)	(12,000)	(12,000)	(13,357)	1,357
E121560	RAMR2R	9250	RAMSAY ROAD R2R	(88,785)	(88,785)	(88,785)	(87,511)	(1,274)
E121560	WHISR2R	9250	WHITE STREET	(55,000)	(55,000)	(55,000)	(54,347)	(653)
E121565	SODAR2R	9250	SOUTH DALE ROAD R2R	(91,927)	(91,927)	(91,926)	(96,327)	4,401
E121565	WBSF3	9250	DANGIN-MEARS ROAD WBSF ENVIRONMENTAL REPORTS	(38,000)	(61,747)	(46,305)	(31,670)	(14,635)



Level of completion indicator, please see table at the end of this note for further detail.

Account Number	Job Number	Balance Sheet Category	Account/Job Description	Adopted	Amended	YTD Budget	YTD Actual	Variance (Under)/Over
				Budget	Budget			
				\$	\$	\$	\$	\$
E121565	WBSF2	9250	DANGIN-MEARS ROAD WHEATBELT SECONDARY FREIGHT NETWORK 23/24	(63,696)	(63,696)	(47,754)	(42,578)	(5,176)
E121570	BRIDGE11	9250	BRIDGE 3150A ALDERSYDE NORTH ROAD	(39,017)	(28,000)	(28,000)	(28,000)	0
E121570	BRIDGE12	9250	BRIDGE 4878A BROOKTON KWEDA ROAD	(25,553)	(30,800)	(30,800)	(30,800)	0
<b>Total - Transport</b>				<b>(1,320,111)</b>	<b>(1,338,088)</b>	<b>(1,306,698)</b>	<b>(1,311,597)</b>	<b>4,899</b>
<b>Total - Infrastructure - Roads</b>				<b>(1,320,111)</b>	<b>(1,338,088)</b>	<b>(1,306,698)</b>	<b>(1,311,597)</b>	<b>4,899</b>
<b>Infrastructure - Sewerage</b>								
<b>Community Amenities</b>								
E102541	SEWPIPE	9254	SEWERAGE PIPE RELINING/UPGRADE	(172,292)	(172,292)	(129,213)	(87,362)	(41,851)
E107541	HVCAPO5	9262	HAPPY VALLEY SMART TECH BORE TANK CONTROL SYSTEM BROOKTON WASTEWATER (EFFLUENT) OXIDATION POND -	(7,500)	(6,489)	(4,860)	(6,489)	1,629
E102540	SEWEDS	9254	DES LUDGING	(157,047)	(157,047)	(117,783)	(130,950)	13,167
<b>Total - Community Amenities</b>				<b>(336,839)</b>	<b>(335,828)</b>	<b>(251,856)</b>	<b>(224,801)</b>	<b>(27,055)</b>
<b>Total - Infrastructure - Sewerage</b>				<b>(336,839)</b>	<b>(335,828)</b>	<b>(251,856)</b>	<b>(224,801)</b>	<b>(27,055)</b>
<b>Infrastructure - Footpaths</b>								
<b>Transport</b>								
E121575	CORBFP	9252	FOOTPATH - CORBERDING ROAD - GAYNOR AND MCGRATH ST	(50,000)	(50,000)	(50,000)	(41,800)	(8,200)
E121575	ROBIAR	9252	ACCESSIBLE RAMP - ROBINSON ROAD	(5,000)	(9,600)	(7,200)	(512)	(6,688)
E121575	MEMPPF	9252	MEMORAL PARK FOOTPATH	(20,000)	(15,400)	(11,547)	(15,400)	3,853
<b>Total - Transport</b>				<b>(75,000)</b>	<b>(75,000)</b>	<b>(68,747)</b>	<b>(57,712)</b>	<b>(11,035)</b>
<b>Total - Infrastructure - Footpaths</b>				<b>(75,000)</b>	<b>(75,000)</b>	<b>(68,747)</b>	<b>(57,712)</b>	<b>(11,035)</b>
<b>Infrastructure - Parks &amp; Gardens</b>								
<b>Recreation And Culture</b>								
E111550	WBSPCAP	9256	WB EVA SPORT PAVILION	(41,000)	(41,000)	(41,000)	(10,164)	(30,836)
<b>Total - Recreation And Culture</b>				<b>(41,000)</b>	<b>(41,000)</b>	<b>(41,000)</b>	<b>(10,164)</b>	<b>(30,836)</b>
<b>Total - Infrastructure - Parks &amp; Gardens</b>				<b>(41,000)</b>	<b>(41,000)</b>	<b>(41,000)</b>	<b>(10,164)</b>	<b>(30,836)</b>
<b>Grand Total</b>				<b>(5,202,033)</b>	<b>(5,098,512)</b>	<b>(4,354,423)</b>	<b>(2,659,367)</b>	<b>(1,668,805)</b>

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MARCH 2026

FINANCING ACTIVITIES  
NOTE 9  
BORROWINGS

Repayments - borrowings

Information on borrowings	Loan No.	1 July 2025	New Loans			Principal Repayments			Principal Outstanding			Interest Repayments		
			Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget
Particulars		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Education and welfare</b>														
Kalkarni Residency (20%)	80	12,124	0	0	0	(12,124)	(12,124)	(12,124)	(0)	0	0	(395)	(593)	(593)
<b>Housing</b>														
Staff Housing (33%)	80	20,005	0	0	0	(20,005)	(20,005)	(20,005)	0	(0)	(0)	(632)	(979)	(979)
<b>Community amenities</b>														
Sewerage (14%)	80	8,487	0	0	0	(8,487)	(8,487)	(8,487)	0	(0)	(0)	(268)	(415)	(415)
Effluent Loan	83	575,905	0	0	0	(49,272)	(49,825)	(49,825)	526,634	526,080	526,080	(21,367)	(29,148)	(29,148)
<b>Recreation and culture</b>														
Sport & Recreation	81	210,174	0	0	0	(39,213)	(79,789)	(79,789)	170,961	130,385	130,385	(8,488)	(14,947)	(14,947)
<b>Other property and services</b>														
Grader (33%)	80	20,005	0	0	0	(20,005)	(20,005)	(20,005)	0	(0)	(0)	(632)	(978)	(978)
		<b>846,700</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(149,105)</b>	<b>(190,235)</b>	<b>(190,235)</b>	<b>697,595</b>	<b>656,465</b>	<b>656,465</b>	<b>(31,782)</b>	<b>(47,060)</b>	<b>(47,060)</b>
<b>Self supporting loans</b>														
<b>General purpose funding</b>														
Country Club	82	84,518	0	0	0	(15,769)	(32,086)	(32,086)	68,749	52,431	52,431	(1,851)	(6,012)	(6,012)
		<b>84,518</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(15,769)</b>	<b>(32,086)</b>	<b>(32,086)</b>	<b>68,749</b>	<b>52,431</b>	<b>52,431</b>	<b>(1,851)</b>	<b>(6,012)</b>	<b>(6,012)</b>
<b>Total</b>		<b>931,218</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(164,874)</b>	<b>(222,321)</b>	<b>(222,321)</b>	<b>766,343.99</b>	<b>708,896</b>	<b>708,896</b>	<b>(33,633)</b>	<b>(53,072)</b>	<b>(53,072)</b>
Current borrowings		222,321							57,446					
Non-current borrowings		708,898							708,898					
		<b>931,218</b>							<b>766,344</b>					

All debenture repayments were financed by general purpose revenue.  
Self supporting loans are financed by repayments from third parties.

Unspent borrowings

Particulars	Date Borrowed	Unspent	Borrowed	Expended	Unspent
		Balance 30-06-2025	During Year	During Year	Balance 31 March 2026
		\$	\$	\$	\$
Effluent Loan	2/09/2024	148,862	0	(87,362)	61,500
		<b>148,862</b>	<b>0</b>	<b>(87,362)</b>	<b>61,500</b>

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MARCH 2026

FINANCING ACTIVITIES  
NOTE 10  
LEASE LIABILITIES

Movement in carrying amounts

Information on leases	Lease No.	1 July 2025	New Leases			Principal Repayments			Principal Outstanding			Interest Repayments		
			Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget
Particulars		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Community amenities														
Re-Use Water Dam	LE-03	17,469	0	0	0	(1,622)	(1,622)	(1,622)	15,847	15,847	15,847	(560)	(560)	(560)
<b>Total</b>		<b>17,469</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(1,622)</b>	<b>(1,622)</b>	<b>(1,622)</b>	<b>15,847</b>	<b>15,847</b>	<b>15,847</b>	<b>(560)</b>	<b>(560)</b>	<b>(560)</b>
Current lease liabilities		1,622							0					
Non-current lease liabilities		15,847							15,847					
		<b>17,469</b>							<b>15,847</b>					

All lease repayments were financed by general purpose revenue.

KEY INFORMATION

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is or contains a lease, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

Reserve accounts

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Furniture & Equipment Reserve	153,337	5,517	5,036	129,000	129,525	(178,710)	(132,203)	109,144	155,694
Leave Reserve	159,363	5,734	3,043	0	0	0	0	165,097	162,406
Sewerage Scheme Reserve	520,587	18,732	7,622	0	0	(199,680)	(130,950)	339,639	397,259
Plant and Vehicle Reserve	655,510	23,587	17,292	531,000	447,727	(593,000)	(508,138)	617,097	612,392
Madison Square Units Reserve	35,732	1,286	688	311	311	0	0	37,329	36,731
Brookton Community Resource Centre	241,385	8,686	4,610	0	0	0	0	250,071	245,995
Building and Facility Reserve	5,857,969	210,785	113,044	78,347	78,347	(304,583)	(33,029)	5,842,518	6,016,331
Infrastructure Reserve	474,945	17,090	9,070	138,534	138,534	(97,616)	0	532,953	622,549
Waste Reserve	796,986	28,678	15,476	14,511	14,511	0	0	840,175	826,974
Aged Housing Reserve	462,222	16,632	8,827	0	0	0	0	478,854	471,049
Innovations & Development Reserve	3,242,262	116,665	61,915	0	0	(1,564,540)	0	1,794,387	3,304,177
	12,600,298	453,392	246,623	891,703	808,955	(2,938,129)	(804,320)	11,007,264	12,851,555

	Opening Balance	Liability Increase	Liability Reduction	Closing Balance
Other current liabilities	1 July 2025			31 Mar 2026
	\$	\$	\$	\$
<b>Other liabilities</b>				
- Contract liabilities	33,872	16,000	(44,943)	4,929
- Capital grant/contribution liabilities	110,951	1,203,724	(1,019,950)	294,725
<b>Total other liabilities</b>	<b>144,822</b>	<b>1,219,724</b>	<b>(1,064,892)</b>	<b>299,654</b>
<b>Employee Related Provisions</b>				
Annual leave	181,697	0	0	181,697
Long service leave	150,841	0	0	150,841
Provision for long service leave oncosts - Current	14,744	0	0	14,744
Provision for annual leave oncosts - Current	25,542	0	0	25,542
<b>Total Employee Related Provisions</b>	<b>372,824</b>	<b>0</b>	<b>0</b>	<b>372,824</b>
<b>Total other current assets</b>	<b>517,646</b>	<b>1,219,724</b>	<b>(1,064,892)</b>	<b>672,478</b>
Amounts shown above include GST (where applicable)				

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 13 and 14

#### KEY INFORMATION

##### Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

##### Employee Related Provisions

###### Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

###### Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

##### Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

##### Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

Provider	Unspent grant, subsidies and contributions liability				Grants, subsidies and contributions revenue			
	Liability	Increase	Liability	Current	Adopted	Adopted	Amended	YTD
	1 July 2025	in Liability	Reduction (As revenue)	Liability 31 Mar 2026	Budget Revenue	YTD Budget	Annual Budget	Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
General purpose funding								
Grants Commission - General (WALGGC)	0	0	0	0	454,038	364,617	486,157	364,618
Grants Commission - Roads (WALGGC)	0	0	0	0	201,237	176,697	235,597	176,698
Law, order, public safety	0					0		
DFES Grant - Fire Mitigation Activity Fund 24/25	33,872	0	(33,872)	0	143,430	107,568	143,430	33,872
DFES Grant - ESL operating Grant	0	0	0	0	105,000	78,750	105,000	78,750
Transport	0							
MRWA Direct Grant Funding	0	0	0	0	130,413	130,413	130,413	130,413
Economic services	0							
Seniors Week Event	0	0	0	0	1,000	1,000	1,000	1,000
Other Community Events Revenue	0	0	0	0	100	747	1,000	1,000
Community Christmas Party Revenue	0	0	0	0	2,000	0	0	0
Nadc (National Australia Day Council)	0	8,000	(8,000)	0	10,000	10,000	10,000	8,000
Youth Week Event Revenue	0	0	0	0	2,000	0	0	0
Grant Revenue - Stay On Your Feet	0	0	0	0	5,000	0	0	0
Grant Revenue - Dpird Crc Development Grant	0	0	0	0	3,000	2,250	3,000	0
Grant Revenue - Fitness Initiatives	0	0	0	0	5,000	0	0	0
Grant Revenue - Carers Week Grant	0	500	(500)	0	0	500	500	3,000
Grant Revenue - Technology and Digital Inclusion	0	2,500	(2,500)	0	0	0	0	2,500
Grant Revenue - End of Life Planning Capacity	0	5,000	(71)	4,929	0	0	0	71
CRC Operating Grant Revenue	0	0	0	0	119,428	89,571	119,428	174,227
Grant Funding The Lbw Trust Library Grant	0	0	0	0	2,000	1,494	2,000	2,000
<b>TOTALS</b>	<b>33,872</b>	<b>16,000</b>	<b>(44,943)</b>	<b>4,929</b>	<b>1,183,646</b>	<b>963,607</b>	<b>1,237,525</b>	<b>976,149</b>

Provider	Capital grant/contribution liabilities				Capital grants, subsidies and contributions revenue			
	Liability	Increase	Liability	Current	Adopted	Adopted	Amended	YTD
	1 July 2025	in Liability	Reduction (As revenue)	Liability 31 Mar 2026	Budget Revenue	YTD Budget	Annual Budget	Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Capital grants and subsidies								
General purpose funding								
LRCI 4 - Woods Loop Road	0	110,349	(110,349)	0	110,349	82,761	110,349	110,349
LRCI 4 - Mattingly Road	0	36,595	(36,595)	0	37,000	27,750	37,000	36,595
Refurbishment/Construction BCI Old Tennis Court Building	0	0	0	0	50,000	37,494	50,000	0
WBDC & BPFS - Railway Station Building Refurbishment	20,000	20,000	(40,000)	0	240,000	405,000	540,000	40,000
LRCI 4 - UPGRADE BROOKTON OVAL LIGHTS	0	13,671	(13,671)	0	13,671	10,251	13,671	13,671
Law, order, public safety								
Esl Grant - Emergency Services Levy - Capital East Brookton Shed	0	342,730	(49,933)	292,797	333,055	249,786	333,055	49,933
Transport								
Dangin-Mears Road WBSFN Stage 2- Environmental Reports	0	0	0	0	35,454	43,206	57,610	0
WSFN 2 - Dangin-Mears Road - Income - 2023/24	0	0	0	0	59,715	44,784	59,715	0
Mcgrath Street - R2R Income	0	12,000	(12,000)	0	12,000	9,000	12,000	12,000
Youralling Road - R2R Income	0	85,097	(85,097)	0	85,097	63,822	85,097	85,097
Young Road - R2R Income	0	5,369	(5,369)	0	57,000	42,750	57,000	5,369
Ramsay Road - R2R Income	0	88,785	(87,511)	1,274	88,785	66,588	88,785	87,511
Richardson Street - R2R Income	0	55,000	(55,000)	0	55,000	41,250	55,000	55,000
White Street - R2R Income	0	55,000	(54,347)	653	55,000	41,250	55,000	54,347
Southdale Road - R2R Income	0	91,927	(91,927)	0	91,927	68,943	91,927	91,927
York Williams Road RRG	0	378,152	(378,152)	0	472,691	354,510	472,691	378,152
Davis Road - R2R Income	10,030	(10,030)	0	0	0	0	0	0
Mattingly Road - R2R Income	20,896	(20,896)	0	0	0	0	0	0
Mattingly Road Culvert - R2R Income	60,024	(60,024)	0	0	0	0	0	0
<b>TOTALS</b>	<b>110,951</b>	<b>1,203,724.11</b>	<b>(1,019,950)</b>	<b>294,725</b>	<b>1,796,744</b>	<b>1,589,145</b>	<b>2,118,900</b>	<b>1,019,950</b>

In previous years, bonds and deposits were held as trust monies. They are still reported in this Note but also included in Restricted Cash - Bonds and Deposits and as a current liability in the books of Council.

Trust funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance 1 July 2025	Amount Received	Amount Paid	Closing Balance 31 Mar 2026
	\$	\$	\$	\$
<b>Restricted Cash - Bonds and Deposits</b>				
Bus Bonds	1,730	370	(350)	1,750
Facility Hire Bonds	7,360	8,390	(7,500)	8,250
Gym Bonds	8,040	3,640	(2,240)	9,440
Other Bonds	0	1,080	(1,080)	0
<b>Sub-Total</b>	<b>17,130</b>	<b>13,480</b>	<b>(11,170)</b>	<b>19,440</b>
	<b>17,130</b>	<b>13,480</b>	<b>(11,170)</b>	<b>19,440</b>

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	<b>Budget adoption</b>						
DEPOOP	Shire depot - Building Maintenance	OCM 10.25-02	Operating Expenditure		7,000		7,000
RWSTCAP	Railway Station Building Refurbishment	OCM 08.25-04	Capital Expenditure			(322,989)	(315,989)
RWSTCAP	Railway Station Building Refurbishment	OCM 09.25-03	Capital Expenditure			(36,540)	(352,529)
ROUTCAP	Pioneer Park Refurbishment	OCM 10.25-02	Capital Expenditure			(15,500)	(368,029)
KWHCAP	Kweda Hall Renewal	OCM 10.25-02	Capital Expenditure		8,500		(359,529)
I033550	Transfer from Reserve - Railway Station Building Refurbishment	OCM 09.25-03	Capital Revenue		36,540		(322,989)
	Adjustment of C/F Surplus Budgeted for 2024/2025	OCM 02.25-11	Opening Surplus(Deficit)		82,854		(240,135)
	Grants, subsidies and contributions						(240,135)
I032010	Gpg Grants Commission - General	OCM 02.25-11	Operating Revenue		32,119		(208,016)
I032020	Gpg Grants Commission - Roads	OCM 02.25-11	Operating Revenue		34,360		(173,656)
CLU062	Grant Revenue - Other Community Events	OCM 02.25-11	Operating Revenue		500		(173,156)
GR0006	Community Christmas Party Revenue	OCM 02.25-11	Operating Revenue			(2,000)	(175,156)
GR0008	Other Community Events Revenue	OCM 02.25-11	Operating Revenue		900		(174,256)
GR0009	Youth Week Event Revenue	OCM 02.25-11	Operating Revenue			(2,000)	(176,256)
GR0011	Grant Revenue - Stay On Your Feet	OCM 02.25-11	Operating Revenue			(5,000)	(181,256)
GR0013	Grant Revenue - Fitness Initiatives	OCM 02.25-11	Operating Revenue			(5,000)	(186,256)
	<b>Fees and charges</b>						(186,256)
I051010	Fire Fees & Charges	OCM 02.25-11	Operating Revenue		1,750		(184,506)
I052010	Anim Fees & Charges	OCM 02.25-11	Operating Revenue		1,500		(183,006)
I052010	Anim Fees & Charges	OCM 02.25-11	Operating Revenue		1,000		(182,006)
I104010	Tpb Fees & Charges	OCM 02.25-11	Operating Revenue		4,000		(178,006)
I031020	Rate Other Rates Income	OCM 02.25-11	Operating Revenue		500		(177,506)
I087040	Independent Living Units - Other Income	OCM 02.25-11	Operating Revenue		5,442		(172,064)
I102011	Sewerage Rates Charges	OCM 02.25-11	Operating Revenue		6,640		(165,424)
I105010	Amen Fees & Charges	OCM 02.25-11	Operating Revenue		8,000		(157,424)
I111011	Halls Fees & Charges - Memorial Hall	OCM 02.25-11	Operating Revenue		700		(156,724)
I111012	Halls Fees & Charges Wb Eva Pavilion	OCM 02.25-11	Operating Revenue		1,500		(155,224)
I112010	Pool Fees & Charges	OCM 02.25-11	Operating Revenue		1,600		(153,624)
I113010	Oth-Rec Fees & Charges	OCM 02.25-11	Operating Revenue		1,600		(152,024)
I132010	Tour Fees & Charges	OCM 02.25-11	Operating Revenue		10,000		(142,024)
I101010	Refuse Fees & Charges	OCM 02.25-11	Operating Revenue		5,000		(137,024)
	<b>Interest revenue</b>						(137,024)
I031030	Rate Interest Earnings	OCM 02.25-11	Operating Revenue		1,000		(136,024)
I031030	Rate Interest Earnings	OCM 02.25-11	Operating Revenue		1,900		(134,124)
I033020	Genfin Interest On Investments	OCM 02.25-11	Operating Revenue		30,218		(103,906)
I033020	Genfin Interest On Investments	OCM 02.25-11	Operating Revenue		171,392		67,486
	<b>Other revenue</b>						67,486
I042030	Admin Reimbursements & Donations	OCM 02.25-11	Operating Revenue		500		67,986
I042040	Admin Other Revenue	OCM 02.25-11	Operating Revenue		365		68,351
I147010	Sal Reimbursement - Workers Comp	OCM 02.25-11	Operating Revenue		30,000		98,351
GR0006	Community Christmas Party Revenue	OCM 02.25-11	Operating Revenue		500		98,851
	<b>Employee costs</b>						98,851
E055010	Emergency Management	OCM 02.25-11	Operating Expenses		1,000		99,851
E071010	Hea Employee Costs	OCM 02.25-11	Operating Expenses		500		100,351
E134020	Build-B General Operating Expenses	OCM 02.25-11	Operating Expenses		500		100,851
E042010	Admin Employee Costs	OCM 02.25-11	Operating Expenses			(2,700)	98,151
E042010	Admin Employee Costs	OCM 02.25-11	Operating Expenses		2,000		100,151
E042010	Admin Employee Costs	OCM 02.25-11	Operating Expenses		2,000		102,151
E112010	Pool Employee Costs	OCM 02.25-11	Operating Expenses		67,749		169,900
E112010	Pool Employee Costs	OCM 02.25-11	Operating Expenses		9,959		179,859
E112010	Pool Employee Costs	OCM 02.25-11	Operating Expenses			(1,683)	178,176
E112010	Pool Employee Costs	OCM 02.25-11	Operating Expenses		600		178,776
E112010	Pool Employee Costs	OCM 02.25-11	Operating Expenses		2,000		180,776
E112010	Pool Employee Costs	OCM 02.25-11	Operating Expenses		1,200		181,976
DEPOOP	Shire Depot - Building Maintenance	OCM 02.25-11	Operating Expenses			(7,000)	174,976
E142010	Pw-Oh Employee Costs	OCM 02.25-11	Operating Expenses			(1,485)	173,491
E142010	Pw-Oh Employee Costs	OCM 02.25-11	Operating Expenses		4,000		177,491
E136100	Crc Employee Costs	OCM 02.25-11	Operating Expenses		1,200		178,691
	<b>Materials and contracts</b>						178,691
E041020	Memb General Operating Expenses	OCM 02.25-11	Operating Expenses			(4,500)	174,191
E041020	Memb General Operating Expenses	OCM 02.25-11	Operating Expenses			(10,000)	164,191
E041020	Memb General Operating Expenses	OCM 02.25-11	Operating Expenses			(4,587)	159,604
FIREGO	Fire General Operating	OCM 02.25-11	Operating Expenses		672		160,276

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
FIREGO	Fire General Operating	OCM 02.25-11	Operating Expenses		4,000		164,276
E042020	Admin General Operating Expenses	OCM 02.25-11	Operating Expenses		4,000		168,276
E042020	Admin General Operating Expenses	OCM 02.25-11	Operating Expenses			(27,124)	141,152
E042020	Admin General Operating Expenses	OCM 02.25-11	Operating Expenses			(11,000)	130,152
E042020	Admin General Operating Expenses	OCM 02.25-11	Operating Expenses			(1,600)	128,552
POOLGO	Swimming Pool General Operating	OCM 02.25-11	Operating Expenses		500		129,052
POOLGO	Swimming Pool General Operating	OCM 02.25-11	Operating Expenses			(101,250)	27,802
		OCM 02.25-11					27,802
E115040	Oth-Cult Community Events	OCM 02.25-11	Operating Expenses			(5,000)	22,802
GYMOP	Gymnasium Operating	OCM 02.25-11	Operating Expenses		2,000		24,802
GYMOP	Gymnasium Operating	OCM 02.25-11	Operating Expenses		2,500		27,302
	Youth Precinct - Pumptrack - Loop Track, Flying						
PUMTRAC	Fox / Zipline Nature Play Area	OCM 02.25-11	Operating Expenses		1,500		28,802
	Youth Precinct Shed / Building (Youth Group /						
YGGOP	Girl Guide) Reserve 43158	OCM 02.25-11	Operating Expenses		2,500		31,302
CARAOP	Caravan Park	OCM 02.25-11	Operating Expenses		10,000		41,302
CARAOP	Caravan Park	OCM 02.25-11	Operating Expenses		4,290		45,592
E148020	Unclass Insurance Claims Expense	OCM 02.25-11	Operating Expenses			(27,000)	18,592
RRTLOP	Public Toilets Robinson Road	OCM 02.25-11	Operating Expenses			(4,000)	14,592
CEMEOP	Cemetery	OCM 02.25-11	Operating Expenses		500		15,092
CEMEOP	Cemetery	OCM 02.25-11	Operating Expenses		3,000		18,092
MEMPOP	Memorial Park	OCM 02.25-11	Operating Expenses			(1,000)	17,092
RESEOP	Reserve 43158 Beautification Works	OCM 02.25-11	Operating Expenses		2,000		19,092
RWPKOP	Railway Station Park	OCM 02.25-11	Operating Expenses		2,000		21,092
ROTUOP	Rotunda - Pioneer Park	OCM 02.25-11	Operating Expenses			(4,073)	17,019
BRDGOP	Bridge Maintenance	OCM 02.25-11	Operating Expenses			(5,770)	11,249
DEPOOP	Shire Depot - Building Maintenance	OCM 02.25-11	Operating Expenses		3,250		14,499
DEPOOP	Shire Depot - Building Maintenance	OCM 02.25-11	Operating Expenses			(3,250)	11,249
E143020	Poc General Operating Expenses	OCM 02.25-11	Operating Expenses			(17,000)	(5,751)
ADMIOP	Administration Centre	OCM 02.25-11	Operating Expenses		1,500		(4,251)
ADMIOP	Administration Centre	OCM 02.25-11	Operating Expenses		500		(3,751)
ADMIOP	Administration Centre	OCM 02.25-11	Operating Expenses			(2,000)	(5,751)
	Unit 1 33 Whittington Street Brookton -						
U133WS	Independent Living Units	OCM 02.25-11	Operating Expenses			(1,500)	(7,251)
	Unit 1 40 White Street Brookton - Independent						
U140WS	Living Units	OCM 02.25-11	Operating Expenses		1,500		(5,751)
	Unit 2 33 Whittington Street Brookton -						
U233WS	Independent Living Units	OCM 02.25-11	Operating Expenses		1,000		(4,751)
	Unit 2 40 White Street Brookton - Independent						
U240WS	Living Units	OCM 02.25-11	Operating Expenses		1,500		(3,251)
	Unit 3 33 Whittington Street Brookton -						
U333WS	Independent Living Units	OCM 02.25-11	Operating Expenses		1,000		(2,251)
	Unit 3 40 White Street Brookton - Independent						
U340WS	Living Units	OCM 02.25-11	Operating Expenses		1,500		(751)
	Unit 4 40 White Street Brookton - Independent						
U440WS	Living Units	OCM 02.25-11	Operating Expenses		2,500		1,749
U540WS	Living Units	OCM 02.25-11	Operating Expenses		1,500		3,249
	Unit 6 40 White Street Brookton - Independent						
U640WS	Living Units	OCM 02.25-11	Operating Expenses		1,500		4,749
	Unit 7 40 White Street Brookton - Independent						
U740WS	Living Units	OCM 02.25-11	Operating Expenses		1,500		6,249
	Unit 8 40 White Street Brookton - Independent						
U840WS	Living Units	OCM 02.25-11	Operating Expenses		3,500		9,749
10MAOP	10 Marsh Ave Brookton	OCM 02.25-11	Operating Expenses		2,500		12,249
23WHITOP	23 Whittington Street Brookton	OCM 02.25-11	Operating Expenses		2,500		14,749
28AWSOP	U5 28 William Street	OCM 02.25-11	Operating Expenses		2,500		17,249
28BWSOP	U6 28 William Street	OCM 02.25-11	Operating Expenses		4,000		21,249
U2MSUOP	U2 4 Matthew Street	OCM 02.25-11	Operating Expenses		2,000		23,249
U1MSOP	Unit 1 Madison Square Units	OCM 02.25-11	Operating Expenses		2,500		25,749
U2MSOP	Unit 2 Madison Square Units	OCM 02.25-11	Operating Expenses		2,500		28,249
U3MSOP	Unit 3 Madison Square Units	OCM 02.25-11	Operating Expenses		2,500		30,749
WBOP	Wb Eva Pavilion	OCM 02.25-11	Operating Expenses		2,000		32,749
WBOP	Wb Eva Pavilion	OCM 02.25-11	Operating Expenses			(2,000)	30,749
MUSEOP	Historical Society Museum	OCM 02.25-11	Operating Expenses			(3,889)	26,860
E136101	Crc General Operating Expenses	OCM 02.25-11	Operating Expenses			(4,000)	22,860
E136101	Crc General Operating Expenses	OCM 02.25-11	Operating Expenses			(450)	22,410
E136101	Crc General Operating Expenses	OCM 02.25-11	Operating Expenses		1,320		23,730
EV0002	Community Christmas Party	OCM 02.25-11	Operating Expenses		2,000		25,730
EV0003	Christmas Decoration	OCM 02.25-11	Operating Expenses		4,645		30,375

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash	Increase in	Decrease in	Amended Budget
				Adjustment	Avaliable	Available Cash	
				\$	\$	\$	\$
EV0004	Noongar Sport Event	OCM 02.25-11	Operating Expenses		1,000		31,375
EV0007	Seniors Week Event	OCM 02.25-11	Operating Expenses		1,667		33,042
EV0008	Other Community Events	OCM 02.25-11	Operating Expenses			(3,150)	29,892
EV0009	Youth Week Event	OCM 02.25-11	Operating Expenses		2,000		31,892
EV0011	Stay On Your Feet	OCM 02.25-11	Operating Expenses		5,000		36,892
EV0013	Fitness Initiatives	OCM 02.25-11	Operating Expenses		5,000		41,892
BOWL0P	Bowling Club	OCM 02.25-11	Operating Expenses			(4,900)	36,992
	Utility charges						36,992
MADI0P	Madison Square Park	OCM 02.25-11	Operating Expenses		3,000		39,992
25WHIT0P	25 Whittington Street Brookton	OCM 02.25-11	Operating Expenses		1,000		40,992
28AWS0P	U5 28 William Street	OCM 02.25-11	Operating Expenses		1,000		41,992
U1MSU0P	U1 4 Matthew Street	OCM 02.25-11	Operating Expenses		500		42,492
	Other expenditure						42,492
E041030	Memb Councillors Fees/Expenses/Allowances	OCM 02.25-11	Operating Expenses		4,000		46,492
E031030	Rates Write Off	OCM 02.25-11	Operating Expenses			(24,401)	22,091
CARA0P	Caravan Park	OCM 02.25-11	Operating Expenses			(1,480)	20,611
E102060	Sewerage Prior Year Adjustments	OCM 02.25-11	Operating Expenses			(22,283)	(1,672)
E115050	Oth-Cult Community Chest Fund	OCM 02.25-11	Operating Expenses			(5,000)	(6,672)
	Capital grants, subsidies and contributions						(6,672)
CLI015	Railway Station Building Refurbishment Income	OCM 02.25-11	Capital Revenue		300,000		293,328
CLI061	Dangin-Mears Rd Wsfn Income Environmental Reports	OCM 02.25-11	Capital Revenue		22,156		315,484
	Purchase of land and buildings						315,484
SHCOSFC3	Housing Program Additional Staff Housing	OCM 02.25-11	Capital Expenses		500,000		815,484
MENSCAP	Mensshed - Old Bowling Club Capital	OCM 02.25-11	Capital Expenses		20,000		835,484
ROUTCAP	Rotunda - Pioneer Park Refurbishment	OCM 02.25-11	Capital Expenses		15,500		850,984
SEACON	Sea Container Storage	OCM 02.25-11	Capital Expenses		880		851,864
	Fujiclean Atu Sewer Treatment System Robinson Rd Public Toilets	OCM 02.25-11	Capital Expenses			(26,300)	825,564
ROBIATU	Museum - Capital	OCM 02.25-11	Capital Expenses		10,500		836,064
U133CAP	Inde U1 33 Whittington St Improvements	OCM 02.25-11	Capital Expenses			(14,172)	821,892
	Purchase of furniture and equipment						821,892
ARTCAP	Artwork - Public And Visual	OCM 02.25-11			5,000		826,892
	Purchase and construction of infrastructure-roads						826,892
	Dangin-Mears Road Wbsf Environmental Reports 25/26	OCM 02.25-11	Capital Expenses			(23,747)	803,145
BRIDGE11	Bridge 3150A Aldersyde North Road	OCM 02.25-11	Capital Expenses		11,017		814,162
BRIDGE12	Bridge 4878A Brookton Kweda Road	OCM 02.25-11	Capital Expenses			(5,247)	808,915
	Purchase and construction of infrastructure-footpath						808,915
MEMPPF	Memoral Park Footpath	OCM 02.25-11	Capital Expenses		4,600		813,515
ROBIAR	Accessible Ramp - Robinson Road	OCM 02.25-11	Capital Expenses			(4,600)	808,915
	Purchase and construction of infrastructure-water						808,915
	Happy Valley Smart Tech Bore Tank Control System	OCM 02.25-11	Capital Expenses		1,011		809,926
	Transfers from reserve accounts						809,926
I033550	Transfer From Reserve To Muni	OCM 02.25-11	Capital Revenue			(500,000)	309,926
	Transfers to reserve accounts						309,926
E033551	Transfer Interest From Muni To Reserve	OCM 02.25-11	Capital Expenses			(171,392)	138,534
E033550	Transfer To Reserve From Muni	OCM 02.25-11	Capital Expenses			(138,534)	0
							0
RWSTCAP	Railway Station Building Refurbishment	OCM 02.25-17	Capital Expenditure			(18,000)	(18,000)
I033550	Transfer from Reserve - Railway Station Building Refurbishment	OCM 02.25-17	Capital Revenue		18,000		0
				0	1,606,096	(1,606,096)	0

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2025-26 year is \$10,000 or 10.00% whichever is the greater.

Nature or type	Var. \$	Var. %	Explanation of positive variances		Explanation of negative variances	
			Timing	Permanent	Timing	Permanent
	\$	%				
<b>Revenue from operating activities</b>						
Fees and charges	165,796	28.26%	▲ The main timing variances relate to budget profiling for the Independent Living Unit Charges, Shire Housing Rental Charges and Refuse Rate Charges.	Caravan Park and Private Works Income is coming in higher than budget for the year.		
Interest revenue	42,938	15.86%	▲ Actual interest revenue is currently greater than budgeted to be received.			
Profit on disposal of assets	(21,650)	(92.12%)			▼ The budget phasing for profit on the disposal of assets is currently ahead of actual expenditure.	
<b>Expenditure from operating activities</b>						
Employee costs	353,436	16.90%	▲ Salaries & Wages under budget at this time due to vacant position & budget profiling			
Materials and contracts	375,265	16.64%	▲ The budget phasing of material and contract expenditure is currently ahead of actual expenditure.			
Utility charges	61,164	31.75%	▲ The budget phasing of utility expenditure is currently ahead of actual expenditure.			
Other expenditure	37,780	31.52%	▲ A prior year sewerage rate refund/adjustment has been budgeted for but has not yet happened.			
Loss on disposal of assets	24,822	54.53%	▲ The budget phasing for loss on the disposal of assets is currently ahead of actual expenditure.			
<b>Investing activities</b>						
Proceeds from capital grants, subsidies and contributions	(569,195)	(35.82%)			▼ Variance due to Accounting Standard AASB15 and AASB1058 recognition of revenue	
Proceeds from disposal of assets	(57,818)	(37.06%)			▼ The budget phasing of the disposal of assets is currently ahead of actual expenditure.	
Payments for inventories, property, plant and equipment and infrastructure	1,695,056	38.93%	▲ The variance relates to a number of capital projects which have not commenced in FY25/26 (Refer to Note 8 for details)			
<b>Financing activities</b>						
Transfer from reserves	(1,399,276)	(63.50%)			▼ The budget phasing of transfers from reserves is currently ahead of actual transfers.	
Transfer to reserves	(383,030)	(56.95%)			▼ Actual transfers to reserves are currently ahead of budgeted transfers.	

Mr Sherry declared a Financial Interest in 15.04.26.01, in that he is the Chief Executive Officer that was being reviewed, and left the meeting at 6:56pm.

**15.04.26.01 2025-26 CEO PERFORMANCE REVIEW AND KPI SETTING**

<b>File No:</b>	Employee #423
<b>Date of Meeting:</b>	16 April 2026
<b>Location/Address:</b>	N/A
<b>Name of Applicant:</b>	Shire of Brookton
<b>Name of Owner:</b>	Shire of Brookton
<b>Author/s:</b>	Dr Shayne Silcox – Consultant
<b>Authorising Officer:</b>	Gary Sherry – Chief Executive Officer
<b>Declaration of Interest:</b>	The author has a Direct Financial Interest in this matter, being the contractor employed. The authorising officer has a Direct Financial Interest in this matter in being the employee reviewed
<b>Voting Requirements:</b>	Absolute Majority
<b>Previous Report:</b>	N/A

**Summary of Report:**

The Council is asked to consider a confidential report in respect of the Chief Executive Officer's (CEO) Annual Performance Review.

**Description of Proposal:**

The process followed is consistent with the requirements of the *Local Government Act 1995* (the Act) and the Shire of Brookton's standards for CEO performance.

The process is shown in the flowchart on the next page but in broad terms is outlined.

**Phase 1**

- Discuss with CEO and President (remotely) to confirm process.
- Review current year KPI's and the CEO's acquittal against the KPI's with an assessment of their performance.
- Determine evidence sources and cross reference where possible.
- Develop a bespoke objective performance survey instrument for elected members and CEO to assess coupled with a guideline for completion.
- Analyse results and identify objective performance.

**Phase 2**

- Develop bespoke interview questionnaire for elected members and CEO to undertake in individual interviews, including but not limited to gaining information on how the CEO met their responsibilities; how they role modelled the Shire's values; the organisation's performance during the review period; meeting the position objects as set out in the Employment Contract, and identifying suggested KPI's for the upcoming review period.
- Seek from CEO professional development requests, identification of any performance constraints during the review period, TRP increases desired, next period suggested KPI identification, and any contract amendments for Council consideration.
- Seek strengths of the CEO and opportunities for improvement.

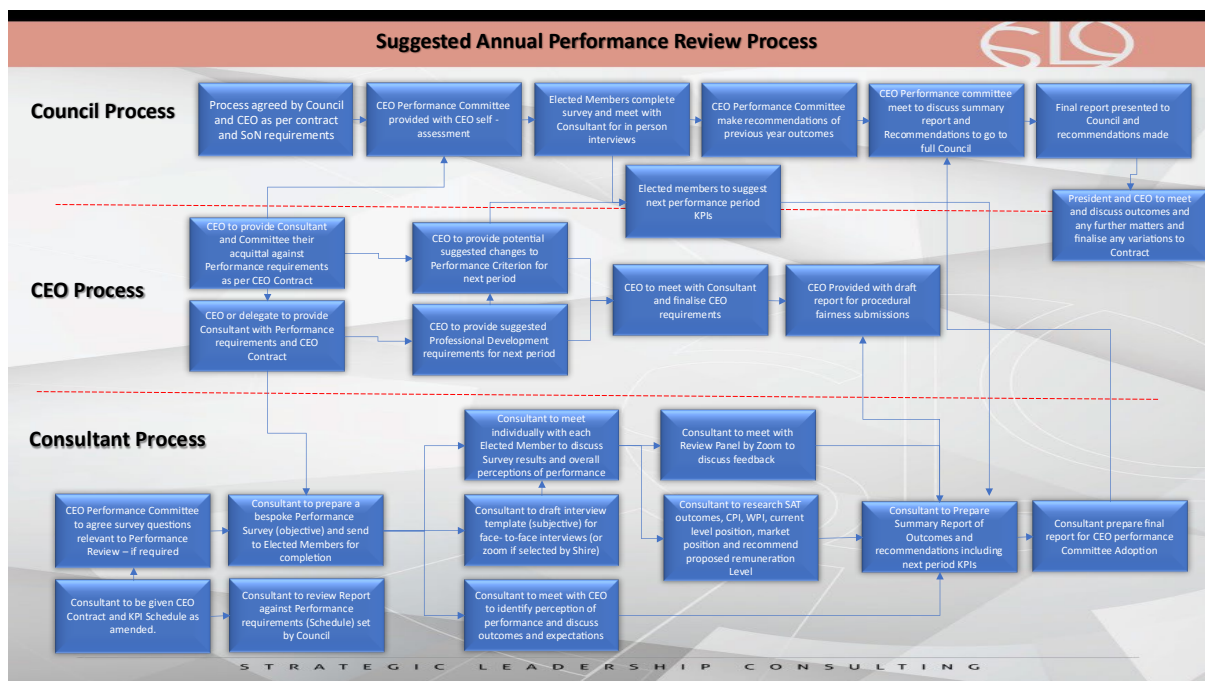
### Phase 3

- Undertake contract compliance with the Act and Regulations and identify potential changes/variations, if necessary.
- Undertake marketplace review of the CEOs Total Reward Package (TRP).
- Confirm current TRP and develop options for Panel/Council consideration.
- Identify next period KPI's for Panel/CEO consideration.
- Seek agreement between the parties with KPIs presented.

### Phase 4

- Prepare draft report and submit to CEO for comment under procedural fairness provisions.
- Consider procedural fairness submissions from CEO and amend report as required.
- Submit final report to Panel for Council adoption.

This process is outlined in the Process Map shown below.



As the Key Result Areas (KRAs) and Key Performance Indicators (KPIs) form part of the employment contract it is important to determine how these will be measured in the next performance period. It is also important to ensure that the CEOs performance criteria meet the requirements of the Department of Local Government, Sport, and Cultural Industries (DLGIRS) Operational Guidelines.

One of the CEO's key responsibilities is to oversee the implementation of the council's strategic direction. With this in mind, it is important to align the CEO's performance criteria to the goals contained in the Council's Strategic Community Plan and Corporate Business Plan. Accordingly, as these plans are updated, the CEO's performance criteria should be updated to reflect the changes.

The performance criteria should focus on the priorities of the Council. The Council and CEO should set goals related to target outcomes for future achievement in the performance

criteria and these goals should be specific, measurable, achievable, relevant and time based (SMART).

The outcomes of the CEO Performance Review are included in Confidential Attachment 15.04.26.01A.

**Background:**

The Shire of Brookton engaged 'Strategic Leadership Consulting' (SLC) to undertake a review of their Chief Executive Officer (CEO), Mr. Gary Sherry.

The Shire of Brookton contracted Mr Sherry on 31<sup>st</sup> January 2022 for a 5-year term expiring on the 30<sup>th</sup> January 2027 with a performance-based contract. This contract requires Council to consider, on an annual basis, his performance and any changes in his Total Reward (remuneration) Package (TRP) based on performance outcomes.

The CEO of the Shire of Brookton is now due for his annual performance review, as per the requirements of the Act and the common law employment contract the Shire has with the CEO as per Clauses 4 Performance Criteria and Review sub sections 4.1: (1) – (4) Performance Criteria and Performance Review; 4.2 (a-c), Selection of Reviewer; 4.3, Performance Review Procedures, 4.4 (a-i), 2); Remuneration Package 5.1 (1-5).

**Consultation:**

After email contact interviews with Elected Member(s), it has become obvious that there was a consistent view between Elected Members and the CEO as to what needed to be prioritised for the next performance period, and this is set out in the attached confidential report.

It is noted that one Elected Member position was vacant at the time of the review.

**Statutory Environment:**

Section 5.38 of the Act provides that a Local Government must review the performance of the CEO in every year that they are employed. It does not apply to a temporary or acting CEO employed for a term of less than one year, though ongoing performance assessment should still be considered for these officers.

Ideally the Performance Review should be undertaken as soon as possible after the completion of one year in the role. This is separate from a probation or KPI setting review which should be undertaken during the probation period for a new CEO.

This means that conducting an annual Performance Review of a permanent CEO is not discretionary, it is mandatory with KPIs set for the assessment of performance.

To provide some direction and uniformity across the sector in undertaking Performance Reviews, Model Standards for the review of the performance of CEOs have been developed.

Section 5.39B of the Act makes it compulsory for a Council to adopt and apply these Model Standards. Additional provisions can be added to the CEO Standards adopted by a Local Government, but they cannot be inconsistent with the Model Standards. This means that adopting and applying the Model Standards is not discretionary, it is compulsory. The Model Standards, with or without modification, must be adopted by the Council at a Council meeting and published on the Local Government's official website. Council Members should access a copy of their adopted Standards from their Local Government.

A copy of the complete Model Standards for CEO recruitment, performance and termination, current as of April 2022, is provided in Appendix 1 of this Learner Guide. Turn to Division 3 for the Standards for review of performance of CEOs. Additionally, an up to date version of the Model Standards, in Schedule 2 of the *Local Government (Administration) Regulations 1996*, can be accessed via the Parliamentary Counsel’s Office website [legislation.wa.gov.au](http://legislation.wa.gov.au).

An overview of the statutory framework, and links to the Performance Review process, are provided in the tables below.

Table 1: CEO Performance Review - Statutory References

The following table provides an overview of relevant legislative references related to the CEO’s Performance Review.

Task	Legislative References
<b>Local Government Act 1995</b>	
Role of Council	LGA 2.7
Role of Mayor or President	LGA 2.8
Local Government Employees	LGA 5.36
Annual Review of Employees’ Performance	LGA 5.38
Contracts for CEO and Senior Employees	LGA 5.39
Model Standards for CEO Recruitment, Performance and Termination	LGA 5.39A
Adoption of Model Standards	LGA 5.39B
Policy for Temporary Employment or Appointment of CEO	LGA 5.39C
Principles affecting Employment by Local Governments	LGA 5.40
Functions of the CEO	LGA 5.41
<b>Local Government (Administration) Regulations 1996</b>	
Model Standards for CEO Recruitment, Performance and Termination	Reg 18FA
Certification of Compliance with Adopted Standards for CEO Recruitment	Reg 18FB
Certification of Compliance with Adopted Standards for CEO Termination	Reg 18FC
<b>Local Government (Administration) Regulations 1996 Standards for Review of Performance of CEOs (Standards)</b>	
<b>Preliminary Provisions</b>	<b>Division 1</b>
<b>Standards for Recruitment of CEOs</b>	<b>Division 2</b>
Determination of selection criteria and approval of job description form	Clause 5
Offer of employment in position of CEO	Clause 11
Variations to proposed terms of contract of employment	Clause 12
<b>Standards for Review of Performance of CEOs</b>	<b>Division 3</b>
Overview of Division	Clause 15
Performance Review Process to be Agreed between Local Government and CEO	Clause 16
Carrying out a Performance Review	Clause 17
Endorsement of Performance Review by Local Government	Clause 18
CEO to be Notified of Results of Performance Review	Clause 19
<b>Standards for Termination of Employment of CEOs</b>	<b>Division 4</b>

**Relevant Plans and Policy:**

The Review needs to be consistent with the CEO Standards adopted by a Local Government. The KPI setting forms part of annual performance review processes.

### Financial Implications:

The CEO has provided an ambit claim for a Salary Review. This ambit claim fits within Council's current and draft 2026/27 budget for administration staff costs.

### Risk Assessment:

Risk Statement	Level of Risk	Risk Mitigation Strategy
KPI setting forms part of the Mandatory Annual Performance Review Processes of the CEO and without KPIs the performance of the CEO cannot be undertaken objectively which would be a noncompliance with the ACT and Regulations.	High	Set CEO KPIs in agreement with Council and the CEO so annual reviews can be undertaken.

Consequence Likelihood	Insignificant	Minor	Moderate	Major	Extreme
Almost Certain	Medium	High	High	Severe	Severe
Likely	Low	Medium	High	High	Severe
Possible	Low	Medium	Medium	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

Risk Rating	Action
LOW	Monitor for continuous improvement.
MEDIUM	Comply with risk reduction measures to keep risk as low as reasonably practical.
HIGH	Review risk reduction and take additional measures to ensure risk is as low as reasonably achievable.
SEVERE	Unacceptable. Risk reduction measures must be implemented before proceeding.

### Community & Strategic Objectives:

Key Result Areas (KRAs) and Key Performance Indicators (KPIs) are set based on the goals identified in the Corporate Business Plan and those matters deemed critical by Council.

This is a mandatory process the Council must undertake.

**Comment:** Nil

### OFFICER'S RECOMMENDATION

That Council:

1. notes the Salaries and Allowances Tribunal Determination of 5<sup>th</sup> April 2025 (effective 1<sup>st</sup> July 2025) outlined in section 4.2 of the Confidential Attachment 15.04.26.01A;
2. notes an increase in the Superannuation Guarantee Levy from 11.5% to 12% effective 1st July 2025;
3. notes the outcomes of the Elected Member Performance Survey undertaken in March 2026 and outlined in section 5.2 of the Confidential Attachment 15.04.26.01A with the Chief Executive Officer being assessed at 'Better than Expected' score at 78% in this

year's performance appraisal;

4. adopts the performance criteria metrics for the 2026-2027 performance period outlined in section 7.6 of the Confidential Attachment 15.04.26.01A;
5. Approves a variation to the CEOs contract Total Remuneration Package as per Option (\_\_\_\_\_) set out within this report at Section 6.5 of the Confidential Attachment 15.04.26.01A.
6. Schedules the next review of the Chief Executive Officers performance and total remuneration package (TRP) for considered by Council in February-March 2027.
7. Comply, as per Division 3 of the Local Government (Administration) Regulations Schedule 2 clause 18, by resolution of an absolute majority of the council, endorse this review.
8. Comply, as per Division 3 of the Local Government (Administration) Regulations Schedule 2 clause 19, by notifying the Chief Executive Officer of results of this performance review.

ADVICE NOTES:

- A. The DLGCI advise that the Regulations for Section '5.39AA. - Publication of information relating to CEO's performance' of the Local Government Act 1995 have not been developed as at the time of writing hence this requirement is not required at this stage.

(Absolute majority vote required)

**COUNCIL RESOLUTION**

**MOVED Cr McCabe    SECONDED Cr Copping**

**That Council:**

- 1. notes the Salaries and Allowances Tribunal Determination of 5<sup>th</sup> April 2025 (effective 1<sup>st</sup> July 2025) outlined in section 4.2 of the Confidential Attachment 15.04.26.01A;**
- 2. notes an increase in the Superannuation Guarantee Levy from 11.5% to 12% effective 1st July 2025;**
- 3. notes the outcomes of the Elected Member Performance Survey undertaken in March 2026 and outlined in section 5.2 of the Confidential Attachment 15.04.26.01A with the Chief Executive Officer being assessed at 'Better than Expected' score at 78% in this year's performance appraisal;**
- 4. adopts the performance criteria metrics for the 2026-2027 performance period outlined in section 7.6 of the Confidential Attachment 15.04.26.01A;**
- 5. Approves a variation to the CEOs contract Total Remuneration Package as per Option 3 set out within this report at Section 6.5 of the Confidential Attachment 15.04.26.01A.**
- 6. Schedules the next review of the Chief Executive Officers performance and total remuneration package (TRP) for considered by Council in February-March 2027.**
- 7. Comply, as per Division 3 of the Local Government (Administration) Regulations Schedule 2 clause 18, by resolution of an absolute majority of the council, endorse this review.**
- 8. Comply, as per Division 3 of the Local Government (Administration) Regulations Schedule 2 clause 19, by notifying the Chief Executive Officer of results of this performance review.**

**ADVICE NOTES:**

- B. The DLGCI advise that the Regulations for Section '5.39AA. - Publication of information relating to CEO's performance' of the Local Government Act 1995 have not been developed as at the time of writing hence this requirement is not required at this stage.**

**CARRIED BY ABSOLUTE MAJORITY VOTE 5/0**

**For: Cr Wallis, Cr McCabe, Cr Crouch, Cr Copping, Cr Harben  
Against: Nil.**

**Mr Sherry returned to the meeting at 7:07pm.**

**Attachments**

**Confidential Attachment 15.04.26.01A – 2025-26 CEO Performance Review.**



# CEO Review

Shire of Brookton

Confidential Report

March 2026

*This is a working paper prepared by the author to assist with the review of the Shire of Brookton's Chief Executive Officer Total Reward Package and is only provided for use by parties to the appraisal. This document, nor any part of it, should be released into the public domain.*

## Table of Contents

1.	BACKGROUND.....	3
1.1	LEGISLATIVE REQUIREMENTS AND AMENDMENTS.....	3
1.3	FUNCTIONS OF A CEO.....	6
1.4	COMMON LAW CONTRACT SPECIFIC CONDITIONS.....	7
2.	CEO REVIEW PROCESS.....	7
2.1	PROCESS DESIGN AND IMPLEMENTATION.....	7
2.2	CEO PERFORMANCE SCHEDULE.....	9
3	CEO RESPONSE TO PERFORMANCE CRITERIA.....	12
4	CEO IDENTIFIED CONSTRAINTS FOR CONSIDERATION.....	14
5	CEO REQUEST FOR CONSIDERATION.....	18
6.1	BACKGROUND AND OVERVIEW OF MARKET ANALYSIS.....	18
6.2	SALARIES AND ALLOWANCES TRIBUNAL (SAT) DECISION.....	18
6.2.1	CONCLUSIONS – APPLICABLE TO LOCAL GOVERNMENT CEOs.....	19
6.3	WA STATE GOVERNMENT STATEMENT.....	21
6.4	SALARY AND WAGE INDICATORS.....	21
6.4.1	NATIONAL INFLATION AS OF 28 JANUARY 2026 (DECEMBER QUARTER).....	21
6.4.2	PERTH – CPI AS OF 25 FEBRUARY 2026 (JANUARY TO JANUARY).....	22
6.4.3	NATIONAL WAGE PRICE INDEX (WAGE GROWTH) AS OF 18 FEBRUARY 2026 (DECEMBER 2025 QUARTER).....	22
6.4.4	PERTH – WAGE PRICE INDEX AS OF 15 <sup>TH</sup> MAY (MARCH 2024 QUARTER).....	22
6.4.5	CEO PROPOSAL.....	22
6.4	BASE SALARY INCREASE.....	22
6.5.1	OPTION 1 – (NO CHANGE) - INCLUDES STATUTORY SUPERANNUATION INCREASE.....	23
6.5.2	OPTION 2 – BASE SALARY INCREASE ALIGNED TO SHIRE STAFF INCREASE @ 3.5%.....	23
6.5.3	OPTION 3 – PERTH CPI INCREASE @ 4.9%.....	23
6.5.4	OPTION 4 – WA WAGE PRICE INDEX – PUBLIC SECTOR @ 4.1%.....	24
6.5.5	OPTION 7 – (INCREASE TO TOP OF BAND) CEO IS ABLE TO VARY THE TOTAL REMUNERATION PACKAGE.....	24
6.6	FINANCIAL AND STAFF IMPLICATIONS.....	24
6.7	POLICY AND STATUTORY IMPLICATIONS.....	24
6.8	PUBLICITY.....	25
6.9	URGENCY.....	25
7.	SURVEY OUTCOMES.....	25
7.1	SURVEY INSTRUMENT.....	25
7.2	CONSOLIDATED OUTCOMES OF ELECTED MEMBER SURVEY.....	26
7.3	BROAD OUTCOMES OF ELECTED MEMBER INTERVIEWS.....	27
7.4	CEOs CONTRACT OF EMPLOYMENT AND ETHICAL BEHAVIOURS RESULTS.....	28
7.5	SUGGESTED PERFORMANCE CRITERIA FOR THE NEXT PERFORMANCE PERIOD.....	30
7.6	SUGGESTED PERFORMANCE CRITERIA TABLE FOR 2026-2027.....	31
7.7	CEO PROCEDURAL FAIRNESS SUBMISSION TO REVIEW OUTCOMES.....	33
8	RECOMMENDATIONS.....	34
8.1	RECOMMENDATIONS TO COUNCIL.....	34
9	APPENDIX 1.....	35
9.1	CEO ACQUITTAL.....	35

# 1. Background

The Shire of Brookton has engaged 'Strategic Leadership Consulting' (SLC) to undertake a review of their Chief Executive Officer (CEO), Mr. Gary Sherry. The Shire of Brookton contracted Mr Sherry on the 31 January 2022, for a 5-year term expiring on the 30 January 2027 with a performance-based contract. The contract requires Council to consider, on an annual basis, his performance and any changes in his Total Reward (remuneration) Package (TRP) based on performance outcomes.

Mr Sherry is now due for his annual performance review, as per the requirements of the Local Government Act 1996, as amended, and the common law employment contract the Shire has with the CEO as per Clauses 4 Performance Criteria and Review sub sections 4.1: (1) – (4) Performance Criteria and Performance Review; 4.2: (a - c), Selection of Reviewer; 4.3, Performance Review Procedures; 4.4, (1 (a-i), 2); Remuneration Package 5.1 (1-5).

In order to assist Council in the process an independent party, as is the preferred process under the Local Government Act and Regulations, was used to coordinate the analysis of the information collected and to ensure compliance with contract requirements. The following report is the outcome of the review processes as requested by Council.

## 1.1 Legislative Requirements and Amendments

Requirements are outlined in section 5.38 - Annual review of employees' performance of the Act which requires an annual review of employees' performance as follows:

- (1) A local government must review the performance of the CEO if the CEO is employed for a term of more than 1 year.
- (2) The CEO under subsection (1) must be conducted at least once in relation to each year of the CEO's employment.
- (3) If a local government reviews the performance of the CEO under subclause (1), the local government must -
  - (a) Prepare a report of the review; and
  - (b) Provide a copy of the report to the CEO; and
  - (c) Give the CEO a reasonable opportunity to respond to the report.
- (4) The report under subsection (3)(a) must include, for publication under section 5.39AA(1)(b), a statement that -

- (a) Sets out each performance criterion against which the CEO's performance was reviewed; and
  - (b) For each performance criterion, summarises the outcome of the review; and; and
  - (c) Includes and prescribed information.
- (5) The CEO's response under subsection (3)(c) may include, for publication under section 5.39AA(1)(c), a statement responding to the statement under subsection (4).
- (6) A report or response under subsection (3)(a) or (c), including any statement under subsection (4) or (5), must comply with any prescribed requirements relating to its form or content.

**A new amendment has been adopted re 5.39 AA. Publication of information relating to CEO's performance**

- (1) A local government must publish the following in accordance with regulations:
- (a) The performance criteria specified in the CEO's contract of employment under section 5.39(3)(b).
  - (b) A copy of any statement under section 5.38 (4) relating to a review of the CEO's performance.
  - (c) A copy of any statement of the CEO under section 5.38 (5) responding to a statement under section 5.38(4).
- (2) the Departmental CEO may, if satisfied that it is in the public interest to do so, direct that specific information be excluded from anything published under subsection (1).

*(note: as advised by the DLGCI the Regulations for this have not been developed as at the time of writing this hence this requirement is not required at this stage.*

Further section 5.39 of the Act specifies Contracts for CEO and senior employees as follows:

- (1) Subject to subsection (1a), the employment of a person who is a CEO or a senior employee is to be governed by a written contract in accordance with this section.
- ... (2) A contract under this section –
- ... (b) in every other case, cannot be for a term exceeding 5 years.

- (3) A contract under this section is of no effect unless –
  - (a) the expiry date is specified in the contract; and
  - (b) there are specified in the contract performance criteria for the purpose of reviewing the person's performance; and
  - (c) any other matter that has been prescribed as a matter to be included in the contract has been included.
- (4) A contract under this section is to be renewable and subject to subsection (5), may be varied.
- (5) ... (7) A CEO is to be paid or provided with such remuneration as is determined by the Salaries and Allowances Tribunal under the Salaries and Allowances Act 1975 section 7A.
- (8) A local government is to ensure that subsection (7) is complied with in entering into, or renewing, a contract of employment with a CEO. Amendments to Performance Review Standards for CEO's

The Local Government (Administration) Regulations have been amended to include Schedule 2 which is a model standard for CEO recruiting, performance, and termination. In particular, Division 3 Standards for review of performance of CEOs, refer below.

**Performance review process to be agreed between local government and CEO**

- (1) The local government and the CEO must agree on –
  - (a) the process by which the CEO's performance will be reviewed; and
  - (b) any performance criteria to be met by the CEO that are in addition to the contractual performance criteria.
- (2) Without limiting subclause (1), the process agreed under subclause (1)(a) must be consistent with clauses 17, 18 and 19.
- (3) The matters referred to in subclause (1) must be set out in a written document.

**17. Carrying out a performance review**

- (1) A review of the performance of the CEO by the local government must be carried out in an impartial and transparent manner.
- (2) The local government must –
  - (a) collect evidence regarding the CEO's performance in respect of the contractual performance criteria and any additional performance criteria in a thorough and comprehensive manner; and
  - (b) review the CEO's performance against the contractual performance criteria and any additional performance criteria, based on that evidence.

- 18. Endorsement of performance review by local government**  
Following a review of the performance of the CEO, the local government must, by resolution of an absolute majority of the council, endorse the review.
- 19. CEO to be notified of results of performance review**  
After the local government has endorsed a review of the performance of the CEO under clause 18, the local government must inform the CEO in writing of –
- (a) the results of the review; and
  - (b) if the review identifies any issues about the performance of the CEO – how the local government proposes to address and manage those issues.

### 1.3 Functions of a CEO

The Local Government Act 1996 at Section 5.41 as amended, outlines the Functions of CEO:

- (1) The CEO, as the local government's chief executive officer, is responsible for managing the local government's administration and operations.
- (2) The CEO's executive role includes the following –
  - (a) causing council decisions to be implemented;
  - (b) managing the provision of services and facilities that the council has determined the local government is to provide in the district;
  - (c) determining procedures and systems for –
    - (i) implementing the local government's policies as determined by the council; and
    - (ii) otherwise managing the local government's administration and operations;
  - (d) being responsible for the employment, management, supervision, direction and dismissal of other employees (subject to section 5.37(2) in relation to senior employees);

(e) ensuring that records and documents of the local government are properly kept for the purposes of this Act and any other written law.

(3) The CEO is the council's principal advisor and, as such, does the following –

(a) advises, and procures advice for, the council in relation to the local government's affairs and the performance of the local government's functions;

(b) ensures that the council has the information and advice it needs to make informed and timely decisions.

(4) The CEO –

(a) liaises with the mayor or president on the local government's affairs and the performance of the local government's functions; and

(b) speaks on behalf of the local government if the mayor or president agrees.

(5) The CEO performs any other function specified or delegated by the local government or imposed under this Act or another written law as a function to be performed by the CEO.

#### 1.4 Common Law Contract Specific Conditions

In additions to the requirements under the Local Government Act the CEO's common law contract with the Shire outlines specific obligations at Schedule 1 – Position Purpose and Key Accountabilities for the Chief Executive Officer.

The consultant notes that Staff increases of 3.5% for the 2025-2026 Financial Year. Forecasts for staff increases in the 2026 – 2027 Financial Year will be based on State Wage Price review percentages assessed in June of that financial year.

## 2. CEO Review Process

### 2.1 Process Design and Implementation

Strategic Leadership Consulting used their standard approach to CEO reviews as the following process map (Figure 1) indicates.

The process is in five broad stages:

- The first stage is to seek to understand the current performance criteria and the CEO's performance against the set criterion.
- The second stage is to review the marketplace movements, identify any sector changes or trends in regard to CEO positions.
- The third stage is to undertake assessment of the CEO's performance.
- The fourth stage is to report findings to council with their input.
- The final stage is council deliberations and the setting of the next performance periods criteria.

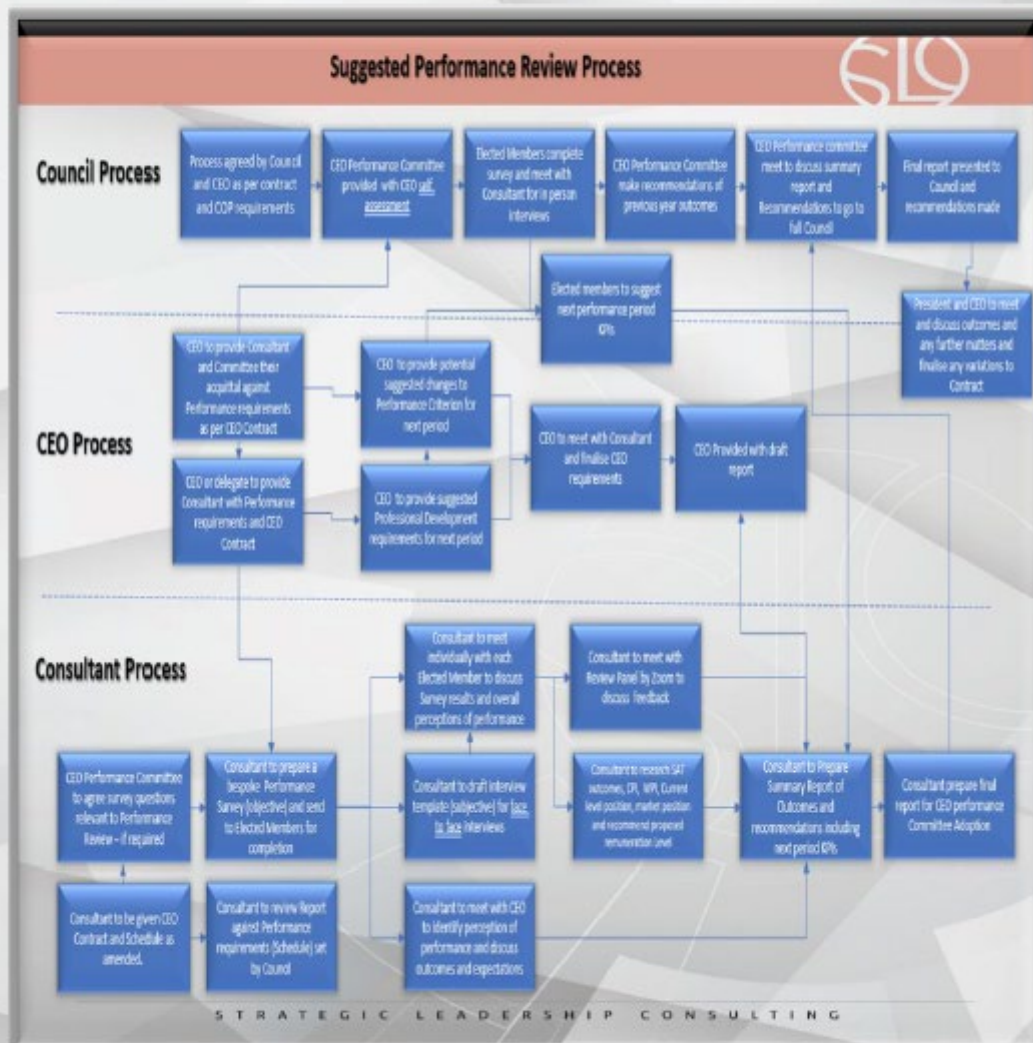


Figure 1 – Performance Review Process

## 2.2 CEO Performance Schedule

The CEO Performance Review identified a number of performance criteria relating to the CEO's Common Law Employment Contract outlining the Performance Criteria, objectives of the position and key duties and responsibilities – all were assessed through this process.

The requirements are as follows:

### 2.2.1 Employment Contract Schedule 1 – Position Description

#### Key Accountabilities – Leadership and Planning.

- Provide strong leadership and direction to the Shire and staff levels.
- Lead and foster high performing culture for the shire by translating the strategy and vision of the Council and by creating an environment where innovation and new ideas that improve service delivery can be constructively explored, encouraged, and implemented.
- In conjunction with the Council and managerial team, prepare/review the Shire's Strategic Community Plan and Corporate Business Plan in accordance with legislative requirements; identify key success factors and new opportunities and strategies for managing growth and implementing objectives.
- In conjunction with the management team, develop annual operating plans and resourcing plans to achieve the Shire's strategic goals and present them to the Council for approval.
- Execute key strategic initiatives in accordance with the Strategic Community Plan and work with the management team to ensure that annual operational plans are implemented and are effective.
- Build constructive relations with and between management across different departments and functions to foster a cohesive leadership tea.
- Set and uphold the ethical tone of the organisation.

#### Key Accountabilities - Financial, Operational and Service Management.

- Engage with the Council on strategic budgeting and develop annual operational; and capital budgets in consultation with management for Council approval.
- Prudently manage expenditure by the Shire within budget constraints and funding guidelines and ensure all senior staff manage their own approved departmental budgets.

- Through effective engagement with the Council and in consultation with the Management Team, ensure timely compliance with all statutory long-term budgeting, planning, and asset management requirements, producing long term budgeting and planning documents that meet the Shire's objectives.
- Drive operational effectiveness and efficiency.
- Continue to develop and monitor a customer relationship focus across the organisation, ensuring that services are delivered in compliance with all statutory and contractual obligations and in accordance with community expectations.
- All funding applications be vetted in consultation with the Council to ensure projects are in line with community and strategic plans and assess their impact.
- Ensure that all service contracts with third party suppliers are implemented with approved quality and safety systems and have high service performance and safety standards.

**Key Accountabilities - Community Development and Stakeholder Relations.**

- Foster strong working relationships with existing and potential government and community stakeholders as well as funding and attract grant funding and improve services to the community.
- Cultivate and maintain communication relationships with regulators and industry stakeholders.
- Develop effective communication and engagement processes to actively promote the policies and decisions of the Council to the Shire staff, ratepayers, community groups and other relevant bodies.
- Represent Council at meetings, conferences and workshops where required in consultation with the Shire President.
- Positively contribute to key regional planning forums, special interest group and professional/industry bodies such as Local Government Planners Association (LFPA), WA Local Government Association (WALGA), Local Government Insurance Scheme (LGIS), and Federal and State Government bodies that impact Local Government.

**Key Accountabilities - Workforce Capability.**

- Lead and motivate staff and manage human resources fairly and efficiently, in accordance with statutory requirements. Contribute to staff recruitment, retention, and resource adjustment as and when required. Ensure that the Shire

is staffed to meet operational needs and service growth within budget constraints.

- Manage recruitment, on-boarding, induction and performance management of the leadership team, and oversight performance reviews of employees more generally. New positions are developed in line with business needs and purpose of role is understood by all stakeholders, the organisation, and the incumbent.
- Ensure all staff are well trained in the safe working requirements and procedures of the Shire and any special safety requirements of operations or specific sites are well understood by staff that need to know.
- Oversight the investigations of any major safety or other contract compliance matter to ensure lessons are learned, procedures improved, and appropriate staff training needs are implemented.
- Establish and regularly review staff structures, communication channels and decision-making delegations to ensure productive, efficient, and accountable work practices and sound staff relations are formed.

**Key Accountability – Risk and Compliance.**

- In conjunction with the management team, develop and implement a professional and thorough approach to identifying and managing operational, business, financial and reputational risks.
- Report to the Council on the management and mitigation of risks as required by the Risk Management Policy and sound business practices.
- Monitor the work of all managers and operations generally, to ensure that all the Shire’s activities comply with legislation, regulations, licences/approvals, and sound business practices.
- Actively oversight Work Health and Safety (WH&S) audits and ensure that non-conformances are quickly addressed and closed out.
- Ensure the Shire has disaster recovery plans and resources in place and is prepared for rapid mobilisation in times of flood, fire, or other major natural disaster events.
- Provide formal assurances to the Council regarding the Shire’s operations and activities as required by legislation and regulators.

#### Key Accountability – Governance and Reporting to Council.

- Ensure that Council has well developed and highly professional suite of Council Policies, Local Laws, and governance protocols, and that they are regularly reviewed by the Council and kept fully up to date.
- Monitor and report to Council on the Shire's financial position and financial performance and provide information and advice to the Council through well considered reports.
- Prepare business cases for Council/Committee approval for the purchasing of major equipment, the development of new or enhanced services or the need to partner with a third parties to deliver on new services and innovations.
- Attend relevant Council/Committee meetings, provide advice to the Council on procedure and report fully to the Council on progress against strategic or major projects and initiatives.
- Ensure that accurate records are kept of all the Council's meetings, Committees, panels, forums, operations and decision-making and ensure they are secure and are retained in line with statutory procedures.
- Manage the relationship between the Council, individual Councillors, and the Administration to ensure the highest levels of governance and accountability and compliance with Council's Code of Conduct and statutory requirements.
- Work closely with the Shire President between formal meetings to keep the Shire President informed on all key operational matters, organisational performance, and progress on new initiatives.

### 3 CEO Response to performance Criteria

On the 18 March 2026, the CEO submitted an acquittal against his performance criteria, refer appendix 1. The CEO acquittal submission was sent under separate email to each Elected Member along with the Survey Instrument so Elected Members could make an informed assessment of performance on 19<sup>th</sup> March 2026, plus a survey completion guideline. following summary of outcomes is presented below:

**KRA 1:** Results of the annual Department of Local Government Compliance Return (CAR) submitted to Council.

- *In the CEOs view this has not been completed as the department has not sent out the instrument which will now become the responsibility of the Government Inspector.*

**KRA 2:** Achieve at least 80% completion of Corporate Business Plan deliverables, with flexibility for unforeseen constraints.

- *Progress reports on significant budget items provided monthly in the Corporate Briefing Forum*
- *. Provide monthly Council Resolution Close-out Reports -Called status reports, these are provided Monthly in the Corporate Briefing Forum .*

**KRA 3:** 24/25 Annual Electors Meeting held.

- *2024/25 Annual Electors Meeting was held on Tuesday 10 February 2026.*

**KRA 4:** Conduct Councillor Induction to ensure Elected Members understand their Roles and responsibilities.

*Elected Member induction was conducted on 7 November 2025*

**KRA 5:** Report, and explain to Council, the DLGIRS Local Government Financial Index Ratio (LFGI) and develop a strategy to ensure they endeavour to meet benchmarks

- Debt Services Ratio
  - Current Ratio
  - Operating Surplus Ratio
  - Net Financial Liability Ratio.
  - *In the CEOs view this was not completed.*
- KRA 6:** Ensure Budget and financial reports is presented as required to Council for adoption.
- *In the CEOs view this is completed satisfactory.*
  - *While still a surplus, the position was enhanced by the receipt of 2025/26 Financial Assistance Grants in June 2024.*

**KRA 7: Unqualified Audit.**

- *In the CEOs view The 2024/25 Audit Report was unqualified.*

**KRA 8: Railway Station Project: Commencement.**

- *In the CEOs view this Site works continue, estimated to be 4 weeks behind schedule due to decay in building unable to be seen prior to work commencing.*
- *\$300,000 secured from Pingelly Brookton Financial Services in December 2025. \$240,000 was previously secured from WA Government.*

**KRA 9: Progress Memorial Hall.**

- *Staff are continuing design works, in preparation for a future grant application.*

**KRA 10: Reticulation Upgrades to Shire.**

- *Memorial Park reticulation upgrade fully operational in June 2025.*
- *Reticulation upgrades across Shire completed by June 2025*

**KRA 11: Develop a Communication Plan and start implementation.**

- *In the CEOs view this is not completed.*

**KRA 12: Undertake Staff Annual Culture Survey**

- *In the CEOs view this is Partially Complete.*

**KRA 13: Complete OHS Audit.**

- *In the CEOs view this is OSH Audit completed in July 2025*

**KRA 14: Finalise Workforce Plan Review and undertake a capability analysis.**

- *In the CEOs view the Workforce Plan adopted December 2025*
- *Training Plans in place by March 2026.*

## 4 CEO Identified Constraints for Consideration

**CEO General Comment**

*"The 2025/26 year has continued to test the organisational resilience of the Shire of Brookton, particularly in workforce stability, recruitment constraints, and maintaining service delivery capacity within a small regional local government environment.*

*Despite these challenges, the organisation has remained financially stable, compliant with its statutory obligations, and continued to deliver a significant capital works and infrastructure program relative to its size and available resources.*

*A major focus during the year has been maintaining organisational continuity during disruption to several key staff positions. This has required active executive management, internal restructuring of responsibilities, and careful prioritisation of operational activities.*

**Key workforce matters during the year included:**

- *The termination matter relating to the former CESM remains before the courts and is expected to take some time to resolve. This matter has required careful governance oversight to ensure organisational risk is appropriately managed. An Acting CESM arrangement has ensured continuity of emergency management capability.*
- *The Building Management Officer remains on extended workers compensation leave with no confirmed return timeframe. Risk management arrangements and alternative workflows have been implemented to manage statutory and operational responsibilities.*
- *The Senior Finance Officer remains on maternity leave. Recruitment efforts confirmed the ongoing structural difficulty of attracting experienced finance staff to small regional local governments. Internal capability has been successfully developed to ensure continuity of financial management and reporting.*
- *The resignation of the Manager Corporate and Community created another key recruitment risk which will require careful consideration to ensure the right long-term organisational fit.*

*While these matters created pressure on organisational capacity, they also demonstrated improved internal capability, with several staff successfully stepping into higher duties roles and increasing their professional capacity.*

**Organisational Leadership and Workforce Development**

*A continued leadership focus has been strengthening organisational culture, improving psychological safety, and developing internal capability to reduce long-term organisational risk associated with workforce turnover.*

*Key focus areas moving forward include:*

- *Strategic recruitment to strengthen organisational leadership capacity;*
- *Development of internal staff through structured training and mentoring pathways;*
- *Addressing structural recruitment constraints through housing solutions and alternative retention strategies; and*
- *Continued implementation of workforce culture monitoring tools to strengthen staff engagement and retention.*

*The importance of maintaining a psychologically safe workplace remains critical. Like many small regional local governments, the Shire faces additional challenges where negative community interactions can directly impact staff wellbeing and retention. Continued executive attention in this area remains necessary to protect organisational capability.*

#### **Strategic Governance Focus**

*With a new Council term approaching, review of the Strategic Community Plan and Corporate Business Plan will be an important governance priority. This work will help ensure clear alignment between Council's strategic direction and organisational delivery capacity.*

*This process will also provide an opportunity for the new Council to review and reset priorities, recognising both financial capacity and workforce realities.*

#### **Infrastructure Delivery and Organisational Performance**

*The Shire has continued to demonstrate strong delivery capability in infrastructure and asset management despite workforce constraints.*

*Key projects progressed during the year include:*

- *Brookton Railway Station project.*
- *Major road renewal programs.*
- *Sewerage relining program, and*
- *improvements in reticulation and turf management across key recreation areas.*

*These projects represent a significant capital delivery program for a local government of Brookton's size and reflect improved internal project management processes developed over recent years.*

- *Future project development opportunities include:*
- *Townsite drainage improvements.*
- *Road safety blackspot funding opportunities; and*
- *improved waste management handling.*

#### *External Operating Environment*

*An ongoing challenge for the organisation remains managing the expectations and behaviours of a small number of community members whose conduct can negatively impact staff wellbeing and organisational effectiveness.*

*While this is not directly controllable by administration, it does require strong leadership to ensure staff remain supported and organisational standards are maintained.*

#### *CEO Reflection*

*The year has required significant executive focus on organisational stability, risk management and maintaining delivery capacity under constrained workforce conditions.*

*Key areas of positive progress include:*

- *Maintaining strong financial performance and achieving an unqualified audit outcome*
- *Continued delivery of complex infrastructure projects*
- *Improved internal staff capability through higher duties opportunities*
- *Continued strengthening of governance and compliance systems*
- *Maintaining organisational stability during staffing disruption*

*As CEO, my focus continues to be on ensuring the Shire remains stable, compliant, financially responsible and positioned to deliver Council's strategic objectives.*

*The organisation is continuing to mature operationally, particularly in governance, financial management and project delivery. Continued investment in workforce capability and strategic clarity will be important to sustain this progress."*

## 5 CEO Request for Consideration

The CEO has requested Council consider the following requests:

### 2026/27 Officer Remuneration

Package Component	Current	Requested	SAT Range
Remuneration	153,904	160,060	4%
Super Compulsory 12%	18,468	19,207	
Contributory Super 6.5%	10,004	10,404	
FBT - Estimate	11,420	13,350	
Uniform allowance	500	500	
Professional Membership	600	600	
Utilities - 50% of total up to	1,500	1,500	Level 4 Council
<b>Total (increase of 4.7%)</b>	<b>196,396</b>	<b>205,621</b>	<b>\$156,780 - \$240,396</b>
Motor vehicle - Private Use - Estimate	11,298	15,798	
Utilities & Communication	960	960	
Subsidised Housing	15,600	15,600	
<b>Total remuneration cost to Council</b>	<b>224,254</b>	<b>237,979</b>	

## 6. Market Overview and Options Analysis

### 6.1 Background and Overview of market Analysis

Mr Sherry is on a performance-based contract which requires Council to consider, on an annual basis, changes in his Total Reward (*remuneration*) Package. The annual review meeting between Mr Sherry and the Council will take place during March 2026, with a provisional overall assessment of "Meets Expectations" required.

### 6.2 Salaries and Allowances Tribunal (SAT) Decision

In determining Mr Sherry's remuneration, it is necessary to consider his current salary package in relation to the 4 April 2025 decision of the Salaries and Allowances Tribunal ('SAT'), effective from 1 July 2025, and his own expectations of what is fair and reasonable in view of his performance as the Council's Chief Executive Officer during the review period.

The SAT's Determination, issued on 4 April 2025, effective from 1 July 2025, and binding on employing Local Government authorities is summarised as follows:

- The Shire of Brookton's Chief Executive Officer position is classified in Band 4 (being no change) of a 4 Band structure by the Salaries and Allowances Tribunal ('SAT'). Band 1 is the highest and Band 4 the lowest remuneration range.
- The remuneration package range for a Band 4 Local Government authority CEO is \$163,051 - \$250,012 as of 1 July 2025.
- The general movement in remuneration determined across the Bands by the SAT on 4<sup>th</sup> April 2025 was 3.5%.
- In its determination issued 4<sup>th</sup> April 2025, the Tribunal concluded and determined that...as shown on the next page:

### 6.2.1 Conclusions – applicable to Local Government CEOs

*11. The Tribunal has determined that CEO remuneration bands be increased by 3.5%. The Tribunal considered this appropriate given the current economic conditions, including WA data on CPI and WPI, and the wider public sector framework. Further, the changes to the Superannuation Guarantee mean that minimum superannuation contributions will increase by 0.5% to 12% on 1 July 2025. In recognition of this, the Tribunal has applied a 0.5% increase to the CEO remuneration bands in addition to the 3.5%. Therefore, the total increase to the CEO remuneration bands is 4%.*

*12. The Tribunal notes that each local government must set remuneration within the band to which it is allocated. Any increase, within the bands, must be determined by each local government through its own assessment of whether changes are justified.*

*13. In reviewing the band allocation model and all other relevant information, the Tribunal has examined local governments with potential to change band classification, including those provided in submissions. The Tribunal considers no change is warranted for any local government at this time.*

*14. However, the Tribunal resolved to conduct a comprehensive survey of the remuneration provided to local government CEOs and the fees and allowances provided to elected council members. As the Tribunal determines the bands for local governments, it is essential that the Tribunal has visibility as to where local*

governments are placed within these bands in order to ensure the suitability of the band ranges and other allowances.

15. This survey, to be conducted in the second half of this year, will also request information with respect to Regional/Isolation Allowances provided by local governments to CEOs, with the intention of reviewing the allowance to ensure that it is fit for purpose and achieving the desired outcome for those working in regional and isolated locations.

16. The main factor considered by the Tribunal in determining the eligibility and quantum of the Regional/Isolation Allowance has been the District Allowance (Government Officers) General Agreement 2010 amount and boundaries, together with some other regional factors.

Previously, the Tribunal has altered these amounts for certain local governments after consideration of specific regional issues via submissions or discussions.

17. The Tribunal reviewed submissions and determined that no change to the Regional/Isolation Allowance would be applied at present. However, subject to the results of the survey and review thereof, changes to the eligibility and quantum of the allowance may be made, and the submissions made to this inquiry and previous inquiries, will be re-considered.

18. As a result of changes to the Metropolitan Region Town Planning Scheme Act 1959, the definition of metropolitan / non-metropolitan region has been redefined, and reference is now made to Schedule 4 of Planning and Development Act 2005.

19. The motor vehicle allowance was significantly reviewed last year, and the Tribunal resolved to provide some clarity as to the impact of FBT on the TRP.

20. The Tribunal has determined elected council member attendance fees, and annual allowance ranges be increased by 3.5% (and rounded). The Tribunal considered various submissions calling for increases, with the determined increase reflecting a variety of issues raised in the submissions.

21. The Tribunal maintains that elected council members' fees should be set to compensate costs for the prescribed role of an elected council member. The role of an elected council member was specifically described as not being a full-time

occupation in parliamentary debates regarding the Local Government Amendment Act 2011 and re-iterated again in the Parliament last year through the passing of the Local Government Amendment Bill 2024.

22. The Tribunal notes the recent legislative changes which enable superannuation payments to be made to local government elected council members. Any superannuation payments are in addition to the fees and allowances provided to elected council members as determined by the Tribunal.

23. Further, the Tribunal is cognisant of the forthcoming requirement for local governments to appoint an independent Chair for Audit, Risk and Improvement Committees. The Tribunal will determine rates with respect to this at a future date, to coincide with the commencement of these changes.

24. In the meantime, in order for local governments to adequately attract, retain and remunerate suitable people with the relevant skills and expertise to be independent committee members in general, the Tribunal has collapsed the bands into one fee range, and has also provided for the reimbursement of expenses for independent committee members to attend committee meetings.

25. Further amendments to the determination reflect changes to Regional Councils with Tamala Park Regional Council renamed as Catalina Regional Council; Rivers Regional Council becoming Rivers Regional Subsidiary and no longer within the Tribunal's jurisdiction; and Pilbara Regional Council being wound up. "

### 6.3 WA State Government Statement

The WA State Government's final increase under the Public Sector CSA Agreement 2024 is 3.5%.

### 6.4 Salary and Wage Indicators

#### 6.4.1 National Inflation as of 28 January 2026 (December Quarter)

The Consumer Price Index (CPI) rose 3.8% between January 2025 and January 2026.

#### 6.4.2 Perth – CPI as of 25 February 2026 (January to January).

Over the twelve months to the January 2026, CPI for Perth rose 4.9%.

#### 6.4.3 National Wage Price Index (Wage Growth) as of 18 February 2026 (December 2025 Quarter).

- Average Wage growth rose between December 2024 to the December 2025 to 3.4%.
- Private sector wages rose 3.3 % over the year to the December quarter 2025.
- Public Sector wages grew 3.9% over the year to December quarter 2025.

#### 6.4.4 Perth – Wage Price Index as of 15<sup>th</sup> May (March 2024 Quarter).

- Average Wage growth for Western Australia was 4.1%.

\* Data sourced from the WA Treasury Wage Price Index Q4 of December 2025.

#### 6.4.5 CEO Proposal

The CEO has conveyed the following 4.7% remuneration request as outlined in section 5 of this report.

### 6.4 Base Salary Increase

SAT Band 3 TRP: \$163,051 to \$250,012

Items reflected in all Total Remuneration Package (TRP) options:

- It should be noted that as the 1 July 2025 the Superannuation Guarantee Levy increased from 11.5% to 12%.
- This increase is reflected in the options below.
- Figures are based rounded whole dollars (\$) up.

### 6.5.1 Option 1 – (No Change) - includes statutory superannuation increase.

Salary	Existing	Proposed Change	Variation
Base Salary	\$153,904	\$0	\$0
Superannuation 12%	\$18,468	\$0	\$0
Super co-contribution	\$10,004	\$0	\$0
Utilities	\$1,500	\$0	\$0
Professional Membership	\$600	\$0	\$0
FBT	\$11,420	\$0	\$0
Communications/Internet	\$960	\$0	\$0
<b>Total Reward package</b>	<b>\$197,356</b>	<b>\$0</b>	<b>\$0</b>

### 6.5.2 Option 2 – Base Salary Increase aligned to Shire Staff Increase @ 3.5%

Salary	Existing	Proposed Change	Variation
Base Salary	\$153,904	\$159,291	\$5,387
Superannuation 12%	\$18,468	\$19,115	\$647
Super co-contribution	\$10,004	\$10,354	\$350
Utilities	\$1,500	\$1,500	\$0
Professional Membership	\$600	\$600	\$0
FBT	\$11,420	\$11,420	\$0
Communications/Internet	\$960	\$960	\$0
<b>Total Reward package</b>	<b>\$197,356</b>	<b>\$203,740</b>	<b>\$6,384</b>

### 6.5.3 Option 3 – Perth CPI Increase @ 4.9%

Salary	Existing	Proposed Change	Variation
Base Salary	\$153,904	\$161,445	\$7,541
Superannuation 12%	\$18,468	\$19,374	\$906
Super co-contribution	\$10,004	\$10,494	\$490
Utilities	\$1,500	\$1,500	\$0
Professional Membership	\$600	\$600	\$0
FBT	\$11,420	\$11,420	\$0
Communications/Internet	\$960	\$960	\$0
<b>Total Reward package</b>	<b>\$197,356</b>	<b>\$206,293</b>	<b>\$8,937</b>

#### 6.5.4 Option 4 – WA Wage Price Index – Public Sector @ 4.1%

Salary	Existing	Proposed Change	Variation
Base Salary	\$153,904	\$160,214	\$6,310
Superannuation 12%	\$18,468	\$19,226	\$758
Super co-contribution	\$10,004	\$10,414	\$410
Utilities	\$1,500	\$1,500	\$0
Professional Membership	\$600	\$600	\$0
FBT	\$11,420	\$11,420	\$0
Communications/Internet	\$960	\$960	\$0
<b>Total Reward package</b>	<b>\$197,356</b>	<b>\$204,834</b>	<b>\$7,478</b>

#### 6.5.5 Option 7 – (Increase to top of Band) CEO is able to vary the Total Remuneration Package in accordance with clause 6.1.2.

	Existing	Proposed	Variation
<b>Total Reward Package</b>	<b>\$197,356</b>	<b>\$250,012</b>	<b>\$52,656</b>

### 6.6 Financial and Staff Implications

Changes to the Superannuation Guarantee Levy took effect 1 July 2025, being a change from 11.5% to 12%. This has been reflected in the current TRP and has been applied to the options within the report. Further any provision in the Council budget for further performance related pay increases is to be advised by the Administration.

In relation to the current standing of the CEO Mr Sherry is in the Lower Quartile.

Quartile	Amount
1 – Base Quartile	\$163,051 - \$184,791
<b>2 – Lower Quartile</b>	<b>\$184,792 - \$206,532</b>
3 – Medium Quartile	\$206,533 - \$228,273
4 – Upper Quartile	\$228,274 - \$250,012
<b>CEO Current TRP</b>	<b>\$197,356</b>

### 6.7 Policy and Statutory Implications

- Local Government Act 1995 and the Local Government (Administration) Amendment Regulations 2021 (CEO Standards).

- Employment Contract conditions as specified.

## 6.8 Publicity

Any variation to the CEO's 'Total Reward Package' is required by Council resolution by Absolute Majority decision.

## 6.9 Urgency

The changes to the CEOs Total Reward Package is due for renewal by February-March 2027.

# 7. Survey Outcomes

## 7.1 Survey Instrument

A bespoke survey instrument was developed and sent to elected members on early February along with the current adopted performance criteria, the CEOs acquittal against the performance criteria and a guideline document for completing the Excel Survey Instruments.

In developing the Survey Instrument, it is extremely important to ensure that the Performance Criteria set are SMART (specific, Measurable, Achievable, Relevant and Time Based) so assessment can be objectively made against the KPI Schedule set by Council.

The assessment weighting guide used a five (5) measure Likert Scale as shown below:

<b>% Weighting Guide</b>	
<b>5</b>	<b>Exceeds Expectations</b>
<b>4</b>	<b>Better than Expected</b>
<b>3</b>	<b>Meets Expectations</b>
<b>2</b>	<b>Marginally Meets</b>
<b>1</b>	<b>Below Expectations</b>

The surveys were completed by each Elected Member by placing a score against each Key Performance indicator (KPI). The summation of the scores was automatically provided through the Excel spreadsheet so Elected Members could ascertain to overall assessment outcome. A sample Survey instrument is shown Below.

Shire of Brookton CEO Performance Review									
Strategic Area	KPIs	Measures	1	2	3	4	5	6	Total Score
Foundation Goals									
Key performance Indicators Criteria									
2024 Performance Schedule Key Result Areas (Performance Criteria Set by Council)									
<b>Key Result Area 1:</b> Compliance and Governance. Growth Pillar: Desired Outcome: "High Performing Council"	<b>KPI 1:</b> Results of the annual Department of Local Government Compliance Returns (CAR) submitted to Council.	- With a completed rating of issue to or greater than 95% reported by March 2026.							
	<b>KPI 2:</b> Achieve at least 80% completion of Corporate Business Plan deliverables, with flexibility for unforeseen constraints.	- Provide quarterly progress reports to Council on implementation status and key challenges. - Provide monthly Council Resolution Closed-out Reports.							
	<b>KPI 3:</b> 24/25 Annual Electors Meeting held.	- Held prior to March 2026.							
	<b>KPI 4:</b> Conduct Councilor Induction to ensure Elected Members understand their Roles and responsibilities.	- By December 2025.							
	<b>KPI 5:</b> Report, and explain to Council, the DIOGG Local Government Financial Index Ratio (LPIR) and develop a strategy to ensure they endeavour to meet benchmarks: - Debt Service Ratio - Current Ratio - Operating Surplus Ratio - Net Financial Liability ratio	- Report to Council in budget papers and in November 2025.							
	<b>KPI 6:</b> Ensure Budget and financial reports is presented as required to Council for adoption.	- Budget by end July 2025 (including the Plan) with Monthly Reporting to Council.							
	<b>KPI 7:</b> Unqualified Audit.	- For the 2024-2025 period Reported at next COM after COM Report.							
<b>Key Result Area 2:</b> Our Places Growth Pillar : Desired Outcome: "Celebrated place to live. Celebrate Life"	<b>KPI 8:</b> Railway Station Project: - Secure funding (Merrigo Bank) and other funding options. - Scope of Works and tender completed.	- Contract issued by early 2nd August 2025 and site works commenced by agreed date by Council.							
	<b>KPI 9:</b> Progress Memorial Hall.	- Submission to Shire of Regional Funds completed by due date.							
	<b>KPI 10:</b> Retooling Upgrades to Shire.	- Memorial Park - renovation completed by 30th June 2026. - All retooling systems across Shire working by September 2025.							
<b>Key Result Area 3:</b> Our People Growth Pillar : Desired Outcome: "Community Spirit"	<b>KPI 11:</b> Develop a Communication Plan and start implementation.	- By November - 2025.							
	<b>KPI 12:</b> Undertake Staff Annual Culture Survey	- Culture improvements shown by March 2026.							
	<b>KPI 13:</b> Complete OHS Audit.	- Findings presented to Council by October 2025.							
	<b>KPI 14:</b> Finalise Workforce Plan Review and undertake a capability analysis.	- By September 2025. - Training Plans in place by March 2026.							
Overall score: 2 / 2									
Comments / Feedback:									



## 7.2 Consolidated Outcomes of Elected Member Survey

The Survey instruments were applied to give some quantitative assessment of the CEO's performance against the current CEO's Performance Schedule.

The survey results, shown below, indicate that the CEO is operating at a high standard surpassing the score of "Meets Expectations" to "Better than Expected" just 2 points of "Exceed Expectations" using the consultants assessment tools in regard to performance, noting the overall assessment is 78%, refer table below for all Elected Member results.

From the consultant's perspective there is significant variation between Elected Members. The overall variation was a low of 54% (Meets Expectations) to a high of 97% (Exceeds Expectations). Notwithstanding this, the outcome shows that the Shire of Brookton's CEO is

assessed in this review period (2024-2025) as performing at an expected high standard overall.

Of interest, when asked what the CEO felt his performance was in the last 12 months, he rated himself around 69% in relation to his self-assessment of his performance.

To overcome any significant variation between elected members the consultant suggests that the CEO present quarterly performance updates against the agreed 2026-2027 KPIs to Council to identify, early in the process, if there are any significant variations between the parties on performance levels.

Survey Score								
Name	Councillor 1	Councillor 2	Councillor 3	Councillor 4	Councillor 5	Councillor 6	Average	CEO
Score	77	97	80	84	77	54	78	69
KPI 1	3	5	5	2	2	3	3.33	3
KPI 2	4	5	5	4	3	3	4.00	3
KPI 3	5	5	5	5	5	3	4.67	4
KPI 4	5	5	5	5	5	3	4.67	4
KPI 5	4	5	2	4	5	1	3.50	1
KPI 6	4	5	5	5	5	3	4.50	4
KPI 7	6	5	5	5	5	5	5.00	5
KPI 8	5	5	4	4	5	3	4.33	4
KPI 9	3	4	2	5	3	1	3.00	3
KPI 10	5	5	5	5	5	3	4.67	4
KPI 11	3	5	2	3	2	1	2.67	2
KPI 12	1	5	2	5	2	3	3.00	3
KPI 13	4	4	5	5	3	3	4.00	4
KPI 14	3	5	4	4	4	3	3.93	4

### 7.3 Broad outcomes of Elected Member Interviews

An overview of the face-to-face, interview process undertaken identified the following common themes;

- The interview process found that all Elected Members are supportive of the CEO and appreciate his commitment, passion and work ethic at the Shire. Albeit some elected members felt the CEO needed to be more proactive in improving the Shire's reputation from previous Administration(s) performance.
- Overall, the perception of most Elected Members is that the Shire is performance had improved from the previous 12-month period.
- All Elected Members agreed that the CEO is keeping them well informed for them to undertake their role.
- All Elected Members found the CEO acts in a professional manner towards his work at the Shire.

When asked about the CEO 'strengths' the following were identified:

- That the CEO is willing to make hard decisions.
- That the CEO is cordial, professional, responsible, capable, confident, transparent and accountable.
- The CEO was knowledgeable about the local government sector, the Act, and Regulations.
- The CEO is articulate as a communicator – respectful but firm.
- The CEO demonstrates he is passionate about the Shire and its development.
- Most Elected Members see the CEO actively participates in the community and social events and is well known. Notwithstanding this, a minority view is that he does not engage with the community and is not known across the Shire.
- The CEO is building a strong reliable team and culture – however, it is acknowledged that the resignation of the Manager Finance and Community and appointment of a Works Manager will have short-term impacts on the Shire.
- Most Elected Members generally felt that the level communication and performance data from the CEO and Administration was appropriate to undertake their role.

When asked about the CEO's 'opportunities' for improvement' the following were identified:

- A few Elected Members wanted a regular newsletter to be sent out by the organisation to keep residents updated on what is happening within the Shire.
- A number of Elected Members were concerned as to the ability to replace the Finance Manager's position with appropriate levels of skill.
- Likewise, as above, the appointment of a Works Manager needed to be finalised.
- For the CEO to seek opportunities to get things done in a timelier manner – it was acknowledged that staffing availability regionally exacerbates the matter.
- For the CEO to be more proactive and engaging with the community.

#### 7.4 CEOs Contract of Employment and ethical behaviours results.

The review process included an assessment by Elected Members specifically to verify verbally if the CEO had 'Met their Expectations' with the overall result (mode) being 'YES', whether the 'Work Value' of the position had changed (additional hours of work, SAT Band Change, greater complexity, etc) with the result being (mode) 'NO' and if the

'CEO acts 'Ethically' (aligned to the organisations Code of Conduct and Values) with an average score of 95%. The results of Elected Members perceptions show minimal variation against these criterion as shown below.

Did The CEO Meet Your Expectations						Mode
Yes	Yes	Yes	Yes	Yes	No	Yes
Has the Work Value of the Position Changed						Mode
No	No	No	No	No	No	No
Did the CEO Demonstrate Ethical Behaviours						Average
9.5	9.7	10	9	9	10	9.5

The review process also included an assessment of Employment Contract elements like objectives of the position and key duties and responsibilities. Elected Members were therefore asked to score the CEO against the criteria identified within his Employment Contract. The results are shown below:

Contract of Employment Accountabilities							
Criteria	Cr 1	Cr 2	Cr 3	Cr 4	Cr 5	Cr 6	Average
<b>Outcome Leadership and Planning</b>							<b>8.4</b>
Provide strong leadership and direction to staff at all levels	9	9	10	8.5	9	5	8.6
Lead & foster high performing culture by translating strategy & vision	8	8	8	9	7	5	7.8
Prepare/review Strategic Community & Corporate Business Plans	8	9	10	9	8	10	8.8
Develop annual operating and resource plans to achieve strategic goals	8	7	10	9	7	5	7.7
Execute strategic initiatives in accordance with Strategic Community Plan	8	8	10	8	8	5	7.8
Build constructive relations to foster a cohesive leadership team	9	9	10	8.5	9	8	9.1
Set and uphold ethical tone of the organisation.	9	9	10	9	9	10	9.3
Keep abreast of political, economic & social trends that may impact Shire	9	10	10	9	8	2	8.8
<b>Outcome Financial, Operational &amp; Service Management</b>							<b>7.7</b>
Engage with Council on Strategic Budgeting (Operational & Capital)	9	8	9	9	9	10	9.0
Prudently manage expenditure within budget constraints	9	9	10	8.5	9	10	9.4
Ensure timely compliance with long-term budgeting to meet objectives	9	10	10	8	8	10	9.2
Drive operational efficiency and effectiveness	9	7.5	9	8	7	5	7.6
Monitor & develop customer relationships to community expectations.	8	8	9	9	8	2	7.3
All funding applications to be vetted by Council to show budget impacts	8	10	10	9	8.5	10	9.3
Ensure service contracts with 3rd parties are implemented to standards	8	10	8	8	8	1	7.8
<b>Outcome Community Development and Stakeholder Relations</b>							<b>9.1</b>
Foster strong government & stakeholder relations to seek grants/funding	9	10	10	8.5	8	8	8.8
Cultivate effective relationships with regulators & industry stakeholders	9	9	10	9	8	10	9.2
Develop communication & engagement processes to relevant agencies and	9	9	10	9	8	8	8.8
Represent Council at meetings, conferences & workshops as required	9	10	10	10	8	10	9.5
Contribute to key regional planning forums, industry & Government bodies	8	8	10	10	8	10	9.3
<b>Outcome Workforce Capability</b>							<b>8.9</b>
Lead & motivate staff and manage Human Resources fairly	9	8.5	10	9	9	8	8.4
Manage recruitment, onboarding & performance management of staff	9	9	8	7	8	10	8.5
Ensure staff are trained in safe working environments	9	10	10	10	8	8	9.2
Oversight investigations of any compliance matters	9	10	10	8.5	8	10	9.4
Review staff structures, communication channels & delegations.	10	9	8	9	8	10	8.8
<b>Outcome Risk and Compliance</b>							<b>9.0</b>
Develop professional approach to managing risks	8	8	10	9	8	10	8.8
Report to Council on mitigation of risks as per policy.	8	8	10	10	8	10	9.3
Monitor operations to ensure activities comply with legislation.	9	10	10	9	8	10	9.3
Oversight OSH and ensure non-conformances are closed out	9	9	10	10	8	8	9.6
Ensure Disaster Recovery Plans are in place.	9	9	10	9	8	10	9.2
Provide formal assurances to Council re compliance.	9	10	10	7	8	8	8.3
<b>Outcome Governance and Reporting to Council</b>							<b>9.5</b>
Ensure Council Policies are well developed	10	8.5	8	10	8	10	8.1
Monitor and report financial position and performance	10	10	10	10	8	10	9.7
Prepare business cases for Council/Committee approval.	10	10	10	9	9	10	9.5
Attend relevant Council/Committee meetings.	9	10	10	10	8	10	9.5
Ensure accurate records are kept.	9	9	10	10	8	10	9.3
Manage relationships between Council, EMs & Administration.	9	10	9	10	9	8	9.2
Work closely with Shire President	10	10	10	8.5	10	10	9.9
<b>Elected Member Individual Total</b>	<b>8.9</b>	<b>9.1</b>	<b>8.9</b>	<b>9.2</b>	<b>8.1</b>	<b>8.1</b>	
<b>Overall Score (average of yellow column)</b>							<b>8.8</b>

The results show that when considering the CEO's performance against the criterion outlined in his Employment Contract, the CEO has met expectations across all areas indicating a sound performance across a number of areas for a CEO. The key results are as follows:

Criterion	Result (%)
Leadership and Planning	84%
Finance, Operations and Service Management	77%
Community Development and Stakeholder Relations	91%
Workforce Capability	89%
Risk and Compliance	90%
Governance and Reporting to Council	95%
Overall assessment	88%

#### 7.5 Suggested Performance Criteria for the Next Performance Period

As the Key Result Areas (KRAs) form part of the employment contract at clause 4 and in Schedule 1, it is important to determine how these will be measured in the next performance period. It is also important to ensure that the CEO's performance criteria meet the requirements of the Department of Local Government, Sport, and Cultural Industries (DLGIRS) Operational Guidelines. One of the CEO's key responsibilities is to oversee the implementation of council's strategic direction. With this in mind, it is important to align the CEO's performance criteria to the goals contained in the Council's Strategic Community Plan and Corporate Business Plan. Accordingly, as these plans are updated, the CEO's performance criteria should be updated to reflect the changes.

The performance criteria should focus on the priorities of the Council. The Council and CEO should set goals related to target outcomes for future achievement in the performance criteria and these goals should be specific, measurable, achievable, relevant and time based (SMART).

The Consultant discussed with the Shire and CEO confirming the Survey Instrument and Interview template questions. Additionally, in consultation with the Shire President and CEO the consultant developed a suit of performance indicators for the next performance period to verify with Elected members during the interview process with each Elected Member.

After interviews with Elected Members, it has become obvious that there was a consistent view between all Elected Members and the CEO with the recommended 2024-2025 suit of KPIs initially developed by the CEO Review Committee as to what needed to be prioritised for the next performance period.

It is recommended therefore, that the following 4 Key Result Areas (KRA), Goals, be actioned through 17 Key Performance Indicators (KPIs). The following is the recommended KPI consolidation for Council consideration.

### 7.6 Suggested Performance Criteria Table for 2026-2027

Shire Brookton CEO Performance Schedule			
KRA #	Goal	KPIs	By When
KRA:1	<p style="text-align: center;"><b>Compliance and Governance</b></p> <p style="text-align: center;"><i>Desired Outcome - "High Performing Council"</i></p>	<p><b>KPI 1:</b> Results of the annual Department of Local Government Compliance Return (CAR) submitted to Council.</p> <p><b>KPI 2:</b> Achieve at least 80% completion of Corporate Business Plan deliverables, with flexibility for unforeseen constraints.</p> <p><b>KPI 3:</b> Hold Annual Electors Meeting.</p> <p><b>KPI 4:</b> In consultation with the Shire President, prepare and implement individual Elected Member development plans.</p> <p><b>KPI 5:</b> Report, and explain to Council, the DLGIRS Local Government Financial Index Ratio (LFGIR) and develop a strategy to ensure they endeavour to meet benchmarks:</p> <ul style="list-style-type: none"> <li>• Debt Service Ratio</li> <li>• Current Ratio</li> <li>• Operating Surplus Ratio</li> <li>• Net Financial Liability Ratio</li> </ul>	<ul style="list-style-type: none"> <li>• With a compliant rating of equal to or greater than 95% reported by September 2026.</li> <li>• Provide monthly Council Resolution Close-out Reports.</li> <li>• Provide quarterly progress reports to Council on implementation status and key challenges.</li> <li>• Held prior to March 2027.</li> <li>• Developed by June 2026.</li> <li>• Completed by March 2027.</li> <li>• Report to Council in budget papers and in November 2026.</li> </ul>
		<p><b>KPI 6:</b> Ensure Budget and financial reports is presented as required to Council for adoption</p>	<ul style="list-style-type: none"> <li>• Budget for Council adoption by – end July 2026 with (Actual vs</li> </ul>

<p><b>KRA:2</b></p>	<p><b>Financial Management</b> <i>Desired Outcome "Long Term Sustainability"</i></p>	<p><b>KPI 7:</b> Unqualified Audit</p>	<p>Planned) Monthly Reporting.</p> <ul style="list-style-type: none"> <li>For the 2025/26 period Reported at next OCM after OAG Report.</li> </ul>
<p><b>KRA:3</b></p>	<p><b>Our Places</b> <i>Desired Outcome "Celebrate place to live: Celebrate Life"</i></p>	<p><b>KPI 8:</b> Railway Station Project Completion.</p> <p><b>KPI 9:</b> Progress Memorial Hall.</p> <p><b>KPI 10:</b> Develop new infrastructure development opportunities.</p> <p><b>KPI 11:</b> Develop a Business Case for Council consideration for the provision of additional land for housing and industry.</p> <p><b>KPI 12:</b> Present a Management Plan to Council for the waste facility operations (excluding collection Services).</p>	<ul style="list-style-type: none"> <li>Deliver the Redeveloped Brookton Railway Station on budget by November 2026.</li> <li>Complete opening of the Redeveloped Brookton Railway Station by December 2026.</li> <li>To be Grant ready for new funding rounds so grant requests are submitted by the due(s).</li> <li>Progress the development of Brookton Town Drainage Project with funds available in the next budget.</li> <li>Prior to the 2026-2027 Budget approval.</li> <li>Prior to May 2026.</li> </ul>
<p><b>KRA:4</b></p>	<p><b>Our People</b> <i>Desired Outcome "Community Spirit"</i></p>	<p><b>KPI 13:</b> Develop a Communication Plan and start implementation.</p> <p><b>KPI 14:</b> Develop an Employee Housing Strategy</p> <p><b>KPI 15:</b> Undertake Staff Annual Culture Survey</p> <p><b>KPI 16:</b> Complete satisfactory recruitment of Manager Corporate and Community and resolve the acting Projects/Works Manager.</p> <p><b>KPI 17:</b> Improve staff training and development</p>	<ul style="list-style-type: none"> <li>By November 2026.</li> <li>By December 2026</li> <li>Culture Improvements shown by March 2027.</li> <li>By July 2026.</li> <li>Individual Staff Development Plans in place by June 2026.</li> </ul>

## 7.7 CEO Procedural Fairness Submission to Review Outcomes

The CEO was asked if he wished to make comment to ensure procedural fairness was given to him during the review process. The CEO's comments are shown below:

*"Dear Elected Members,*

*I would like to thank Council for its professional and constructive approach to this year's performance review, and for ensuring a fair, balanced and transparent process. I particularly appreciate the opportunity provided to respond to feedback and contribute to the discussion in a manner consistent with good governance and procedural fairness.*

*The past 12 months have required a strong focus on organisational leadership, workforce stability and governance discipline. While the year has again presented challenges, I believe the progress achieved reflects a deliberate effort to strengthen the organisation's foundations and methodically address several complex legacy matters.*

*I remain appreciative of the continued support and alignment between Council, myself and the Senior Management Team. This has been important in maintaining organisational direction and ensuring consistent implementation of Council decisions.*

*Improved staff stability is now contributing to stronger internal capability, more consistent service delivery and a more resilient organisational culture. Importantly, a number of difficult but necessary decisions taken in recent years are now beginning to deliver tangible organisational benefits.*

*Looking ahead, my focus remains on continuing to strengthen organisational capability, maintaining sound governance practices and ensuring the Shire remains well positioned to meet both current and future challenges.*

*I remain committed to working constructively with Council to continue delivering on its strategic priorities and supporting positive long-term outcomes for the Brookton community.*

*Yours sincerely*

*Gary Sherry – CEO Shire of Brookton".*

## 8 Recommendations

### 8.1 Recommendations to Council

That Council:

1. Notes the Salaries and Allowances Tribunal Determination of 4 April 2025 (effective 1<sup>st</sup> July 2025).
2. Notes an increase in the Superannuation Guarantee Levy from 11.5% to 12% effective 1 July 2025.
3. Notes the outcomes of the Elected Member Performance Survey undertaken in February 2026 with the Chief Executive Officer being assessed at meeting expectations with '**Better than Expected**' score at 78% in this year's performance appraisal.
4. Adopt the modified performance criteria metrics for the 2026-2027 performance period outlined in Section 7.6 of this confidential report.
5. Approves a variation to the CEOs contract Total Remuneration Package as per Option (\_\_\_\_) set out within this report at Section 6.5.
6. Schedules the next review of the Chief Executive Officers performance and total remuneration package (TRP) for considered by Council in February-March 2027.
7. Comply, as per Division 3 of the Local Government (Administration) Regulations Schedule 2 clause 18, by resolution of an absolute majority of the council, endorse this review.
8. Comply, as per Division 3 of the Local Government (Administration) Regulations Schedule 2 clause 19, by notifying the Chief Executive Officer of results of this performance review.

*\* (note: as advised by the DLGCI the Regulations for '5.39 AA. - Publication of information relating to CEO's performance' have not been developed as at the time of writing hence this requirement is not required at this stage.*

## 9 Appendix 1

### 9.1 CEO Acquittal

2025/26 KRA Review

Key Result Area	Growth Pillar	Desired Outcome	KPI Measure	By When	Outcome	Comment
KRA 1	Compliance and Governance	High Performing Council	KPI 1: Results of the annual Department of Local Government Compliance Return (CAR) submitted to Council.	With a compliant rating of equal to or greater than 95% reported by March 2026.	Not complete	2025 Compliance Return (CAR) has not been released by Department of Local Government. The CAR will now be part of the work of the Local Government Inspector with a release date of September anticipated.
			KPI 2: Achieve at least 80% completion of Corporate Business Plan deliverables, with flexibility for unforeseen constraints.	Provide quarterly progress reports to Council on implementation status and key challenges. Provide monthly Council Resolution Close-out Reports.	Not complete	Called status reports, these are provided Monthly in the Corporate Briefing Forum Nil
			KPI 3: 24/25 Annual Electors Meeting held.	Held prior to March 2026.	2024/25 Annual Electors Meeting was held on Tuesday 10 February 2025.	Nil
			KPI 4: Conduct Councilor induction to ensure Elected Members understand their Roles and responsibilities.	By December 2025	Elected Member induction was conducted on 7 November 2025.	Steve Tweedie completed the induction with all Councilors. Councilors indicated that this was very worthwhile.

Key Result Area	Growth Pillar	Desired Outcome	KPI Measure	By When	Outcome	Comment	
KRA 3	Our Place	Celebrated place to live. Celebrate Life	KPI 8: Railway Station Project. Commencement	Contract issued by early 31 <sup>st</sup> August 2025 and site works commenced by agreed date by Council.	Tenderer was selected and contract issued in August 2025.	Site works continue, estimated to be 4 weeks behind schedule due to delay in building unable to be seen prior to work commencing	
			KPI 9: Progress Memorial Hall.	Secure funding (Bendigo Bank) and other funding options.	\$300,000 secured from Pingley Brookton Financial Services in December 2025. \$240,000 was previously secured from WA Government.	Nil	
			KPI 10: Reticulation Upgrades to Shire.	Submission to Growing Regions Funds completed by due date.	Memorial Park - reticulation completed by 30 <sup>th</sup> June 2025.	Growing Regions grant funding was not issued in this year.	Staff are continuing design works, in preparation for a future grant application.
				All reticulation systems across Shire working by September 2025	Reticulation upgrade fully operational in June 2025.	Reticulation upgrades across Shire completed by June 2025	The new reticulation and a focused turf program has shown good results in Memorial Park. This turf in the park continues to improve although the regrowth in the worst areas are still some way off being acceptable. The reticulation improvements and the implementation of a focused turf program has resulted in the oval being in the best condition for some years. This

Key Result Area	Growth Pillar	Desired Outcome	KPI Measure	By When	Outcome	Comment
			<b>KPI 5:</b> Report, and explain to Council, the DLGIRS Local Government Financial Index Ratio (LFGR) and develop a strategy to ensure they endeavour to meet benchmarks • Debt Services Ratio • Current Ratio • Operating Surplus Ratio • Net Financial Liability Ratio.	Report to Council in budget papers and in November 2025.	Not complete	While the Shire continues to meet and exceed most of these benchmarks, no specific strategy was finalised.
KRA 2			<b>KPI 6:</b> Ensure Budget and financial reports is presented as required to Council for adoption.	Budget by – and July 2025 (with Actual vs Planned) with Monthly Reporting to Council.  Maintain Surplus position in Budget Review February 2025.	2025/26 Budget was adopted on 24 July 2025  2024/25 Annual Financial Statements showed a Surplus position of	Nil  While still a surplus, the position was enhanced by the receipt of 2025/26 Financial Assistance Grants in June 2024.
			<b>KPI 7:</b> Unqualified Audit.	For the 2024-2025 period Reported at next OCM after OAG Report.	The 2024/25 Audit Report was unqualified.	The finance staff performance continues to be of a very high standard. The Shire of Brookton's reporting was again recognised by the OAG in the best 20 performing LGA.

Key Result Area	Growth Pillar	Desired Outcome	KPI Measure	By When	Outcome	Comment
						improvement is expected to continue.
KRA 4	Our People	Community Spirit	<b>KPI 11:</b> Develop a Communication Plan and start implementation.	By November - 2025.	Not complete	A Communication Plan was not completed.
			<b>KPI 12:</b> Undertake Staff Annual Culture Survey	Culture Improvements shown by March 2026.	Partially Complete	The Shire has implemented the Team Excel program by Verason. This program is a data survey tool designed to assist teams thrive by enhancing psychological safety, trust, and inclusion.  The program uses short surveys to assess team dynamics, areas of risk and support team improvements. Some staff did not wish to use their personal email and saw a hardcopy version as not confidential.  The program was well accepted in the Governance and Finance Departments, but the Works Department acceptance and involvement in the program has been less successful. The March

Key Result Area	Growth Pillar	Desired Outcome	KPI Measure	By When	Outcome	Comment
						2026 survey has not yet been completed.
			<b>KPI 13:</b> Complete OHS Audit	Findings presented to Council by October 2025.	OHS Audit completed in July 2025	The OHS Audit was successfully completed. The Shire scored highly in areas of training & supervision, volunteer management and management commitment. Areas of hazard management and communication & consultation are areas for improvement.
			<b>KPI 14:</b> Finalise Workforce Plan Review and undertake a capability analysis.	By September 2025.	Workforce Plan adopted December 2025	Nil
				Training Plans in place by March 2026.	Not complete	Individual plans have not yet been implemented.

## 15.04.26.02 REVIEW OF LOCAL LAWS

<b>File No:</b>	REG017
<b>Date of Meeting:</b>	16 April 2026
<b>Location/Address:</b>	Shire of Brookton
<b>Name of Applicant:</b>	Shire of Brookton
<b>Name of Owner:</b>	Shire of Brookton
<b>Author/s:</b>	Leanne Parola – LG Best Practices
<b>Authorising Officer:</b>	Gary Sherry – Chief Executive Officer
<b>Declaration of Interest:</b>	The author is a consultant providing services to complete this review. The authorising officer does not have an interest in this report
<b>Voting Requirements:</b>	Simple Majority
<b>Previous Report:</b>	18 December 2025

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### Summary of Report:

This report seeks Council's consideration of the statutory review of several Shire of Brookton local laws and requests Council determine that the local laws remain unchanged following the completion of the required public consultation process.

### Description of Proposal:

Council is requested to consider the outcome of the statutory review of several Shire of Brookton local laws undertaken in accordance with Section 3.16 of the Local Government Act 1995.

The purpose of the review is to ensure Council's regulatory framework remains contemporary, enforceable, operationally relevant and aligned with current legislative requirements.

The local laws reviewed are attached as follows:

- Attachment 15.04.26.02A – Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law 2012
- Attachment 15.04.26.02B – Cemeteries Amendment Local Law 2012
- Attachment 15.04.26.02C – Local Laws Relating to the Brookton Public Cemetery
- Attachment 15.04.26.02D – Dogs Amendment Local Law 2012
- Attachment 15.04.26.02E – Dogs Local Law
- Attachment 15.04.26.02F – Extractive Industries Local Law 2011
- Attachment 15.04.26.02G – Local Government Property Amendment Local Law 2013
- Attachment 15.04.26.02H – Local Government Property Local Law 2012
- Attachment 15.04.26.02I – Pest Plants Local Law 2012

As part of the review process, the local laws were assessed against the following governance considerations:

- Continued operational relevance
- Legislative compliance
- Enforceability and administrative practicality
- Alignment with current organisational practices
- Community impact and regulatory necessity
- Opportunities for consolidation or modernisation

The review included consultation with senior staff responsible for administering the local laws. Feedback confirmed the local laws continue to support operational requirements and remain appropriate for the Shire's regulatory environment.

No issues were identified that would justify amendment or repeal at this time. Retaining the local laws in their current form ensures regulatory continuity while avoiding unnecessary legislative drafting, consultation costs and administrative burden.

**Background:**

At the Ordinary Meeting of Council held 18 December 2025, Council resolved to:

Give local public notice stating that the Shire proposes to review the following local laws under Section 3.16 of the Local Government Act 1995:

1. Shire of Brookton Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law 2012
2. Shire of Brookton Cemeteries Amendment Local Law 2012
3. Shire of Brookton Local Laws Relating to the Brookton Public Cemetery
4. Shire of Brookton Dogs Amendment Local Law 2012
5. Shire of Brookton Dogs Local Law
6. Shire of Brookton Extractive Industries Local Law 2011
7. Shire of Brookton Local Government Property Amendment Local Law 2013
8. Shire of Brookton Local Government Property Local Law 2012
9. Shire of Brookton Pest Plants Local Law 2012

Council further decided to:

- Make the local laws available for inspection;
- Invite public submissions for a minimum six-week period; and
- Receive a further report on the outcome of consultation.

This report completes that process.

**Consultation:**

Public consultation was undertaken in accordance with the requirements of the Local Government Act 1995 through:

- Local public notices
- Shire website publication
- Shire Facebook page
- Advertisement in the Narrogin Observer

The consultation period closed on 30 March 2026.

No submissions were received.

The absence of submissions indicates there are no identified community concerns regarding the continued operation of these local laws.

**Statutory Environment:**

Section 3.16 of the Local Government Act 1995 requires local governments to undertake a review of their local laws at least once every fifteen (15) years.

Recent reforms to the Act have introduced:

- Extension of the review cycle from eight to fifteen years
- Ability to adopt Model Local Laws
- Streamlined consultation requirements to reduce costs

Council must complete this review prior to 7 December 2026 to ensure the continued validity of the relevant local laws.

**Relevant Plans and Policy:** Nil

**Financial Implications:**

Costs associated with the review include:

- completing statutory advertising;
- contracting local government consultant to prepare information;
- Officer time; and

Provision for these costs is included within the 2025/26 Annual Budget.

Should Council have determined amendments were required, additional costs associated with legal drafting and Gazettal would have been incurred. These costs are avoided through retention of the local laws in their current form.

**Risk Assessment:**

Under the Shire of Brookton’s Risk Framework, the consequence rating of the statutory review not completed resulting in automatic repeal of local laws is assessed as Moderate. The likelihood of these consequences is assessed as Possible.

Consequence	Insignificant	Minor	Moderate	Major	Extreme
Likelihood					
Almost Certain	Medium	High	High	Severe	Severe
Likely	Low	Medium	High	High	Severe
Possible	Low	Medium	Medium	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

Risk Rating	Action
LOW	Monitor for continuous improvement.
MEDIUM	Comply with risk reduction measures to keep risk as low as reasonably practical.
HIGH	Review risk reduction and take additional measures to ensure risk is as low as reasonably achievable.
SEVERE	Unacceptable. Risk reduction measures must be implemented before proceeding.

**Community & Strategic Objectives:**

This matter supports the following governance objectives within the Shire of Brookton Strategic Community Plan 2021-2032 and Corporate Business Plan 2022-2026:

- Maintaining strong governance and compliance systems
- Delivering effective regulatory services
- Ensuring organisational sustainability
- Supporting transparent and accountable decision making

## **Comment**

The statutory review process represents an important governance control to ensure Council's local laws remain relevant, legally compliant and operationally effective.

The review has confirmed the local laws continue to provide an appropriate regulatory framework for the Shire without creating unnecessary regulatory burden.

Given:

- No public submissions were received
- No operational deficiencies were identified
- No legislative compliance concerns exist
- The laws remain fit for purpose

the Officer recommendation to retain the local laws unchanged represents the most prudent governance outcome.

This approach reflects sound regulatory practice, minimises financial impact, and maintains continuity of Council's enforcement framework.

## **OFFICER'S RECOMMENDATION**

That Council:

1. notes that no submissions were received during the consultation period for review of the following local laws:
  - a. Shire of Brookton Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law 2012;
  - b. Shire of Brookton Cemeteries Amendment Local Law 2012;
  - c. Shire of Brookton Local Laws Relating to the Brookton Public Cemetery;
  - d. Shire of Brookton Dogs Amendment Local Law 2012;
  - e. Shire of Brookton Dogs Local Law;
  - f. Shire of Brookton Extractive Industries Local Law 2011;
  - g. Shire of Brookton Local Government Property Amendment Local Law 2013;
  - h. Shire of Brookton Local Government Property Local Law 2012; and
  - i. Shire of Brookton Pest Plants Local Law 2012; and
2. Determines that following the statutory review, the following local laws are to remain unchanged:
  - a. Shire of Brookton Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law 2012 included at Attachment 15.04.26.02A
  - b. Shire of Brookton Cemeteries Amendment Local Law 2012 included at Attachment 15.04.26.02B
  - c. Shire of Brookton Local Laws Relating to the Brookton Public Cemetery included at Attachment 15.04.26.02C
  - d. Shire of Brookton Dogs Amendment Local Law 2012 included at Attachment 15.04.26.02D
  - e. Shire of Brookton Dogs Local Law included at Attachment 15.04.26.02E
  - f. Shire of Brookton Extractive Industries Local Law 2011 included at Attachment 15.04.26.02F
  - g. Shire of Brookton Local Government Property Amendment Local Law 2013 included at Attachment 15.04.26.02G

- h.** Shire of Brookton Local Government Property Local Law 2012 included at Attachment 15.04.26.02H
- i.** Shire of Brookton Pest Plants Local Law 2012 included at Attachment 15.04.26.02I

(Simple majority vote required)

**OCM 04.26-10**

**COUNCIL RESOLUTION**

**MOVED Cr Copping    SECONDED Cr McCabe**

**That Council:**

- 1. notes that no submissions were received during the consultation period for review of the following local laws:**
  - a. Shire of Brookton Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law 2012;**
  - b. Shire of Brookton Cemeteries Amendment Local Law 2012;**
  - c. Shire of Brookton Local Laws Relating to the Brookton Public Cemetery;**
  - d. Shire of Brookton Dogs Amendment Local Law 2012;**
  - e. Shire of Brookton Dogs Local Law;**
  - f. Shire of Brookton Extractive Industries Local Law 2011;**
  - g. Shire of Brookton Local Government Property Amendment Local Law 2013;**
  - h. Shire of Brookton Local Government Property Local Law 2012; and**
  - i. Shire of Brookton Pest Plants Local Law 2012; and**
  
- 2. Determines that following the statutory review, the following local laws are to remain unchanged:**
  - a. Shire of Brookton Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law 2012 included at Attachment 15.04.26.02A**
  - b. Shire of Brookton Cemeteries Amendment Local Law 2012 included at Attachment 15.04.26.02B**
  - c. Shire of Brookton Local Laws Relating to the Brookton Public Cemetery included at Attachment 15.04.26.02C**
  - d. Shire of Brookton Dogs Amendment Local Law 2012 included at Attachment 15.04.26.02D**
  - e. Shire of Brookton Dogs Local Law included at Attachment 15.04.26.02E**
  - f. Shire of Brookton Extractive Industries Local Law 2011 included at Attachment 15.04.26.02F**
  - g. Shire of Brookton Local Government Property Amendment Local Law 2013 included at Attachment 15.04.26.02G**
  - h. Shire of Brookton Local Government Property Local Law 2012 included at Attachment 15.04.26.02H**
  - i. Shire of Brookton Pest Plants Local Law 2012 included at Attachment 15.04.26.02I**

**CARRIED BY SIMPLE MAJORITY VOTE 5/0**

**For: Cr Wallis, Cr McCabe, Cr Crouch, Cr Copping, Cr Harben  
Against: Nil.**

## **Attachments**

Attachment 15.04.26.02A – Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law 2012

Attachment 15.04.26.02B – Cemeteries Amendment Local Law 2012

Attachment 15.04.26.02C – Local Laws Relating to the Brookton Public Cemetery

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Attachment 15.04.26.02H – Local Government Property Local Law 2012

Attachment 15.04.26.02I – Pest Plants Local Law 2012

The Shire of Brookton Local Laws can be viewed on the Shire of Brookton website at <https://www.brookton.wa.gov.au/documents/local-laws>

**16.04.26 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil.

**17.04.26 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**

Nil.

**18.04.26 CONFIDENTIAL REPORTS**

Nil.

**19.04.26 NEXT MEETING & CLOSURE**

The next Ordinary meeting of the Council will be held on Thursday 21<sup>st</sup> May 2026 in the Council Chambers at the Shire Administration Centre commencing at 6:00pm.

The Chief Executive Officer, Mr Gary Sherry, noted that this meeting was Mrs Deanne Sweeny's last meeting before leaving to take up a role with the Shire of Broomehill Tambellup. Mr Sherry noted Deanne's considerable contribution to the Shire of Brookton and wished her well in the new role.

There being no further business, President Cr Wallis, declared the meeting closed at 7:11pm.