



LOCAL EMERGENCY MANAGEMENT COMMITTEE

AGENDA

12 SEPTEMBER 2023

COUNCIL CHAMBERS

5.30pm

COMMENCEMENT OF MEETING



PO Box 42, 14 White Street, Brookton WA 6306



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NOTICE OF MEETING

LOCAL EMERGENCY MANAGEMENT COMMITTEE

12 SEPTEMBER 2023

**14 White Street
Brookton, WA 6306**

Notice is hereby given that the Local Emergency Management Committee Meeting of the Brookton Shire Council will be held on Tuesday 12th September 2023 in the Council Chambers at the Shire Administration Centre commencing at 5.30pm.

The business to be transacted is shown in the Agenda.

Gary Sherry
CHIEF EXECUTIVE OFFICER
6 September 2023

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1.09.23 DECLARATION OF OPENING/ATTENDANCE

The Presiding Member declared the meeting open at 5.30pm.

On behalf of Council, I would like to acknowledge that this meeting is being held on the traditional lands of the Nyoongar People and pay respect to all Elders, past, present, and emerging. I wish to acknowledge and respect local people's continuing culture and the contribution they make to Country and its life.

Committee Members (Voting)

Katrina Crute	Shire President
Tamara Lilly	Councillor
June Harwood	Baptistcare – Kalkarni
Murray Hall	Chief Bushfire Control Officer
Merilyn Marchesi	Brookton CWA
Rodney Thornton	RoadWise (WALGA)
Adam Whitford	Department of Fire and Emergency Services
Jodie Pollard	Department of Communities
Joanne Spadaccini	Department of Communities
Ian Dawson	St Johns Ambulance
Jo-Ann De Marchi	SilverChain
Karen Tabner	Brookton District High School
William Wilkinson	Brookton Volunteer Fire & Rescue
Phillip Crute	Brookton - St Johns Ambulance
David Johnstone	Brookton Police

Staff (Non-Voting)

Gary Sherry	Chief Executive Officer
Sandie Spencer	Local Recovery Coordinator/Executive Governance Officer
Jason Carrall	Community Emergency Services Manager (CESM)

Apologies received

Anna Erickson	DPIRD
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2.09.23 CONFIRMATION OF PREVIOUS MINUTES

That the minutes of the Local Emergency Management Committee meeting held in the Shire of Brookton Council Chambers, on 13th June 2023, be confirmed as a true and correct record of the proceedings.

3.09.23 PRESENTATIONS

4.09.23 STANDING ITEMS TO BE CONSIDERED AT EACH MEETING

4.09.23.01 UPDATE OF CONTACTS AND RESOURCES REGISTER

Member agencies are required to review the document and provide details of required updates before next meeting.

- Any changes required for the current contacts and resources register?

4.09.23.02 CHANGE OF POSITION/LEAVE AND ACTING ARRANGEMENTS – NOTIFICATION

1. Delegates & Proxy's:

Organisation	Delegate	Proxy
Baptistcare	June Harwood	Nil
WAPOL	David Johnstone	Brad Fredericks
Dept. Communities	Jodie Pollard	Joanne Spadaccini
Brookton Bushfire Brigade	CBFCO - Murray Hall	D/CBFCO - Travis Eva
BDHS	Karen Tabner	Kris Dewson-Hall
St Johns	Ian Dawson	
St Johns - Brookton	Phillip Crute	Cliff Fishlock
DFES	Adam Whitford	Blake Halford
DPIRD	Anna Erickson	
RoadWise	Rodney Thornton	Nil
SilverChain	Jo-Ann De Marchi	
Brookton VFRS	Scott Atkins	William Wilkinson
Shire of Brookton	SP - Katrina Crute	
Brookton CWA	Merilyn Marchesi	

4.09.23.03 INCIDENT SUPPORT GROUP ACTIVATIONS

Nil.

4.09.23.04 RISK PROFILE CHANGE

Nil.

4.09.23.05 LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS

Nil.

4.09.23.06 LOCAL RECOVERY PLAN

A draft copy of the Shire of Brookton Local Recovery Plan is attached under a separate cover as Confidential Attachment 4.09.23.06A.

All members to provide feedback of the draft document to Sandie Spencer – Local Recovery Coordinator.

Items to be discussed:

- 8.2 Shire of Brookton: - Resources and Asset Register – to be updated.
- 8.4 Recovery Facilities: - Appoint locations for Recovery Centre (RC) and One Stop Shop (OSS).

Attachments

Under a separate cover Confidential Attachment 4.09.23.06A – DRAFT Copy Shire of Brookton Local Recovery Plan.

4.09.23.07 REPORT AND/OR DEBRIEF ON ANY LEMC EXERCISE(S)

Development and Approval of next financial year LEMC exercise scheduled (to be forwarded to relevant DEMC)

5.09.23 BUSINESS ARISING FROM PREVIOUS MINUTES

**5.09.23.01 LOCAL EMERGENCY MANAGEMENT COMMITTEE MEMBERS -
CORRESPONDENCE**

Michelle Duxbury - Department of Communities

Taken a position as Senior District Emergency Services Officer and Jodie Pollard will commence in the role as DESO Great Southern.

6.09.23 GENERAL BUSINESS

7.09.23 ATTENDEE REPORTS AROUND THE ROOM

- **Anna Erickson – DPIRD**
 - Report - attachment 7.09.23.01



Incident and Emergency Management

Agency Name:	Department of Primary Industries and Regional Development		Date: July 2023
Report prepared by:	Helen Kent	Position:	Emergency Preparedness Coordinator – Incident & Emergency Management Branch
LEMC and DEMC report – July 2023			
<p>1. Declared incidents which DPIRD is managing:</p> <ul style="list-style-type: none"> • Seven (7) declared level 1 and 2 incidents in relation to plant pests/diseases and aquatic pests/diseases • Nil animal pest/disease incidents <p>Queensland fruit fly</p> <p>The Department of Primary Industries and Regional Development (DPIRD) is working to stem the spread of the significant invasive pest, Queensland fruit fly (Qfly), after a recent confirmed detection in Bayswater.</p> <p>A level 2 incident was called on 1 March 2023 after several male Qfly were detected in a residential part of Bayswater, Perth. No Qfly have been detected in commercial areas or outside of the Perth metropolitan area at this time.</p> <p>Qfly is one of the most serious pests of fruit and vegetables in Australia, attacking over 300 species of fruit and vegetables and impacting a range of horticulture industries and access to valuable markets. While Qfly has been found in other areas of the country, Western Australia has remained free of the pest.</p> <p>Quarantine Area</p> <p>The Quarantine Area (QA) covers a 15 km radius from the Qfly detection points and includes Perth, Belmont, Gosnells, Kalamunda, Vincent, Joondalup, Swan, Wanneroo, Melville, Canning, Bayswater, South Perth, Subiaco, Stirling, Nedlands, Bassendean, Belmont,</p>			

Claremont, Victoria Park, Cambridge and Mundaring. The full Quarantine Area Notice can be accessed at: <https://www.agric.wa.gov.au/plant-biosecurity/biosecurity-alerts-queensland-fruit-fly-updates>.

Link to video with Qfly eradication response Bayswater: [Advice for residents living within the Qfly Corrective Action Zone | Agriculture and Food](#)

The QA is divided into two main zones: the **Corrective Action Zone** and the **Export Assurance Zone**.

Corrective Action Zone

The Corrective Action Zone is the 1.5 km area surrounding each detection point.

Residents located within this zone are required to comply with the following QA requirements:

- Qfly host fruit cannot be removed from or moved within any part of the Corrective Action Zone, unless treated or processed (cooked, frozen or solarised).
- All ripe or ripening host fruit on plants or trees must be picked, and all fallen host fruit must be removed every three days.
- Fruit can be eaten, or must be treated, bagged and then binned in residential waste bins.
- Residents must provide DPIRD personnel access to their premises to inspect and bait host plants twice a week until further notice

Export Assurance Zone

The **Export Assurance Zone** covers the area in a 15 km radius from the detection point - the area of the QA that is not part of the Corrective Action Zone. The area will act as a buffer zone to further prevent further spread of the pest.

The requirements for the management of Qfly host fruit for this area are less stringent but commercially grown Qfly host fruit cannot move either within the QA or outside the QA unless it is treated.

Advice for residents living within the Qfly Correction Action Zone: [Advice for residents living within the Qfly Corrective Action Zone | Agriculture and Food](#)

Advice for Growers in Qfly Export Assurance Zone: [Advice for Growers in Qfly Export Assurance Zone | Agriculture and Food](#)

Further information is available at: [Queensland fruit fly \(Qfly\) updates | Agriculture and Food](#)

Didemnum vexillum (Carpet sea squirt)

Didemnum vexillum (Carpet sea squirt) has been detected in Western Australia (WA) for the first time.

Carpet sea squirt (CSS) is a highly invasive marine invertebrate animal that can overgrow and smother native species. It can overgrow rocks, shellfish, sea sponges and man-made structures such as wharves, jetty pylons, pontoons, buoys and vessels. A level 2 incident was declared on 25 January 2023 in response to the detection of CSS in WA.

On 17 March 2023 a Quarantine Area Notice was put in place for the waters adjacent to the Australian Marine Complex Common User Facility at Henderson South.

The aim of the QAN is to:

- Manage the movement of vessels into the QA to minimise the spread of the pest.
- Strengthen the requirements for biofouling inspections and treatments for vessels that regularly operate in the Quarantine Area or have been in the Quarantine Area for a period of six days or more.

CSS has the potential to impact oyster and mussel aquaculture, marine environments, dive tourism industries as well as increasing maintenance costs for commercial and recreational vessels.

The aquatic pest has been detected in two locations in WA; Garden Island and at a marine facility in Henderson. The detection at Garden Island was the first confirmed detection in Australia.

[Biosecurity alerts: Carpet sea squirt | Agriculture and Food](#)

Polyphagous shot-hole borer

Polyphagous shot-hole borer (PSHB) *Euwallacea fornicatus* is a beetle native to Southeast Asia. The beetle attacks a wide range of plants by tunnelling into trunks, stems and branches.

DPIRD continues to respond to the confirmed detections of an exotic beetle Polyphagous Shot-Hole Borer in the Perth metropolitan area.

Response activities include:

- Conducting surveillance to determine the distribution of PSHB
- Containing the pest to prevent further spread to non-infested regions within Western Australia
- Providing advice and information to residents, industry and other stakeholders
- Ensuring that all response activities are conducted safely, consistently and efficiently

To stop the spread, a Quarantine Area Notice (QAN) is in place to support the Department of Primary Industries and Regional Development's ongoing surveillance program to determine the spread of the pest.

The Quarantine Area covers 25 local government areas. The new areas added to the expanded QAN on 21 March 2023 are:

- Beckenham, Canning Vale, Huntingdale, Kenwick, Langford, Maddington and Thornlie in the City of Gosnells
- Duncraig, Greenwood, Marmion, Sorrento and Warwick in the City of Joondalup
- Alexander Heights, Girrawheen, Koondoola and Marangaroo in the City of Wanneroo
- Ballajura, Beechboro, Bennett Springs, Dayton, Hazelmere, Kiara, Lockridge, Malaga, Middle Swan, Midland, Viveash, West Swan and Woodbridge in the City of Swan
- Forrestfield, High Wycombe, Perth Airport and Wattle Grove in the City of Kalamunda

Link to information about [Polyphagous shot-hole borer | Agriculture and Food](#)

2. State alerts and investigations

DPIRD is investigating three (3) pests or diseases.

Red dwarf honey bees – Report sightings of Red dwarf honey bees

DPIRD is investigating the detection of the exotic pest red dwarf honey bee (*Apis florea*) discovered on the Burrup Peninsula near Karratha.

Red dwarf honey bees are known to be a vector for numerous exotic bee pests, including brood diseases, internal and external mites, and bee viruses.

The department is calling on the State's beekeepers and land managers to monitor their area for any unusual bees or nests.

Current situation:

- In late March 2023, DPIRD received a report from Pilbara Port Authority via MyPestGuide® Reporter of suspect exotic bees observed at the Dampier wharf, WA.
- The Commonwealth Department of Agriculture Fisheries and Forestry (DAFF) and DPIRD entomologists morphologically confirmed bee samples as *Apis florea*
- A joint survey between DAFF and DPIRD was undertaken at multiple sites on the Burrup Peninsular near Karratha.
- Four new detection sites were located in mid-June 2023. Three detections were of single bees and the fourth detection was of an established nest located in vegetation on a rocky outcrop.
- An ethanol wash of the bees from the nest resulted in the detection of brood mites (*Euvarroa sinhai*) associated with worker bees.
- DAFF and DPIRD are planning additional surveillance to ensure no further red dwarf honey bees are present in the area.
- Red dwarf honey bee has previously been detected and eradicated from the Perth suburb of Forrestfield in 2021.

Impact:

Red dwarf honey bees are social bees which live in colonies of approximately 3,000 insects. They migrate, swarm, and abscond readily, making them a major threat for exotic incursions and to the Australian environment.

One of the major risks for Australia is that red dwarf honey bee (*Apis florea*) is host to a range of bee brood diseases, parasites, and viruses that may impact European honey bees.

The red dwarf honey bee can carry *Euvarroa* mites (*Euvarroa wongsirii* and *Euvarroa sinhai*) both of which are close relatives to the destructive *Varroa* mites. The species can also carry *Tropilaelaps* mites (*Tropilaelaps clareae*) which is a known pest of European honey bees.

Red dwarf honey bees may also compete with other bees for floral resources.

Reporting:

Early detection is key to protecting Western Australia's valuable bee and horticultural industries. Immediately report any unusual bees or nests.

Members of the public and workers in the area are encouraged to report sightings of any exotic bees in the area to assist in ensuring no further red dwarf honey bees are present.

If you work at a port or transport imported goods and shipping containers, you must report any sighting of bees associated with these goods. Exotic bees are a pathway for bee pests and viruses so they must be reported

DPIRD Pest and Disease Information Service

- +61 (0)8 9368 3080
- padis@dpird.wa.gov.au

3. National alerts & investigations

DPIRD, and other state jurisdictions, continue to monitor reported outbreaks of African swine fever, Lumpy skin disease and Foot and mouth disease in other countries.

Information regarding Foot and Mouth Disease prevention is available on the WA government website:

[Foot-and-mouth disease advice for Western Australians \(www.wa.gov.au\)](http://www.wa.gov.au)

Information is also available on the DPIRD website:

[Foot-and-mouth disease: prevention and preparedness | Agriculture and Food](#)

Emergency animal disease preparedness included in the 2023-2024 State Budget:

The WA State government announced \$10.4 Million, in the State Budget, to enhance preparedness for Emergency Animal Disease (EAD).

Key activities include:

- enhancing EAD preparedness by focussed incident management training, emergency disease exercises and finalising policies and procedures for incident response.
- enhancing communications with industry and community stakeholders to increase awareness of Emergency Animal Diseases and improve preparedness and likelihood of early disease detection and reporting.
- building and developing a veterinary reserve and enhancing veterinary student exposure to rural veterinary opportunities.
- enhancing veterinary capacity
- enhancing the diagnostic laboratory capability and capacity by upgrading the laboratory information management system, including automation of tasks and enhanced sample tracking and security.

Important: There are, currently, no known incidences of these diseases in Australia.

4. Kimberley Floods – January 2023

DPIRD is providing support to affected communities, in relation to its areas of responsibility, in the recovery from the January flooding in the west Kimberley.

- The State Support Plan – Animal Welfare in Emergencies was formally activated on 9 January 2023 and remained activated until 3 May 2023 to provide support to the local government in relation to the coordination of animal welfare.

Recovery:

- Substantive Wheatbelt Development Commission CEO, Rob Cossart, has been appointed as the State Recovery Coordinator for the Kimberley floods.
- The State recovery structure, across the four recovery environments of Social, Economic, Built and Natural environment, has been formalised with appropriate State Government agencies leading the domains:
 - Social: Department of Communities
 - Economic: DPIRD

- Built: Department of Treasury and Main Roads WA
- Natural environment: DWER

DPIRD has appointed liaison officers to sit on the social, built and natural environments State-level committees

- The Shire of Derby West Kimberley has established its local recovery group and relevant subcommittees which are:
 - Media
 - Getting Home
 - Cadjebut Airport
 - Pastoral
 - Social/Wellbeing

DPIRD has provided a departmental representative on the Shire of Derby West Kimberley's local recovery group and relevant subcommittees.

DPIRD has secured funding for an Industry Recovery Officer to be embedded with the Kimberley Pilbara Cattleman's Association (KPCA).

- Dedicated DPIRD web page for affected primary producers outlining available assistance: [Kimberley flood recovery | Agriculture and Food](#)

Disaster Recovery Funding Arrangements WA (DRFAWA):

Support measures are designed to assist in meeting the needs of primary producers whose assets or primary production business has/have been affected by a disaster for which DRFAWA has been invoked.

Category B - Assistance measures for primary producers may include grants for:

- Professional advice
 - Reimbursement of fees (maximum \$1,500) to obtain professional advice directly related to addressing issues arising from the declared natural disaster event
- Freight subsidy (reimbursement)

Primary producers can claim a maximum of 50% of the costs to the producer of transporting any of the following items as a direct result of a natural disaster:

 - Livestock;
 - Fodder or water for livestock; or
 - Building or fencing equipment or machinery.

- Fencing (for livestock producers only)
Primary producers can claim 100% of the costs associated with any of the following:
 - restoration/replacement of fencing (to pre-disaster standard) where the fencing has been deliberately dismantled or damaged due to counter disaster operations activities undertaken in order to combat the eligible natural disaster event; and/or
 - reimbursement of the costs of materials only (to pre-disaster standard) to repair/replace boundary fencing damaged/lost as a direct result of the eligible natural disaster event. The measure is only available where the fencing adjoins a major road/rail transport corridor and where the roaming of livestock may present a danger to the travelling public (i.e., the aim being to preserve public safety).

The applicant must demonstrate to DPIRD's satisfaction that, at the time of the natural disaster event, the property was being used to hold or agist livestock.

- Expression of interest for interest subsidy on a new loan to recover
An interest rate subsidy may be available to primary producers for new loans:
 - to repair/replace assets lost or damaged / repair damage caused by the natural disaster event
 - for carry on purposes to implement the next season's production program
 - or to replace livestock lost in the disaster for which the assistance measures under the DRFAWA have been activated

Link to further information regarding available funding and relevant conditions: <https://www.agric.wa.gov.au/emergency-response/disaster-recovery-funding-arrangements>

Category D – Exceptional circumstances:

Freight Assistance Program

- Purposes: The Commonwealth and WA State Government jointly funded Freight Subsidy Program is to assist with the ongoing exceptional freight requirements for businesses impacted by ex Tropical Cyclone Ellie (DRFA AGRN1044).
- Eligible applicants: Businesses located in, or delivering to, the four (4) DRFAWA activated local government districts which are the Shire of Broome, Shire of Derby West Kimberley, Shire of Halls Creek and the Shire of Wyndham East Kimberley
- Funding duration: All claims must be submitted no later than two (2) months after a suitable road connection is re-established. Claims may be backdated for all freight movement that occurred on, or after, 1 January 2023
- DPIRD is the designated delivery agency for this funding

FAQs including details of eligibility: [Publications \(dfes.wa.gov.au\)](https://dfes.wa.gov.au)

DRFAWA Cat B and D assistance, the Department has approved as at 9 June 2023:

DRFA Measures	Under assessment	Approved	Approved \$
Category B	1	2	\$ 47,717.50 (ex GST)
Category D	18	158	\$1,466,424 (ex GST)

5. Severe Tropical Cyclone Seroja (Recovery funding)

DPIRD, through its Rural Business Development Unit, is managing Disaster Recovery Funding Arrangements WA assistance to primary producers impacted by TC Seroja.

DRFAWA Cat B and C assistance the Department has approved as at 9 June 2023:

DRFA Measures	Under assessment	Approved	Approved \$
Category B	22	36	\$ 560,676.75 (Expended)
Category C	51	121	\$2,337,818.20 (Expended)

6. Severe Tropical Cyclone Ilsa – 9 April 2023

Local government districts subject to DRFAWA proclamation: Shire of Broome, Shire of East Pilbara and Town of Port Hedland

Disaster Recovery Funding Arrangements WA:

Category B: Assistance measures for primary producers may include grants for:

- Interest rate subsidy may be available to primary producers for new loans to repair/replace assets that have been damaged or destroyed
- Freight subsidy - reimbursement (livestock, fodder or water for livestock and building or fencing or machinery)
- Fencing subsidy (where fencing adjoins a major road/rail transport corridor)

To date, only one (1) Category B application has been received for TC Ilsa and this is currently, under assessment.

Ex TC Ellie and TC Ilsa – DRFAWA Category C – Primary Producer Recovery Grant

On 7 July, 2023, the Minister announced that Category C – Primary Producer Grant would be available for Ex TC Ellie and TC Ilsa.

Grants of up to \$75,000 are available to assist pastoralists with out-of-pocket clean-up and reinstatement costs incurred as a direct result of the flooding associated with Ex TC Ellie and TC Ilsa. The grant covers activities such as the removal and disposal of debris, damaged infrastructure and equipment, deceased livestock; salvaging crops; and repairing damaged infrastructure and equipment.

To be eligible for this assistance, primary producers must be operating a primary production enterprise in one of the local government districts subject to the DRFAWA proclamation.

- Shire of Broome
- Shire of Derby West Kimberley
- Shire of Halls Creek
- Shire of Wyndham East Kimberley
- Shire of East Pilbara
- Town of Port Hedland

7. Animal welfare in emergencies training for local governments

DPIRD has partnered with Muresk Institute to provide training for local government officers, in relation to animal welfare during emergencies, as part of the Animal welfare in emergencies grant program 2023.

The training aims to enhance local government officers' skills and knowledge in safely dealing with animals during an emergency. Focus areas are: livestock health, fauna handling, containment and transport, and includes a workshop about how to develop local animal welfare in emergencies plans.

Training dates:

June 7 - 9

June 14 - 16

August 9 - 11

August 16 - 18

8. Staff emergency management training:

DPIRD has an ongoing schedule to deliver emergency management training and exercising in both metropolitan and regional areas.

The non-accredited training focusses on both the Department's Hazard Management Agency responsibilities in relation to animal and plant biosecurity and its support role to other HMAs in relation to animal welfare during emergencies.

Animal Health Australia and Plant Health Australia online training:

DPIRD staff are encouraged to undertake suitable online training which is available on the Animal Health Australia (AHA) and Plant Health Australia (PHA) websites.

Links to AHA and PHA:

[Home - Animal Health Australia](#)

[Plant Health Australia](#)

DPIRD's role in emergency management

DPIRD plays an important role in emergency management in Western Australia.

- Hazard Management Agency (HMA) for animal and plant biosecurity with responsibilities across prevention/mitigation, preparedness, response and recovery. Link to State Hazard Plan – Animal and Plant Biosecurity: [State Hazard Plan Animal and Plant Biosecurity \(www.wa.gov.au\)](#)
- Provision of support to other HMAs by:

- coordinating animal welfare for other hazard emergencies including during bushfires, cyclones and floods;
- contributing to the Controlling Agency's impact statement in relation to impacts to primary producers, and other economic impacts through its regional development commissions across the state
- managing eligible assistance for primary producers under the Disaster Recovery Funding Arrangements WA and providing advice to primary producers in relation to this funding
- providing professional expertise to primary industry producers and small business in a regional context

Animal Welfare in Emergencies

Local governments are encouraged to develop a plan for animal welfare in emergencies (PAWE) which forms part of the local emergency management arrangements (LEMA).

For tools and resources to assist local governments to develop a local PAWE [click here](#) and for assistance in completing the PAWE template, speak to your LEMC or DEMC representative/s.

8.09.23 EXERCISE

9.09.23 FOR INFORMATION

Nil.

10.09.23 NEXT MEETING & CLOSURE

- Tuesday 5th December 2023 – 5:30pm