



AGENDA

Local Emergency Management Committee Meeting

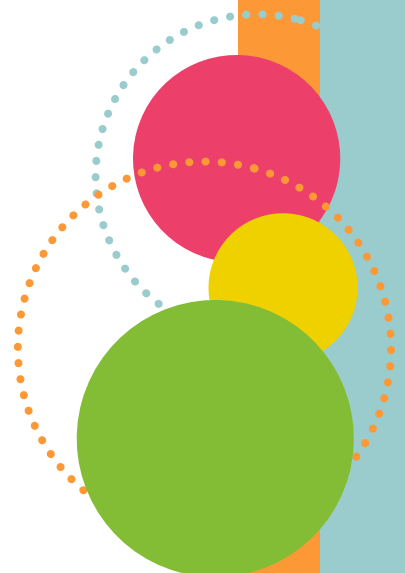
To be held on:

Wednesday 7th May 2025 at 5:30pm

Shire of Brookton Council Chamber

14 White Street, Brookton

This meeting will be recorded in line
with Local Government Act.





NOTICE OF MEETING

Dear Councillor, Resident or Ratepayer,

Notice is hereby given that the Local Emergency Management Committee Meeting of Brookton Shire Council will be held on Wednesday 7th May 2025 in the Council Chambers at the Shire Administration Centre commencing at 5:30 pm.

The business to be transacted is shown in the agenda.

A handwritten signature in blue ink, appearing to read "G. Sherry".

Gary Sherry
CHIEF EXECUTIVE OFFICER
30 April 2025

DISCLAIMER

The recommendations contained in the Agenda are subject to confirmation by Council. The Shire of Brookton warns that anyone who has any application lodged with Council must obtain and should only rely on written confirmation of the outcomes of the application following the Council meeting, and any conditions attaching to the decision made by the Council in respect of the application. No responsibility whatsoever is implied or accepted by the Shire of Brookton for any act, omission or statement or intimation occurring during a Council meeting.

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1.05.25 DECLARATION OF OPENING/ATTENDANCE

The Presiding Member will declare the meeting open at 5.30pm.

On behalf of Council, I would like to acknowledge that this meeting is being held on the traditional lands of the Nyoongar People and pay respect to all Elders, past, present, and emerging. I wish to acknowledge and respect local people's continuing culture and the contribution they make to Country and its life.

2.05.25 CONFIRMATION OF PREVIOUS MINUTES

2.05.25.01 LOCAL EMERGENCY MANAGEMENT COMMITTEE – 10 SEPTEMBER 2024

That the minutes of the Local Emergency Management Committee meeting held in the Shire of Brookton Council Chambers, on 10th September 2024, be confirmed as a true and correct record of the proceedings.

3.05.25 PRESENTATIONS

Nil at this time.

4.05.25 STANDING ITEMS TO BE CONSIDERED AT EACH MEETING

4.05.25.01 UPDATE OF CONTACTS AND RESOURCES REGISTER

Member agencies are required to review the document and provide details of required updates before next meeting.

- Any changes required for the current contacts and resources register?

4.05.25.02 CHANGE OF POSITION/LEAVE AND ACTING ARRANGEMENTS – NOTIFICATION

Updates in **RED**.

1. Delegates & Proxy's:

Organisation	Delegate	Proxy
Baptistcare	Lorraine Redhead	Nil
WAPOL	David Johnstone	Lance Simpson
Dept. Communities	Michael Phillips	Joanne Spadaccini Mark Schorer
Brookton Bushfire Brigade	Travis Eva CBFCO Murray Hall	DCBFCO – Tim Evans Brad Bassett
BDHS	Kris Dewson-Hall	
St Johns	Ian Dawson	
St Johns - Brookton	Phillip Crute	
DFES	Ben Davies Charlotte Powis – District Emergency Management Advisor	Blake Halford
DPIRD	Anna Erickson	
RoadWise	Rodney Thornton	Nil

Organisation	Delegate	Proxy
WACHS (SilverChain)	Jenny Menasse	
Brookton VFRS	Scott Atkins	William Wilkinson
Shire of Brookton	SP - Katrina Crute	
Brookton CWA	Jackie Allington	

4.05.25.03 INCIDENT SUPPORT GROUP ACTIVATIONS

Nil.

4.05.25.04 RISK PROFILE CHANGE

Nil.

4.05.25.05 LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS

4.05.25.01 LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS

The Shire of Brookton's Local Emergency Management Arrangements were updated with the assistance of a consultant, funded through the successful application of the All West Australians Reducing Emergencies (AWARE) Grant. An implementation workshop was held on 10th December 2025, during which feedback was sought from committee members regarding potential changes.

The District Emergency Management Advisor (DEMC) has provided advice and checked for compliance through the drafting process.

Shire of Brookton Local Emergency Management Arrangements is attached under a separate cover Confidential Attachment 4.05.25.01A.

OFFICER'S RECOMMENDATION

That the Local Emergency Management Committee recommends to Council to adopt the Local Emergency Management Arrangements included in confidential attachment 4.05.25.01A.

Attachments

Under a separate cover Confidential Attachment 4.05.25.01A – Shire of Brookton Local Emergency Management Arrangements.

4.05.25.06 REPORT AND/OR DEBRIEF ON ANY LEMC EXERCISE(S)

Nil.

5.05.25 GENERAL BUSINESS

6.05.25 MEMBER REPORTS

LEMC & DEMC report – 4th Quarter 2025

DPIRD's On-Call Coordinator Duty Phone

If needing to activate the State Support Plan: Animal Welfare in Emergencies or require assistance in the DPIRD support role of another Hazard Management Agency's incident, the contact number is

08 9368 3132.

DPIRD's role in emergency management

- DPIRD is the Hazard Management Agency (HMA) for animal and plant pests and disease incursions. Refer to the [State Hazard Plan: Animal and Plant Biosecurity](#) for information on DPIRD's legislated roles and responsibilities.
- DPIRD is the executor of the State Support Plan for Animal Welfare in Emergencies. This includes livestock, horses, and companion animals. Refer to the [State Support Plan: Animal Welfare in Emergencies](#) for information on DPIRD's legislated roles and responsibilities.
- DPIRD may from time to time provide support to other agencies where requested. This includes administering some components of the [Disaster Recovery Funding Arrangements WA](#).

Emergency Management Directorate

Learning & Development

The Learning & Development section of Emergency Management delivered AIIMS 2017 Foundations and Biosecurity Response Fundamentals to staff in the Kimberley area. Further training to promote AIIMS and Biosecurity within DPIRD is planned for April, May, and July.

EAD Preparedness

DPIRD has held internal workshops over the last several months to build education, awareness, governance, response mechanisms, and how recovery will look in an emergency animal disease incident. This project is ongoing, ensuring DPIRD is well prepared if there is an outbreak.

National alerts and investigations

Avian Influenza

CURRENT STATUS in WA: Absent – no known detections

Responses to outbreaks of H7 high pathogenic avian influenza are currently underway in Victoria, New South Wales, and the ACT. Note that this is not the H5 strain currently causing concern globally. DPIRD is monitoring the situation and undertaking preparedness activities. Also, DPIRD is providing personnel and resources to support jurisdictions with confirmed outbreaks. Poultry producers and owners are encouraged to view our [avian influenza page](#) for information on preparedness and detection.

Tomato brown rugose fruit virus

CURRENT STATUS IN WA: Absent – no known detections

A highly contagious plant virus affecting tomatoes, capsicums, and chillies. It has been detected in South Australia in August 2024. It presents a significant risk to growers and the industry if established. No known detections in Western Australia currently. Industry and backyard growers are encouraged recognise and report signs and symptoms of the virus if found. Information is available on our [tomato brown rugose fruit virus page](#).

Animal Welfare in Emergencies

DPIRD is the executor of the State Support Plan for Animal Welfare in Emergencies (AWiE). Please note the following important notices regarding AWiE for district and local representatives:

- Please refer to DPIRD's [animal welfare](#) section of our website for resources, support, and contacts. Local governments can reach out to our Incident and Emergency Management Branch if they require advice and support for the development of their PAWE (contact emergencymanagement@dpiird.wa.gov.au).
- DPIRD's Incident and Emergency Management Branch is undertaking preparedness and response activities where activated under the [State Support Plan - Animal Welfare in Emergencies](#).
- DPIRD is working with the SEMC to finalise responses to feedback on the proposed improvements to the [State Support Plan - Animal Welfare in Emergencies](#). The review is scheduled to be finalised in late 2025.

Important Disclaimer

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DPIRD EMERGENCY MANAGEMENT OVERVIEW

Emergency Coordination Overview	
Reporting Period:	4 th Quarter
Emergency Activations and Declarations	
Emergency Declarations	Nil

Incident Coordination Overview				
Animal and Plant Based Biosecurity ¹				
Incident Title		Location	Date	Incident Level ²
African Black Sugar Ant		Perth Metro	Since Jan 2020	Level 1
Polyphagous Shot-Hole Borer		Perth Metro	Since Sep 2021	Level 2
Carpet Sea Squirt		Perth Metro	Since Jan 2023	Level 1
Red Dwarf Honeybee		Pilbara Region	Since Jul 2023	Level 2
Queensland Fruit Fly		Perth Metro	Since Nov 2024	Level 2
Starling		Great Southern	Since Nov 2024	Level 1
Support to Animal Welfare in Emergencies ³				
Incident Title	Region	Date	HMA	Details
Nil				
Support to Natural Hazards				
Incident Title	Region	Date	HMA	Details
TC Zelia	Pilbara	14-19 Feb 2025	DFES	DPIRD liaison to DFES during response and ongoing recovery, and facilitation of feed supply to impacted station although SSP was not activated.
Windy Harbor Fire	Southwest	18 Feb 2025	DFES	DPIRD liaison to DFES

DPIRD Emergency Coordinator Comments and Outlook	
<ul style="list-style-type: none"> DPIRD continues to manage three level 2 incidents. Support was also provided support to TC Zelia during February. The Browsing Ant incident that was being managed has now achieved eradication. As part of improved Emergency Coordination efforts in DPIRD, the role of Assistant Director – Response in the Emergency Response Directorate has commenced filling the role of Operational Area Manager to improve coordination across the three level 2 incidents and as part of that is organising the meeting of an Operational Area Support Group on 21 March 2025. DPIRD Biosecurity and Emergency Management is monitoring the developing situation in Victoria related to High Pathogen Avian Influenza Outbreaks. 	

7.05.25 EXERCISE

Nil.

8.05.25 FOR INFORMATION

Nil at this time.

9.05.25 NEXT MEETING & CLOSURE

- Meeting dates for 2025:
 - 9th September 2025
 - 9th December 2025