



MINUTES

Local Emergency Management Committee Meeting

Held Tuesday 16th June 2026 at 2:00pm
Shire of Brookton Council Chamber
14 White Street, Brookton

These minutes were confirmed by Local Emergency Management
Committee as a true and correct record of proceedings by the Local
Emergency Management Committee Meeting held on ..15/9/26

Presiding Member: Date: 15/9/26

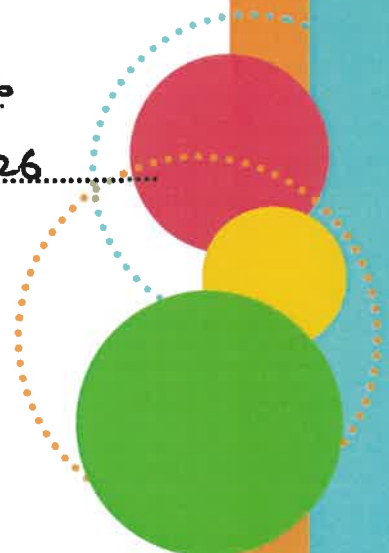


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1.06.26 DECLARATION OF OPENING/ATTENDANCE

Rod Wallis, Shire President, opened the meeting at 2:00pm and welcomed Councillors, Committee Members, and Staff.

Committee Members (Voting)

Gary Crouch	Councillor - Chairperson	
Lachlan McCabe	Councillor	via zoom
John Hennah	Brookton Police	
Travis Eva	CBFCO	
Roger Northery	Acting Community Emergency Services Manager (CEMS)	
Kris Dewson-Hall	Brookton District High School	
Gerard Monks	St John Ambulance	
Phillip Crute	Brookton - St Johns Ambulance	
Anna Erickson	DPIRD	
Joanne Spadaccini	Regional Officer	via zoom
Stacey Sinclair	District Officer Emergency Management Department of Fire & Emergency Services	via zoom

Staff (Non-Voting)

Sandie Spencer	Local Recovery Coordinator/Executive Governance Officer
Jennie Mason	Governance Officer

Apologies received

Rod Wallis	Shire President
Gary Sherry	Chief Executive Officer
Kristie Nottle	WA Country Health Service
Jenny Brown	Brookton CWA
Michael Phillips	Department of Communities
Rodney Thornton	RoadWise (WALGA)
Ben Davies	AO West - Department of Fire & Emergency Services

2.06.26 CONFIRMATION OF PREVIOUS MINUTES**2.06.26.01 LOCAL EMERGENCY MANAGEMENT COMMITTEE – 10 MARCH 2026*****LEMC 06.26-01******LEMC RESOLUTION***

MOVED P Crute SECONDED K Dewson-Hall

That the minutes of the Local Emergency Management Committee meeting held in the Shire of Brookton Council Chambers, on 10th March 2026, be confirmed as a true and correct record of the proceedings.

Carried

3.06.26 PRESENTATIONS

Nil.

4.06.26 STANDING ITEMS TO BE CONSIDERED AT EACH MEETING**4.06.26.01 UPDATE OF CONTACTS AND RESOURCES REGISTER**

Member agencies are required to review the document and provide details of required updates before next meeting.

- Any changes required for the current contacts and resources register?

4.06.26.02 CHANGE OF POSITION/LEAVE AND ACTING ARRANGEMENTS – NOTIFICATION

Updates in **RED**.

1. Delegates & Proxy's:

Organisation	Delegate	Proxy
Baptistcare	Lorraine Redhead	Nil
WAPOL	Sgt. John Hennah Const. Patrick Olofsson Const. Blake Hathaway	
Dept. Communities	Michael Phillips	Joanne Spadaccini Mark Schorer
Brookton Bushfire Brigades	Travis Eva CBFCO	DCBFCO Tim Evans Brad Bassett
BDHS	Kris Dewson-Hall	
St Johns	Ian Dawson / Gerard Monk	
St Johns - Brookton	Phillip Crute	
DFES	Ben Davies Charlotte Powis – District Emergency Management Advisor	
DPIRD	Anna Erickson	
RoadWise	Rodney Thornton	Nil
WACHS	Kristie Nottle	
Brookton VFRS	William Wilkinson	
Shire of Brookton	Rod Wallis – Shire President Cr McCabe	Cr Crouch

4.06.26.03 INCIDENT SUPPORT GROUP ACTIVATIONS

Nil.

4.06.26.04 RISK PROFILE CHANGE

Nil.

4.06.26.05 LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS

Nil.

4.06.26.06 REPORT AND/OR DEBRIEF ON ANY LEMC EXERCISE(S)

Nil.

5.06.26 GENERAL BUSINESS

Nil.

6.06.26 MEMBER REPORTS**6.06.26.01 BROOKTON POLICE – SGT. JOHN HENNAH**

- Brookton Station: Now fully staffed.
- Pingelly Station: Currently understaffed and has no OIC.
- LEMC Attendance: It was suggested that Pingelly attend the Brookton Local Emergency Management Committee meetings, as Pingelly provides coverage for Brookton during leave periods.
- Triple Zero Hero: The event was successful, with emergency services from Brookton and Pingelly participating. Representatives from St John Ambulance Australia, Department of Fire and Emergency Services (Fire), and State Emergency Service (SES) attended. The next event will be hosted by SES.

6.06.26.02 DEPARTMENT OF PRIMARY INDUSTRIES AND REGIONAL DEVELOPMENT – ANNA ERICKSON

- Pest Management: A number of pest issues are currently being managed across Perth.
- Training being conducted over winter in preparation for the peak season.
- Bird Flu (Avian Influenza): Surveillance of wild bird migration is ongoing as part of monitoring and early detection activities for avian influenza.

6.06.26.03 BROOKTON DISTRICT HIGH SCHOOL – KRIS DEWSON-HALL

- School Emergency Evacuation Drill: Appreciation was extended to Roger and Sandie for attending the emergency evacuation drill at the school. While several points were identified for evaluation and improvement, the exercise was overall considered successful.
- Road Safety Concern: Concerns were raised regarding safety on the Great Southern Highway. It was suggested that a school/pedestrian crossing may be required near the intersection of Tiller Street and Great Southern Highway to improve pedestrian safety in the area.

6.06.26.04 CHIEF BUSHFIRE CONTROL OFFICER – TRAVIS EVA

- Brigade Activities: The quieter period of the year has commenced. During the off-season, training is a key focus for all brigades to maintain skills, readiness, and operational capability ahead of the next bushfire season.

6.06.26.05 ACTING COMMUNITY EMERGENCY SERVICES MANAGER – ROGER NORTHEY

- Training Programs: With the change of season, training programs are progressing across the shires, with a focus on maintaining and enhancing skills, preparedness, and operational readiness.

6.06.26.06 ST JOHNS AMBULANCE – GERARD MONKS

- Ambulance Services: Paramedics continue to experience challenges responding to incidents due to ongoing staffing shortages, which are impacting the ability to consistently turn out to jobs.

6.06.26.07 ST JOHNS AMBULANCE – PHILLIP CRUTE

- Operational Coverage: Crews are experiencing difficulties covering callouts due to ongoing volunteer shortages, impacting overall response capacity.
- Funding / Equipment Upgrade: A successful grant was received from Bendigo Bank to purchase Starlink systems for operational vans, improving connectivity in the field. The sub-centre will continue to pursue additional fundraising opportunities, including a battery drive.

6.06.26.08 DEPARTMENT OF COMMUNITIES – JO SPADACCINI

Emergency Relief & Support Update

The Department of Communities (Communities) Emergency Relief and Support (ERS) continued to support impacted people and communities over the high threat season by assisting with evacuation centres, providing immediate accommodation, and coordinating early recovery planning in alignment with local government.

- **A range of new initiatives** have been introduced across the season, including updated Go Bags - packs for accommodation including air mattress, pillow and sleeping bags, and hygiene packs. Throughout the season, feedback has been overwhelmingly positive. The hygiene packs are proving particularly popular, and the air bed, pillow, and sleeping bag bundle has been widely appreciated as a practical take home pack.
- A pilot project has been undertaken in response to the Boddington Newmont bushfire in December 2025. The purpose of the pilot was to test the feasibility and scalability of post evacuation centre engagement, with the aim of supporting social and emotional wellbeing during the early recovery period. The project also sought to capture structured feedback on evacuation centre operations to inform service improvements and strengthen continuity between response and early recovery. Findings are being reviewed to assess feasibility and scalability across future emergencies.

Identification of Evacuation Centres

Under the State's Emergency Management Arrangements, Local Governments are required to identify evacuation centres suitable for relevant hazards and/or communities.

- When identifying potential evacuation centre locations, it is the responsibility of the local government, in collaboration with the Local Emergency Management Committee (LEMCs) and relevant emergency management agencies, including the Department of Communities, to determine that the facilities are appropriate for hazards that are high risk to the area.
- Section 2.3 of the Location Planning of the Western Australia Evacuation Community in Emergencies Guidelines states:
LEMCs should consult with relevant emergency management agencies (including local governments, HMAs, Controlling Agencies, support organisations, and the Department of Communities) to determine the evacuation centres suitable for relevant hazards and/or communities. LEMCs should also identify possible options for refuge sites depending on the nature of the emergency.
- Communities maintains a record of all evacuation centres in the State and provides this to Controlling Agencies and/or HMAs as required.

Communities encourage local governments and LEMCs to ensure that only approved and assessed evacuation centres, as documented in the Local Emergency Relief and Support Plan, are included in the LEMA.

To support this process, Communities will be tabling an agenda item at LEMCs to seek confirmation of the centres on the State register.

Emergency Relief and Support Training

As we move into the preparedness and capability development season, Communities will be rolling out updated training across local government, partner organisations, and our internal staff group. This 2.5-hour session (which can be adapted to suit local needs) is designed to support local government staff who may be allocated to open and facilitate the operation of an evacuation centre prior to Communities' arrival.

This practical based training builds knowledge of key processes, common challenges, and the adaptations required for different cohorts and scenarios. Multiple scenarios and exercises targeting local government preparedness are included.

ERS staff in your region will be in contact to arrange dates for this training.

Exercising

Local governments are encouraged to include ERS early in all hazard emergency exercise planning to strengthen coordination across response and recovery.

Response ERS activations – January to March 2026

Significant events during the reporting period included Tropical Cyclone Mitchell, Severe Tropical Cyclone Narelle, flooding in the Kimberley, and multiple bushfire incidents across metropolitan, regional, and remote locations.

Across the previous quarter January to March 2026 Communities were activated:

- 13 times for Bushfires: January (7 evacuation centres) February (4) and March (2).
- 3 times for Cyclones: January TC Luana (2 evacuation centres)
 February TC Mitchell (5 evacuation centres)
 March TC Narelle (5 evacuation centres)

Total of 19 evacuation centres

The State Support Plan – Emergency Relief and Support was activated on 26 March, as a result of Severe Tropical Cyclone Narelle with 5 evacuation centres opened and more than 180 people supported. Exmouth experienced widespread damage to homes and critical infrastructure, prolonged power and water disruptions, telecommunications outages and flooding, while Carnarvon experienced major flooding affecting homes and plantations.

Communities have been leading the State Social Recovery Domain, coordinating welfare and early recovery activities in partnership with relevant government and non-government organisations. Key community needs identified include housing damage, increased costs and limited availability of essentials, requests for financial and wellbeing support, limited face-to-face services, and heightened environmental health concerns.

The AUSRECPLAN — the Commonwealth plan that supports the repatriation of Australian citizens and approved foreign nationals following a critical incident overseas — was placed into ALERT phase in March as a result of the Middle East conflict.

Disaster Ready Fund – Opportunity to upgrade applicable facilities

The National Emergency Management Agency has confirmed that the next round (Round Four) of the Disaster Ready Fund (DRF) is expected to be open by mid-2026. [Disaster Ready Fund | NEMA](#)

Local governments could consider opportunities to:

- Identify facilities that may require alternative or backup power generation to remain functional during emergencies.
- Assess facilities that could support incident coordination agencies, emergency services, and key stakeholders during a crisis.
- Develop or refine plans, scoping documents, or proposals for renovations and upgrades to community facilities so they can better support evacuation operations, including improvements to accessibility, capacity, safety features, and emergency functionality.

The Communities team is happy to talk through your ideas and can also prepare a letter of support to strengthen your application.

Monitoring Fuel supply and availability

Communities continues to oversee statewide fuel supply availability in response to District Emergency Coordinator requests. A structured weekly reporting process is now in place to support consistent monitoring and information sharing.

6.06.26.09 LOCAL GOVERNMENT EMERGENCY MANAGEMENT FORUM 2026 - RECOVERY OFFICER – SANDIE SPENCER

Murdoch University hosted the LG Emergency Management 2026 Forum, where Cr Crouch and I joined industry experts, sector leaders, change makers and emergency management practitioners to share insights, lessons and forward-thinking ideas across all aspects of emergency management.

Sam Kennedy Senior Policy Advisor – EM WALGA - Through the Local Government Lense – WALGA Emergency Management Survey 2025 Results.

Local Governments are being asked to do more, more often without a proportional increase in capacity.

Insight 1 - Expectations are out pacing capacity.

EM Expectations

- Incident frequency and complexity
- increasing system complexity
- WHS and accountably requirements
- Rising community expectations.

LG Capacity

- Limited workforce capacity
- Constrained funding
- Competing organisational priorities

Insight 2 – Capacity is under systemic strain.

LG's are increasing investment while absorbing growing funding and workforce pressures.

LG's are filling growing funding gaps

- 83% report cost shifting from State to Local
- 80% are topping up funding for VBFB's.
- 70% cite grant application process as biggest barrier to funding.
- 75% are not confident to apply for DRFA-WA

Workforces are stretched.

- 54% report staffing is insufficient to fulfil their EM responsibilities.

Insight 3 – Bushfire is shaping system pressures.

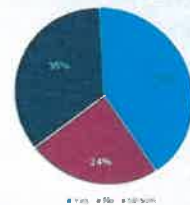


ECU Survey Research Centre

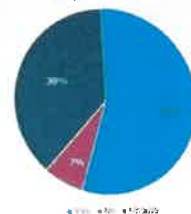
Insight 3: Bushfire is shaping system pressures

- 66% report that bushfire reduces all-hazards capacity
- 91% rank bushfire in their top 5 hazards
- Bushfire pressure is driving structural questions about the future of the system
- 41% want to transfer VBFBs, and 35% are unsure.
- Key drivers cited for transferring responsibilities were financial and resource constraints (38%), WHS and legal liability (30%).
- 55% support reconsideration of an independent Rural Fire Service for WA.

Want to transfer VBFBs to State?



Support reconsideration of an independent RFS?



System pressure → System questioning



ECU Survey Research Centre

Evidence to drive change

Using the evidence now

- Informing State Budget advocacy (2026–27)
- Supporting calls for LGGS reform and sustainable funding

Shaping system reform

- Input to State EM Framework Review
- Informing future emergency services legislation

Continuing the conversation

- Ongoing engagement with LGs and EM partners
- Ensuring Local Government realities are reflected in State and Federal decisions

An evidence base for system-wide improvement

Deputy Commissioner Melissa Pexton – What California’s Megafires mean for WA

Melissa Pexton, was a part of the DFES contingent to lend a hand at the California fires. The question in her mind was, could this happen here in WA?

The Fire

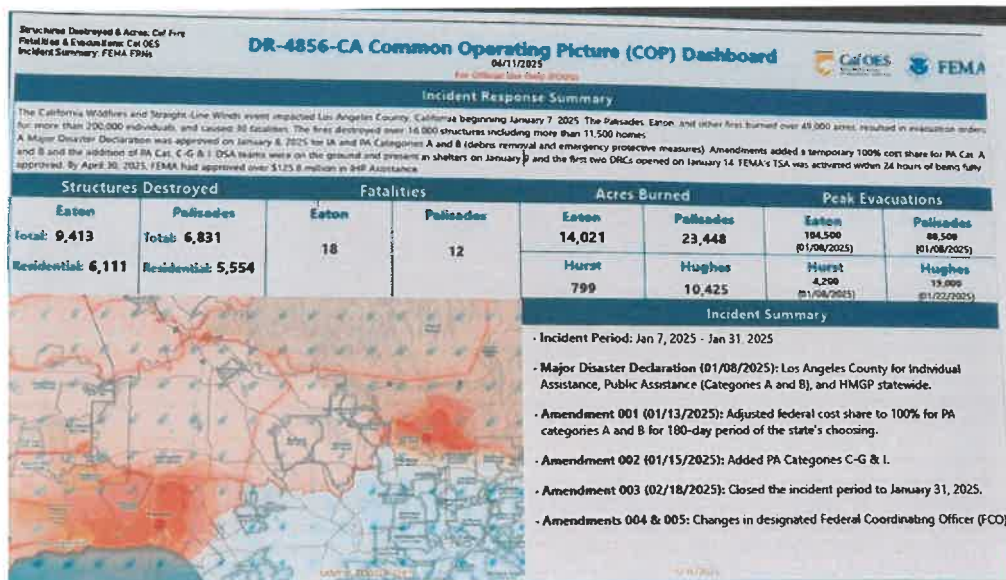
- The fires transitioned from wildfire to urban conflagration rapidly.
- 10 minutes from ignition to first structures lost in the Eaton Fire.
- A significant nursing home caught fire within the first 20 minutes.
- Both fires were driven by hurricane forces winds, with significant ember storms.
- 12 confirmed civilian fatalities.
- No firefighters were killed – only 1 firefighter injury recorded.



Evacuations & Warnings

- Mass evacuations were mandatory for both incidents.
- LA authorities release intel in near real time to the public.
- The volume of people needing to evacuate, and the rapid promulgation of the fire meant evacuation was a chaotic process.
- Agencies executed 800 rescues during day 1 of the Palisades fire.

These areas have one road in and one road out, incorporating many cul-de-sacs.



HAZMAT - The clean up

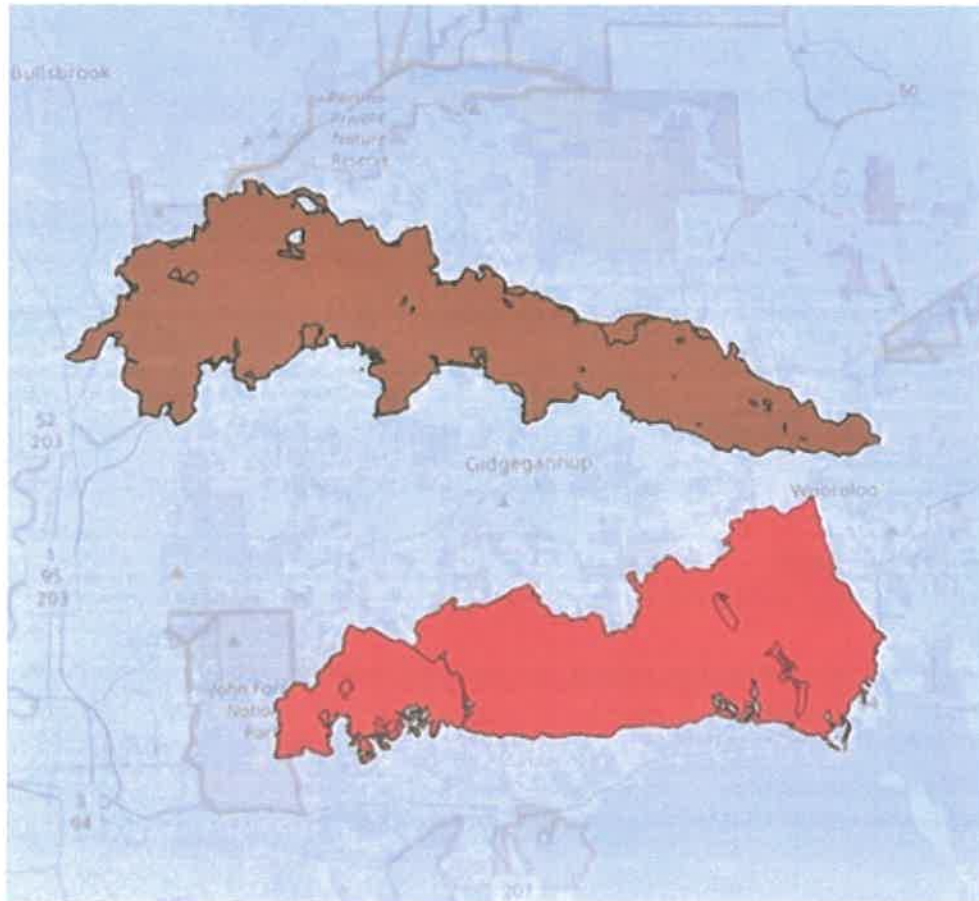
- The Palisades and Eaton Fires are the most significant HAZMAT incidents in modern time.
- Extensive amounts of EVs, lithium-ion batteries, household and commercial chemicals, and other hazards.
- 1 million pounds (453,592kg) of lithium-ion batteries were recovered from the Palisades area alone.
- The clean up operations are extensive and beyond current Australian capacity.

Debris Management

- The Eaton fire saw 9418 total structures destroyed and 1073 structures damaged.
- The Palisades fire saw 6833 total structures destroyed and 973 structures damaged.
- 1 million pounds (453,592kgs) was collected through the debris management process.
- 1065 batteries have been collected including electric and hybrid vehicles, along with energy storage systems.
- For both Eaton and Palisades fire, Phase 1 management by Environmental Protection Agency and Phase 2 managed by US Army Corps of Engineers, activated by NEMA.

Comparative Study		Observations	Considerations
<i>Insights from the L.A. January 2025 fires for Perth, Western Australia: Full Report</i> <i>Comparing the resilience, preparedness and response within the L.A. fires catastrophe to the Perth region</i> Anna Durkin (1) Jon Broomhall (2) Matthew Watson (2) Brendon McAtee (3) and John Fien (1) (1) Architecture & Urban Design, BNRD University, VIC, (2) Department of Fire and Emergency Services, WA, (3) Natural Hazards Research Australia	PRIOR TO THE FIRE: PHYSICAL	Perth has not faced a fire under the catastrophic conditions of the L.A. fires (very high winds and very low relative humidity)	Consider multi-fire response plans for urban configuration & traffic management issues
	PRIOR TO THE FIRE: PHYSICAL (BUILT FORM)	Wildfire-urban interface building regulations only applied to a small portion of existing housing, the majority has been built prior to 2000	Map areas of greater risk due to older housing stock, cross-reference with building materials
	PRIOR TO THE FIRE: PROCEDURES & MANAGEMENT	Perth is well situated with emergency warning communications	Expand building ready program to more urban parts of the WU interface
	DAY OF IGNITION: PHYSICAL	Though high winds are not as frequent as L.A., Perth could face the fire risks associated with downslope winds	Investigate risk reducing strategies in areas such as Mt Richon
	DAY OF IGNITION: PHYSICAL (BUILT FORM)	Perth has wide-spread use of double-brick double brick but there are areas where higher risk material is common	Map areas of potentially high urban fuel in the WU interface due to building materials, cross-reference with age of housing
	DAY OF IGNITION: PROCEDURES AND MANAGEMENT	Vulnerable residents comprised the bulk of the fatalities in L.A. Some of Perth's elderly facilities are in high-risk areas	Vulnerable residents to be planned for prior to emergencies (roles, registry of addresses)

Below is the fire scar from Gidgegannup (26,000 acres) fire the other from Cal fires.



**Local Emergency Management Committee
Department of Fire and Emergency Services**

Post Fire Season Update

- **In the Upper Great Southern region this season;**
 - Newmont Goldmine Fire (Inc 765644) 14 Dec 2025 – 07 JAN 2026
4150Ha, activating Evac Centre (Ngn and Williams) and engaging the Level 3 Preformed State Team, this incident has two deployments from South Australia and put the townsite of Boddington into Emergency Warning on Christmas day
 - Dunn Rock Bushfire (Inc 769192) 17 Jan 2026 – 28 Jan 2026
32537Ha in the Shire of Lake Grace near Lake King townsite. Was eventually run as South Coast Complex along with Fitzgerald National Park by the State Level 3 Team and then DBCA before being handed back to Local Government
 - Boddington Complex (Inc 769835) 22 Jan 2026 – 02 Feb 2026
6200Ha, 4 separate fires, 125kms of edge, 54 impacted properties including sheds etc, across 3 local governments and DNCA tenure, run as a Level 2 Complex Incident across 3 divisions. Narrogin evacuation centre used.

Some key **learnings** from these incidents anecdotally that came through debriefs to date were;

- The importance of On-call / Duty numbers
- Holiday food and fuel arrangements locally.
- Back up power, water and comms are essential.
- Having a plan and activating it early for agencies and providers.
- Engagement with ISG key for success and information flow.
- All these significant fires were started by lightning events and were long duration and medium to high complexity.
- Further to these significant Bushfire Events the Volunteer Fire and Rescue Brigades in the region have also been very busy with many **Road Crash Rescues**, **HAZMAT's** and other incidents recorded within our region. Debriefs are help with brigades and the DFES Wellness branch engaged but we appreciate the collaborative efforts of everyone but especially SJA and WAPOL.

Emergency Management Information

- **The State Hazard Plan – Fire** has been updated and it provides an overview of arrangements for the management of all fires in Western Australia (WA) and contains information on fire prevention, preparedness, response and recovery. The State Hazard Plan - Fire can be found here: https://www.wa.gov.au/system/files/2025-08/shp_fire_v3.00.pdf
- While not in the DFES remit please note the addition of the State Hazard Plan intern Cyber Incident which is the 29th Hazard identified by SEMC - <https://www.wa.gov.au/government/publications/state-hazard-plan-cybersecurity-incident>



Government of Western Australia
Department of Fire & Emergency Services



Local Emergency Management Committee

Department of Fire and Emergency Services



Storm Preparedness - With the transition from Bushfire to Storm Season – Emphasis on storm awareness and ensuring LGs have storm preparedness in mind. Some key information to circulate early in the season would be the changes to the Australian Warning System Around Storm and Flood. As well as the SES line, when to call the SES for assistance. Also ensure you have a communication strategy in place in the event of power outage and communication outage.

<https://www.dfes.wa.gov.au/hazard-information/storm>

Local Considerations

Local Government Emergency Management Knowledge Hub (EM Hub)

The EM Hub provides an overview of the roles and responsibilities of local governments as outlined in the *Emergency Management Act 2005 (EM Act)* and the State Emergency Management (EM) Framework. It consolidates and summarises key information into a single, accessible resource and provides direct links to key documents for further reading and reference. It has been designed to assist local governments develop and maintain their local emergency management arrangements so they are better prepared for emergencies. <https://www.dfes.wa.gov.au/local-government/em-knowledge-hub>

Training Calendar – The Upper Great Southern DFES Brigade Training Calendar for 2026 has been released and available on eAcademy. As per the regional plan we have a strong focus on incident management and developing new trainers.

Local Staff Changes

We have had some staff changes recently notably our Superintendent Craig Sith has concluded in the Upper Great Southern and we welcome Superintendent Peter Thomas AFSM. Peter has relieved in the region previously and is a highly experienced and capable leader who is leading some of our new projects across the region. Also our Training Support Officer Anika Keeling has concluded her paid employment with DFES but continues in her volunteer roles. We are currently going through some recruitment processes with our Natural Hazards District Officer Lynda Elms also moving towards retirement. Lynda has had an outstanding career and we are very grateful for her dedication and work.



Government of Western Australia
Department of Fire & Emergency Services



7.06.26 EXERCISE

The LEMA Committee is expected to conduct exercises throughout the year. Committee members are encouraged to put forward ideas and suggestions for exercises they would like to see undertaken.

- Discussions were held on the importance of conducting exercises, with many suggestions raised to improve preparedness and response capabilities.
- It was suggested that exercises commence as desktop exercises, with volunteer agencies subsequently undertaking practical components.
- Planning for the September meeting will now commence.

8.06.26 FOR INFORMATION

Nil.

9.06.26 NEXT MEETING & CLOSURE

- Meeting dates for 2026:
 - 15th September 2026 at 2:00pm
 - 15th December 2026 at 2:00pm

Meeting closed at 2:37pm.

