



BUSHFIRE ADVISORY COMMITTEE MEETING

MINUTES

16 March 2021

These minutes were confirmed by Bushfire Advisory Committee as a true and correct record of proceedings by the Bushfire Advisory Committee Meeting held on 15/6/2021

Presiding Member  Date: 15-06-2021

TABLE OF CONTENT

01.03.21	DECLARATION OF OPENING / ATTENDANCE	3
02.03.21	STATUS TABLE.....	4
03.03.21	CONFIRMATION OF PREVIOUS MINUTES.....	5
03.03.21.01	BUSHFIRE ADVISORY COMMITTEE MEETING – 22 SEPTEMBER 2020	5
04.03.21	PRESENTATIONS	5
05.03.21	REPORTS 2020/21 FIRE SEASON	5
05.03.21.01	COMMUNITY EMERGENCY SERVICES MANAGER (CESM)	5
05.03.21.02	CHIEF BUSHFIRE CONTROL OFFICER REPORT	6
05.03.21.03	REGIONAL OPERATIONS ADVISORY COMMITTEE REPORT (ROAC)	6
05.03.21.04	CENTRAL BRIGADE REPORT	6
05.03.21.05	EAST BRIGADE REPORT	7
05.03.21.06	WEST BRIGADE REPORT	7
05.03.21.07	BROOKTON VOLUNTEER FIRE AND RESCUE SERVICE REPORT	8
05.03.21.08	DEPARTMENT OF FIRE AND EMERGENCY SERVICES (DFES) REPORT	8
06.03.21	GENERAL BUSINESS.....	8
06.03.21.01	DISCUSSION ON RESOURCES, SUPPORT AND COMMUNICATIONS.....	8
06.03.21.02	COVID-19 VACCINATIONS (EMERGENCY SERVICES VOLUNTEERS).....	8
07.03.21	NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING	10
08.03.21	NEXT MEETING AND CLOSURE	10

Attendance

The Presiding Member opened the meeting at 7.00pm and welcomed Councillors and Staff.

Elected Members

Cr KL Crute (voting) (Shire President)

Committee Members

Murray Hall	Chief Bushfire Control Officer
Travis Eva	Deputy Chief Bushfire Control Officer

Central Brigade

Troy Bassett	
Ashley Hobbs	<i>entered at 7.08pm</i>
Scott Atkins	
Blair Montague	<i>entered at 7.02pm</i>
Neville Messenger	

East Brigade

Bevan Walkers	<i>entered at 7.07pm</i>
Jamie Blight	

West Brigade

Tim Evans
Len Simmons
Georgie Beecroft (Secretary)

Brookton Volunteer Fire and Rescue

Scott Atkins

Staff

Kellie Bartley	Acting Chief Executive Officer
Anthia Craig	Infrastructure Officer
Jason Carrall	Community Emergency Services Manager
Danni Chard	Executive Governance Officer
Sandie Spencer	Local Recovery Coordinator
Paul Dennison	Department of Fire and Emergency Services
Blake Halford	Department of Fire and Emergency Services

Apologies

Cr TD Lilly	(proxy)
Mikel Haramboure	Manager Infrastructure and Emergency
Ian D'Arcy	Chief Executive Officer
Laura Pikoss	Bushfire Mitigation Coordinator

02.03.21 STATUS TABLE

Black – No changes from previous reports

Yellow – Updated from previous report

Blue – Additions from latest Bushfire Advisory Committee meetings

Item #	Date Initiated	Item Details	Officer Status Update	Assigned to	% Completed
1	16Mar21	Obtain list of courses and dates to all brigade members.		CESM	
2	16Mar21	Brigades to send CESM confirmed minutes for each Brigade.	East Brigade Central Brigade West Brigade	CESM	
3	16Mar21	Further information with recent changes for LGIS – Workplace Work Health and Safety Act 2020		CESM	
4	16Mar21	Water tanks – Shire to confirm the water flow and report back.		CESM	
5	16Mar21	Keys to Depot for refuelling and consideration with the current process and advise members.		CESM	
6	16Mar21	Review water issues and possible placement of tanks in the district.		CESM	
7	16Mar21	Review through LGGS for maintenance on vehicles		CESM	
8	16Mar21	Review (Wearn) Radios through LGGS Scheme		CESM	
9	16Mar21	Shire to investigate better communication for absentee/landholders/hobby farmers.	MCC: Rates, Budget, website CESM/MIE: Firebreaks	MCC/MIE/ CESM	
10	16Mar21	Review best method for absent landholders with identification for best contact details.		CESM	
11	16Mar21	Communication to absentee landholders with regards to slashing/fire bans/fire breaks.		CESM	

03.03.21 CONFIRMATION OF PREVIOUS MINUTES

03.03.21.01 BUSHFIRE ADVISORY COMMITTEE MEETING – 22 SEPTEMBER 2020

BFAC 03.21-01

BUSHFIRE ADVISORY COMMITTEE RESOLUTION

MOVED M. Hall SECONDED T. Eva

***Correction to Item 04.09.20.03 – Update from Infrastructure Officer – Shire of Brookton:**

- 2. c. New defibrillators have been provided for all tenders (Note: West Brigade purchased 2 defibrillators for West Tender 7 [installed 2013] and West Tender 5 [installed 2014]).**

That the minutes of the Bushfire Advisory Committee meeting held in the Shire of Brookton Council Chambers, on 22nd September 2020, be confirmed as a true and correct record of the proceedings including the above amendment.

CARRIED

04.03.21 PRESENTATIONS

Nil.

05.03.21 REPORTS 2020/21 FIRE SEASON

05.03.21.01 COMMUNITY EMERGENCY SERVICES MANAGER (CESM)

Report from Brookton, Corrigin, Pingelly's CESM and update of:

- Volunteer memberships
- Training
 - What training is required ***(feedback to be provided by Thursday 25th March 2021 – Murray to discuss directly with the Captains)***
 - Basic Fire Response Training
 - Advanced Fire Response Training
 - Fire Response Training (1 day)
 - FCO Training (Refresher Course)
 - Provide evidence for previously completed training to be added to ID
 - ***Blair Montague, Brad Bassett, Ashley Hobbs, Len Simmons – Jason Carrall to follow up directly to have training added to ID***
 - Structure, Vehicle, Chemical training
 - Record of Training completed (DFES & Shire)
 - Insurance implications regarding training (on the fire ground) – LGIS
- Brookton East & West fire sheds
 - To be submitted to DFES by 26th March 2021 (for the 2021/22 financial year, to go through Council budgeting process)
- Balco's request to extend Permit area exemptions ***(For Harvest and Vehicle movement bans)***
 - To be applied for annually by Balco
- Water tanks for firefighting purposes
 - Another tank to be installed Happy Valley
 - A tank to be installed at each brigade shed

- 2021/2022 ESL Budget
 - Finalised
 - Safety/PPE gear (increased)
 - Maintenance on fast fill trailers (to be covered under ESL)
- Fueling of Trucks
 - Trucks to be fueled at Shire Depot (each vehicle has a key card to open flow of fuel) after hours – contact Jason Carrall - CESM).
 - Looking into fuel being stored at East & West.
 - Farmers fueling trucks after events (due to time restraints)

BFAC 03.21-02

BUSHFIRE ADVISORY COMMITTEE RESOLUTION

MOVED M. Hall SECONDED G. Beecroft

The Bush Fire Advisory Committee formally support the application through the Local Government Grant Scheme, for 2 sheds (one for west, one for east). Both brigades through their Annual General Meeting processes have formally supported the project.

CARRIED

05.03.21.02 CHIEF BUSHFIRE CONTROL OFFICER REPORT

- Thanked all in attendance (DFES, SP, Volunteers, Captains, Staff)
- Captains to outline events
- Implementation of CESM
 - Emergency Services Levy (ESL)
- Wooroloo deployment
- Mitigation presentation
 - Bridges – highlighted
 - Processes linking back to Laura's work
 - LEMC
- New sheds
- Fuel
- Water
 - Collar tanks/ water tanks/ water trailers
 - Tankers (12/2 semi's sitting full in Shire yards – volunteers to provide prime movers)
- ROAC next week
- Exemptions/Risk
- Thank to all volunteers for attending all events this year

05.03.21.03 REGIONAL OPERATIONS ADVISORY COMMITTEE REPORT (ROAC)

Meeting scheduled for Thursday 25th March 2021 in Narrogin.

05.03.21.04 CENTRAL BRIGADE REPORT

- 8 Incidents 2020/2021 Fire Season
 1. Corberding Rd 28Oct20
 2. Corberding Rd 19Nov20
 3. Chittleborough Rd 25Nov20
 4. Powerline 8Dec20

- 5. Fulwood Rd 24Dec20 (HAZMAT Incident)
- 6. Strange Rd 29Dec20
- 7. Header Fire
- 8. 04Jan21

- Increasing maintenance issues with the Central Tender (due for replacement 2026)
- Radios (yellow) applied for 3 last year but weren't successful – 1 radio to be transferred (from one truck to another)

05.03.21.05 EAST BRIGADE REPORT

- 2020/2021 Season – truck was held on standby and supported other incidents
- Discussed moving the truck prior to shed discussions

East Brookton Bush Fire Brigade Meeting held 7.30pm 9th March 2021 at Aldersyde Hall

East Brigade Position Appointments:

- **Captain -** Bevan Walters
- **Vice-Captain -** Position is currently vacant.
- **FCO's -** Bevan Walters, Darrell Turner, Travis Eva, Dennis Wilkinson.
- **BFAC proxy -** Geoff MacInnes
- **East Tender Driver's -** Noel Powell, Kim Mills, Rodney Bowring, Shane Bowron, Travis Eva, Brad Mills, Darrell Turner, Dennis Wilkinson, Bevan Walters, Gavin Whittington, Paul Wilkinson, John Bowring, Geoff MacInnes, Gary Eva, Don Eva, Grahame Sudholz, Ben Sudholz, Suzanne Turner, Jarrad Turner, Micheal Eva, Jason Sleep

05.03.21.06 WEST BRIGADE REPORT

- 2020/2021 Season
 - Pike Rd
 - 24Oct20 – Vehicle Crash York Williams (someone set alight)
 - 28Oct20 – Hillcroft Rd
 - 25Nov20 – Chittleborough Fire
 - 29Nov20 – Strange Rd
 - 04Jan21 – West Dale/Jones Rd
 - 12Jan21 – Woods Loop (Vehicle Fire)
 - Wooroloo Fire – Len Simmons attended (West 7 tender – 4 days)
 - Shorter deployments (1-day deployments – drive in/drive out: flexibility)
 - Strike team's main role: mopping up cleared land where it joined the forest
 - Always something to learn when fighting a fire in another Shire.
 - Would like less experienced fire fighters to attend these events for the learning opportunities.
 - Wasting resources (tenders being parked up at Motel – if a crew was able to take over tender at night)
- Better communication with small landholders
- Fire shed discussions
- Owners of unoccupied land could potentially leave an emergency number on the gate (metal plate on the front gate)
- Slasher bylaws (Hobby Farms: information)
- Fire bans that were put on late, and taken off very late

WEST Brookton Bush Fire Brigade Meeting held Thursday 11th March 2021 at 7.30pm.

West Brigade position appointments:

- **Captain -** Tim Evans
- **Vice-Captain -** Jamie Blight
- **FCO's -** Tim Evans, Jamie Blight, Ross Evans, Len Simmons, Mark Whittington,
- **BFAC proxy -** Jamie, Blight, Ross Evans, Len Simmons, Mark Whittington,
- **West Tender Driver's** – Warren Craig, Mark Whittington, Steve Rayner, Frank Nazar, Mark Blechynden, Jamie Blight, Peter Brechin, Chris Rayner, Rick Meecham, Eric Pech, Fred Whittington, Tim Evans, Rex Smith, Callaum Pech, Ross Evans, Damien Morrison, Noel Ferguson, Toby Blechynden, David Cliff, Nigel Morrison, Trina Isdale, Chris Hartl, Leon Pech, Len Simmons, Norm Beecroft, Brian Schilling, Ed Kendle, Brett Hutchison, Damien Morrison, Christing Schilling, Jamie Speedy, David Cliff, Craig May, Andrew Schilling, Andrew De Gruchy.

05.03.21.07 BROOKTON VOLUNTEER FIRE AND RESCUE SERVICE REPORT

- Kalkarni callouts

05.03.21.08 DEPARTMENT OF FIRE AND EMERGENCY SERVICES (DFES) REPORT

- Training
- Sheds
- Wooroloo Fire
- Water and Storage
- ESL Budgets

06.03.21 GENERAL BUSINESS

06.03.21.01 DISCUSSION ON RESOURCES, SUPPORT AND COMMUNICATIONS

The Community Emergency Services Manager (CESM) has been integral to providing resources, support and communication during events.

06.03.21.02 COVID-19 VACCINATIONS (EMERGENCY SERVICES VOLUNTEERS)

From: Fire and Emergency Services Commissioner - Darren Klemm AFSM <commissioner.office@dfes.wa.gov.au>

Sent: Sunday, 7 March 2021 5:43 PM

To: Ian D'Arcy <ian.DArcy@brookton.wa.gov.au>

Subject: Registrations for COVID-19 vaccine now open

Mr Ian D'Arcy
Chief Executive Officer
Shire of Brookton

Dear Mr Ian D'Arcy

The WA Department of Health (WA) has advised fire and emergency services volunteers, including Bush Fire Brigades can register online via the registration link below to receive their COVID-19 vaccination from Monday 8 March 2021.

Please share the registration link and the information below with the Brigades in your Local Government area.

Volunteers can register to receive their vaccine at the clinic at the Perth Convention and Exhibition Centre and some regional clinics from Monday 8 March 2021. WA Health will continue to open additional vaccination clinics in Perth Metropolitan and regional locations over the coming weeks.

Volunteers will be required to register online and provide their personal details, select a date and time to be vaccinated and when attending the vaccine clinic, bring the following items:

1. Personal ID that shows their date of birth (i.e. driver's license or passport);
2. Medicare card; and
3. Proof of their role in the fire and emergency services.

The following will be accepted as proof of their role in fire and emergency services:

- Uniform or;
- Volunteer ID Card

If the volunteer does not have a Volunteer ID card, they can print or show their profile from within the [Volunteer Hub](#). To do this:

Log onto the [Volunteer Hub](#) with your desktop PC/laptop:

1. Visit <https://volunteerhub.dfes.wa.gov.au/>
2. Go to My Profile in the top right-hand corner
3. Print the page using the print function from the internet browser menu

Log onto the [Volunteer Hub](#) with your tablet or mobile device:

1. Visit <https://volunteerhub.dfes.wa.gov.au/>
2. Select My Details at the top of the screen and then select My Profile
3. Show this screen when they attend the clinic

If they have not previously accessed the [Volunteer Hub](#) or do not know their Volunteer ID number, they can contact their [DFES regional office](#) who will be able to support them with these queries.

Once the volunteer has registered to receive their vaccine, they will be sent a Pre Vaccination Factsheet from WA Health with instructions about attending the clinic and information about what happens after they have received their first vaccination.

DFES has been advised the AstraZeneca vaccine is being offered through this rollout. Further information about the vaccines can be found on the [Healthy WA website](#).

WA Health advises COVID-19 vaccines will help to reduce the spread of infection and severity of the illness. While the vaccination is not mandatory, having the vaccine will help protect you, your family and our community from the disease. These vaccines are being administered all around the world, and have been through extensive trials and approvals, proving they are effective and safe.

The COVID-19 page on the [Volunteer Hub](#) includes information about the COVID-19 vaccination program and updated Frequently Asked Questions. If you have any questions or concerns please contact covid19@dfes.wa.gov.au.

Darren Klemm AFSM
Fire and Emergency Services Commissioner

07.03.21	NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING
-----------------	---

Nil.

08.03.21	NEXT MEETING AND CLOSURE
-----------------	---------------------------------

- Next BFAC meeting: 15th June 2021 at 7.00pm.

The Presiding Member declared the meeting closed at 8.47pm.