



ANNUAL ELECTORS MEETING

MINUTES

21 APRIL 2022

These minutes were confirmed by Council as a true and correct record of proceedings by the Ordinary Council Meeting held on 19/5/22

Presiding Member: [Signature] Date: 19 May 2022

Disclaimer

The purpose of this Council Meeting is to discuss and, where possible, make resolutions about items appearing on the agenda.

Whilst Council has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on the basis of such decision or on any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting.

Persons should be aware that the provisions of the Local Government Act 1995 (Section 5.25(e)) establish procedures for revocation or revision of a Council decision. No person should rely on the decisions made by Council until formal advice of the Council decision is received by that person.

The Shire of Brookton expressly disclaims liability for any loss or damage suffered by any person as a result or relying on or acting on the basis of any resolution of Council, or any advice or information provided by a Member or Officer, or the content of any discussion occurring, during the course of the Council Meeting.

Shire of Brookton
Annual Electors Meeting held 21 April 2022
Commenced at 7.30 pm

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The Shire President declared the meeting open at 7.30pm and welcomed all those in attendance.

On behalf of Council, I would like to acknowledge that this meeting is being held on the traditional lands of the Nyoongar People and pay respect to all Elders, past, present, and emerging. I wish to acknowledge and respect local people's continuing culture and the contribution they make to Country and its life.

Elected Members (Voting)

Cr KL Crute	(Shire President)
Cr NC Walker	(Deputy Shire President)
CR CE Hartl	
Cr C Hayden	
Cr TD Lilly	
Cr MG Macnab	
Cr BK Watts	

Staff (Non-Voting)

Gary Sherry	Chief Executive Officer
Deanne Sweeney	Manager Corporate and Community
Danni Chard	Executive Governance Officer

Apologies

Nil.

Leave of absence

Nil.

Members of the public in Council Chambers

Nil.

Members of the public who attended via Zoom video conferencing

Mrs. Jan Eva
Mr. Lindsay Eva
Mr. David Bond
Mrs. Carol Bond

2.04.22 BUSINESS OF THE MEETING

In accordance with Regulation 15 of the Local Government (Administration) Regulations 1996, the matters to be discussed at a General Electors' Meeting are, firstly, the contents of the annual report for the previous financial year and then any other general business.

2.04.22.01 CONFIRMATION OF MINUTES OF PREVIOUS ANNUAL MEETING

RECOMMENDATION

That the minutes of the Annual Electors Meeting of the of the Shire of Brookton held on 13th February 2020 as circulated, be adopted as a true and correct record of proceedings.

AEM 04.22-01

COUNCIL RESOLUTION

MOVED Cr Walker SECONDED Cr Lilly

That the minutes of the Annual Electors Meeting of the of the Shire of Brookton held on 25th March 2021 as circulated, be adopted as a true and correct record of proceedings.

CARRIED BY SIMPLE MAJORITY VOTE 7/0

Minutes – Provided under separate cover

2.04.22.01A

2.04.22.02 ANNUAL REPORT, ANNUAL FINANCIAL STATEMENTS AND AUDITORS REPORT FOR THE YEAR ENDED 30 JUNE 2021

File No: ADM0323
Date of Meeting: 21st April 2022
Author and Authorising Officer: Gary Sherry – Chief Executive Officer
Declaration of Interest: Nil.

RECOMMENDED PROCEDURAL MOTION 1

That the Annual Report for the Shire of Brookton for the year 2020/2021 incorporating the Annual Financial Statements and the Auditor's Report for the year be RECEIVED.

AEM 04.22-02

COUNCIL RESOLUTION

MOVED Cr Hartl SECONDED Cr Watts

That the Annual Report for the Shire of Brookton for the year 2020/2021 incorporating the Annual Financial Statements and the Auditor's Report for the year be RECEIVED.

CARRIED BY SIMPLE MAJORITY VOTE 7/0

Statutory Environment:

Pursuant to Regulation 15 of the Local Government (Administration) Regulations 1996, there is a need for the electors for the Shire of Brookton to firstly receive and then accept the Annual Report that includes the Annual Financial Statements and Auditor's Report for the 2020/2021 year.

A copy of the Shire of Brookton Annual Report 2019/2020 is provided as **Attachment 2.04.22.01A**.

Matters to be Considered:

Attendees of the meeting are welcome to request clarification or further information in relation to the following components of the 2019/2020 Annual Report:

- Shire President's Report
- Chief Executive Officer's Report
- Other statutory reporting
- Financial Report and Statements
- Auditor's Report

RECOMMENDATION PROCEDURAL MOTION 2

That the Annual Report for the Shire of Brookton for the year 2020/2021 incorporating the Annual Financial Statements and the Auditor's Report for the year be ACCEPTED.

COUNCIL RESOLUTION

MOVED Cr Lilly SECONDED Cr Hartl

That the Annual Report for the Shire of Brookton for the year 2020/2021 incorporating the Annual Financial Statements and the Auditor's Report for the year be ACCEPTED.

CARRIED BY SIMPLE MAJORITY VOTE 7/0

Attachments – Provided under separate cover
2.04.22.02A - 2020/2021 Annual Report

3.04.22 GENERAL BUSINESS

Questions from members of the public should be directed to the presiding member. In doing so please clearly state your name and detail your question.

3.04.22.01 Strategic Community Plan workshops

Mr. David Bond asked *who was responsible for the advertising of the Strategic Community Plan workshops held on Wednesday 20th April 2022?*

Shire President, Cr Katrina Crute, advised that the Shire of Brookton was responsible for the advertising of the Strategic Community Plan workshops with Green 11/Sally Carbon:

3.04.22.02 Strategic Community Plan workshops

Mr. David Bond asked *why the attendance numbers were so low for both sessions?*

Shire President, Cr Katrina Crute, advised that it may have been that the recent sessions were well attended due to the community, as a whole, feeling comfortable with the direction that the Shire of Brookton is heading. Certainly, four years ago, the community commented that they felt disengaged from the Shire, and that the Shire did not actively communicate with the Community.

3.04.22.03 Close-circuit television (CCTV)

Mr. David Bond asked *Has the Shire investigated the funding opportunities for CCTV within the Brookton Townsite?*

Shire President, Cr Katrina Crute, advised that Shire has investigated grant funding opportunities, and have identified that the Brookton CCTV would be included within the Local Roads and Community Infrastructure Program (LRCIP), Phase 3 funding provided by the Commonwealth Government to the Shire of Brookton. The locations for the proposed cameras have been discussed with Council, and a meeting will take place between the Shire Administration and the Brookton Police to formalise the locations of the cameras.

3.04.22.04 Community Sheds

Mr. David Bond asked *what stage are the Community Sheds at? The Youth & Men's Shed/Community Garden shed buildings*

Shire President, Cr Katrina Crute, advised that *the construction of the sheds has been completed, with the lease agreements being finalised. Once the lease agreements are in place, the sheds will be handed over to the groups, ready for fit out.*

3.04.22.05 Annual Electors Meeting

Mr. David Bond asked *why the Annual Electors Meeting is being conducted via Zoom, with the advert not advising that the meeting could still be attended in person.*

Shire President, Cr Katrina Crute, advised that *the intent of the advert was to allow Residents and Ratepayers the opportunity to attend with in person, as well as via Zoom due to COVID 19. Your comment is noted.*

3.04.22.06 Strategic Community Plan survey

Mrs. Jan Eva advised that *the Strategic Community Plan survey is difficult to complete online.*

Shire President, Cr Katrina Crute, advised that *the Shire is aware of issues that some people are experiencing whilst completing the survey. We are working to correct these as a priority.*

3.04.22.07 Box Trees

Mrs. Jan Eva advised that *street verge requires cleaning from the Box Trees (gum nuts etc), as well as the trees themselves requiring pruning, due to being under the powerlines. It appears that our neighbouring street has had their streets swept, but our street hasn't been cleaned up and swept.*

Shire President, Cr Katrina Crute, advised *the Shire does not have the required resources at this stage to maintain the cleaning and maintenance of the box trees around the Townsite. A conversation in the future will be had with Council to decide on the future of the box trees within the townsite, as they resource heavy when it comes to the maintenance and cleaning of the trees.*

3.04.22.08 Tree removal

Mr. Lindsay Eva asked *why the tree which came down over McCooke Road is still there has not been removed by the Shire. There was also another tree which came down on Boyagarra Road, which Mr Eva moved off the road, however, the tree itself is still there. Can these trees please be removed?*

Shire President, Cr Katrina Crute, noted Mr Eva's question and *the Shire Administration will pass on this message to the Works Department.*

3.04.22.09 Tree removal

Mr. Lindsay Eva advised that *when the Boyagarra Road was graded, guideposts were knocked out, and have not been either fixed, or replaced. Can these please be reinstated.*

Shire President, Cr Katrina Crute, noted Mr Eva's question and *the Shire Administration will pass on this message to the Works Department.*

3.04.22.10 Brookton Memorial Hall and Brookton Railway Station Projects

Mrs. Jan Eva asked about the *timeline on both the Railway Station and the Memorial Hall projects, with when construction will be commenced, as the Railway Station especially appears as a hole in our Main Street.*

Shire President, Cr Katrina Crute, advised that *the appointed Architect is actively working on both projects, and we are working to have firm costings by the end of 2022. Cr Crute noted that given the significant cost pressures placed on the Building industry, the Shire is expecting a significant increase in these project costs to reflect this. The Council, pending the final costings provided, is discussing opportunities on how the Shire will afford these projects, and are investigating the possibility of external funding.*

3.04.22.11 Auditor's Statement in the 2020/21 financial report

Mrs. Jan Eva noted *the Auditor's Statement in the 2020/21 financial report and expressed concerns about the workload which has been placed on our new CEO regarding tidying up issues.*

Shire President, Cr Katrina Crute, advised that *CEO Mr Sherry and our newly appointed Manager Corporate and Community, Mrs. Deanne Sweeney are great at their roles and are already remedying the items addressed by the Auditors.*

3.04.22.12 Grant writing position at the Shire

Mr. David Bond asked if *the Shire has researched employing a fulltime expert in grant writing to assist the Shire in receiving grant funding to help fund projects?*

Shire President, Cr Katrina Crute, advised that *once the outcomes from the Strategic Community Plan, Corporate Business Plan, Long term financial Plan and Workforce Plan are finalised, this will give a better picture of what will be required from the Shire's workforce moving forward. This may be a fulltime employee, or the task may be contracted. The Shire will be looking for the best fit/outcome for Brookton.*

3.04.22.13 Thank you.

Mr. David Bond expressed his thanks to the Councillors of Brookton for their active work within the Brookton community.

4.04.22 CLOSURE OF MEETING

The presiding member closed the meeting at 7.49pm.