

## Key Facts – Shire of Brookton

Area	1,601 square Kilometres
Population	929 (as at 2021 Census)
Median Age	50 (as at 2021 Census)
Number of Dwellings	476 (as at 2021 Census)
Number of Council Employees	29.7
Number of Elected Members	7
Distance from Perth	138 kilometres
Length of Roads - Sealed	122 kilometres
Length of Roads - Unsealed	425 kilometres

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## What is required of you as an Elected Member

The Western Australian Electoral Commissioner encourages diversity in Council representation.

Councils are made up of Elected Members who reflect the mix of people in the community with different needs and interests from a diverse range of backgrounds.

Elected Members are required to work as a team and represent the interests of the whole district.

Elected Members play a vital leadership role in creating and guiding implementation of the community's vision, strategic direction and values, as detailed in the Shire's Strategic Community Plan 2022 - 2032.

Elected Members must adhere to particular standards of good conduct in accordance with the Shire's Code of Conduct for Council Members, Committee Members and Candidates.

Elected Members are required to govern in the best interests of the district and be accountable when acting in the role of legislators (Local Laws), policymakers, strategists and financial overseers of the district. As a decision maker, you must be impartial and adjudicate on the matter in an objective, transparent manner without any bias or subjective interests.

Elected Members must obey the law. Each Elected Member will receive a range of requests and complaints from the community, and will need to find ways to deal with those issues. The Shire's administration assists Elected Members to manage these challenges in accordance with Council policy and procedures.

## Community liaison

There will be opportunities to liaise with the community at specific events. You will also be contacted by members of the public seeking advice or assistance with Council matters.

## Agenda reading and attendance at meetings

- Ordinary Council Meetings – held monthly – 6pm on 3<sup>rd</sup> Thursday of each month other than January
- Council Briefing Forums – held monthly – 6pm on 1<sup>st</sup> Thursday of each month other than January
- Special Council Meetings – as required
- Minor Committees
- External Committees
- Annual Electors Meeting
- Civic functions – e.g. Citizenship ceremonies
- Award ceremonies
- ANZAC Day ceremonies

## 2025 Council Meeting and Council Briefing Forum dates

Council Meetings are held on the third Thursday of each month, commencing at 6.00pm.

Council Briefing Forums are held on the first Thursday of each month, commencing at 6.00pm.

<b>Council Meeting</b>	<b>Council Briefing Forum</b>
Thursday 21 August 2025	Thursday 7 August 2025
Thursday 18 September 2025	Thursday 4 September 2025
Thursday 16 October 2025	Thursday 2 October 2025
Thursday 20 November 2025	Thursday 6 November 2025
Thursday 18 December 2025	Thursday 4 December 2025

## Useful resources to consider as a prospective Elected Member

### Western Australian Electoral Commissioner website

<https://www.elections.wa.gov.au/2025-local-government-elections>

- Service Charter for Postal Elections
- Nominations Form (Form LG08)
- Disclosure of Gifts (Form LG9A)
- A Guide for Candidates - Postal Elections

### Department of Department of Local Government, Industry Regulation and Safety website

<https://www.dlgsc.wa.gov.au/local-government/local-governments/council-elections>

- FAQ About Your Local Government Elections
- Information for Candidates

### Mandatory induction prior to nomination

<https://www.dlgsc.wa.gov.au/local-government/local-governments/council-elections/induction-for-prospective-candidates>

Before submitting your nomination, you must complete an online induction course. The course provides information on the role and responsibilities of being a council member and the rules related to election campaigns. When you register your completion of the course, you

will receive a confirmation email with a reference number and date of completion. You must include the reference number and completion date on your nomination form. The Department strongly recommends you show a digital or print copy of the confirmation email to the Returning Officer when you submit your nomination.

## Western Australian Local Government Association website

<https://walga.asn.au/>

Council Member Essentials Training is prescribed as mandatory training, as per section 5.126(1) of the *Local Government Act 1995*. Elected Members must complete this training within their first 12 months of office. The Council Member Essentials training consists of the following modules:

- Understanding Local Government
- Serving on Council
- Meeting Procedures
- Conflicts of Interest
- Understanding Financial Reports and Budgets.

The Shire of Brookton provides access to these courses. They can be completed on-line or in person.

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## Shire of Brookton Councillors

Cr Katrina Crute

Shire President

Term expires: 2025

Mobile: 0439 373 282

Email: shire.president@brookton.wa.gov.au

Cr Beryl Copping

Councillor

Term expires: 2027

Mobile: 0429 400 777

Email: crCopping@brookton.wa.gov.au

Cr Tamara de Lange

Deputy Shire President

Term expires: 2027

Mobile: 0419 111 300

Email: crdelange@brookton.wa.gov.au

Cr Lachlan McCabe

Councillor

Term expires: 2027

Mobile: 0420 422 606

Email: crMcCabe@brookton.wa.gov.au

Cr Harold Bell

Councillor

Term expires: 2025

Mobile: 0415 498 371

Email: CrBell@brookton.wa.gov.au

Cr Rod Wallis

Councillor

Term expires: 2027

Mobile: 0419 904 336

Email: crWallis@brookton.wa.gov.au

The Shire of Brookton does not have individual wards, rather all Councillors are elected from the entire Shire. This is known as a District Ward.

## 2025 election day for Shire of Brookton: Saturday 18 October 2025

### Enrolling to vote

If you are a resident in the Shire of Brookton and already registered on the State or Commonwealth electoral roll, you are automatically enrolled to vote in local government elections.

To find out more, visit [bayswater.wa.gov.au/city-and-council/council-elections/how-to-enrol-to-vote](https://bayswater.wa.gov.au/city-and-council/council-elections/how-to-enrol-to-vote)

### Postal voting

Council has resolved to conduct the 2025 Ordinary Election as a postal election.

In accordance with the provisions of the Local Government Act 1995, where a local government resolves to have its election conducted as a postal election, the Western Australian Electoral Commissioner (WAEC) must be responsible for the conduct of that election. Therefore, the WAEC has been contracted by the City to conduct the 2025 Ordinary Election.

The WAEC appoints a Returning Officer who oversees the election, which includes taking candidate nominations and supervising the count on election night.

Election packages are posted to all electors on the roll about four weeks before election day.

The packages can be returned by mail or hand-delivered and placed in a sealed ballot box at the Shire Administration Centre at 14 White Street Brookton until 6pm on election day.

Counting the votes will begin on election night but may not be completed until the following day or the day after. The Returning Officer will declare results as and when they become available, and the Shire of Brookton will update its website and social media with the results.

### Who can nominate to be a candidate for election to the Shire of Brookton?

Any person who is an Australian citizen, 18 years or over and on the electoral roll (unless a nominee of a body corporate or otherwise disqualified) may nominate for Council. Prospective nominees are encouraged to contact the Shire of Brookton if they are unsure of their eligibility.

Candidate nominations open on Thursday 28 August 2025 and close at 4pm sharp on Thursday 4 September 2025.

### Ballot draw

Following the close of nominations on Thursday 4 September 2025, the ballot draw will take place at the Shire Administration Centre.

The ballot draw is carried out in accordance with the Local Government Act 1995, and decides the order by which the candidates appear on the ballot paper. Attendance at the ballot draw is not compulsory, however candidates are welcome to attend.