



**SHIRE OF BROOKTON TOWN PLANNING SCHEME NO. 3
APPLICATION FOR PLANNING APPROVAL (Appendix No.2)**



LANDOWNER DETAILS *Include names of all owners shown on the Title Deed.*

Surname(s) :

Given Name(s) :

Postal address of Owner(s) :

APPLICANT DETAILS *Mark 'Same' if this application is being lodged by the landowner.*

Submitted by (name and/or company) :

Postal Address of Applicant:

Daytime Contact PhoneEmail:.....

LAND DETAILS *Indicate where the proposal development is to take place.*

Lot or Location No. : Street No. :

Street / Road. : Locality. :

DEVELOPMENT DETAILS *Please attach a cover letter if you wish to outline the proposal in more detail.*

Type of Development (i.e. Single House, Outbuilding, Change of Use, etc) :

.....

Estimated Development Cost. : Estimated Completion Date

SIGNATURES *Please ensure all landowners sign this form.*

Applicant(s): Date:

Owner (s): Date:

NOTES: *This form is to be submitted with three copies of the site plan.
This is not an application for a building Permit or Sewerage Apparatus, for which separate applications are required.*



OFFICE USE ONLY

Lodgement Date: Application No:








Fee Payable: Payment Date: Receipt No:









SHIRE OF BROOKTON CHECKLIST

Checkboxes marked with a  are required for all applications.
Checkboxes marked with a  are required for specified applications.



1 – APPLICATION

-  Landowners Details
-  Applicant Details (may be the same as Landowner)
-  Daytime Contact Phone No. (essential) & Email (if available)
-  Land Details (Address – **must** be sufficient to locate property)
-  Brief Details of proposed Development including estimated cost & completion date
-  Signatures – **Must** have Applicant's and **ALL** Landowner's signatures
-  Fees – As appropriate





2 – SITE PLANS

-  Three (3) copies of the site plan with the proposed development at a scale of not less than 1:500
-  Scale to be notated
-  North point
-  Street Name – Lot number and if appropriate house number
-  Location of existing and proposed buildings on site
-  Means of access (crossover, driveway, etc.)

3 – PLANS for BUILDINGS (IF REQUIRED)

-  Three (3) copies of Floor **and** Elevation plans at a scale of not less than 1:200
-  Scale to be notated

4 – HOME OCCUPATIONS, COTTAGE INDUSTRIES or LAND USE APPLICATIONS

-  Details of the proposal
-  Hours of operation (including operating times during the day and days of operation during the week)
-  Location of the proposal on site (see Site Plans)
-  Details of access and parking (see Site Plans)

ADVICE

If any buildings are to be constructed, then Plans for Buildings are required.

Above requirements are the minimum required for the Shire to assess a Planning Application.

Further information may be required prior to determination of the application.

Should an Application for Planning Approval not contain all the requirements, as detailed above, it will be considered incomplete and will not be accepted by the Shire of Brookton.