

INFORMATION FOR APPLICANTS

APPLICANTS SHOULD COMPLETE SECTIONS **1-6** OF THE APPLICATION AND SIGN THE DECLARATION.

DRAWINGS

EACH APPLICATION MUST BE ACCOMPANIED BY:

- **2 COPIES OF A SITE PLAN (FOR APPLICATIONS TO LOCAL GOVERNMENT)**
- **3 COPIES OF A SITE PLAN (FOR APPLICATIONS TO THE EXECUTIVE DIRECTOR PUBLIC HEALTH)**

SITE PLANS SHOULD BE DRAWN TO A SCALE OF 1:100, AND LABELLED WITH ALL DIMENSIONS AND INCLUDE THE FOLLOWING DETAIL:

- LOCATION OF THE APPARATUS AND ALL DRAINS AND PIPEWORK
- DISTANCE OF THE APPARATUS FROM ALL BUILDINGS, BOUNDARIES, BORES, WATERWAYS AND WATER BODIES
- DISTANCE OF ALL RECEPTACLES FOR DRAINAGE FROM TRAFFICABLE AREAS.

SUBMISSION OF APPLICATION

APPLICATIONS FOR APPROVAL BY LOCAL GOVERNMENT, APPLY ONLY TO THE FOLLOWING:

- **A SINGLE DWELLING ON A SINGLE LOT**
- **ANY OTHER BUILDING THAT PRODUCES NOT MORE THAN 540 LITRES OF SEWAGE PER DAY.**

APPLICATIONS FOR APPROVAL BY THE EXECUTIVE DIRECTOR PUBLIC HEALTH APPLY TO:

- **ALL OTHER SITUATIONS EXCEPT AS REFERRED TO ABOVE.**

ONCE THE APPLICATION FORM HAS BEEN COMPLETED IT SHOULD BE SUBMITTED TOGETHER WITH THE PLANS TO THE LOCAL GOVERNMENT. WHERE AN APPLICATION REQUIRES THE APPROVAL OF THE EXECUTIVE DIRECTOR PUBLIC HEALTH, A LOCAL GOVERNMENT REPORT MUST ALSO BE PROVIDED. (SEE APPROVALS BY EXECUTIVE DIRECTOR PUBLIC HEALTH BELOW)

THE LOCAL GOVERNMENT WILL HELP YOU DETERMINE TO WHOM THE APPLICATION SHOULD BE MADE, WHETHER A LOCAL GOVERNMENT REPORT IS REQUIRED, AND THE FEES PAYABLE.

APPROVALS BY EXECUTIVE DIRECTOR PUBLIC HEALTH

WHERE AN APPLICATION REQUIRES THE APPROVAL OF THE EXECUTIVE DIRECTOR PUBLIC HEALTH, THE APPLICANT SHOULD COMPLETE THE APPLICATION FORM AND ATTACH THE FOLLOWING:

- 3 COPIES OF THE SITE PLAN
- A LOCAL GOVERNMENT REPORT
- CHEQUE FOR \$35 MADE PAYABLE TO THE EXECUTIVE DIRECTOR PUBLIC HEALTH.

TO ASSIST IN THE APPROVAL PROCESS, IT IS SUGGESTED THAT THE APPLICATION IN THE FIRST INSTANCE BE LODGED WITH THE LOCAL GOVERNMENT (SO THAT A LOCAL GOVERNMENT REPORT CAN BE ISSUED) AND THEN FORWARDED TO:

**Department of Health
Revenue Section, PO Box 8163,
Stirling Street, PERTH WA 6849**

WORK NOT TO COMMENCE

IF THE PLANS ARE APPROVED OR REFUSED, THE APPLICANT WILL BE NOTIFIED.

PLEASE NOTE THAT TO START WORK ON THE CONSTRUCTION OR INSTALLATION OF AN APPARATUS WITHOUT APPROVAL IS AN OFFENCE UNDER SECTION 107(2) OF THE HEALTH ACT 1911.

PERMIT TO USE APPARATUS

WHEN YOU HAVE OBTAINED APPROVAL, YOU MAY PROCEED WITH THE CONSTRUCTION OR INSTALLATION OF THE APPARATUS. BEFORE SEALING THE SEPTIC TANK OR COVERING THE DRAINS, NOTIFY AN ENVIRONMENTAL HEALTH OFFICER FROM THE LOCAL GOVERNMENT, SO THAT THEY MAY INSPECT THE APPARATUS AND ISSUE A PERMIT TO USE THE APPARATUS.

PLEASE NOTE THAT IT AN OFFENCE UNDER SECTION 107(4) OF THE HEALTH ACT 1911 TO USE AN APPARATUS BEFORE IT HAS BEEN INSPECTED AND A PERMIT TO USE THE APPARATUS ISSUED.

COMPLIANCE WITH REGULATIONS

- CONSTRUCTION OF THE APPARATUS SHALL BE IN ACCORDANCE WITH THE REQUIREMENTS OF THE *HEALTH (TREATMENT OF SEWAGE AND DISPOSAL OF EFFLUENT AND LIQUID WASTE) REGULATIONS 1974*.
- ALL MATERIALS, PIPES, BENDS, JUNCTIONS, FITTINGS AND FIXTURES SHALL BE SOUND AND FREE FROM DEFECTS AND SHALL BE AUTHORISED AND INSTALLED IN ACCORDANCE WITH THE BY-LAWS OF THE WATER CORPORATION.
- APPROVAL WILL NOT BE GIVEN FOR THE INSTALLATION OF AN APPARATUS WHERE SEWER CONNECTION IS AVAILABLE AS PROVIDED FOR BY EITHER SECTION 72 OR SECTION 81 OF THE HEALTH ACT 1911.

FEES

ALL FEES (WITH THE EXCEPTION OF THE HEALTH DEPARTMENT OF WA APPLICATION FEE) SHOULD BE MADE PAYABLE TO THE LOCAL GOVERNMENT FOR THE DISTRICT IN WHICH THE APPARATUS WILL BE INSTALLED.

THE FOLLOWING FEES WILL APPLY:

LOCAL GOVERNMENT APPLICATION FEE		\$ 104.00
HEALTH DEPARTMENT OF WA APPLICATION FEE (NOT REQUIRED FOR SINGLE HOUSES)		
(a) WITH A LOCAL GOVERNMENT REPORT		\$ 35.00
(b) WITHOUT A LOCAL GOVERNMENT REPORT		\$110.00
LOCAL GOVERNMENT REPORT FEE		
(THIS FEE IS SET BY THE LOCAL GOVERNMENT)	RECOMMENDED FEE	\$ 104.00
FEE FOR THE GRANT OF A PERMIT TO USE AN APPARATUS (INCLUDING ALL INSPECTIONS)		\$ 104.00
FEE TO LOCAL GOVERNMENT, FOR A SINGLE HOUSE, OR OTHER DEVELOPMENT PRODUCING NOT MORE THAN 540L OF WASTE WATER PER DAY, IS		\$ 208.00

APPLICATION TO CONSTRUCT OR INSTALL AN APPARATUS FOR THE TREATMENT OF SEWAGE

1. APPLICATION DETAILS THE APPLICANT MUST COMPLETE IN FULL SECTIONS 1-6.

SEE INFORMATION FOR APPLICANTS PAGE 3 (please tick as appropriate)

- APPLICATION TO LOCAL GOVERNMENT (INCLUDING 2 COPIES OF PLANS)
 APPLICATION TO EXECUTIVE DIRECTOR PUBLIC HEALTH
(INCLUDING 3 COPIES OF PLANS AND ACCOMPANIED BY A REPORT FROM LOCAL GOVERNMENT)

2. LOCATION OF INSTALLATION

STREET _____ TOWN OR SUBURB _____

LOT OR PT. LOT NO. _____ HOUSE NO. _____

NEAREST CROSS ROAD OR PERMANENT LAND MARK: _____

LOCAL GOVERNMENT (City/Town/Shire Council): _____

3. OWNER/APPLICANT DETAILS

OWNER'S NAME _____

PLUMBER'S NAME _____ Lic# _____ PHONE NO _____

APPLICANT'S NAME _____

APPLICANT'S ADDRESS: _____

_____ POSTCODE: _____ PHONE NO _____

NOTE: THE APPROVED APPLICATION WILL BE RETURNED TO THE APPLICANT ONLY.

4. PREMISES DETAILS (please tick as appropriate)

PREMISES DESCRIPTION:

NEW EXISTING SINGLE DWELLING MULTIPLE DWELLING COMMERCIAL INDUSTRIAL

OTHER PLEASE SPECIFY _____

NUMBER OF PERSONS ON PREMISES: _____ NUMBER OF BEDROOMS _____ SPA YES NO VOLUME _____ LITRES

NON-RESIDENTIAL PREMISES (expected daily wastewater volume): _____ Litres/day

WATER SUPPLY TO PREMISES: RETICULATED MAINS WATER BORE

OTHER PLEASE SPECIFY _____

5. SYSTEM DETAILS (please tick as appropriate)

TYPE OF APPARATUS: SEPTIC TANK AEROBIC TREATMENT UNIT

OTHER PLEASE SPECIFY _____

DISPOSAL SYSTEM: LEACH DRAIN SOAK WELL SURFACE IRRIGATION SUB-SOIL IRRIGATION

OTHER PLEASE SPECIFY _____

ALTERNATING SYSTEM NON-ALTERNATING SYSTEM

6. DECLARATION AND SIGNATURE OF APPLICANT

I hereby apply as the owner, or the person authorised to act on behalf of the owner, for approval to construct or install the apparatus as referred to above. I have attached _____ copies of a site plan, (see attached information sheet for requirements for plans) showing the location of the apparatus and all relevant dimensions and site detail, including distances from boundaries and water supplies/source.

Also attached (if required) is a local government report for an application to the Executive Director Public Health.

Applicants Signature: _____ Date: _____

Please print name: _____

LOCAL GOVERNMENT OFFICE USE

7. SITE CONDITIONS

NATURE OF SOIL: SAND GRAVEL LOAM CLAY

OTHER SPECIFY _____

DEPTH FROM NATURAL GROUND LEVEL TO HIGHEST KNOWN PERMANENT/SEASONAL OR TIDAL WATER TABLE (mm) _____

DISTANCE FROM NATURAL WATER BODIES _____ METRES

WILL THE APPARATUS BE INSTALLED IN ANY OF THE FOLLOWING LOCATIONS:

WITHIN 30 M OF A WELL, BORE, WATERCOURSE, DAM INTENDED TO BE USED FOR HUMAN CONSUMPTION YES NO

IN AN AREA LIKELY TO BE SUBJECT TO FLOODING OR INUNDATION IN A 1:10 YEAR RETURN EVENT. YES NO

IF YES TO ANY OF THE ABOVE, COURSE OF ACTION TAKEN _____

8. CONDITIONS OF APPROVAL

TYPE OF DISPOSAL SYSTEM AND DIMENSIONS: _____

OTHER CONDITIONS: _____

9. APPROVAL

- APPROVED (subject to above conditions)
- REFUSED (reasons for refusal attached)

DELEGATE OF LOCAL GOVERNMENT: _____

LOCAL GOVERNMENT: _____ DATE: _____

RECEIPT No. _____ APPROVAL No. _____ FEE: _____

