

SHIRE OF BROOKTON

ANNUAL ELECTORS GENERAL MEETING

MINUTES

15 December 2016



TABLE OF CONTENTS

1.12.16	DECLARATION OF OPENING/ATTENDANCE.....	3
2.12.16	ANNOUNCEMENTS OF VISITORS.....	3
3.12.16	ANNUAL REPORT.....	4
3.12.16.01	PRESIDENTS REPORT	4
3.12.16.02	CHIEF EXECUTIVE OFFICERS REPORT	4
3.12.16.03	RECEIVAL OF ANNUAL REPORT	4
3.12.16.04	QUESTIONS ARISING FROM THE ANNUAL REPORT	4
4.12.16	GENERAL BUSINESS.....	4
5.12.16	CLOSURE OF MEETING	10

1.12.16 DECLARATION OF OPENING/ATTENDANCE

The Presiding Member opened the meeting at 6.05 pm and welcomed Councillors, Staff and Electors.

Attendance

Elected Members

Cr KT Wilkinson	Shire President (Presiding Member)
Cr KL Crute	
Cr NC Walker	
Cr KH Mills	
Cr T Fancote	

Staff

Dale Stewart	Acting Chief Executive Officer
Courtney Fulwood	Acting Executive Support and Administration Officer

Members of the Public

Les Eyre
Guy Teede
Lynne Bassett
Jan Eva
Ron Butcher
Sue Pike

Apologies

Cr L Allington
Cr T Eva
Phillip Crute

Jan Eva - It is appalling that the Electors Meeting is during the busiest time of the year.

The Acting Chief Executive Officer advised that the Annual Electors meeting is held in December this year as the meeting must be held no longer than 56 days from receiving the Annual Report.

Guy Teede - Poor that Councillors are missing for the most important meeting of the year and should take two hours off work for it.

2.12.16 ANNOUNCEMENTS OF VISITORS

The Presiding Member welcomed members of the public Les Eyre, Guy Teede, Lynne Bassett, Jan Eva, Ron Butcher and Sue Pike to the Annual General Meeting of Electors.

3.12.16 ANNUAL REPORT

3.12.16.01 PRESIDENTS REPORT

Cr Wilkinson read the Presidents report to the meeting.

Moved: Cr Crute Seconded: Cr Mills CARRIED

That the Presidents Reports be received.

3.12.16.02 CHIEF EXECUTIVE OFFICERS REPORT

Dale Stewart, Acting Chief Executive Office read the Chief Executive Officers report to the meeting.

Moved: Cr Fancote Seconded: Cr Mills CARRIED

That the Chief Executive Reports be received.

3.12.16.03 RECEIVAL OF ANNUAL REPORT

Moved: Guy Teede Seconded: Cr Walker CARRIED

That the Annual Report for 2015-2016 be received.

3.12.16.04 QUESTIONS ARISING FROM THE ANNUAL REPORT

Guy Teede congratulated Dale on his hard work and would have liked him to stay longer at the Shire of Brookton.

Jan Eva, thanked Dale for 'steadying up the ship' through the many change overs of Chief Executive Officer's in the past few months.

4.12.16 GENERAL BUSINESS

Lynne Bassett

Can Council do anything about the condition of Great Southern Highway between Brookton and Beverley?

The President responded 'the Shire is meeting on Wednesday with Jim Chown regarding the condition the Highway' and encouraged to take pictures and send to the Shire.

Shire entrance sign is great but the garden covers the sign, can the garden be removed?

The President responded the request will be taken on board.

Is the cemetery works finished?

The Acting Chief Executive Officer responded 'no, there is currently no budget for the financial year, but a Niche wall is desired and staff are sourcing best practice examples of niches walls and entrances to be requested for Budget in 2017-18.

Why is the catering for Councillors dinners being sourced from Pingelly?

The Acting Chief Executive Officer responded that every 6 months catering for Council is advertised to businesses and community groups however no responses have been received from Local business or groups.

Mrs Bassett congratulated the councillors and Kym for the amount of hours they put into the community.

Jan Eva

Requesting to be included with the focus meeting for the new Aged Care units as the current buildings cannot be accessed by an ambulance due to the tight corners, Lynne Bassett agreed with Jan Eva being an ambulance officer.

The Community Services Manager noted that she will facilitate consultations for the plans of the homes. The existing homes do not reach silver level and the new units will be aimed for platinum level.

Can there be plans for allowing residents to treat (pest control) Council trees?

The Acting Chief Executive Officer (CEO) responded that there is currently no policy for allowing residents to treat Council trees. The request will be taken on board by Council.

The box trees are heavy with leaves; could Council provide an extra bin to deal with the amount of clean up from the leaves?

The CEO responded it is quite possible Council have used the wrong type of trees and Council could consider to remove box trees and replace with more suitable trees.

Guy Teede - Could Council gardeners pick up more of the town leaves in their schedule?

The President noted that they will consider the request.

Memorial Hall has leaks and water is pouring down the wall when it rains, can it be attended to?

The Community Services Manager (CSM) replied that a purchase order has been issued to Doug Windsor to repair the leak however has not yet been completed.

Guy Teede – Are the gutters cleaned out each year?

The CEO responded yes.

There is a water issue on Robinson Rd at St Marks Church as a puddle of water lies for weeks and could cause more issues over time.

The CEO responded that he will request the Principal Works Supervisor (PWS) to inspect the water issue.

The WB Pavilion has ongoing issues for catering and repairs, the kitchen server window needs taking out each event.

The CSM responded a lot of the repairs that have taken place during the defect period and Shire has not had to cover those costs.

Lynne Bassett - The Tennis Club sent in a list of defects and are still ongoing.

Les Eyre - Why weren't serveries installed in the building?

Cr Crute and the CSM replied the project committee did oversee the wrong windows installed and the Old Time Motor Show has agreed to remove the windows every two years instead of the costly job it is to install the serveries as the wall panels will need to be taken down to complete the works and finding a contractor to quote on the works is proving to be difficult.

The President advised a quote can be acquired and they will consider the issue in the next Budget.

Lynne Bassett – The floors need to be resealed in main hall and the concrete floors and not well polished/glossed.

Jan Eva - The expansion joint are raised and the playgroup children are left with scratches.

Les Eyre – It was a disaster that the floors were down and he advised the CEO at the time the floors would need to be sanded each year and a lot of ongoing maintenance.

Guy Teede – Who is qualified to make building decisions at the Shire?

The CEO responded Tim Jurmann is qualified and inspects all Shire public building and the CSM advised it was the projects committee decision on the aspects of the building.

Sue Pike – There are no gutters and wall falls on everyone when trying to leave the building.

The CSM responded the building was designed intentionally to have no gutters. The CEO believes there are minor problems with the building and predominant users of the building should gather their concerns and present them at the next Management Committee Meeting.

Sue Pike - Poor lighting on the veranda and hard to see

The CSM responded a quote has been sent to the Tennis Club and are waiting for response. The CEO advised the clubs/user groups to bring all suggestions to the Management Committee.

Sue Pike - If the tennis club were to pay for the light when would they be able to install the light?

The President responded as soon as a contractor was available and suggested that the tennis club should contact other user groups who will benefit from the lighting should contribute to the costs.

Sue Pike – A fence should be installed around the playground and the children can be enclosed and safe from traffic. The Slide is too close to the brick wall and dangerous.

The CEO suggested the Management Committee should address the issues.

Les Eyre – Hand basin in the men’s toilet, there is no hot water from hot/cold tap.

The CSM advised there never hot water designed to be in the toilets. Wrong taps may have been installed.

Les Eyre – Is the Shire going to put the WB Eva Pavilion sign up?

Cr Crute responded they are currently waiting for funding for signage.

Les Eyre – Why are the honour boards not displayed in Pavilion? When are they going to go up?

The President advised it should be suggested to the Management Committee.

Les Eyre, Could we please have a time line?

The CEO responded the Management Committee will not be meeting until at least February 2017.

Lynne Bassett – The shade sail is missing from the playground, will it be replaced?

The Acting Executive Support and Administration Officer (EASO) advised the shade sail has been repaired and ready to be picked up.

Les Eyre – Shade sails won't last as they continually flap and will need constant repair.

The President advised to bring the issue up at the Management Committee.

Sue Pike – The drainage between hard courts and synthetic turf is an issue as water runs from the hard courts and damages the synthetic turf.

The CSM advised Sports Services has inspected and sourced a quote for it to be repaired and are waiting to schedule a time.

Guy Teede

There are obnoxious weeds along the road verges and is being spread by the grader and is a particularly bad section on Brookton-Kweda Road near the Bassett's boundary.

The CEO responded contractors spray all Shire boundary's and will make note to the PWS for the works crew to look out for hot spot's whilst out and about.

Parking in the Main Street, headers and bailers are being parked across the road and there needs to be some sort of order.

The President advised Coote Motors have an agreement with the Transport Authority and Council which allows them to park machinery and unsure of Rushton's & Co.

Can we please make sure that it is kept neat and tidy order?

Who is going to administer the Policy regarding number of life stock levels in town it?

The President replied it will be dealt with when complaints come in and the Shire do not have the resources to monitor all properties but will deal with issues and complaints when received and forwarded to the rangers.

Is the Shire aware of the current bullying investigation of the new appointed CEO?

The President responded they are aware and WALGA investigated on behalf of the Council.

How are the CEO's monitored?

The President responded they have several performance reviews and a 360 degree review of the CEO will happen before the three month probation is due.

Is the Shire going to look into why the staff turnover for the Shire of Brookton is so high?

The President responded the turnover rate is not high compared to local government industry standard.

What is the reason people do not want to work at the Shire of Brookton?

The President responded, people do want to work for the Shire of Brookton.

Sue Pike

Tourism promotion in the Shire of Brookton, I have been in contact with Bird Life Australia and would like to see walking trails.

The President responded the Shire is considering re-joining the Avon Tourism Association, but the business who benefited the most from it were not interested and was the reason why membership were not renewed.

The CEO advised that he believes the Wheatbelt NRM, has recently given funding to a local indigenous community group for interpretation work at Boyagin Rock to promote tourism etc and the Shire has agreed to assist with 'in kind donations'.

Guy Teede – Can the Shire allocate of 2 hours a month of staff resources to encourage other clubs to come into town for example WAFL games/training.

The President responded by saying that this could be explored during Budget deliberations.

5.12.16 CLOSURE OF MEETING

There being no further business to discuss, the Presiding Member closed the meeting at 7.49pm.